

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD**

Electronic Meeting

November 16, 2022 | 9:00 a.m.

CONVENED: 9:01 A.M.

ADJOURNED: 10:23 A.M.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Board Members Present:

Stephen Connor, Acting Chairperson

Lisa Zundel

Arthur Lebaron

James Pitkin

Chris Kobayashi

DOPL Staff Present:

Ashley Beyer, Outreach Manager

Lisa Lynn, Compliance

ADMINISTRATIVE BUSINESS:

Approval of Minutes

Time: 7:40

The minutes dated September 21, 2022 were reviewed. Mr. Lebaron made a motion to approve the minutes as written. Mr. Kobayashi seconded the motion. The motion passed unanimously.

Investigations Report

Time: 8:40

Mr. Main was not able to attend the meeting. No concerns. Item noted with no action taken.

Compliance Reports

Time 28:40

Miss Lynn provided the board with a compliance report. There is one probationer that has not been compliant. The division has not received a quarterly employer report since January. The Board discussed consequences. The board decided to issue a citation for \$250.00

Education and Enforcement Fund

Time: 9:00

Mr. Duncombe provided the Board with an updated report on the Fund and current licensing numbers. Item noted with no action taken.

TOPICS FOR DISCUSSION:

Utah Code Adoption

Guest: Kirk Grundahl

Time: 11:30

DECISIONS AND RECOMMENDATIONS

Mr. Grundahl has a few questions for the board. 1- Who has regulatory authority to approve or deny engineering services? Mr. Duncombe explained that the division would have the authority to investigate if it exceeds the scope of practice, unless a criminal action took place. 2- If a plan is properly signed and sealed, can the plan be denied by a regulatory authority? Mr. Lebaron stated that this would not come before the board unless there was a complaint on unprofessional conduct. 3 – If the plan is denied by a regulatory authority, what course of action can be taken? Mr. Duncombe and Mr. Lebaron both agree that this would not fall to the licensing board, but possibly could be a civil issue.

Hosting 2027 Western Zone Meeting

Guest: Dr. Q

Time 36:00

Dr. Qureshi gave an overview of what it means to be a host for the western zone meeting. Ashley Beyer was happy to help with any of the arrangements that will need attention in the future. Mr. Lebaron made a motion to approve hosting the 2027 Western Zone Meeting. Mr. Pitkin seconded the motion. The motion passed unanimously.

Funding Requests

Time 52:10

Utah Council of Land Surveyors submitted a funding request for UCLS Conference in the amount of \$11,437.00. The board discussed the application and decided to approve \$10,000. Mr. Kobayashi made a motion. Mrs. Zundel seconded the motion. The motion passed unanimously.

2023 Annual Meeting
1:10:00

The board discussed who will attend the NCEES meeting on April 27th - 29th to represent Utah. Mr. Lebaron and Mr. Connor volunteered to attend. Mr. Connor made a motion to approve. Mrs. Zundel seconded the motion. The motion passed unanimously.

Next Board Meeting:

January 18, 2023 9:00 a.m.

ADJOURN:

Adjourned at 10:23 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

03/15/2023

Date Approved

Jeffery T. Miller
Jeffery T. Miller (Mar 15, 2023 11:59 MDT)

Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

03/15/2023

Date Approved

Stephen Duncombe

Bureau Manager, Division of Occupational and Professional Licensing

