South Salt Lake Valley Mosquito Abatement District

7308 Airport Road, West Jordan, UT 84084

Public Hearing Minutes

December 12th, 2022 – 6:00 pm

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in person at the District offices at 7308 Airport Road, West Jordan, Utah. A link through Zoom was also established with the anchor location of the District Offices. Members of the public were encouraged to participate through the Zoom link.

The following board members were present: Linda Price (White City), Silvia Catten (Millcreek), Don Christensen (West Valley), Jeff Gaston (Bluffdale), Kristie Overson (Taylorsville), Ilene Risk (Salt Lake County), Gene Drake (West Jordan), Tish Buroker (Riverton), LeAnne Huff (South Salt Lake), Brad Gilson (Draper), Laverne Snow (Murray), Jeff Bossard (Brighton), Paul Glover (Midvale), Doug Peterson (Cottonwood Heights) and Steve Shields (Herriman).

The following board members were absent: Tamara Zander (South Jordan), Ty Brewer (Holladay), Florence Reynolds (Sandy),

Also attending were Brian Hougaard, Daniel McBride, and Kassie Draper

Public Hearing Agenda

1. Welcome. Price welcomed everyone to the public hearing. Overson moved to move into the public hearing to discuss the budget. Bossard seconded the motion. The motion carried with all in favor
2. 2022 Budget Amendments. Hougaard presented the proposed current-year budget amendments, including updating capital project and reserve fund plans. Catten asked for clarification on SLCMAD and why that was lower this year. Hougaard explained that they recently changed products that lasted longer and didn't have to use the person-hours. Buroker asked about the schedule of replacement for capital projects. Hougaard explained that the study used to create the schedule compared a building that would be used year-round and that the District doesn't have the same usage with seasonals only working 5-6 months.

1. 2023 Budget. Hougaard presented next year's budget and explained a few minor changes since the tentative budget was approved last month. Hougaard explained that the RDA withholding was listed incorrectly on the initial budget, and a correction has been made. Draper explained that adjustments were made to the General Income on operating interest. Hougaard explained that most budgets did not increase significantly, only an increase to reflect interest. He explained that professional services would increase due to the increased utilization of our IT services. Christensen asked if we expect to be able to receive the vehicles this year. Hougaard explained that several problems are arising and that the District is exploring options.
2. Public Comment: No public comment
3. Adjourn. Catten motioned to close the public hearing, and Gilson seconded the motion, with all in favor. The public hearing was adjourned at 6:16 pm.

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Board Meeting Minutes

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The following board members were absent: Tamara Zander (South Jordan), Ty Brewer (Holladay), Florence Reynolds (Sandy),

Also attending were Brian Hougaard, Daniel McBride, and Kassie Draper

Board Meeting Agenda

1. Welcome. Buroker moved to move into the regular Board Meeting with Gilson seconding the motion
2. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
3. Citizen Comments. No members of the public had additional comments.
4. Approve November Minutes. Catten moved to approve and adopt the November minutes as presented. Risk seconded the motion. The motion carried with all in favor.
5. Adopt the 2022 Amended Budget (Resolution #22-02). Buroker moved to approve Resolution #22-02 to adopt the 2022 Amended Budget, and Gilson seconded the motion. The motion carried with the following vote:

AYE: Bossard, Buroker, Catten, Christensen, Drake, Gaston, Gilson, Glover, Huff, Overson, Peterson, Price, Risk, Shields, Snow.

NAY: None

ABSTAIN: None

ABSENT: Brewer, Reynolds, Zander

1. Adopt the 2023 Budget (Resolution #22-03). Shield moved to approve Resolution #22-03 to adopt the 2023 Budget, and Christensen seconded the motion. The motion carried with the following vote:

AYE: Bossard, Buroker, Catten, Christensen, Drake, Gaston, Gilson, Glover, Huff, Overson, Peterson, Price, Risk, Shields, Snow.

NAY: None

ABSTAIN: None

ABSENT: Brewer, Reynolds, Zander

1. Conditions of the District. Hougaard reported on the following items:
   1. District Activities: Budgets, Training, Annual Report, 2023 Goals and Plans, Facility/Equipment Winterizing & Maintenance, Policy and Program Review, Winter Goals, School Presentations, 3d Printing, Sale of Vehicles
   2. 2022 Conferences
      1. AMCA – February 2nd – March 3rd, Reno, Nevada (January)
      2. WCMVCA – February 7th – 9th, St. George, Utah
      3. UMAA – October 29th – 31st, Snowbird, Utah
      4. UASD – November 8th – 10th, Layton, Utah
   3. Safety Report. Met all safety audit goals and safety meeting goals. 1 minor incident was reported
2. Approve 2023 Board Meeting Schedule, Board Member Items for January 10th Meeting. Overson motioned to approve the proposed meeting schedule for 2022, and Shields seconded the motion and carried with all in favor. No additional agenda items were requested for the January meeting.
3. The bills were presented for approval and payment. Shields asked for clarification on a Quickbook entry and wondered if the District has looked at other services. Draper clarified that the entry was for payroll but reflected as Quickbooks because the District utilizes the payroll service. Snow asked for clarification on another Quickbook entry and if that reflects the program's cost. Draper explained that Quickbook is used for several services and that the total the District pays for Quickbooks is around $1,000. Shields moved to pay the bills. Gilson seconded the motion. The motion carried with all in favor.
4. Adjourn. Drake moved to adjourn. Overson seconded the motion, and the meeting was adjourned at 6:34 pm.