

**Town of Cedar Fort
Cemetery Committee Regular Monthly Meeting Minutes
Wednesday, February 08, 2023, at 7:00 p.m.
Town Hall, 50 East Center Street, Cedar Fort, Utah 84013**



Regular Meeting Agenda

- 1. Call to Order, Roll Call, Pledge of Allegiance, Prayer/Thought**
- 2. Swear in Lynda Norris (5-year term ends on December 31, 2027)**
- 3. Approve Prior Month's Meeting Minutes**
- 4. Discussion/Training on the Open Public Meeting At, Title 52**
- 5. Mayor Discussion/Expectations**
- 6. Jed Berry Discussion/Expectations**
- 7. Harry Draper Discussion/Expectations**
- 8. Open Committee Discussion/Introductions/Roles/Responsibilities**
 - **Goals for 2023**
 - **Distribute Committee contact information to committee members**
 - **Discuss Cemetery Watering Schedule Keep or Update**
 - **Price Adjustments for Plots and Internment**
 - **Display Case**
 - **Chair Notes/Questions**
- 9. Open Public Comments/Concerns**
- 10. Adjourn**

THE PUBLIC IS WELCOME TO ATTEND ALL TOWN PLANNING AND ZONING MEETINGS.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations for this meeting should notify the Town Clerk (Cara Lyon 801- 768-2147 or clerk@cedarfort.town) at least 24 hours prior to this meeting.

Posted this _____ day of February 2023 at _____ AM/PM By: _____

**Town of Cedar Fort
Cemetery Committee Regular Monthly Meeting Minutes
Wednesday, February 08, 2023, at 7:00 p.m.
Town Hall, 50 East Center Street, Cedar Fort, Utah 84013**



UNAPPROVED

Time: 7:08 p.m.

Cemetery Committee Members Present: Chairman Andra Carter, Vice Chairman Vickie Draper, Committee Member Gina Hacking, Committee Member Lynda Norris

Cemetery Committee Members Absent: Committee Member Cody Cook

Town Employees Present: Town Clerk, Cara Lyon

Visitors Present: Cemetery Sexton, Harry Draper, and Alex Carter

1. Call to Order, Roll Call; Pledge of Allegiance; Prayer/Thought

Chairman Carter called meeting to Order. Chairman Carter led the Pledge of Allegiance and Vice Chairman Draper provided invocation.

2. Swear In Lynda Norris (5-year term ends on December 31, 2027)

Clerk Lyon swore in Cemetery Committee Member Lynda Norris.

3. Approve Prior Month's Meeting Minutes

Vice Chairman Draper moved to approve the January 2023 meeting minutes.

Cemetery Committee Member Hacking seconded.

Committee Member Hacking:	Yea
Vice Chairman Draper:	Yea
Chairman Carter:	Yea
Committee Member Norris:	Abstain

The motion passed to approve the January 2023 meeting minutes.

4. Discussion/Training on the Open Public Meeting Act, Title 52

Chairman Carter read the Open Public Meeting Act, Title 52 to Cemetery Committee Members.

5. Mayor Wyatt Cook Discussion/Expectations

Mayor Wyatt Cook is not in attendance.

6. Councilman Jed Berry Discussion/Expectations

Councilman Jed Berry is not in attendance.

7. Cemetery Sexton Harry Draper Discussion/Expectations

Cemetery Sexton, Harry Draper advised the committee that he is not part of this committee. He is here to help in any way he can, if you see something that you think I ought to be doing at the cemetery, to keep the cemetery up, looking nice, roadways, so on and so forth.

8. Open Committee Discussion /Introductions/Roles/Responsibilities

Introductions:

Chairman Andra Carter:

She is married to her husband Alex Carter who is here in the audience for approximately 14 years. We have four kids. We moved here a year and a half ago. We are planning to build a house, hopefully here in the next couple of weeks. We have driven past this Town many times on our way to Five Mile and we always discussed that we should be closer to the activities we enjoy doing as a family.

Vice Chairman Vickie Draper

She has lived here her whole life and my great, great grandparents were some of the Pioneers that come out here to settle. The reason I am wanting to do this is because so many of my ancestors are in the cemetery and we take care of their plots. She has five children and fifteen grandchildren.

Cemetery Committee Member Gina Hacking:

She was born and raised here. She also has ancestors in the Town Cemetery and would like to continue taking care of their plots. She has two sons and four grandchildren.

Cemetery Committee Member Lynda Norris:

She has lived here her whole life. She has many ancestors buried in the Town Cemetery and would like to continue taking care of their plots. She has three children, nine grandchildren and fifteen great-grandchildren.

- Goals for 2023

Clerk Lyon suggested a sign indicating to the effect of any vandalism will be prosecuted. She feels there has been a few headstones that have been run over in the past and no one she believes was ever held responsible for the destruction. She recalls decorations being stolen as well. Lastly, she suggested have a curfew sign posted.

Cemetery Committee Members discussed they agree that there has been vandalism, stolen property off headstones. They like the idea of visiting hours.

- Distribute committee contact information to Committee Members

The committee members agreed to distribute all their contact information to one another.

- Discuss cemetery watering schedule keep or update

The committee discussed the pros and cons of the current watering schedule that has been in place for years. They feel that on one rotation there is not enough time for people to water their family plots. They discussed that the Town pays for the water usage metered at the Town Cemetery. Many people water at night, however, there may be times when someone may forget, and the water is left on all night and the water is running down

the road. The committee feels this is a waste of water conservation. The committee discussed the option of adding onto the existing sprinkler system and having everything set on a timing system so people will not need to keep watering their family plots themselves. Hopefully, Committee Member Cody Cook will be able to attend next month's meeting to provide his knowledge on the current sprinkler system. They can continue this discussion at next month's meeting.

- Price Adjustment for plots and internment

Cemetery Sexton provided the costs in our current Town ordinance on plots and internments. He will provide the Committee with ordinances with other Cities and Towns and would like to continue this discussion at next month's meeting. Hopefully, he will be able to provide information to the Town Council in hopes of a change to the current Cemetery Ordinance within the next couple of months.

- Display Case

The Committee discussed visiting other City and Town cemeteries to see what type of display cases they have they may be an improvement to the one we currently have. They agreed to have one with plexiglass to help prevent winter weather from destroying the documents within. They agreed to have the ability to lock this display case. Discussion on have a QR code anyone can scan that will taken them to a form on the Town website to provide comments, and concerns that people would like to see updated with the cemetery.

The committee also discussed the Veteran Plaque that needs to be repaired because there are several bricks missing. They also discussed the Veteran Cemetery located in Bluffdale and there is an area that displays a wall of names for those who are cremated instead of being buried. The committee discussed doing a designated area such as this in our Town cemetery later down the road.

- Chair Notes/Questions

Chairman Carter feels that we had an incredibly good discussion tonight. The committee member's contact information has been distributed. Clerk Lyon will continue positing our Agenda's, audio recording and provide us with our monthly meeting minutes.

9. Open Public Comments/Concerns

No further discussion.

10. Adjourn

Cemetery Committee Member Norris moved to Adjourn.

Cemetery Committee Member Hacking seconded.

Committee Member Hacking:	Yea
Vice Chairman Draper:	Yea
Chairman Carter:	Yea
Committee Member Norris:	Yea

The motion passed to adjourn.

Meeting Adjourned at 8:49 p.m.