

NORTH SUMMIT SCHOOL DISTRICT  
BOARD OF EDUCATION  
65 S. Main Street  
Coalville, Utah 84017

North Summit School District  
Wednesday, February 8, 2023  
6:30 P.M. Regular Meeting

**REGULAR MEETING AGENDA----WEDNESDAY, FEBRUARY 8, 2023**

6:30 P.M.

- A. Administrative:
  - 1. Open Regular Meeting
  - 2. Pledge of Allegiance
  - 3. Approval of Regular Meeting Minutes
  
- B. Financial:
  - 1. Ratification of Payments and Financial Statement
  
- C. Citizen's Participation:
  
- D. Information Items:
  - 1. 2023-2024 Fees and Spending Plans- Public Comment
  - 2. Legislative Updates
  - 3. LEA Board Audit Training
  
- E. Action Items:
  - 1. 2023 School Board Goals
  - 2. 2023-2024 Yearly Calendar Approval
  - 3. Policy FI, School Fees Annual Review
  - 4. Policy FHAD- North Summit Threat Assessment Team 1st Reading
  - 5. Personnel
  
- F. Future Agenda Items
  
- H. Adjournment:

The next regularly scheduled Board Meeting will be held Wednesday, March 8, 2023 at 6:30 P.M. in the North Summit School District Office. Pursuant to Utah Code Ann § 52-4-202 (3), (4), notice is hereby given to members of the North Summit School District Board of Education and to the general public that the North Summit School District Board of Education will hold a meeting in public to conduct routine district business. Portions of the meeting may be held in executive session, which will not be open to the public, pursuant to Utah Code Ann. § 52-4-204, 52-4-205, and 52-4-206.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, (including auxiliary communicative aids and services) during this meeting should notify the district office at 65 South Main, 336-5654, at least three working days prior to the meeting.

NORTH SUMMIT SCHOOL DISTRICT  
Regular Board Meeting – February 8, 2023  
Board of Education 6:30 P.M.  
Coalville, Utah  
Vern Williams- Board President  
Susan F. Richins – Vice President  
Kevin Orgill – Member-Absent  
Waylon Bond – Member  
Clark Staley - Member  
Jerre Holmes – Superintendent  
Marci Sargent – Business Administrator  
Camellia Robbins- NSEA Representative

A. **ADMINISTRATIVE:**

1. President Williams called the meeting to order at 6:30PM
2. President Williams led the pledge of allegiance.
3. Approval of the January 11, 2023 regular meeting minutes. Mr. Orgill made the motion to approve January 11, 2023 regular meeting minute. Mr. Bond Seconded: Motion Passed. (5-0)

B. **FINANCIAL:**

1. Ratification of Payments and Financial Information. Vice President Richins made the motion to approve Payments and Financial Information from the previous month. Mr. Staley Seconded: Motion passed. (5-0)

C. **CITIZEN'S PARTICIPATION:**

No citizens participation

D. **INFORMATION ITEMS:**

1. **2023-2024 Fees and Spending Plans Public Comment-** The 2023-2024 Fee and Spending Plans is posted on our website was and is available for public comment.
2. **Legislative Updates-** Superintendent Holmes provided updates to the school board regarding current bills the JLC supports or opposes. Superintendent Holmes also explained the possible changes to the Constitutional guarantee for education.
3. **LEA Board Audit Training-** Annual trainings were provided to the Superintendent, Business Administrator and School Board Members to complete. School board members will let Marci know when they have been completed.

E. **ACTION ITEMS:**

1. **2023 School Board Goals-** President Vern Williams asked that each of board member bring a goal to work on and meet for this coming year as a board. Master Boards training was one that most board

members wanted to focus on. Employee Recognition and more communication to staff, students and parents were the other two goals discussed. Mr. Orgill will share more information regarding Master Boards at the next board meeting. Superintendent Holmes and Marci will provide more information regarding communication/ social media and employee recognition.

2. **2023 -2024 Yearly Calendar Approval-** The calendar choice for school year 2023-2024 was presented to the board for a vote. It has been sent to all employees, and the associations for an opportunity to provide comment and make any changes. Vice President Richins made the motion to approve the 2023-2024 Yearly Calendar, Mr. Orgill seconded. Motion Passed (5-0)
3. **Policy FI, School Fees Annual Review -**There are no new changes to the current policy, although state law requires that the policy be reviewed annually. Mr. Bond made the motion to approve the Annual Review of Policy FI, School Fees, Vice President Richins seconded. Motion passed (5-0)
4. **Policy FHAD- North Summit Threat Assessment Team – 1<sup>st</sup> Reading**  
Superintendent Holmes explained the need for a threat assessment team and policy. Mr. Orgill made the motion to approve Policy FHAD for 1<sup>st</sup> Reading Mr. Bond seconded. Motion Passed (5-0)
5. **Personnel**

Mary Ann Jones- assistant softball coach  
Stephanie Morris- assistant softball coach  
Blakely Taylor- Substitute teacher  
Mike Leake- Assistant Baseball Coach (Volunteer)  
Kody Burgener- Sub custodian and Sub Food Service  
Daniel Stephens- substitute teacher

Vice President Richins made the motion to approve the personnel listed above. Mr. Staley seconded. Motion Passed (5-0)

F. **FUTURE AGENDA ITEMS:**

Master Boards, Employee recognition, Communication Tools, Lights West Wing

G. **ADJOURNMENT:**

Vice President Richins made the motion to adjourn at 7:16 PM, Mr. Staley Seconded. Motion passed. (5-0)

*Per Utah Code Ann. §52-4-203(4)(f) (2013)*

*"These minutes have not yet been formally approved by the Board of Education, and until such formal approval are subject to change."*