

MINUTES OF THE PUBLIC HEARING
AND TOWN COUNCIL MEETING
OF THE TOWN OF CLARKSTON

February 7, 2023
7:00 P.M.

Public Hearing and Town Council Meeting held at the Clarkston Town Hall, 50 South Main,
Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Dan Smith, Mylind Fawcett,
McCall Stephensen, Shaun Kurek

Kristi Hidalgo, Town Clerk

Public Attendance: There was no public attendance at this meeting.

1. CALL TO ORDER

Mayor Hidalgo called the Public Hearing to order at 7:00 p.m.

2. PUBLIC HEARING

Mayor Hidalgo stated that the reason for this public hearing is to hear public comment on the Proposed Amendments to the Clarkston Town Annexation Policy Plan and the Annexation Area Map. There was no public attendance at the public hearing. Mayor Hidalgo asked Councilmember M. Fawcett if he would like to highlight anything about the proposed amendments to the Annexation Policy Plan and Annexation Area Map. Councilmember M. Fawcett referred to the annexation area map (**See Ord. 23-02 Exhibit A**) and explained that the annexation boundaries on the west side of town had been adjusted and that that area would be designated as a fire buffer and resource protection area. Councilmember M. Fawcett stated that if/when Cache County gets any building applications for this area Clarkston Town would be notified and be able to address with the county any concerns or opposition to the applications. If this area were not part of the annexation plan map the county would not alert the town of proposed building in that area. Mayor Hidalgo clarified that just because this area is included in the annexation map doesn't mean Clarkston can prohibit development taking place in those areas. Mayor Hidalgo affirmed that the town would oppose any well requests in these areas that would impact the towns springs. Councilmember M. Fawcett stated that the town maintains a grid system for road development. When the County receives any development proposals within the Clarkston annexation area, they will work with the developer to ensure that the infrastructure and roads developed are in line with Clarkston Towns infrastructure grid system, should it ever be annexed into the town. Mayor Hidalgo asked if the Council had any questions or comments. There were none. Mayor Hidalgo asked for a motion to

close the public hearing. Councilmember S. Kurek made a motion to close the public hearing. Councilmember M. Fawcett seconded the motion. All in favor "Aye". Motion carried.

TOWN COUNCIL MEETING

1. CALL TO ORDER

Mayor Hidalgo called the Town Council Meeting to order at 7:08 p.m. Councilmember D. Smith led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held January 3, 2023. Councilmember S. Kurek motioned for the Clarkston Town Council to approve and adopt the minutes of January 3, 2023. Councilmember M. Stephensen seconded the motion. All in favor "Aye"

2. NEW BUSINESS

Ordinance 23-02 – "An Ordinance Amending the Clarkston Town Annexation Policy Plan And The Annexation Area Map" – Mayor Hidalgo asked if there was any further discussion by the Council prior to passing the ordinance. There was no discussion, so Mayor Hidalgo read the ordinance and asked for a motion to adopt Ordinance 23-02. Councilmember S. Kurek motioned for the Council to approve and adopt Ordinance 23-02. Councilmember D. Smith seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

Resolution 23-04 – "A Resolution Appointing A Member To The Planning And Zoning Commission For The Town Of Clarkston, County of Cache, State of Utah" - Mayor Hidalgo stated that he and Councilmember M. Fawcett had interviewed Austen Powell for the position and recommended that he be appointed a member of the Planning and Zoning Commission. Mayor Hidalgo asked if there was any discussion by the Council prior to passing the resolution. There was no discussion, so Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 23-04. Councilmember M. Fawcett motioned for the Council to approve and adopt Resolution 23-04. Councilmember S. Kurek seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

Annual Open and Public Meeting Act Training - Mayor Hidalgo reminded the Council that they needed to complete the Open and Public Meeting Act Training for this year. The Open and Public Meeting Act Training can be done online at the following website: <https://training.auditor.utah.gov/> The Certificate of Completion should be turned in to the Town Clerk Kristi Hidalgo as proof of completing the training for 2023. The Town Clerk will keep it on file for the Annual Financial Audit. The training should be completed by the end of February.

Conflict of Interest Forms Signed – The Council reviewed the Clarkston Town Conflict of Interest Policy and completed and signed the Disclosure Form.

Ethical Behavior Pledge Form Signed - The Council reviewed the Clarkston Town Ethical Behavior Policy and signed the pledge form.

3. DEPARTMENTS

Fire Department - New Fire Engine – Mayor Hidalgo stated that the new fire engine had arrived at the Cache County Fire Department. They are getting it ready to be delivered to Clarkston Town soon.

Cache Waste Consortium (CWC) Update – Mayor Hidalgo reported that the Cache Waste Consortium had selected a contractor and have received a preliminary contract from them. The CWC Executive Committee will be meeting with the company on Monday February 13, 2023 to begin contract negotiations with them. The Company selected is a large company who have the ability to be a strong contender in negotiations with Logan City in terms of garbage trucks, garbage cans, and landfill prices. The company is large enough that they don't need Logan City trucks or cans. The preliminary contract already includes buying new trucks and cans. If negotiations with Logan City turn out to be favorable the estimated cost will actually go down. Mayor Hidalgo asked the Council to be thinking about the following green waste options.

- Contracting with a private company to have a green waste dumpster placed in the town and dumped twice a week.
- Contract for 90-gallon green waste cans that would be picked up either weekly or every other week and have a private company bring in a green waste dumpster for a short period of time for Spring and Fall cleanup.

Councilmember M. Fawcett wondered when the switch to the new company would take place. Mayor Hidalgo stated that the Cache Waste Consortium initially thought they would be able to switch companies by June 30, 2023 but it will probably be sometime in September 2023.

Verizon Tower Status – Mayor Hidalgo stated that he sent each of the Councilmembers a copy of the Verizon Tower Plans to review. Mayor Hidalgo reported that the tower will face north south instead of east west because of Newton Towns water line that runs through the property. Verizon will be submitting the plans to the Clarkston Town Planning and Zoning Commission for approval. They anticipate erecting the tower this summer.

Municipal Building and Community Center Project – Mayor Hidalgo said that he had spent a lot of time reviewing the Utah State Procurement Code, which is 99 pages long. Mayor Hidalgo stated that he had put together a resolution to adopt, for this project only, specific provisions of the Utah Procurement Code. By doing so, instead of having to use a bid a proposal can be used which gives the Council a lot of options for negotiation when all the proposals come back from the contractors. Mayor Hidalgo proposed adopting Resolution 23-05 “A Resolution Adopting Provisions of the Utah Procurement Code Solely For the Clarkston Town Municipal Building and Community Center Project” Mayor Hidalgo said that he had narrowed the State Procurement Code down to exactly what is needed to do the building and make it a better process for the town. The resolution would become the Clarkston Town Purchasing Policy for this project only. Mayor Hidalgo asserted that he had sent the resolution out to the Council for them to review before the meeting and asked if there were any questions or comments. Councilmember M. Fawcett stated that when the Council went through the bids a couple months ago the price caught the Council off guard and as Mayor Hidalgo indicated the price may not change very much. Councilmember M. Fawcett wondered about the finances. The town applied for but didn’t get any funding from the Rural Communities Grant for the project. Councilmember M. Fawcett wondered if the town has the finances to even proceed with the building. Mayor Hidalgo said that the town does have the finances to do the building but that the procurement process needs to be different this time and that is the purpose of the proposed resolution. Councilmember M. Fawcett stated that if the town can’t afford the building, then there’s no point in passing the resolution or going through the process again. Councilmember M. Fawcett said that he thinks that the project needs to go forward and we can make it work but if the majority of the Council isn’t willing to go forward with the project there’s no point in going through the process again. Mayor Hidalgo stated that the town has approximately \$600,000 in savings right now but he is not willing to burn all of that to go towards the Municipal Building and Town Hall Project. We did not get the Rural Communities Grant and does not believe the town will qualify for any grants for this project. Mayor Hidalgo said that he looked into USDA Loans and the town does qualify for a low interest USDA Loan. Mayor Hidalgo has met with them and the Town Clerk Kristi Hidalgo is working with

Kevin Hacking to secure a loan for the project. If the loan application is approved by March 31, 2023 the interest rate would be locked in at 3.4%. Annual payments would be approximately the following, depending on the exact amount and length of the loan. The following example is for borrowing one million dollars (\$1,000,000) with a 3.4% interest rate:

- 20-year loan \$70,000
- 30-year loan \$54,000
- 40-year loan \$46,000

If the town were to loan the money from a bank we would have to hire a bond attorney, which would cost around \$10,000 - \$25,000. The interest rate right now at banks is 3.6%

Mayor Hidalgo stated that the project is feasible. It wasn't before because the bids came in at 1 million plus with no cap. There was a lot of uncertainty with the bids. The project could have escalated to 1.5 million and the budget couldn't handle that. This time there will be a cost-plus cap of 5% and a specification book has been drafted and have the specifications have been added to the plans so the bids should come back reflecting a genuine cost for the project. Mayor Hidalgo stated that he anticipates securing a loan for \$800,000 and using funds from the Capital Project Fund to cover any other costs associated with the project. Mayor Hidalgo explained that this resolution gives the Council the opportunity to accept proposals rather than bids, which allows the Council or committee that will review them to actually compare them side by side. Mayor Hidalgo reiterated that there is no sealed bid the Council can compare the proposals side by side. If there are questions, the Council can reach out to the contractors for clarification. The Clarkston Town Purchasing Policy doesn't allow that and is completely inadequate for this project. Councilmember M. Fawcett acknowledged that he likes the process. Councilmember S. Kurek agreed that Resolution 23-05 was the proper procedure to follow for the Municipal Building and Community Center Project. Councilmember S. Kurek said that he wouldn't agree to anything that would potentially cause taxpayers to pay more taxes. That's what stops him on everything on this. Mayor Hidalgo responded that his objections won't stop the project. The Town Council has already voted and ratified this project. Councilmember S. Kurek wasn't part of that vote but it has been done. Mayor Hidalgo stated that Councilmember S. Kurek's responsibility now is to ensure that the project is done properly and that we are getting the best price for the project. That is what Resolution 23-05 allows us to do. Councilmember S. Kurek reiterated that he thinks it is the proper procedure for the project. It is the exact procedure he would use if he were building a new home. Mayor Hidalgo stated that the project would be put out to bid in the near future and that he would be holding a kickoff meeting with the architect, design engineer, and contractors interested in submitting a proposal for the project. At the meeting contractors will be able to ask questions regarding the project so they will have a better understanding of what is expected. They will then have a

specified amount of time to submit their proposals and the Council will review each of the bids and select a contractor for the project.

Resolution 23-05 – “A Resolution Adopting Provisions of The Utah Procurement Code Solely For The Clarkston Town Municipal Building And Community Center Project” –

Mayor Hidalgo asked if there was any further discussion by the Council. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 23-05. Councilmember M. Fawcett motioned for the Council to approve and adopt Resolution 23-05. Councilmember M. Stephensen seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u> </u> Aye	<u>X</u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u> </u> Aye	<u>X</u> No	<u> </u> Abstain	<u> </u> Absent

Mayor Hidalgo handed out copies of the final Municipal Building and Community Center Project Plans with the specifications to the Councilmembers.

Councilmember M. Fawcett – Water Department – SCADA System Update –

Councilmember M. Fawcett reported that the only thing left to do is to install the new meter up at the water tank site.

Planning and Zoning Department – Councilmember M. Fawcett reported that the January Planning and Zoning Meeting was cancelled. The next meeting will be held February 13, 2023. Councilmember M. Fawcett publicly thanked Richie Calderwood for his service on the Planning and Zoning Commission. Mr. Calderwood served from 2019-2023. Councilmember M. Fawcett feels that Austen Powell will be a valuable addition to the Planning and Zoning Commission.

D. Smith – Roads Department – Councilmember D. Smith stated that it has been a big snow year. It has been very difficult trying to keep some of the roads open.

Councilmember D. Smith personally thanked Mayor Hidalgo and David Hale for the time they have spent in the snowplow clearing the roads, Brady Hale for running the snow grader, and Jeremy Hidalgo for doing snow removal at the Fire Station, Community Center, and Town Hall. Mayor Hidalgo added that the Cache County Roads Department has also helped the town with snow removal and sanding, as needed. They have been very good to work with.

Animal Control – Annual Dog Clinic – Councilmember D. Smith stated that he would contact Nathan Whiting to verify the date for the Dog Clinic. In the past it has been held the last Saturday of February.

Councilmember M. Stephensen - January Warrant List – Councilmember M. Stephensen presented the Warrant List for January 2023. Councilmember D. Smith motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember S. Kurek seconded the motion. All in favor “Aye.” Motion carried.

Parks Department – Citizen Advisory Committee – Councilmember M. Stephensen stated that the next Citizen Advisory Committee Meeting would be held February 10, 2023 at 5:00 pm in the Town Hall. They will be considering options for the following projects:

- Convert the tennis court area into one tennis court and two pickle ball courts
- Replacing damaged playground equipment
- Developing a walking trail around the town square

Sports and Recreation – Councilmember M. Stephensen stated that Soccer Signups are going on now for Spring Soccer. Persons interested in playing soccer need to register with North Logan City. Mayor Hidalgo wondered about forming a soccer league closer to home with cities and towns on the west side of the valley. Councilmember M. Stephensen said that there had been some talk about that last year. The Council agreed that this was a good idea.

Youth Council - Retreat – Councilmember M. Stephensen reported that she held a retreat with the youth council on February 4, 2023 in the community center. The youth council discussed potential fundraisers and service projects that they would like to accomplish this year.

Local Officials Day at the Legislature - Councilmember M. Stephensen said that the youth council participated in the Local Officials Day at the Legislature on January 18, 2023 and they did really well with the mock committee hearings they participated in.

2023 Pony Express Days – Councilmember M. Stephensen stated that Pony Express Days will be June 23-24 this year.

Councilmember S. Kurek – Cemetery Department- Sprinkling System Project - Councilmember S. Kurek reported that the only bid received for the project was from Canyon Landscaping. The total cost for the project was \$64,774.49. Mayor Hidalgo motioned that the Council accept the bid from Canyon Landscaping for the Cemetery Sprinkling System Project, including the installation of sod for the new section of the cemetery. Councilmember S. Kurek seconded the motion. All in favor of “Aye” Motion Carried. The Council unanimously agreed to accept the bid and hire Canyon Landscaping to do the project. Mayor Hidalgo will sign the contract and send it to them. Funding for the project will come from the American Rescue Plan Act (ARPA) stimulus money the town received from the federal government.

Drinking Fountains – Mayor Hidalgo stated that there are two drinking fountains at the cemetery and recommended removing the drinking fountain on the east side of the

cemetery and repairing or replacing the other drinking fountain located on the south side of the cemetery by the Martin Harris grave site. All of the bricks are loose and pose a liability risk to the town.

Emergency Preparedness – FEMA Ordinance – Councilmember S. Kurek stated that an updated FEMA Flood Damage Prevention Ordinance needs to be drafted and adopted by May 9, 2023. The Town Clerk Kristi Hidalgo will send a copy of the current Clarkston Town Flood Damage Prevention Ordinance to Councilmember S. Kurek so that he can draft the ordinance and present it to the Council for approval.

Internet Speed Test – The Utah Broadband Center, powered by the Governor’s Office of Economic Opportunity, is launching the Utah Internet Speed Test Campaign. This is a statewide effort for all Utahns to report internet speeds (high or low) or lack of internet connection. The campaign will help:

- Identify areas of Utah that lack high-speed internet connections and the reasons why
- Direct funding to provide reliable broadband access throughout the state
- Discover where there are great broadband internet speeds and promote economic opportunities.

Councilmember S. Kurek reported that for Clarkston Town to even be considered for broadband funding ten percent (10%) of Clarkston citizens need to complete the Internet Speed Test. Town Clerk Kristi Hidalgo will post flyers at the Town Hall, Post Office, on the Clarkston Town Website and Facebook Page encouraging citizens to do an Internet Speed Test.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday February 21, 2023 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting adjourn. Councilmember M. Fawcett seconded the motion. All members present voted “Aye.” Motion carried. The meeting adjourned at 8:25 pm.

Kristi Hidalgo
Town Clerk



ORDINANCE 23-02

AN ORDINANCE AMENDING THE CLARKSTON TOWN
ANNEXATION POLICY PLAN AND THE ANNEXATION AREA MAP

WHEREAS, Utah State Code 10-2-401.5 states that no municipality may annex an unincorporated area located within a specified county unless the municipality has adopted an annexation policy; and

WHEREAS, the Annexation Policy Plan is designed and enacted to help Clarkston Town plan for future expansion, growth and development of the town; and

WHEREAS, the Clarkston Town Council has determined that it is in the best interest of its citizens and the public in general to amend the current Annexation Policy Plan and Annexation Boundary Map.

NOW THEREFORE BE IT ORDAINED by the Clarkston Town Council that the Clarkston Town Annexation Policy Plan shall be amended to include the following:

1. A5(F)

(f) protecting areas west of 300 West to remain as open as possible to maintain a minimum of an A10 zone for a fire buffer zone and water resource protection.

2. Updated Annexation map – See Exhibit A

Adopted and effective this day by motion from Councilmember S. Kurek and seconded by Councilmember D. Smith.

Dated this 7th day of February 2023.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
TOWN CLERK

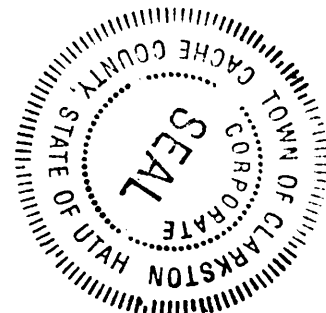
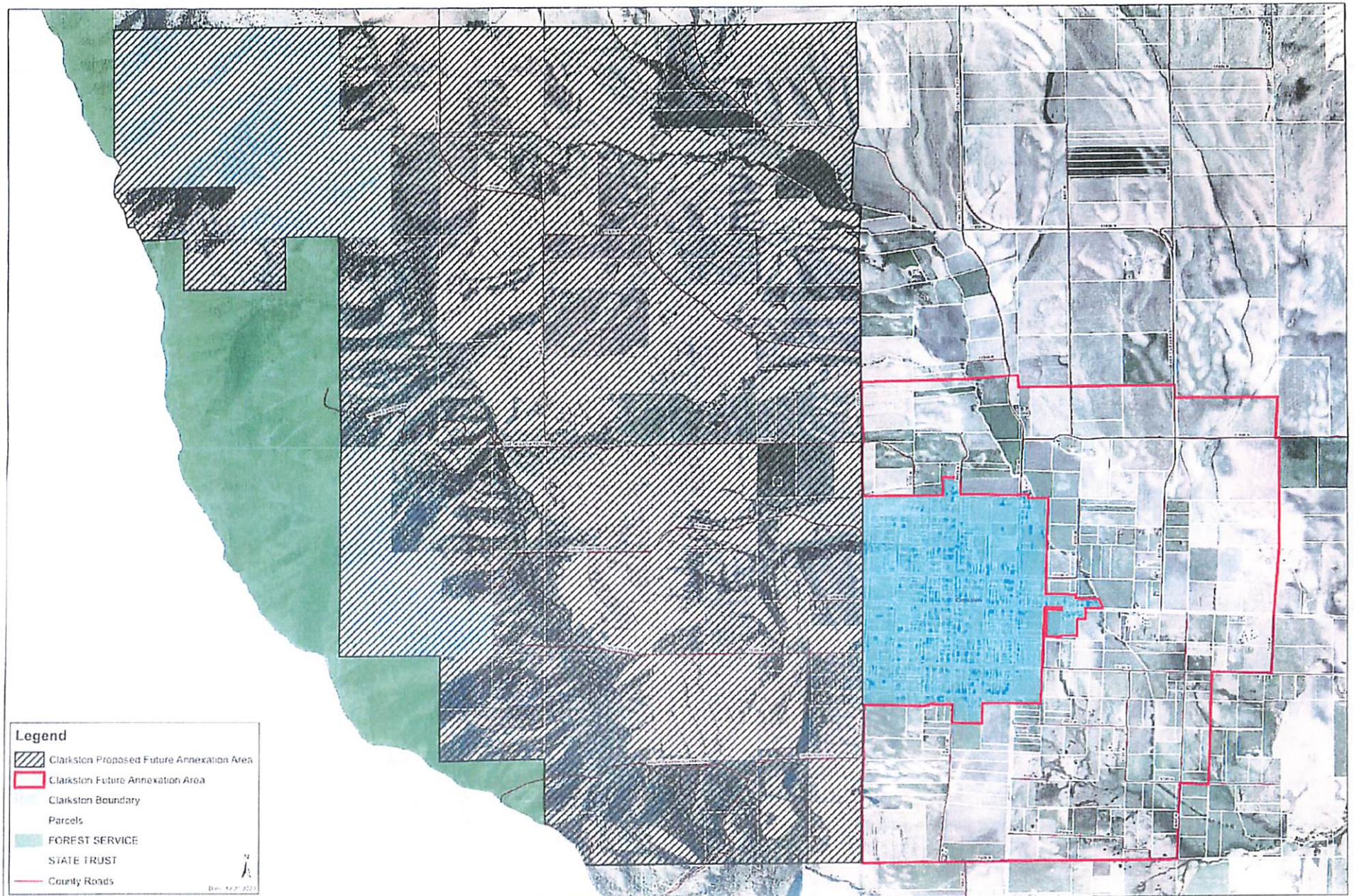


Exhibit A



CLARKSTON TOWN
RESOLUTION 23-04

**A RESOLUTION APPOINTING A MEMBER TO THE PLANNING AND ZONING
COMMISSION FOR THE TOWN OF CLARKSTON, COUNTY OF CACHE, STATE OF
UTAH**

WHEREAS, the Town of Clarkston, Utah, has a position available on the Planning and Zoning Commission.

NOW THEREFORE BE IT RESOLVED by the Mayor of Clarkston with the advice and consent of the Clarkston Town Council, that the following be appointed as a member of the Planning and Zoning Commission:

Austen Powell

Adopted and effective this day by motion from Councilmember M. Fawcett and seconded by Councilmember S. Kurek and all approved.

Dated this 7th day of February, 2023.

CLARKSTON TOWN, a Utah Municipal Corp.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

N. Alexis Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
CLERK



RESOLUTION 23-05

A RESOLUTION ADOPTING PROVISIONS OF THE UTAH PROCUREMENT CODE SOLELY FOR THE CLARKSTON TOWN MUNICIPAL BUILDING AND COMMUNITY CENTER PROJECT

WHEREAS, the Clarkston Town Council has determined that the Clarkston Town Procurement Policy is nebulous for the Clarkston Town Municipal Building and Community Center Project; and

WHEREAS, Utah State Code 11-39-107(3) permits municipal legislative bodies to adopt provisions of the Utah Procurement Code on a case-by-case basis provided it is done in an open meeting and specifies in its action the portions of the code to be followed, and

WHEREAS, the Clarkston Town Council has chosen to adopt the following provisions from the Utah Procurement Code solely for the Clarkston Town Municipal Building and Community Center Project:

Part 1

General Procurement Provisions

- 63G-6a-107.4 Application of chapter to counties and municipalities and the Utah Housing Corporation.
- 63G-6a-112 Required public notice.
- 63G-6a-115 Clarifying information in a solicitation response.
- 63G-6a-120 Rejecting a solicitation response.

Part 7

Request for Proposals

- 63G-6a-701 Title
- 63G-6a-702 Contracts awarded by request for proposals.
- 63G-6a-703 Request for proposals -- Requirements -- Publication of request.
- 63G-6a-704 Processing of proposals -- Changes to proposals not allowed.
- 63G-6a-704.4 Limited addenda to requests for proposals.
- 63G-6a-704.6 Discussions with a person who submits a proposal.
- 63G-6a-707 Evaluation committee -- Evaluation of proposals.
- 63G-6a-707.5 Best and final offers.

Part 9

Cancellations

- 63G-6a-901 Title.
- 63G-6a-902 Cancellation and rejection of bids and proposals.

Part 11

Bonds

- 63G-6a-1101 Title.
- 63G-6a-1102 Bid security requirements -- Directed suretyship prohibited -- Penalty.
- 63G-6a-1103 Bonds or security necessary when contract is awarded -- Waiver -- Action -
- Attorney fees.
- 63G-6a-1104 Preliminary notice requirement.
- 63G-6a-1105 Form of bonds -- Effect of certified copy.

Part 12

Contracts and Change Orders

- 63G-6a-1206.5 Change in contract price.
- 63G-6a-1207 Certification of change order.

See "EXHIBIT A" for further details of the Utah Procurement Code provisions being adopted.

NOW THEREFORE, BE IT RESOLVED, the Town Council of the Town of Clarkston, Utah hereby adopts these provisions from the Utah Procurement Code solely for the Clarkston Town Municipal Building and Community Center Project.

Adopted and approved by motion from Councilmember M. Fawcett and seconded by Councilmember M. Stephensen .

Dated this 7th day of February, 2023.

Roll Call Vote:

Mayor Hidalgo	<u>X</u>	Aye	<u> </u>	No	<u> </u>	Abstain	<u> </u>	Absent
Councilmember M. Stephensen	<u>X</u>	Aye	<u> </u>	No	<u> </u>	Abstain	<u> </u>	Absent
Councilmember D. Smith	<u> </u>	Aye	<u>X</u>	No	<u> </u>	Abstain	<u> </u>	Absent
Councilmember M. Fawcett	<u>X</u>	Aye	<u> </u>	No	<u> </u>	Abstain	<u> </u>	Absent
Councilmember S. Kurek	<u> </u>	Aye	<u>X</u>	No	<u> </u>	Abstain	<u> </u>	Absent

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
TOWN CLERK

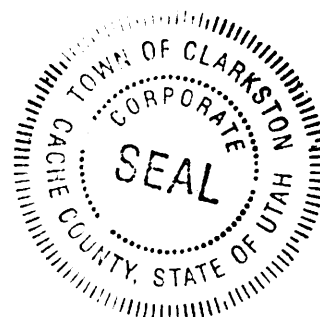


EXHIBIT A

Utah Procurement Code

Part 1

General Procurement Provisions

63G-6a-107.4 Application of chapter to counties and municipalities and the Utah Housing Corporation.

A county or municipality or the Utah Housing Corporation:

(1) may adopt:

- (a) any or all provisions of this chapter; or
- (b) any or all rules adopted by the board under this chapter; and

(2) is subject to and shall comply with the provisions of this chapter and the rules that are adopted by the county or municipality or the Utah Housing Corporation, respectively.

63G-6a-112 Required public notice.

(1) A procurement unit that issues a solicitation shall post notice of the solicitation:

- (a) at least seven days before the day of the deadline for submission of a solicitation response; and
- (b)
 - (i) on the main website for the procurement unit; or
 - (ii) on a state website that is owned, managed by, or provided under contract with, the division for posting a public procurement notice.

(2) A procurement unit may reduce the seven-day period described in Subsection (1), if the procurement unit's procurement official signs a written statement that:

- (a) states that a shorter time is needed; and
- (b) determines that competition from multiple sources may be obtained within the shorter period of time.

(3)

- (a) It is the responsibility of a person seeking information provided by a notice published under this section to seek out, find, and respond to the notice.
- (b) As a courtesy and in order to promote competition, a procurement unit may provide, but is not required to provide, individual notice.

63G-6a-115 Clarifying information in a solicitation response.

(1) A procurement unit may at any time make a written request to a vendor to:

- (a) clarify information contained in a responsive solicitation response; or
- (b) provide additional information that the procurement unit determines the procurement unit needs to determine whether the vendor is responsible.

(2)

- (a) A procurement unit that requests a vendor to clarify or provide additional information under this section shall establish a deadline by which the vendor is required to submit the clarifying or additional information.
- (b) A procurement unit may not allow a vendor to submit clarifying or additional information after the deadline established under Subsection (2)(a).

63G-6a-120 Rejecting a solicitation response.

(1) A procurement unit may reject a solicitation response if:

- (a) the solicitation response:
 - (i) is not responsive;
 - (ii) violates a requirement of the solicitation; or

- (iii) is not submitted before the deadline specified in the solicitation;
- (b) the vendor who submitted the solicitation response:
 - (i) is not responsible;
 - (ii) is in violation of a provision of this chapter;
 - (iii) has had a previous contract with the procurement unit canceled;
 - (iv) has engaged in unethical conduct;
 - (v) is subject to an outstanding tax lien; or
 - (vi) fails to sign a contract awarded as a result of the solicitation response within:
 - (A) 90 days after the contract award, if the solicitation does not specify a deadline for the signing of the contract; or
 - (B) the time specified in the solicitation, if the solicitation specifies a deadline for the signing of the contract; or
- (c) after the vendor submits a solicitation response there is a change in the vendor's circumstances that, if known at the time the solicitation response was submitted, would have caused the procurement unit to reject the solicitation response.
- (2) A procurement unit that rejects a solicitation response under Subsection (1) shall provide the vendor who submitted the rejected solicitation response a written statement of the reasons for the rejection.

Part 7

Request for Proposals

63G-6a-701 Title.

This part is known as "Request for Proposals."

63G-6a-702 Contracts awarded by request for proposals.

- (1) A procurement unit may award a contract for a procurement item by the request for proposals process, in accordance with rulemaking authority rules.
- (2) The procurement of architect-engineer services is governed by Part 15, Design Professional Services.

63G-6a-703 Request for proposals -- Requirements -- Publication of request.

- (1) A procurement unit that intends to award a contract for a procurement item using the request for proposals process shall issue a request for proposals.
- (2) A procurement unit shall include in a request for proposals:
 - (a) a description of the procurement item that the procurement unit seeks;
 - (b) instructions for submitting a proposal, including the deadline for submitting a proposal;
 - (c) the objective criteria, including, if applicable, cost, and subjective criteria that the procurement unit will use to evaluate proposals;
 - (d) information about the time and manner of opening proposals; and
 - (e) terms and conditions that the procurement unit intends to include in a contract resulting from the request for proposals process.
- (3) A procurement unit shall publish a request for proposals in accordance with the requirements of Section 63G-6a-112.

63G-6a-704 Processing of proposals -- Changes to proposals not allowed.

- (1) A procurement unit:
 - (a) shall accept proposals as provided in the request for proposals;
 - (b) may not open a proposal until after the deadline for submitting proposals; and
 - (c) may not disclose the contents of a proposal to the public or to another offeror, except as provided in Subsection 63G-2-305(6).

(2) A person who submits a proposal may not, after the deadline for submitting proposals, make a change to the proposal if the change is prejudicial to:

- (a) the interest of the procurement unit; or
- (b) fair competition.

63G-6a-704.4 Limited addenda to requests for proposals.

After the deadline for submitting proposals, a procurement unit may, at the discretion of the procurement official, issue a request for proposals addendum that has limited application only to offerors that have submitted proposals, if the addendum does not change the request for proposals in a way that, in the opinion of the procurement official, would likely have affected the number of proposals submitted in response to the request for proposals had the addendum been included in the original request for proposals.

63G-6a-704.6 Discussions with a person who submits a proposal.

- (1) A procurement unit may have discussions with an offeror to obtain a more complete understanding of whether the offeror is responsible or the offeror's proposal is responsive.
- (2) A procurement unit may reject a proposal following discussions under Subsection (1) if the procurement unit determines that the offeror is not responsible or the proposal is not responsive.

63G-6a-707 Evaluation committee -- Evaluation of proposals.

- (1) A procurement unit shall appoint an evaluation committee of at least three members to evaluate proposals received in response to a request for proposals issued by the procurement unit.
- (2) The evaluation committee shall evaluate proposals in accordance with the process described in the request for proposals.
- (3) To determine which proposal provides the best value to the procurement unit, the evaluation committee shall evaluate each responsible offeror's responsive proposal that has not been disqualified from consideration under the provisions of this chapter, using the evaluation criteria described in the request for proposals.
- (4) Criteria not described in the request for proposals may not be used to evaluate a proposal.
- (5) A procurement unit shall:
 - (a) appoint evaluation committee members who have at least a general familiarity with or basic understanding of:
 - (i) the technical requirements relating to the type of procurement item that is the subject of the procurement; or
 - (ii) the need that the procurement item is intended to address; and
 - (b) ensure that the evaluation committee and each individual participating in the evaluation committee process:
 - (i) does not have a conflict of interest with any of the offerors;
 - (ii) can fairly evaluate each proposal;
 - (iii) does not contact or communicate with an offeror concerning the procurement outside the official evaluation committee process; and
 - (iv) conducts or participates in the evaluation in a manner that ensures a fair and competitive process and avoids the appearance of impropriety.
- (6) A procurement unit may authorize an evaluation committee to receive assistance from an expert or consultant to better understand a technical issue involved in the procurement.
- (7)
 - (a) Except as provided in Subsection (7)(b), an evaluation committee member is prohibited from knowing or having access to information relating to the cost of a proposal until after the evaluation committee submits its recommendation to the procurement unit based on the scores of all criteria other than cost.
 - (b) A procurement official may waive the prohibition of Subsection (7)(a) by signing a written statement

indicating why waiving the prohibition is in the best interests of the procurement unit.

(8) An evaluation committee may not change its final recommended scores after the evaluation committee has submitted those scores to the procurement unit.

(9)

(a) The deliberations and other proceedings of an evaluation committee may be held in private.

(b) If the evaluation committee is a public body, as defined in Section 52-4-103, the evaluation committee shall comply with Section 52-4-205 in closing a meeting for its deliberations and other proceedings.

(10)

(a) At the conclusion of the evaluation process, an evaluation committee shall prepare and submit to the procurement unit a written statement that:

(i) recommends a proposal for an award of a contract, if the evaluation committee decides to recommend a proposal;

(ii) contains the score awarded to the recommended proposal based on the criteria stated in the request for proposals; and

(iii) explains how the recommended proposal provides the best value to the procurement unit.

(b) A procurement unit is not required to comply with Subsection (10)(a) for a contract with a construction manager/general contractor if the contract is awarded based solely on:

(i) the qualifications of the construction manager/general contractor; and

(ii) the management fee to be paid to the construction manager/general contractor.

63G-6a-707.5 Best and final offers.

(1) The best and final offer process described in this section:

(a) may be used only in a request for proposals process, whether the request for proposals process is used independently or after the establishment of an approved vendor list through the approved vendor list process; and

(b) may not be used in any other standard procurement process, whether the other standard procurement process is used independently or after the establishment of an approved vendor list through the approved vendor list process.

(2) Subject to Subsection (3), a conducting procurement unit may request best and final offers from responsible offerors:

(a) only with the approval of the procurement official; and

(b) if:

(i) no single proposal adequately addresses all the specifications stated in the request for proposals;

(ii) all proposals are unclear or deficient in one or more respects;

(iii) all cost proposals exceed the identified budget or the procurement unit's available funding; or

(iv) two or more proposals receive an identical evaluation score that is the highest score.

(3) A conducting procurement unit may request a best and final offer from, and a best and final offer may be submitted to the conducting procurement unit by, only a responsible offeror that has submitted a responsive proposal that meets the minimum mandatory criteria stated in the request for proposals required to be considered in the stage of the procurement process at which best and final offers are being requested.

(4) The best and final offer process may not be used to change:

(a) a determination that an offeror is not responsible to a determination that the offeror is responsible; or

(b) a determination that a proposal is not responsive to a determination that the proposal is responsive.

(5)

(a) This Subsection (5) applies if a request for best and final offers is issued because all cost proposals exceed the identified budget or the procurement unit's available funding.

(b)

(i) The conducting procurement unit may, in the request for best and final offers:

(A) specify the scope of work reductions the procurement unit is making in order to generate proposals

that are within the identified budget or the procurement unit's available funding; or

(B) invite offerors submitting best and final offers to specify the scope of work reductions being made so that the reduced cost proposal is within the identified budget or the procurement unit's available funding.

(ii) The conducting procurement unit is not required to accept a scope of work reduction that an offeror has specified in the offeror's best and final offer.

(c) A best and final offer submitted with a reduced cost proposal shall include an itemized list identifying specific reductions in the offeror's proposed scope of work that correspond to the offeror's reduced cost proposal.

(d) A reduction in the scope of work may not:

(i) eliminate a component identified in the request for proposals as a minimum mandatory requirement; or

(ii) alter the nature of the original request for proposals to the extent that a request for proposals for the reduced scope of work would have likely attracted a significantly different set of offerors submitting proposals in response to the request for proposals.

(6) If a request for best and final offers is issued because two or more proposals received an identical evaluation score that is the highest score:

(a) the request may be issued only to offerors who submitted a proposal receiving the highest score; and

(b) an offeror submitting a best and final offer may revise:

(i) the technical aspects of the offeror's proposal;

(ii) the offeror's cost proposal, as provided in Subsection (5); or

(iii) both the technical aspects of the offeror's proposal and, as provided in Subsection (5), the offeror's cost proposal.

(7) In a request for best and final offers, the conducting procurement unit shall:

(a) clearly specify:

(i) the issues that the procurement unit requests the offerors to address in their best and final offers; and

(ii) how best and final offers will be evaluated and scored in accordance with Section 63G-6a-707.5;

(b) establish a deadline for an offeror to submit a best and final offer; and

(c) if applicable, establish a schedule and procedure for conducting discussions with offerors concerning the best and final offers.

(8) In conducting a best and final offer process under this section, a conducting procurement unit shall:

(a) maintain confidential the information the procurement unit receives from an offeror, including any cost information, until a contract has been awarded or the request for proposals canceled;

(b) ensure that each offeror receives fair and equal treatment; and

(c) safeguard the integrity of the scope of the original request for proposals, except as specifically provided otherwise in this section.

(9) In a best and final offer, an offeror:

(a) may address only the issues described in the request for best and final offers; and

(b) may not correct a material error or deficiency in the offeror's proposal or address any issue not described in the request for best and final offers.

(10) If an offeror fails to submit a best and final offer, the conducting procurement unit shall treat the offeror's original proposal as the offeror's best and final offer.

(11) After the deadline for submitting best and final offers has passed, the evaluation committee shall evaluate the best and final offers submitted using the criteria described in the request for proposals.

(12) An offeror may not make and a conducting procurement unit may not consider a best and final offer that the conducting procurement unit has not requested under this section.

(13) To implement the best and final offer process described in this section, a rulemaking authority may make rules consistent with this section and the other provisions of this chapter.

Part 9

Cancellations

63G-6a-901 Title.

This part is known as "Cancellations, Rejections, and Debarment."

63G-6a-902 Cancellation and rejection of bids and proposals.

- (1) An issuing procurement unit may cancel an invitation for bids, a request for proposals, or other solicitation or reject any or all bids or proposal responses, in whole or in part, as may be specified in the solicitation, when it is in the best interests of the procurement unit in accordance with the rules of the rulemaking authority.
- (2) The reasons for a cancellation or rejection described in Subsection (1) shall be made part of the contract file.

Part 11

Bonds

63G-6a-1101 Title.

This part is known as "Bonds."

63G-6a-1102 Bid security requirements -- Directed suretyship prohibited -- Penalty.

- (1) Bid security in an amount equal to at least 5% of the amount of the bid shall be required for all competitive bidding for construction contracts. Bid security shall be a bond provided by a surety company authorized to do business in this state, the equivalent in cash, or any other form satisfactory to the state.
- (2) When a bidder fails to comply with the requirement for bid security described in the invitation for bids, the bid shall be rejected unless, pursuant to rules of the rulemaking authority, the issuing procurement unit determines that the failure to comply with the security requirements is nonsubstantial.
- (3) After the bids are opened, they shall be irrevocable for the period specified in the invitation for bids. If a bidder is permitted to withdraw a bid before award, no action shall be taken against the bidder or the bid security.
- (4)
 - (a) When issuing an invitation for a bid under this chapter, the procurement official responsible for carrying out a construction project may not require a person or entity who is bidding for a contract to obtain a bond of the type described in Subsection (1) from a specific insurance or surety company, producer, agent, or broker.
 - (b) A person who violates Subsection (4)(a) is guilty of an infraction.

63G-6a-1103 Bonds or security necessary when contract is awarded -- Waiver -- Action -- Attorney fees.

- (1) When a construction contract is awarded under this chapter, the contractor to whom the contract is awarded shall deliver the following bonds or security to the procurement unit, which shall become binding on the parties upon the execution of the contract:
 - (a) a performance bond satisfactory to the procurement unit that is in an amount equal to 100% of the price specified in the contract and is executed by a surety company authorized to do business in the state or any other form satisfactory to the procurement unit; and
 - (b) a payment bond satisfactory to the procurement unit that is in an amount equal to 100% of the price specified in the contract and is executed by a surety company authorized to do business in the state or any other form satisfactory to the procurement unit, which is for the protection of each person supplying labor, service, equipment, or material for the performance of the work provided for in the contract.
- (2)

(a) When a construction contract is awarded under this chapter, the procurement official responsible for carrying out the construction project may not require a contractor to whom a contract is awarded to obtain a bond of the types referred to in Subsection (1) from a specific insurance or surety company, producer, agent, or broker.

(b) A person who violates Subsection (2)(a) is guilty of an infraction.

(3) Rules of a rulemaking authority may provide for waiver of the requirement of a bid, performance, or payment bond for circumstances in which the procurement official considers any or all of the bonds to be unnecessary to protect the procurement unit.

(4) A person has a right of action on a payment bond under this section for any unpaid amount due to the person if:

(a) the person has furnished labor, service, equipment, or material for the work provided for in the contract for which the payment bond is furnished under this section; and

(b) the person has not been paid in full within 90 days after the last day on which the person performed the labor or service or supplied the equipment or material for which the claim is made.

(5) An action upon a payment bond may only be brought in a court of competent jurisdiction in a county where the construction contract was to be performed. The action is barred if not commenced within one year after the last day on which the claimant performed the labor or service or supplied the equipment or material on which the claim is based. The obligee named in the bond need not be joined as a party to the action.

(6) In any suit upon a payment bond, the court shall award reasonable attorney fees to the prevailing party, which fees shall be taxed as costs in the action.

63G-6a-1104 Preliminary notice requirement.

(1) Any person furnishing labor, service, equipment, or material for which a payment bond claim may be made under this chapter shall provide preliminary notice to the designated agent as prescribed by Section 38-1b-202, except that this section does not apply:

(a) to an individual performing labor for wages; or

(b) if a notice of commencement is not filed as prescribed in Section 38-1b-201 for the project or improvement for which labor, service, equipment, or material is furnished.

(2) Any person who fails to provide the preliminary notice required by Subsection (1) may not make a payment bond claim under this chapter.

(3) The preliminary notice required by Subsection (1) must be provided before commencement of any action on the payment bond.

(4) Subsection (1)(a) does not exempt the following from complying with the requirements of this section:

(a) a temporary labor service company or organization;

(b) a professional employer company or organization; or

(c) any other entity that provides labor.

63G-6a-1105 Form of bonds -- Effect of certified copy.

(1) The form of the bonds required by this part shall be established by rule made by the rulemaking authority.

(2) Any person may obtain from the procurement unit a certified copy of a bond upon payment of the cost of reproduction of the bond and postage, if any.

(3) A certified copy of a bond is prima facie evidence of the contents, execution, and delivery of the original.

Part 12

Contracts and Change Orders

63G-6a-1206.5 Change in contract price.

(1) As used in this section, "contract price":

- (a) means the price under an existing contract between a procurement unit and a contractor; and
- (b) does not include a proposed price or cost contained in a solicitation response or any other bid, proposal, or offer submitted by a person other than the contractor under the existing contract.

(2) A contractor may:

- (a) increase the contract price only in accordance with the terms of the contract; and
- (b) subject to Subsection (3), lower the contract price at any time during the time a contract is in effect.

(3) A contractor under a multiple award contract resulting from a bidding process may not lower the contract price unless the contractor's solicitation response that led to the contract award was the lowest price solicitation response.

63G-6a-1207 Certification of change order.

(1) Under a construction contract, a change order that increases the contract amount may not be made without prior written certification that the change order is within the determined project or contract budget by:

- (a) the fiscal officer of the entity responsible for funding the project or contract; or
- (b) the official responsible for monitoring and reporting upon the status of the costs of the total project or contract budget.

(2) If a change order will result in an increase in the total project or contract budget, the change order may not be made, unless:

- (a) sufficient funds are added to the project contract or budget; or
- (b) the scope of the project or contract is adjusted to permit the degree of completion feasible within the total project or contract budget as it existed before the change order under consideration.

(3) Notwithstanding any other provision of this section, it shall be presumed that this section has been complied with if the contractor reasonably relies on an executed change order.

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	012323	Mileage	01/23/2023	118.75	118.75	01/23/2023
10-44-230 TRAVEL & TRAINING							
286	BRAG AREA CLERKS & RECOR	010123	ANNUAL MEMBERSHIP	01/04/2023	55.00	55.00	01/05/2023
310	INTERNATIONAL INSTITUTE OF	012423	MEMBERSHIP FEE	01/12/2023	185.00	185.00	01/24/2023
10-44-240 OFFICE SUPPLIES & EXPENSE							
206	STAPLES CREDIT PLAN	53455	supplies	01/11/2023	118.36	118.36	01/23/2023
10-44-250 EQUIPMENT - SUPPLY/MAINT							
657	ALLTECH	1165	ANNUAL SUPPORT FEE	01/17/2023	3,000.00	3,000.00	01/23/2023
10-44-270 UTILITIES							
657	ALLTECH	1089	PHONE SERVICE - TOWN HALL	01/16/2023	36.48	36.48	01/23/2023
657	ALLTECH	1089	FAX SERVICE	01/16/2023	25.00	25.00	01/23/2023
246	COMCAST	012323	INTERNET	12/22/2022	70.59	70.59	01/23/2023
189	DOMINION ENERGY	010423	UTILITIES	12/20/2022	131.21	131.21	01/05/2023
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	135.09	135.09	01/24/2023
10-44-280 PLANNING & ZONING							
680	HYDE PARK CITY	CL2022-04	BUILDING INSPECTIONS	01/09/2023	4,035.63	4,035.63	01/23/2023
622	STATE OF UTAH	012323	QUARTERLY BUILDING PERMIT	01/09/2023	38.37	38.37	01/23/2023
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	202518	LEGAL SERVICES - CIVIL ORD	12/31/2022	210.00	210.00	01/23/2023
272	STEVEN R. MISENER, CPA	53144	AUDIT WORK	12/01/2022	2,150.00	2,150.00	01/23/2023
10-44-310 ENGINEERING							
207	SUNRISE ENGINEERING, INC.	0131387	SUBDIVISION ORDINANCE UPD	01/16/2023	323.25	323.25	01/23/2023
10-44-320 E911 FEES							
685	LOGAN CITY	010423	911 FEE	12/21/2022	819.00	819.00	01/05/2023
685	LOGAN CITY	012323	911 FEE	01/18/2023	822.00	822.00	01/23/2023
10-44-330 SANITATION COLLECTION FEES							
685	LOGAN CITY	010423	SANITATION	12/21/2022	5,062.46	5,062.46	01/05/2023
685	LOGAN CITY	012323	SANITATION	01/18/2023	5,052.41	5,052.41	01/23/2023
10-44-620 MISC SUPPLIES/SERVICES							
869	CARDMEMBER SERVICE	012423	JANITORIAL SUPPLIES	12/21/2022	67.44	67.44	01/24/2023
10-44-650 MAYOR -- MISCELLANEOUS							
103	Al's Trophies & Frames	253511	PLAQUES -CHRISTMAS PARTY	12/21/2022	23.91	23.91	01/05/2023
816	OFF- PREMISE CATERING	11723	TOWN EMPLOYEE CHRISTMAS	01/18/2023	1,319.95	1,319.95	01/23/2023
Total ADMINISTRATION:					23,799.90	23,799.90	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	1089	PHONE SERVICE - FIRE DEPT.	01/16/2023	36.48	36.48	01/23/2023
246	COMCAST	012323	INTERNET	12/22/2022	70.60	70.60	01/23/2023
189	DOMINION ENERGY	010423	UTILITIES	12/20/2022	403.80	403.80	01/05/2023
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	199.46	199.46	01/24/2023
10-53-285 FIRE STATION SUPPLIES/MAINT							
381	CACHE VALLEY FIRE PROTECT	21321	FIRE EXTINGUISHER ANNUAL	01/19/2023	328.50	328.50	01/23/2023
Total FIRE & RESCUE:					1,038.84	1,038.84	
ROADS & STREETS DEPARTMENT							
10-60-250 EQUIPMENT - SUPPLY/MAINT							
824	INDUSTRIAL TOOL & SUPPLY	2212-095973	CHARGER	12/22/2022	360.00	360.00	01/05/2023
160	IPACO, INC	PS468115	MISC. SUPPLIES	01/09/2023	11.83	11.83	01/23/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
160	IPACO, INC	PS468326	MISC. SUPPLIES	01/11/2023	6.66	6.66	01/23/2023
721	NAPA AUTO PARTS OF LOGAN	96-166239	MISC. PARTS	12/01/2022	46.84	46.84	01/23/2023
233	RON KELLER TIRE	LOGAN - 3554	GRADER CHAINS	01/11/2023	180.80	180.80	01/23/2023
233	RON KELLER TIRE	LOGAN-35464	GRADER CHAINS	01/03/2023	388.00	388.00	01/23/2023
233	RON KELLER TIRE	LOGAN-35564	GRADER PARTS	01/12/2023	32.00	32.00	01/23/2023
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	010423	UTILITIES	12/20/2022	116.43	116.43	01/05/2023
489	HALL OIL INC.	A108252	FUEL	12/19/2022	793.74	793.74	01/23/2023
10-60-350 CONTRACT SERVICES							
869	CARDMEMBER SERVICE	012423	SKID STEER TIRE REPAIR/SER	12/21/2022	134.99	134.99	01/24/2023
897	JOHNSON WELDING INC.	6035	SNOW TRUCK REPAIR	01/18/2023	294.95	294.95	01/23/2023
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	542.87	542.87	01/24/2023
Total ROADS & STREETS DEPARTMENT:					2,909.11	2,909.11	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	16.37	16.37	01/24/2023
10-70-430 YOUTH COUNCIL							
869	CARDMEMBER SERVICE	012423	YOUTH COUNCIL - CHRISTMAS	12/21/2022	22.66	22.66	01/24/2023
869	CARDMEMBER SERVICE	012423	YOUTH COUNCIL - LOCAL OFFI	12/21/2022	460.00	460.00	01/24/2023
10-70-820 CIVIC CENTER UTILITIES							
189	DOMINION ENERGY	010423	UTILITIES	12/20/2022	110.83	110.83	01/05/2023
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	51.38	51.38	01/24/2023
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
381	CACHE VALLEY FIRE PROTECT	21321	FIRE EXTINGUISHER ANNUAL	01/19/2023	87.00	87.00	01/23/2023
Total PARKS & RECREATION:					748.24	748.24	
Total GENERAL FUND:					28,496.09	28,496.09	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
310	INTERNATIONAL INSTITUTE OF	012423	MEMBERSHIP FEE	01/12/2023	125.00	125.00	01/24/2023
51-81-240 OFFICE SUPPLIES & EXPENSE							
869	CARDMEMBER SERVICE	012423	CERTIFIED MAILINGS	12/21/2022	21.75	21.75	01/24/2023
289	RURAL WATER ASSOCIATION O	14654	ANNUAL DUES	01/25/2023	557.00	557.00	01/05/2023
206	STAPLES CREDIT PLAN	53455	supplies	01/11/2023	118.35	118.35	01/23/2023
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
657	ALLTECH	1165	ANNUAL SUPPORT FEE	01/17/2023	3,000.00	3,000.00	01/23/2023
51-81-255 FUEL & OIL							
189	DOMINION ENERGY	010423	UTILITIES	12/20/2022	116.44	116.44	01/05/2023
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	012423	UTILITIES	01/16/2023	145.24	145.24	01/24/2023
51-81-350 CONTRACT SERVICES							
279	BLUE STAKES OF UTAH 811	UT202203526	CONTRACT SERVICES	12/31/2022	28.82	28.82	01/05/2023
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	224496	WATER SAMPLING	12/20/2022	20.00	20.00	01/05/2023
51-81-610 MISCELLANEOUS SUPPLIES							
869	CARDMEMBER SERVICE	012423	JANITORIAL SUPPLIES	12/21/2022	67.45	67.45	01/24/2023
51-81-720 WATER SYSTEM REPAIRS & MAINT							
209	THATCHER COMPANY, INC.	202210012821	CHLORINE	12/19/2022	914.50	914.50	01/05/2023
51-81-800 LOAN PAYMENT (WATER TANK)							
388	UTAH STATE DIVISION OF FINA	010123	WATER TANK LOAN #3S098	12/31/2022	46,959.59	46,959.59	01/05/2023
51-81-825 LOAN PAYMENT (SPRINGS PROJECT)							
311	TRENTON TOWN	3261	SPRINGS RE-DEVELOPMENT L	12/28/2022	9,416.70	9,416.70	01/05/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total WATER DEPARTMENT:					61,490.84	61,490.84	
Total WATER FUND:					61,490.84	61,490.84	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-810 MISC/IMPROVEMENTS							
160	IPACO, INC	BL74812	LAWN MOWER REPAIR	01/11/2023	949.28	949.28	01/23/2023
160	IPACO, INC	SBL74811	LAWN MOWER REPAIR	01/11/2023	1,049.50	1,049.50	01/23/2023
Total PERPETUAL CARE DEPARTMENT:					1,998.78	1,998.78	
Total PERPETUAL CARE FUND:					1,998.78	1,998.78	
Grand Totals:					91,985.71	91,985.71	

Dated: 7 February 2023Mayor: N. Craig HidalgoCity Council: [Signature][Signature][Signature]City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.