SAN JUAN TRANSPORTATION SPECIAL SERVICE DISTRICT
MEETING MINUTES
Monday ▪ November 14, 2022 ▪ 7:00 p.m.
117 S Main, Monticello, UT

1. Call to Order - The special meeting of the San Juan Transportation Special Service District was called to order by George Rice at 7:01 p.m., on Monday, November 14, 2022. The following persons were present for all, or portions of the meeting.

Transportation District Board Members
Chairman: George Rice
Vice Chairman: Michael Haviken
Secretary/Treasurer:
Shane Shumway
Eric Grover- not present
Clerk: Cindi Holyoak
Special Service District Administrator: Kelly Pehrson

Visitors
Terry Ekker
Todd Adair

2. Minutes Approval: **Motion was made by Michael Haviken to approve the minutes of the July 11, 2022 meeting. The motion was seconded by Shane Shumway. The motion passed unanimously.**

3. Board Updates: There was no discussion.

4. Financial Review: Administrator Pehrson included a balance sheet for the board to review with the following summary:

$39,296.25 in the checking account
$783,733.94 in the SRS fund
$2.2 million in the mineral lease funds
Total assets: 3 million.

Liabilities:
Loan of $500,000 is down to $236,000
CIB Bond of $2.1 million is down to $1,036,000
Total liabilities: $1,272,000

Profit/Loss: Total mineral lease income

Jan - Nov: $547,000
SRS payment: $385,000
Interest income: About $28,000
Total Income: $961,000

Expenses:
Accounting Services: $1,800
Wages: $12,000
Insurance: $2,800
Board Stipend: $900
Loan Interest: $17,000
Money to County: $600,000
Money to Bluff: $37,500
Total Expenses: $672,000

Net Income: 288,049.81

5. Public Hearing for 2022 Budget Amendments: 2022 budget and proposed amendments were included in the packet for review. Administrator Pehrson said $350,000 was the anticipated mineral lease revenue for 2022. $547,000 was deposited to date. SRS funding is never budgeted as it is allotted by congress. The 2022 allotment was $380,000. Total income received as of November was $961,000. Total expenditures came to $673,000. The public hearing was opened by Chairman Rice for public comment at 7:06 p.m. There was no public comment. The hearing was closed at 7:07 p.m.

6. Consider 2022 Budget Amendments: Motion was made by Michael Haviken to approve the 2022 budget amendments. The motion was seconded by Shane Shumway and opened for discussion:

Michael Haviken: Aye
George Rice: Aye
Erik Grover: not present
Shane Shumway: Aye
The motion passed unanimously.

7. Public Hearing: 2023 Final Budget Adoption: Administrator Pehrson said he remained conservative with 2023 revenue projections, even though 2022 revenue was higher. The public hearing was opened by Chairman Rice for public comment at 7:10 p.m. Todd Adair asked

Administrator Pehrson about the SRS fund balance. The remaining balance was calculated after $600,000 was distributed to the County. The hearing was closed at 7:11 p.m.

8. Consider 2023 Final Budget Adoption: Motion was made by Shane Shumway to adopt the 2023 Final Budget as presented. The motion was seconded by Michael Haviken and opened for discussion:
Michael Haviken: Aye
George Rice: Aye
Erik Grover: not present
Shane Shumway: Aye
The motion passed unanimously.

9. Consider Accounts Payable: All payments for approval were included in the packet for review. **Motion was made by Shane Shumway to approve the payables, as presented. The motion was seconded by Michael Haviken and passed unanimously.**

Michael Haviken: Aye
George Rice: Aye
Erik Grover: not present
Shane Shumway: Aye
The motion passed unanimously.

10. Consider Maintenance Projects for Cities: Administrator Pehrson reported that Bluff completed their project and will be receiving promised funding. Monticello and Blanding cities will be completing projects in the spring of 2023. **Motion was made by Michael Haviken to consider maintenance projects for the cities within the County. The motion was seconded by Shane Shumway and opened for discussion.**

Michael Haviken: Aye
George Rice: Aye
Erik Grover: not present
Shane Shumway: Aye
The motion passed unanimously.

11. Upcoming Meeting Schedule: March 6, June 5, Sept 11, Nov 20, 2023.

12. Other Business: None

13. Adjournment: Motion was made by Michael Haviken to adjourn the meeting at 7:19 p.m. The motion was seconded by Shane Shumway and passed unanimously.

Attest: /s/Cindi Holyoak
Approved: /s/ George Rice, Chairman 03/06/2023