

## NOTICE AND AGENDA

### SOUTH OGDEN CITY COUNCIL MEETING

Tuesday, February 4, 2014 – 6:00 p.m.

*Notice is hereby given that the South Ogden City Council will hold their regular City Council Meeting, Tuesday, February 4, 2014, beginning at 6:00 p.m. in the Council Chambers located at 3950 So. Adams Avenue, South Ogden, Utah. Any member of the council may be joining the meeting electronically.*

#### I. OPENING CEREMONY

- A. **Call to Order** – Mayor James F. Minster
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Sallee Orr

#### II. PUBLIC COMMENTS – This is an opportunity for the public to address council members regarding issues or concerns that are not on the agenda for public discussion.

*Please limit your comments to three minutes.*

- A. Recognition of Scouts/Students

#### III. CONSENT AGENDA

- A. Approval of January 21, 2014 Council Minutes
- B. Approval of January Warrants Register
- C. Declaring Property As Surplus

#### IV. PRESENTATIONS

- A. Recognition of South Ogden Residents for Outstanding Upkeep/Improvement of Property
- B. Glenn Geilmann Family – Proposal to Donate Flag Pole at Senior Center

#### V. DISCUSSION / ACTION ITEMS

- A. Discussion on Winter Maintenance of Trails
- B. Discussion on Bathroom Facilities at Nature Park
- C. Discussion on Police Department

**VI. DEPARTMENT DIRECTOR REPORTS**

**VII. REPORTS**

- A. Mayor
- B. City Council Members
- C. City Manager
- D. City Attorney

**VIII. ADJOURN CITY COUNCIL MEETING AND CONVENE INTO AN EXECUTIVE SESSION**

- A. Pursuant to UCA §52-4-205 1(g) investigative proceedings regarding allegations of criminal misconduct

**IX. ADJOURN EXECUTIVE SESSION**

Posted and emailed to the State of Utah Website January 31, 2014

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1<sup>st</sup> and 2<sup>nd</sup> floors), on the City's website (southogdencity.com) and emailed to the Standard Examiner on January 31, 2014. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.

**FINAL ACTION MAY BE TAKEN ON ANY ITEM ON THIS AGENDA**

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**MINUTES OF THE  
SOUTH OGDEN CITY COUNCIL MEETING**  
Tuesday, January 21, 2014– 6:00 p.m.  
Council Chambers, City Hall

**COUNCIL MEMBERS PRESENT**

Mayor James F. Minster, Council Members Sallee Orr, Russell Porter, Bryan Benard, Wayne Smith and Brent Strate

**STAFF MEMBERS PRESENT**

City Manager Matthew Dixon, City Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Chief of Police Darin Parke, Fire Chief Cameron West, Finance Director Steve Liebersbach, Treasurer Holly Kenison, Administrative Services Director Kristen Hansen, Director of Police Department Affairs and Information Marcie Edwards, Special Events Coordinator Jill McCullough, Good Landlord Program Coordinator Ben Robbins and Recorder Leesa Kapetanov

**CITIZENS PRESENT**

Jim Pearce, Cole Combe, Landon Weeks, Addisson Weeks, Gary Boyer, Peggy Boyer, Isabelle Palmer, Mikayla Hargrove, Sarah Layton, Tristan Palmer, Lanette Weeks

**I. OPENING CEREMONY**

**A. Call to Order**

Mayor James F. Minster called the meeting to order at 6:01 p.m. and asked for a motion to convene.

**Council Member Smith moved to convene as the South Ogden City Council, seconded by Council Member Porter. Council Members Orr, Strate, Benard, Smith and Porter all voted aye.**

**B. Prayer/Moment of Silence**

The mayor led those present in a moment of silence.

**C. Pledge of Allegiance**

Council Member Porter directed everyone in the Pledge of Allegiance.

Mayor Minster invited anyone who wished to come forward for the public comments portion of the meeting.

**II. PUBLIC COMMENTS**

There were no public comments.

**A. Recognition of Scouts/Students**

The mayor recognized members of the South Ogden City Youth Council who were present. There were no scouts or other students at the meeting.



# MEMORANDUM

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Date: January 31, 2014  
To: Mayor and City Council  
From: Matthew J. Dixon, City Manager  
Re: **February 04, 2014 Council Meeting**

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Wow! Can you believe it is February already? I look forward to a great retreat and a great 2014 for South Ogden City. Below is a brief report on the agenda items for the upcoming council meeting. Please let me know if you have any questions or would like any additional information.

## Consent Agenda

- *Declaring Property Surplus* - Staff has identified some miscellaneous Christmas decoration items that we recommend be declared surplus so they can be sold. The items include: A Horse, Sleigh, Light up Trees and a 25ft Pre-lit Christmas Tree. All items, with the exception of the large tree, will be donated to the Salvation Army. The tree, although not all sections light up, will be sold to the highest bidder via sealed bid.

## Presentation

- *Recognition of South Ogden Residents for Outstanding Upkeep/Improvement of Property* – One of the council's goals this year was to recognize property owners who either made bid improvements in how well they keep their property or continue to maintain their properties in great condition. Council Member Porter collected nominations from both staff and elected officials. Four property owners will be recognized during Tuesday's meeting. Letters inviting each of the property owners were mailed inviting them to attend. The award winners for 2013 are: 1) Richard & Lynn Singleton (3861 Adams Ave.), 2) Jack Beeler (5780 S. 1050 E.), 3) Stephen & Susan Porter (5899 Cassie Dr.), and 4) Rob & Anna Chapman (719 Vista Dr.). Each property owner will receive a \$50 gift card to South Fork Hardware. A copy of the invitation letter has been included in your packet.
- *Glenn Geilmann Family* – The Geilmann family has asked to take a few minutes during your meeting to formally donate the purchase and installation of a flag pole at the Senior Center. Glenn Geilmann loved South Ogden City where, among many things, he served as a member of the first volunteer Fire Fighters. The family has asked that, in honor of Glenn's life, a small plaque be allowed to be mounted to the pole. The family has asked that the city help with bringing power to the site. Staff has received one bid totaling \$1,736 to get power to the pole site. The family is planning to have the pole up before Valentine's Day. More about Glenn's community involvement can be found in your packet.

## Discussion and Action Items

- *Winter Maintenance of Trails* - This is a follow up item from your last meeting. After some discussion last meeting and after receiving some cost information from staff during the meeting, the

decision was made to let you all give this some additional thought and consideration. I've included the maintenance costs you received during the last meeting in your packet.

- *Bathroom Facilities at Nature Park* – This is also a follow up item from your last meeting. Included in your packet are a couple of pictures of what these facilities look like. Staff is gathering cost estimates from port-a-pot vendors so you'll have an idea of what costs, beyond building the structures, may be involved to maintain the facilities year round. We've also included the grant application that can be submitted to the Northern Wasatch Home Builders Association for financial assistance for the construction of these facilities.
- *Discussion on Police Department* – This is a follow up item from the work meeting held after the last council meeting. The council requested that staff gather information regarding organizational charts and departmental expenditures from some of the comparison cities. Additionally, staff was asked to look at committed versus uncommitted time for our officers. Information for this agenda item has been included in your packet. Please look this over and contact me or Chief Parke if you have any questions.

### **Additional Items**

- *Retreat* – Staff is gearing up for a great 2014 planning retreat. As a reminder, each council member will be provided 10 minutes on Saturday morning to present/discuss anything that you believe the group should consider as we look at where the city is heading and what we need to accomplish in the coming 12 to 24 months.
- *ULCT Spring Conference* – The April Conference (April 9-11) will be here before we know it. In order to be sure we don't miss out on rooms, please be sure you let me know if you want me to reserve your room or if you are going to reserve your own room.

49 **III. CONSENT AGENDA**

- 50           **A. Approval of January 7, 2014 Council Minutes**  
51           **B. Advice and Consent of Appointment of Cameron West as Fire Chief, Steve Liebersbach**  
52           **as Finance Director, Holly Kenison as City Treasurer and Leesa Kapetanov as City**  
53           **Recorder**  
54           **C. Recognition of South Ogden Residents For Upkeep/Improvement of Property**  
55

56 Mayor Minster read the items listed on the consent agenda. City Manager Dixon  
57 indicated item C on the consent agenda would not take place that evening, but would  
58 be on the next meeting's agenda. The mayor asked if there were any questions or  
59 comments concerning any of the other items, and seeing none, he called for a motion.  
60

61 **Council Member Benard moved to approve the consent agenda, items A and B. The**  
62 **motion was seconded by Council Member Orr. The mayor then called a voice vote.**  
63 **Council Members Benard, Smith, Porter, Orr and Strate all voted aye.**  
64  
65

66 **IV. PRESENTATION**

- 67           **A. Marcus Arbuckle, Keddington & Christensen – Audit Report**  
68 Mr. Arbuckle explained state code required the auditors report to the city council once  
69 the audit was completed. He then referred the council to page one of the audit report,  
70 where the auditors had stated their opinion that the city was free of material  
71 miss-statement. Mr. Arbuckle gave an overview of what things the audit looked at,  
72 including internal controls and state compliance. He said there had been some findings  
73 concerning state compliance; they were listed in the supplemental report. Mr.  
74 Arbuckle reviewed the findings and said staff was already working to correct the issues.  
75 He then concluded his presentation.

76 Mayor Minster then indicated it was time to move into a public hearing, and called for a  
77 motion to do so.  
78

79 **Council Member Porter moved to leave council meeting and enter into a public**  
80 **hearing to consider comments on the proposed amendments to the budget. Council**  
81 **Member Benard seconded the motion. In a voice vote, all present voted aye.**  
82  
83

84 **V. PUBLIC HEARING**

- 85           **A. To Receive and Consider Comments on Proposed Amendments to the FY2014 Budget**  
86 Mayor Minster invited those in the audience who wished to come forward and speak  
87 concerning the budget to do so. No one came forward.  
88 The mayor then called for a motion to leave the public hearing.  
89

90 **Council Member Smith moved to leave the public hearing and reconvene as the South**  
91 **Ogden City Council in regular meeting. The motion was seconded by Council**  
92 **Member Strate. All present voted aye.**  
93  
94  
95  
96

97 VI. **ACTION ON PUBLIC HEARING**

98 A. **Consideration of Ordinance 14-01 – Approving Amendments to the FY2014 Budget**

99 City Finance Director Steve Liebersbach came forward to address the budget  
100 amendments. He reviewed the amendments, explaining the reason for each one.  
101 Mr. Liebersbach then answered several questions from the council, including whether  
102 he had noticed a difference in the utility costs for the streetlights that were replaced.  
103 Mr. Liebersbach said he had not noticed a difference, but would look into it more, since  
104 it had been one of the main reasons in replacing the street lights. There were no more  
105 questions; the mayor called for a motion concerning Ordinance 14-01.

106  
107 **Council Member Smith moved to adopt Ordinance 14-01, approving amendments to**  
108 **the FY2014 budget. A second was given by Council Member Porter. The mayor**  
109 **asked if there were any more discussion, and seeing none, he called the vote:**

110  
111 **Council Member Smith- Yes**  
112 **Council Member Porter- Yes**  
113 **Council Member Strate- Yes**  
114 **Council Member Benard- Yes**  
115 **Council Member Orr- Yes**

116  
117 **The budget amendments were approved.**  
118  
119

120 VII. **DISCUSSION/ACTION ITEMS**

121 A. **Consideration of Resolution 14-02 – Approving an Interlocal Automatic Aid Fire**  
122 **Agreement**

123 Fire Chief Cameron West was asked to give the council information on this agreement.  
124 He explained this was a county wide, multi-jurisdictional agreement. Entering the  
125 agreement allowed the city to meet NFA Code 17-10, which requires fifteen firefighters  
126 on scene within nine minutes. There were no questions or discussion from the council.  
127 Mayor Minster called for a motion.

128  
129 **Council Member Porter moved to adopt Resolution 14-02, followed by a second from**  
130 **Council Member Benard. There was no further discussion on the motion, so the**  
131 **mayor called the vote:**

132  
133 **Council Member Porter- Yes**  
134 **Council Member Benard- Yes**  
135 **Council Member Orr- Yes**  
136 **Council Member Strate- Yes**  
137 **Council Member Smith- Yes**

138  
139 **Resolution 14-02 was adopted.**  
140  
141

142 B. **Consideration of Resolution 14-03 – Approving an Interlocal SWAT Agreement**

143 Police Chief Darin Parke spoke to this item on the agenda. He explained this  
144 agreement made a SWAT team available to the city when needed. The team consisted  
145 of members from all police and sheriff groups in the county, but was under the  
146 administrative direction of the sheriff's department. A formula was used to calculate  
147 the dollar amount needed from each city to have the SWAT services available; South  
148 Ogden's portion would be \$1,850. Chief Parke felt the city's return on its investment

149 in the SWAT team was well worth it. In response to questions from the council, he  
150 explained that the city had called the SWAT team out twice during the previous year;  
151 the city had one officer that was a member of the SWAT team.  
152 There were no more questions or discussions from the council. The mayor called for a  
153 motion.

154  
155 **Council Member Strate moved to adopt Resolution 14-03, approving an interlocal**  
156 **SWAT agreement. The motion was seconded by Council Member Smith. There was**  
157 **no further discussion. Mayor Minster called the vote:**

158  
159 **Council Member Strate - Yes**  
160 **Council Member Smith - Yes**  
161 **Council Member Benard- Yes**  
162 **Council Member Orr- Yes**  
163 **Council Member Porter- Yes**

164  
165 **Resolution 14-03 was adopted.**

166  
167  
168 **C. Consideration of Resolution 14-04 - Approving an Interlocal Agreement With Riverdale**  
169 **City For Animal Control Services**

170 Chief Parke also spoke to this item. He stated that staff had reviewed the fee Riverdale  
171 City paid for their use of the animal shelter, compared it to the market, and felt that the  
172 fee needed to be increased. The chief had met with Riverdale City to discuss the fee  
173 increase, and after discussion, the fee would be increased from \$8,000 annually to  
174 \$14,599.60 annually. This resolution would formalize the agreement.  
175 Council Member Strate asked if Washington Terrace's fee had also been reviewed. The  
176 chief answered that it had been reviewed and increased, but not as dramatically as  
177 Riverdale City's. Washington Terrace City's increase was accommodated for in the  
178 current agreement, so it did not need to come before the council.  
179 The mayor called for a motion concerning Resolution 14-04.

180  
181 **Council Member Orr moved to adopt Resolution 14-04, approving an interlocal**  
182 **agreement with Riverdale. Council Member Porter seconded the motion. Seeing**  
183 **there was no further discussion, the mayor called the vote:**

184  
185 **Council Member Orr- Yes**  
186 **Council Member Porter- Yes**  
187 **Council Member Benard- Yes**  
188 **Council Member Strate- Yes**  
189 **Council Member Smith- Yes**

190  
191 **The agreement with Riverdale City was adopted.**

192  
193 Note: At this point, Council Member Porter left the meeting.

194  
195 **D. Discussion on Snow Removal for Trails**

196 City Manager Dixon explained this item was a follow-up from the last council meeting,  
197 where a resident had requested that the trails at the Nature Park be plowed during the  
198 winter. He said staff had looked at two issues with plowing the trails; first, the liability  
199 and second, the operation and maintenance costs.  
200 Parks and Public Works Director Jon Andersen came forward to discuss the operation  
201 and maintenance costs. He gave the council a handout (see Attachment A) that

202 outlined some of the costs. Mr. Andersen pointed out that the trails had not been  
203 built with a wear surface for maintenance, and that adding the wear surface needed to  
204 be figured into the costs. He reviewed the other costs and reminded the council that  
205 there were other trails in the city as well; Glasmann Park and Friendship Park had trails.  
206 Mr. Andersen fielded several questions from the council and concluded his  
207 presentation.  
208 City Attorney Bradshaw then addressed the council concerning liability issues. He  
209 explained there were some things that governments could be sued for and others they  
210 could not. He then cited a case against Salt Lake City concerning someone tripping on  
211 a sidewalk and getting injured and explained how it related to our city and its  
212 maintenance of trails during the winter. Mr. Bradshaw said it came down to either  
213 warning of an impairment on the trail or making it safe. If you chose to make it safe,  
214 then no one would slip on it, fall on it, or get hurt in any way on it. He said he did not  
215 know of any way to completely make a trail perfectly safe.  
216 Council Member Strate said he knew of many other trails that were opened and  
217 maintained in the winter, and wondered how they dealt with the liability. He too cited  
218 a case and felt it was applicable. Mr. Strate then said he would like to get more  
219 information about the issue and discuss it again at a future council meeting. He asked  
220 that there be a paradigm shift, so instead of finding ways or reasons not to maintain the  
221 trails in the winter, that they find a way to make it happen for the residents of South  
222 Ogden.  
223 City Attorney Bradshaw explained it was his job to give the best legal advice he could;  
224 however, once the council received the advice, as the governing body, they had the  
225 authority to make the decision they felt was best for the city. Once the decision was  
226 made, it was staffs job to make it happen. He said the council, in its decision making  
227 process, should include the question of what their risk tolerance was in maintaining the  
228 trails. As an example, he said the council had already adopted some risk in having the  
229 splash pad in a city park. Mr. Bradshaw said the council should get as much  
230 information as they needed to make a decision they felt was right.  
231 Council Member Benard pointed out they had received some anecdotal evidence of  
232 people using the Nature Park in the winter, but he felt there was not a large population  
233 that really used it. He had a concern that the trail was never designed to have snow  
234 removed from it and that if the city did so, the trail would be damaged. He said there  
235 were some who might argue the trail should never have been paved to begin with, as it  
236 was a nature park. He felt the trail should be kept as minimally as possible, in both  
237 winter and summer, to reduce the intrusion into nature.  
238 Council Member Strate stated that if maintaining the trail in the winter time did not  
239 happen, he felt they had the responsibility of making the city more walkable in the  
240 winter. Walkability had been an important goal in the strategic plan, and the city  
241 needed to enforce sidewalks being shoveled so people could use them in the winter.  
242 Council Member Benard said there was an ordinance in place for snow removal on  
243 sidewalks, but the city needed to exercise caution in enforcing it; there were too many  
244 cases of people who were unable, for whatever reason, to remove snow from their  
245 sidewalks.  
246 Council Member Strate replied the city needed to make sure it was removing snow from  
247 the areas it was responsible for. He also said he did not believe in ordinances that  
248 were not enforced. He hoped something positive would come out of the discussion,  
249 whether it was removal of snow from the trail at the Nature Park or not. The mayor  
250 then moved to the next item on the agenda for discussion.

251  
252 **E. Discussion on Nature Park Restroom Facility**

253 Mayor Minster said he had placed this item on the agenda. He had been approached  
254 by a resident asking that an enclosure be built for port-a-potties so there would be

255 restroom access at Nature Park in the winter time. The mayor said he would like some  
256 thought and serious consideration for the matter.  
257 Council Member Orr remarked the enclosure was a good idea, but said Friendship Park  
258 and Glasmann Park were used as much if not more than Nature Park, and that facilities  
259 should be considered there as well.  
260 Mayor Minster said he was looking at a facility at Nature Park as somewhat of a “test”  
261 to see if the facilities would work. Council Member Smith agreed with Council  
262 Member Orr, in that he felt the trails at Friendship and Glasmann Parks were used more  
263 in the winter. If the city were going to have a test facility, it would be better to do it at  
264 the park that gets the most use.  
265 Council Member Strate explained a resident had offered to donate money towards a  
266 facility at Nature Park, and the council should not “look a gift horse in the mouth”.  
267 Other council members stated they had not heard and did not know of anyone offering  
268 funding for the enclosure. It was determined that this item should be put on a future  
269 agenda when more information was available.  
270

271 **F. Discussion on Future Annexation Plan**

272 City Manager Dixon spoke to this item. He reminded the council this was put on the  
273 agenda in response to a request by Council Member Strate and involved the property  
274 south of the junior high school. Mr. Dixon had researched the city’s annexation plan  
275 and determined that the area in question was not a part of the plan.  
276 The council discussed the area - what was existing and what services, as far as water and  
277 sewer, were available. Council Member Benard asked what harm there would be in  
278 adding the unincorporated areas south of the junior high and east of Washington  
279 Terrace to the city’s annexation plan. Mr. Dixon answered the city would have to be  
280 able to provide water and sewer services, which might be difficult because of the large  
281 hill in the area.  
282 Parks and Public Works Director Jon Andersen explained what services were currently  
283 available in the area and what some of the challenges would be. The council viewed a  
284 map showing where the current boundaries of South Ogden and Washington Terrace  
285 were.  
286 Council Member Strate felt that with the junior high so near, the property to the south  
287 of it should be part of the city and should be added to the city’s annexation plan.  
288 Council Member Orr pointed out the Ogden Golf and Country Club property should be  
289 part of the city’s annexation plan as well. The council then directed staff to look at all  
290 possible annexation properties to include in an annexation plan.  
291

292 **G. Discussion on South Ogden Days**

293 Special Events Coordinator Jill McCullough came forward for this discussion. She  
294 reminded the council they had talked about different activities for Thursday and Friday  
295 nights. She was present to offer some ideas for the activities. She explained to the  
296 council that option two (in their packet information) would keep the fun run at the  
297 Nature Park on Thursday evening, but instead of a movie afterward, they would use the  
298 new amphitheater and have a talent show or open mike night to showcase local talent  
299 as well as the amphitheater. They could then move the movie to Friday night and  
300 Friendship Park to bring more people there. Option one would keep things the same  
301 as they are now-the fun run and movie night on Thursday at Nature Park.  
302 Council Member Orr stated that Council Member Porter asked her to say he favored  
303 option two. She also favored option two and suggested the city ask Bonneville High  
304 School to get involved in the talent night.  
305 There was some discussion by the council on the limited space at the amphitheater.  
306 Council Member Benard said he also favored option two and suggested that more  
307 activities be added after the fun run, such as sack races, vendors and other games.

308 Ms. McCullough then explained to the council that the main group for the Saturday  
309 concert would need the main stage after 1 pm. She had wanted local talent to have an  
310 opportunity to perform that day as well, and had thought that she could bring in a  
311 portable stage to set up in front of the main stage so there could continue to be talent  
312 after 1 pm. The council agreed another stage should be set up. Ms. McCullough  
313 ended the discussion by informing the council the city had booked JC Hackett to emcee  
314 the car show. She hoped it would bring in a lot more people to park.  
315

316 VIII. **DEPARTMENT DIRECTOR REPORTS**

317 A. **Parks and Public Works Director Jon Andersen – Quarterly Good Landlord Program**  
318 **Report**

319 Mr. Andersen reminded the council they had requested quarterly reports on the Good  
320 Landlord Program. Mr. Andersen was reporting on Jeff Barfuss, the City Building  
321 Official, who was responsible for making sure the properties submitted for admittance  
322 in the Good Landlord Program were legal. He gave the council a handout (see  
323 Attachment B) with number statistics and reviewed it, pointing out that Mr. Barfuss had  
324 found two illegal units so far.

325 B. **Police Chief Darin Parke – Quarterly Code Enforcement Report**

326 Chief Parke explained several changes had been made to code enforcement, the most  
327 significant being dividing the city into geographic areas and making each squad  
328 responsible for that area. The squads were given the responsibility of not only  
329 initiating complaints, but also following up on all complaints, whether self-initiated or  
330 not. He then reviewed the statistics submitted in the packet, pointing out that many  
331 of the complaints in the winter time were for parking on the road during a snowstorm.  
332 Officer Bailey had done a lot of work to get cars off the street, especially right after a  
333 snowstorm. The chief also reported that there had been 63 calls to properties in the  
334 Good Landlord Program, only two of which required follow-up by the ordinance  
335 enforcement officer.  
336

337 IX. **REPORTS**

338 A. **Mayor** – reminded those present of the dessert tasting event on February 28<sup>th</sup> at the  
339 Browning Armory.  
340

341 B. **City Council Members**

342 **Council Member Orr** – reported the Communities That Care Town Hall Meeting had  
343 been very successful; there were approximately 100 people in attendance.  
344

345 **Council Member Benard** – asked Chief Parke to thank Officers Olsen and Christensen  
346 for going above and beyond in apprehending a known gang member.  
347

348 **Council Member Strate** – thanked Council Member Orr for supporting the  
349 Communities That Care Program. He also reminded the other council members to  
350 hand out the extra fliers they had received for the dessert tasting event.  
351

352 **Council Member Smith** – reminded everyone he would not be able to attend the next  
353 council meeting.  
354  
355

356 C. **City Manager** – pointed out to the council they would have time at the upcoming  
357 retreat to give a presentation on ideas and goals they would like to accomplish. He  
358 had scheduled ten minutes for each presentation.  
359 He then thanked Steve Liebersbach and Holly Kenison for their work on the audit.

360  
361 D. **City Attorney Ken Bradshaw** – nothing to report.  
362  
363 Mayor Minster then indicated it was time to adjourn city council meeting and convene  
364 into a work session.  
365

366 X. **ADJOURN CITY COUNCIL MEETING AND CONVENE INTO WORK SESSION**

367  
368 **At 8:23 pm, Council Member Benard moved to adjourn city council meeting and convene into a**  
369 **work session. Council Member Strate seconded the motion. All present voted aye.**  
370

371 Note: The council moved to the EOC for the work session.  
372

373 A. **Discussion on Police Department**

374 City Manager Dixon opened the work session. He told the council that staff had  
375 gathered quite a bit of data and had tried to determine which data the council  
376 would be most interested in. The goal was to see how South Ogden's police  
377 department compared to other departments in city's that were similar in  
378 population, area, etc. Mr. Dixon then turned the time to Police Chief Darin  
379 Parke, who gave a visual presentation (see Attachment C). Chief Parke said  
380 the first challenge was deciding which cities to use for comparison. They not  
381 only had to look at population, but whether cities had full time police  
382 departments, operating budget, staffing structure, etc. He began by showing  
383 South Ogden's police staffing structure, comparing it to 2007's, and pointing  
384 out where changes had been made, including reduction in staff. He then  
385 went over several charts and graphs comparing current department statistics  
386 with those of 2007.

387 The Chief then began showing comparisons of South Ogden City with other  
388 similar cities. South Ogden seemed to be right in the middle of most of the  
389 comparisons, neither the highest nor the lowest. Council Member Strate  
390 wondered how those on the lower end still provided the needed services at a  
391 lower cost. He asked how the city could still provide the most important  
392 services, which were police officers on the street, and still become more  
393 efficient. Chief Parke pointed out that much of the data, especially the  
394 budget data, could be skewed by one time purchases, such as fleet or other  
395 capital funding. City Manager Dixon said staff could request the actual  
396 budgets from comparable cities, drill down further and really find the true  
397 picture; he just needed to know if the council wanted them to spend the time  
398 to do it. The council determined they would like staff to find the more  
399 specific information. Council Member Smith also asked for a comparison of  
400 obligated officer time to unobligated time.

401 Mr. Parke continued showing the comparable data, pointing out the difference  
402 in call volume for the different cities and their number of police officers. He  
403 then read through the conclusions of the report. City Manager Dixon asked if  
404 there were further questions or directions from the council. Council Member  
405 Smith clarified what information he was asking for with the  
406 obligated/non-obligated time. Council Member Benard suggested staff get

407 detailed information on a total of five or six very similar cities to South Ogden  
408 and requested that Centerville and North Salt Lake be included.  
409 City Manager Dixon said they would start collecting the information  
410 immediately and get it analyzed as soon as possible. They would also begin  
411 looking at fire department information.  
412 Mayor Minster called for a motion to adjourn the work session.  
413

414 **XI. ADJOURN WORK SESSION**

415  
416 **Council Member Benard moved to adjourn, followed by a second from Council Member Smith.**  
417 **All present voted aye.**

418 The meeting ended at 9:39 pm.  
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442 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Meeting  
443 held Tuesday, January 21, 2014.  
444

445   
446 Leesa Kapetanov, City Recorder

447 Date Approved by the City Council \_\_\_\_\_

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**Attachment A**

Handout for Trail Maintenance

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## Nature Park Trail

- Trail: 12' wide, approximately 6345' long (approximately 1.2miles)  
3"-6" road base, 2"-2"-2.5" asphalt installed
- Plowed road: 10"-18" road base, 3" asphalt

### Trail Options:

- Slurry - \$0.30 sq. ft. = \$22,842
- 2" asphalt cap \$1.30 sq. = \$98,982.00
- Utility Maintenance Vehicle

\$26,000.00

\$ 4,500.00

\$ 2,500.00

Total \$33,000.00

- Ice melt (magnesium chloride) \$ 7.00 per 50lb bag  
300'-600' depending on the width and amount applied  
10.5 bags (600') = \$73.50 once around path
- Sweeping/Bobcat – approximately 4.5hrs during the summer  
62" broom
- Snow removal will take an estimated 2-4hrs per storm depending on the type of snow.

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**Attachment B**

Handout for Good Landlord Program

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<b>UNITS PER BUILDING</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>12</b>	<b>14</b>	<b>24</b>
Group-1				6	6	7	2	8	12
G-2	1	6	3	19					
G-3	2	3		2					
G-4	4	3	1	2					
G-5	11	1							
G-6	9	3							
G-7	7	2							
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G-14									
<b>Total Buildings</b>	<b>34</b>	<b>18</b>	<b>4</b>	<b>29</b>	<b>6</b>	<b>7</b>	<b>2</b>	<b>8</b>	<b>12</b>
<b>Total Units</b>	<b>34</b>	<b>36</b>	<b>12</b>	<b>116</b>	<b>36</b>	<b>56</b>	<b>24</b>	<b>112</b>	<b>288</b>
These numbers are based off from about 60 returned of 450 letters sent out.									
(Each landlord may have more than one rental building.)									
650 more landlords shall receive letters next month.									
These buildings have been varified as to the number of units.									

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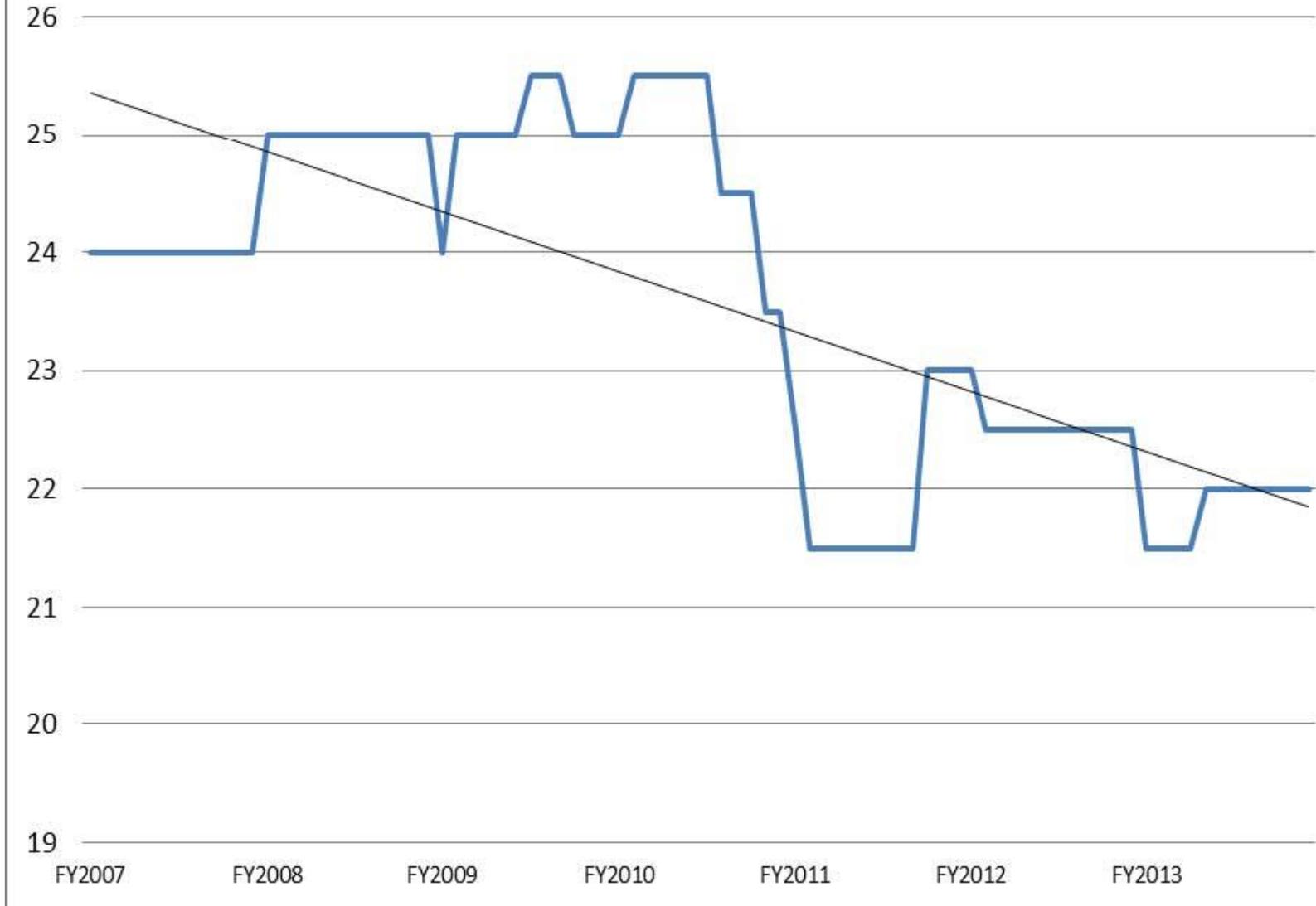
**Attachment C**

Chief Parke Presentation

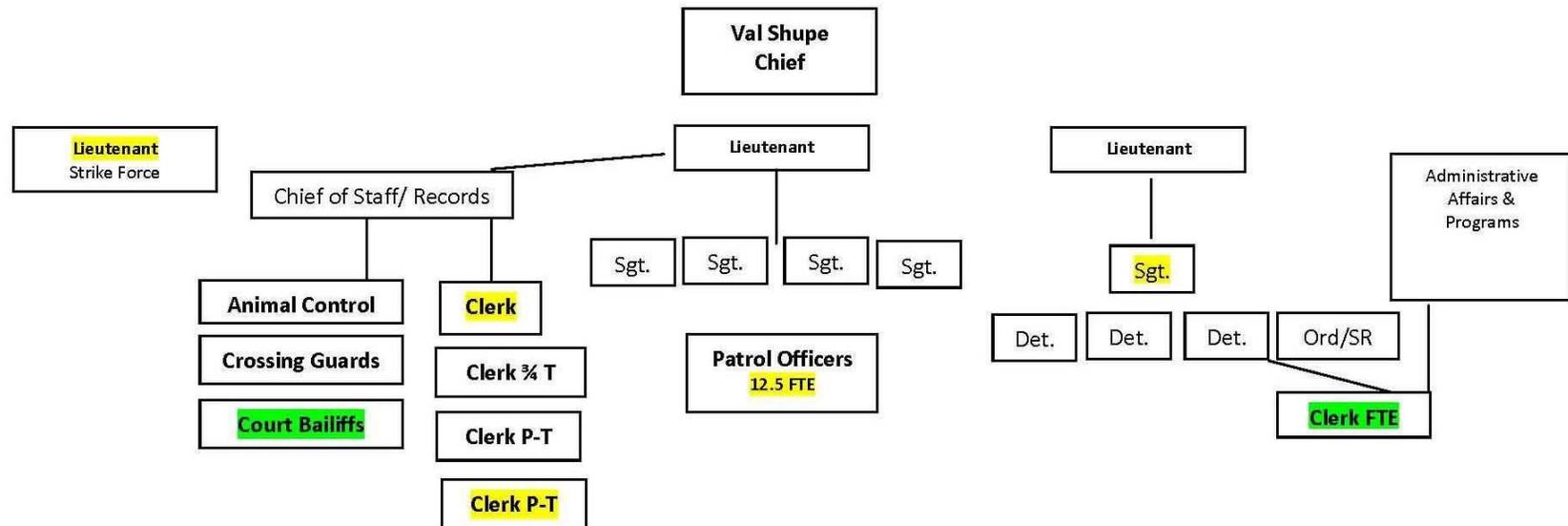
# SOPD Review & Comparative Data



## South Ogden Sworn Officers

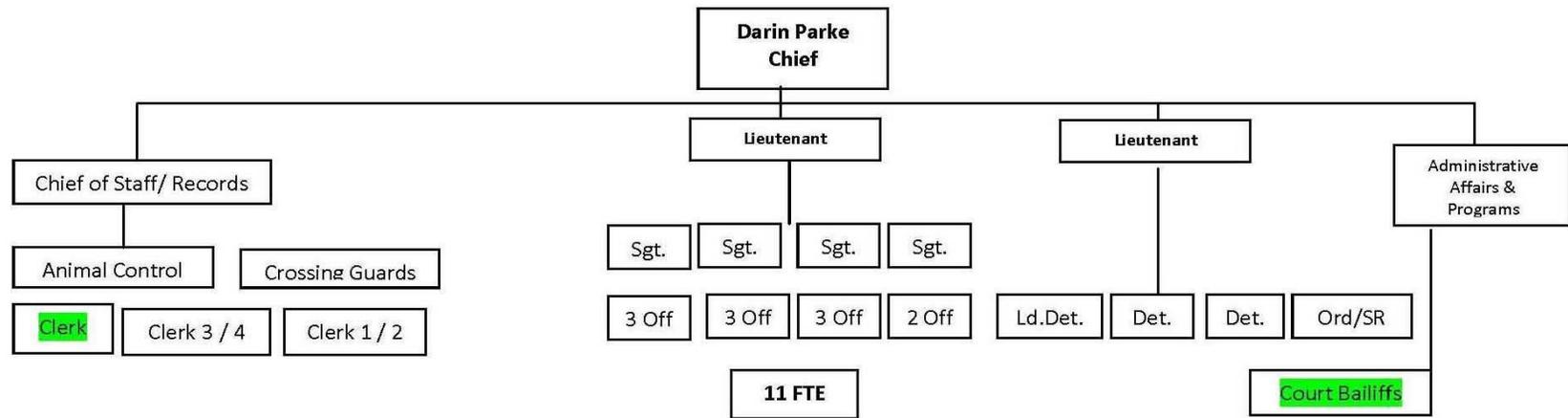


# 2007 Org Chart

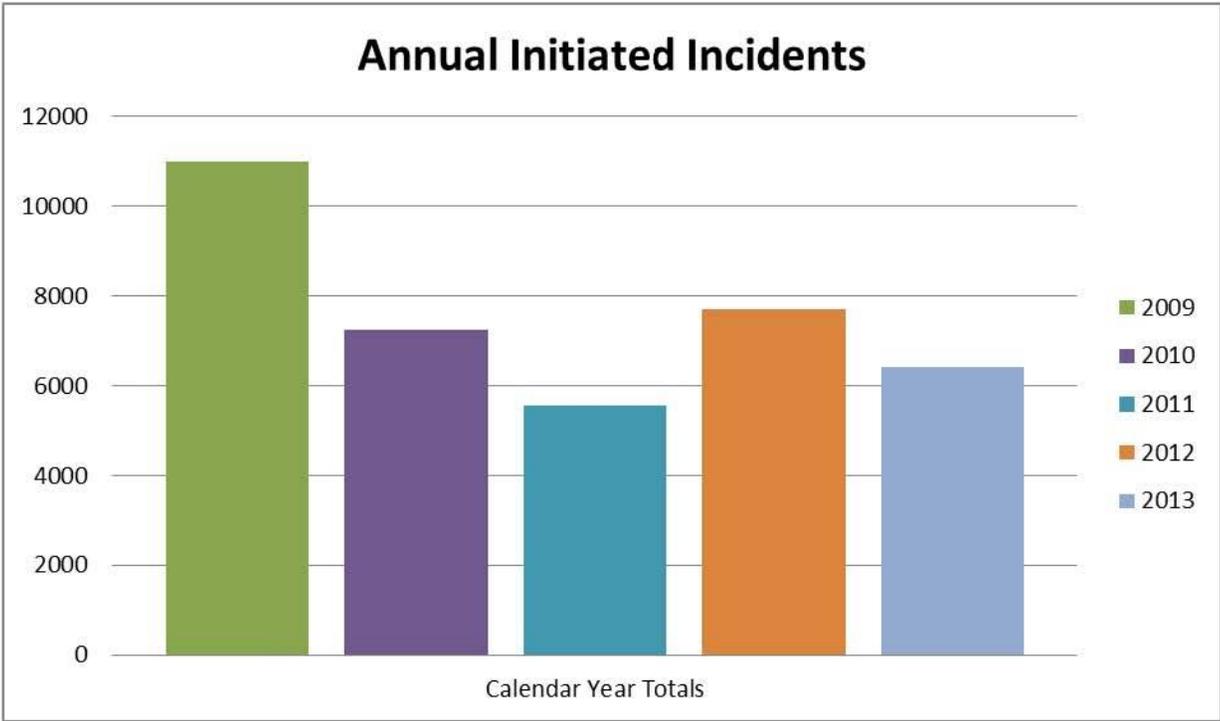


\*Yellow highlights indicate position elimination. Green highlights indicate restructured within the department.

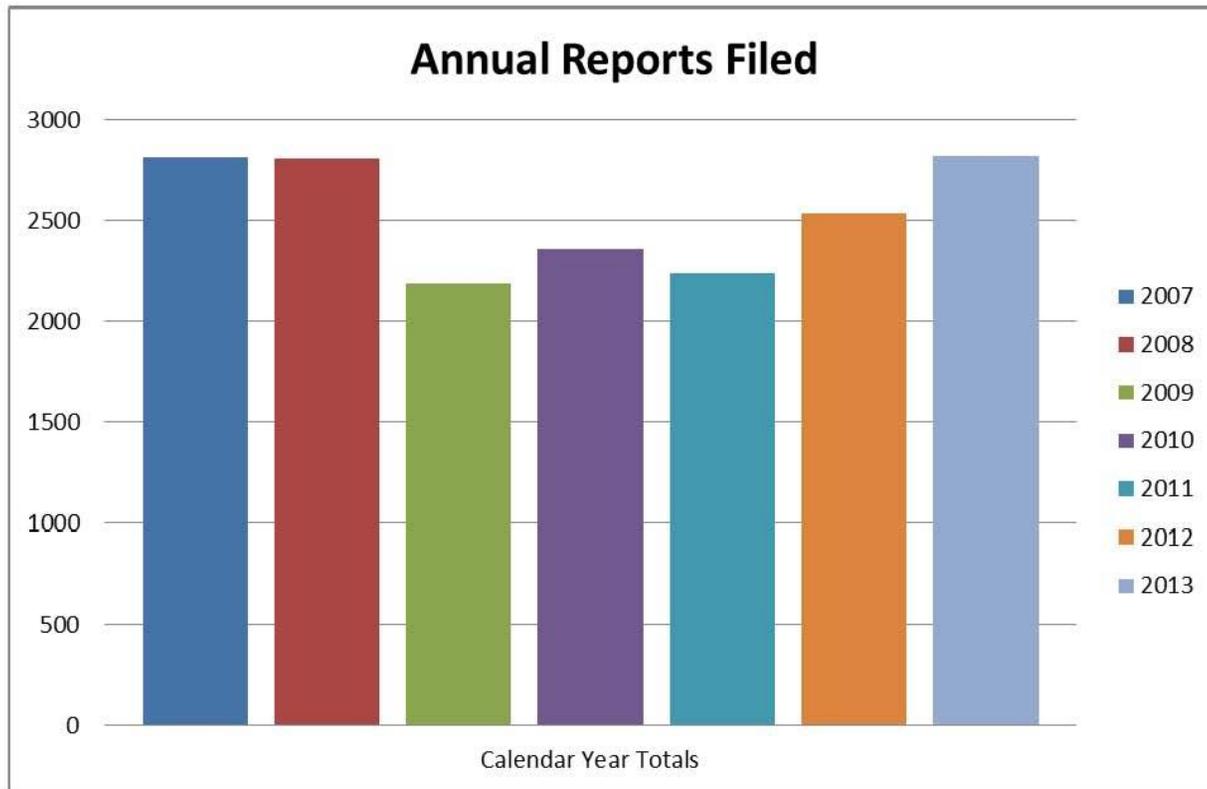
# 2014 Org Chart



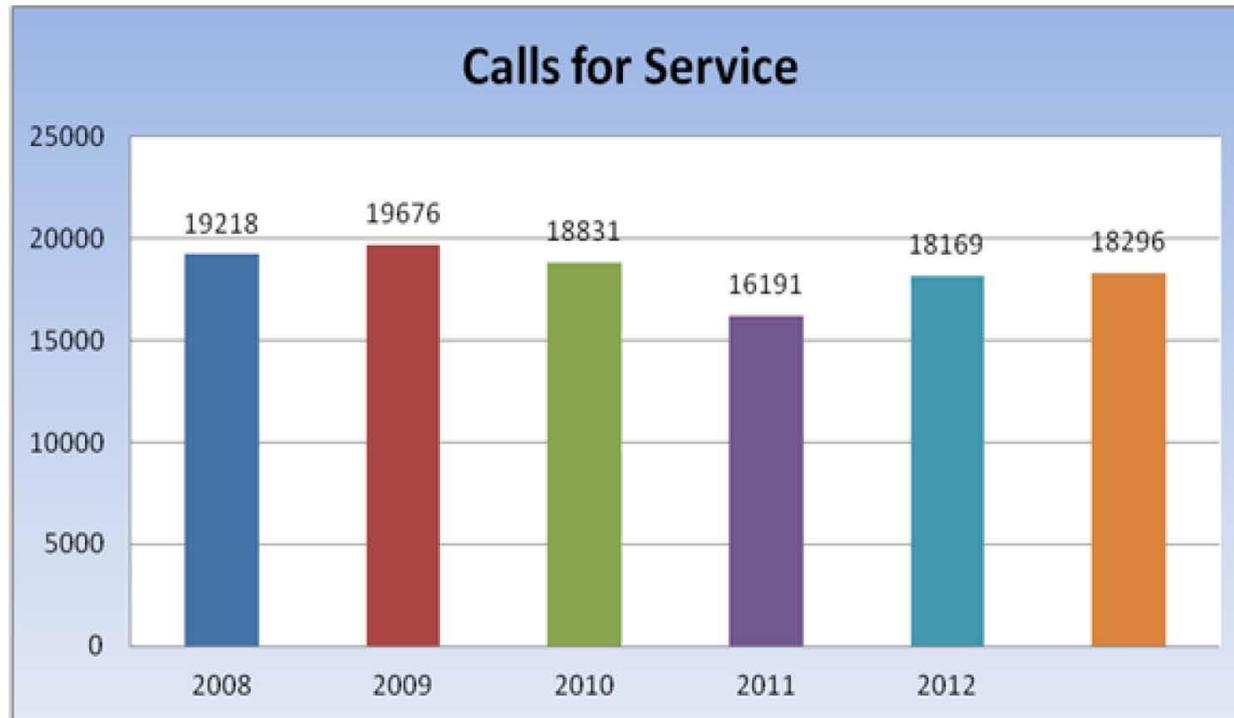
# Productivity Measures



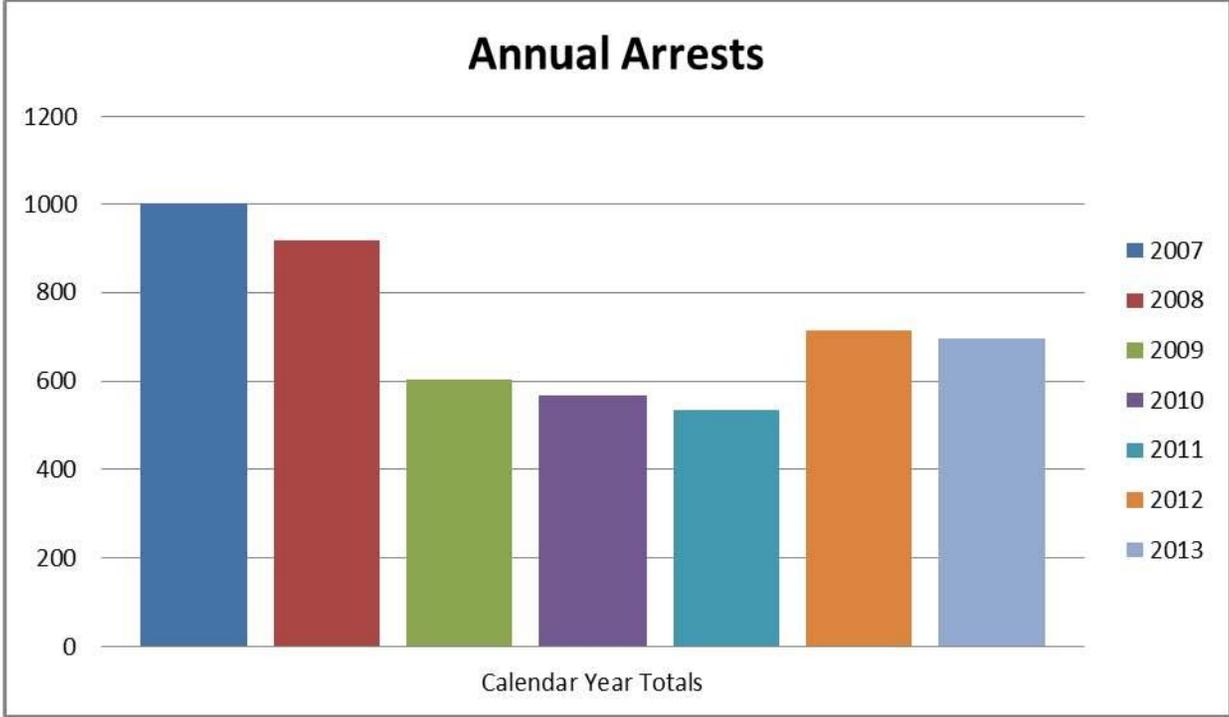
# Productivity Measures



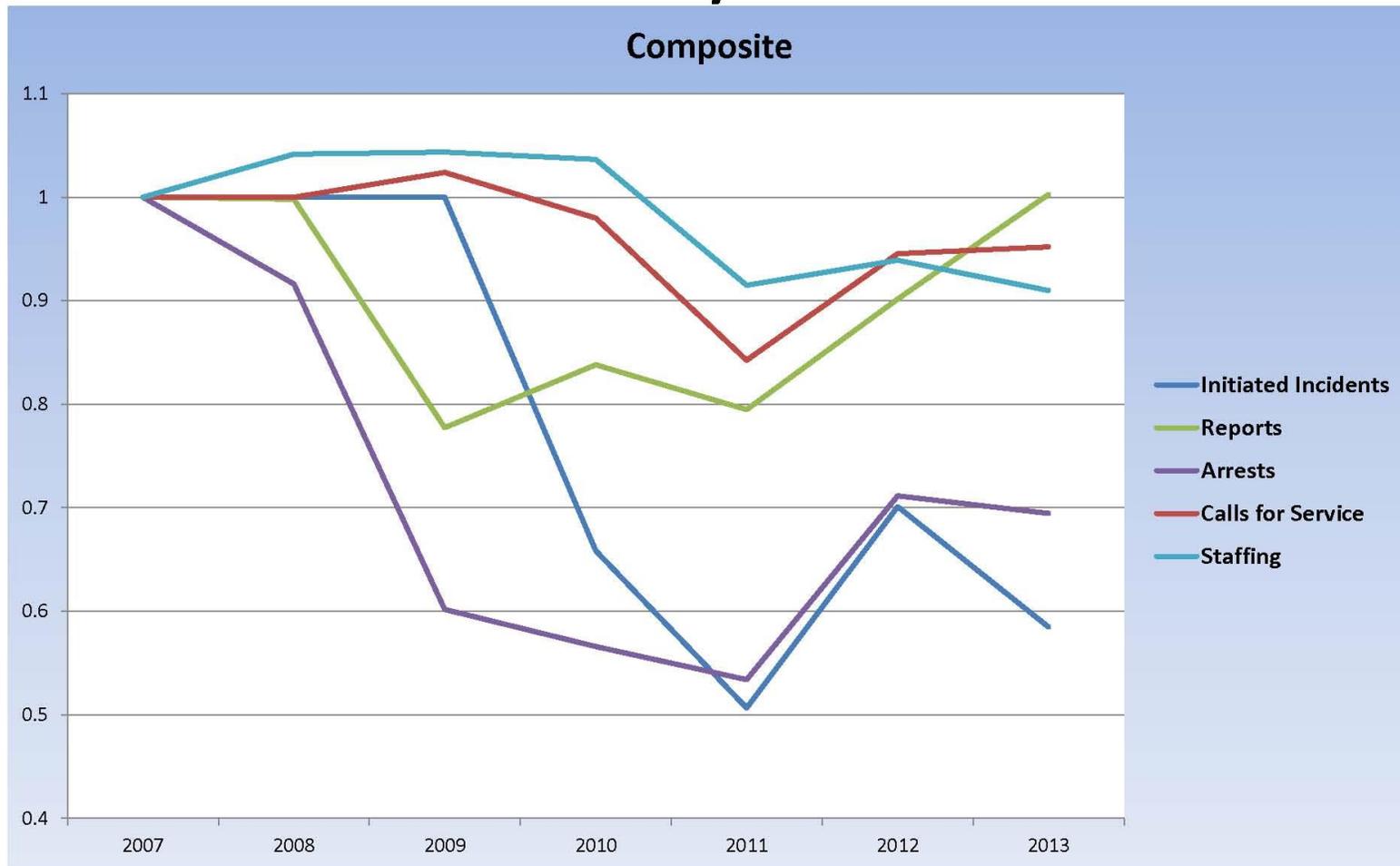
# Productivity Measures



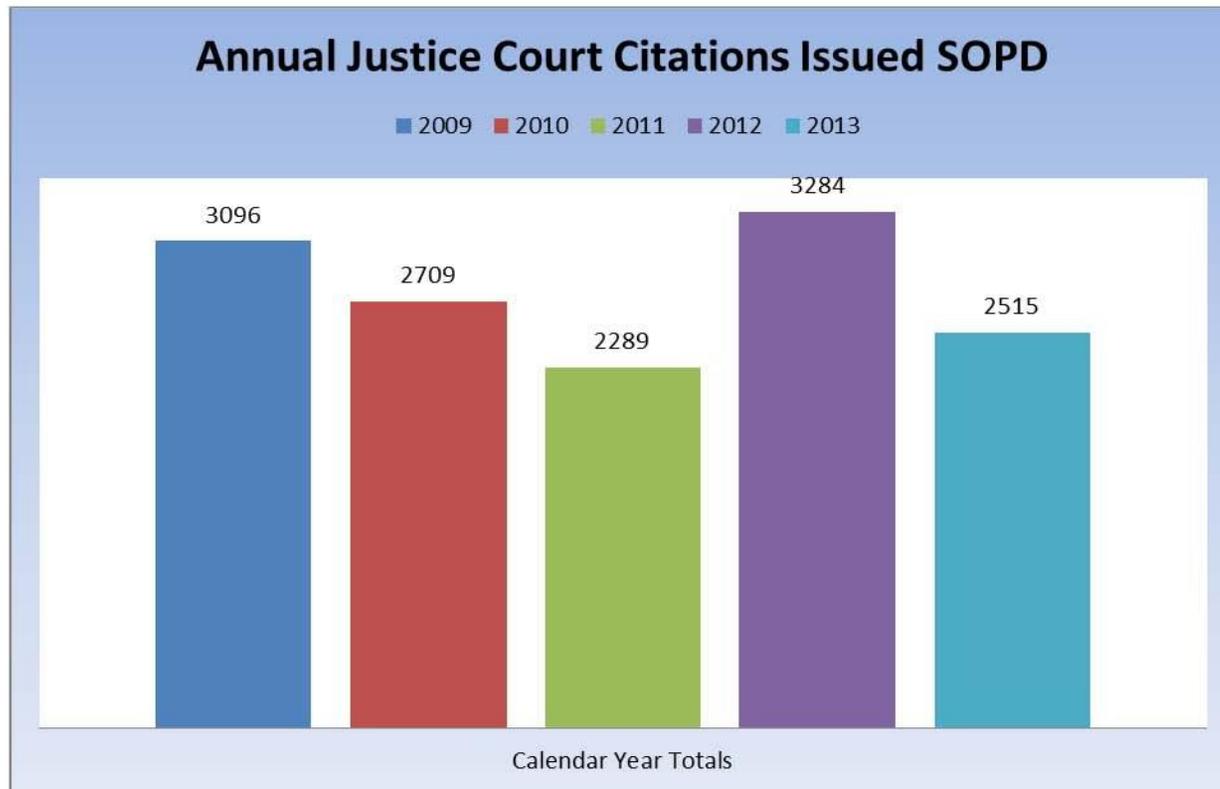
# Productivity Measures



# Productivity Measures

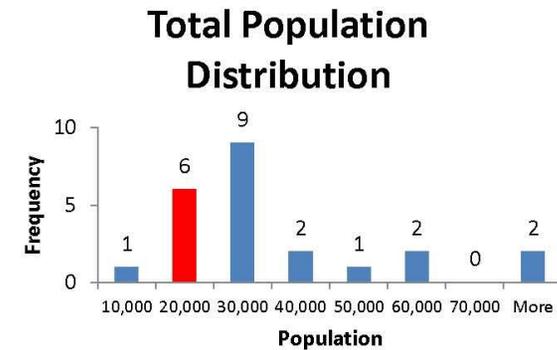
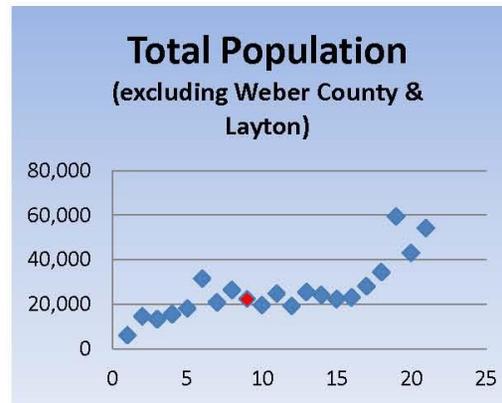
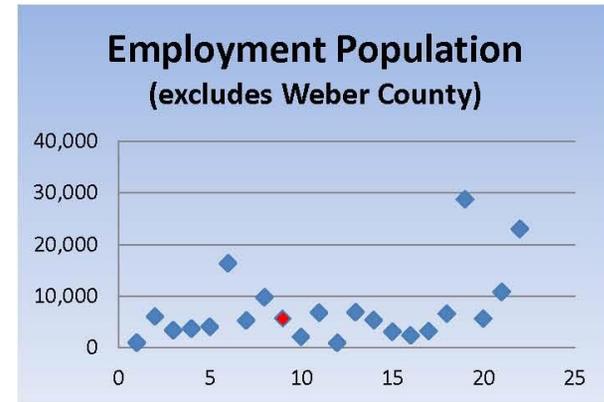
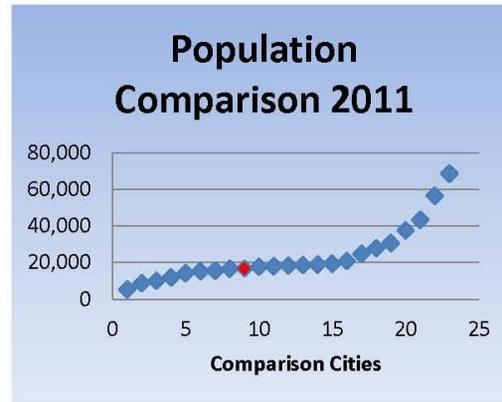


# Productivity Measures

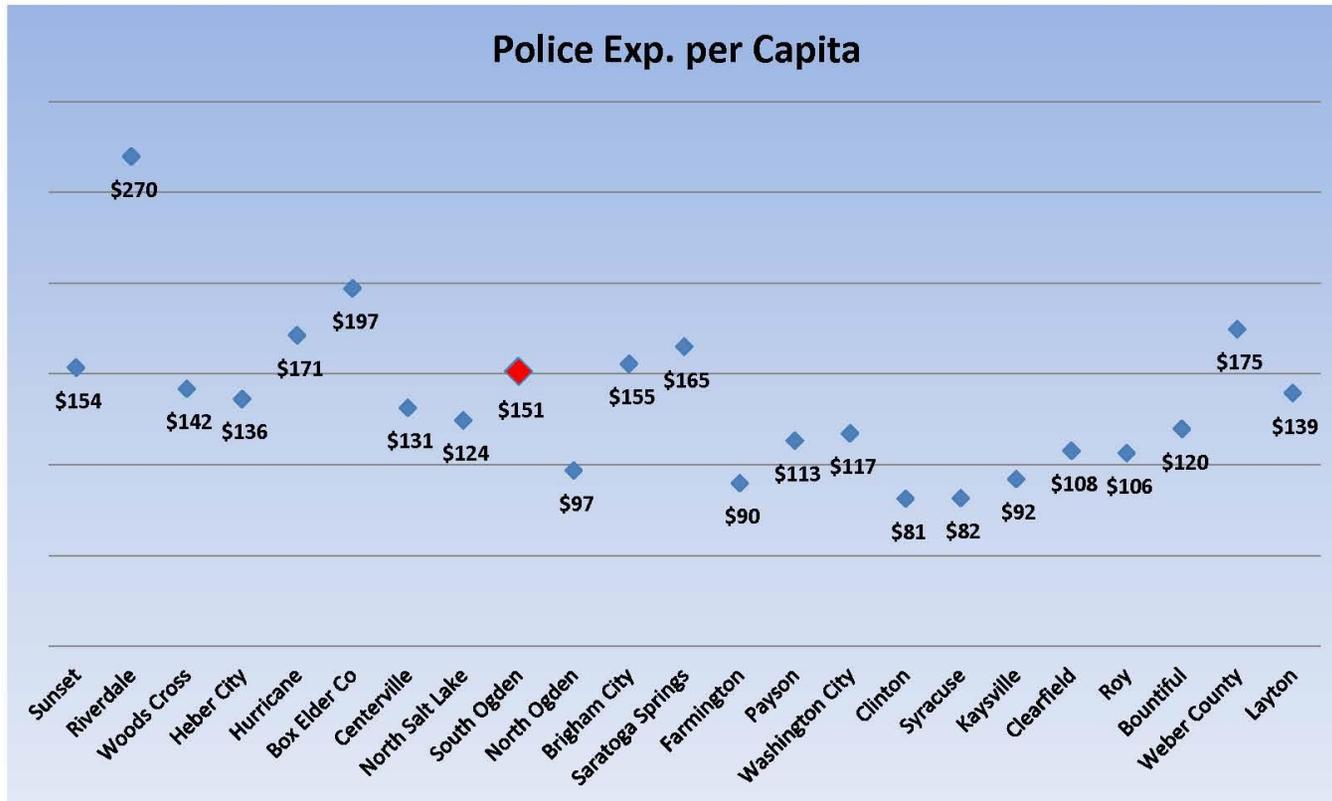


# Comparative Population

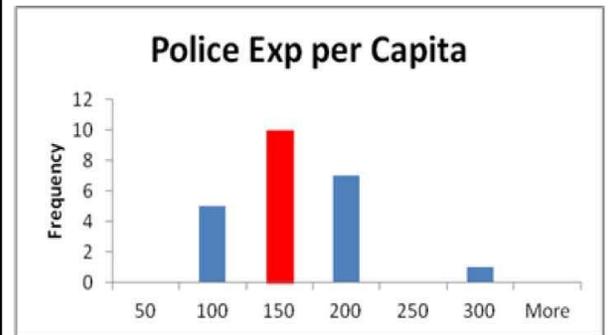
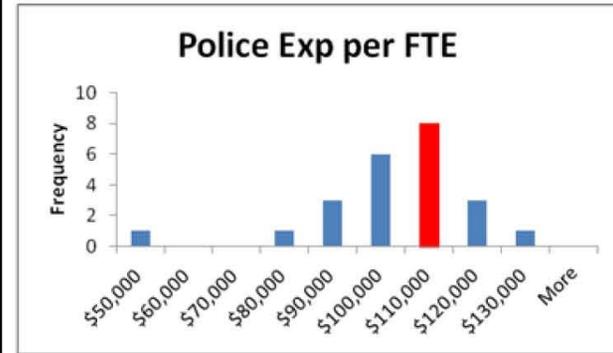
Sunset	5,213
Riverdale	8,543
Woods Cross	9,932
Heber City	11,795
Hurricane	14,094
Box Elder Co	15,153
Centerville	15,596
North Salt Lake	16,607
<b>South Ogden</b>	<b>16,760</b>
North Ogden	17,600
Brigham City	18,012
Saratoga Springs	18,299
Farmington	18,585
Payson	18,798
Washington City	19,249
Clinton	20,783
Syracuse	24,756
Kaysville	27,778
Clearfield	30,618
Roy	37,395
Bountiful	43,303
Weber County	56,438
Layton	68,495



# Comparative Expenditures



2012	Adjusted	Population	Citizen-month	Citizen adjusted
Bountiful	\$ 5,184,414.00	43303	\$ 9.98	\$ 119.72
Box Elder	\$ 2,985,533.00	15153	\$ 16.42	\$ 197.03
Brigham	\$ 2,798,793.00	18012	\$ 12.95	\$ 155.38
Centerville	\$ 2,046,573.00	15596	\$ 10.94	\$ 131.22
Clearfield	\$ 3,294,517.00	30618	\$ 8.97	\$ 107.60
Clinton	\$ 1,689,866.00	20783	\$ 6.78	\$ 81.31
Farmington	\$ 1,667,519.00	18585	\$ 7.48	\$ 89.72
Heber	\$ 1,606,598.00	11795	\$ 11.35	\$ 136.21
Hurricane	\$ 2,414,148.00	14094	\$ 14.27	\$ 171.29
Kaysville	\$ 2,656,056.00	27778	\$ 7.97	\$ 95.62
Layton	\$ 9,545,265.00	68495	\$ 11.61	\$ 139.36
N. Ogden	\$ 1,702,737.00	17600	\$ 8.06	\$ 96.75
N. Salt Lake	\$ 2,065,011.00	16607	\$ 10.36	\$ 124.35
Payson	\$ 2,128,898.00	18798	\$ 9.44	\$ 113.25
Riverdale	\$ 2,304,090.00	8543	\$ 22.48	\$ 269.71
Roy	\$ 3,975,526.00	37395	\$ 8.86	\$ 106.31
Saratoga Springs	\$ 3,017,344.00	18299	\$ 13.74	\$ 164.89
<b>South Ogden</b>	<b>\$ 2,537,202.00</b>	<b>16760</b>	<b>\$ 12.62</b>	<b>\$ 151.38</b>
Sunset	\$ 800,286.00	5213	\$ 12.79	\$ 153.52
Syracuse	\$ 2,020,125.00	24756	\$ 6.80	\$ 81.60
Washington City	\$ 2,255,017.00	19249	\$ 9.76	\$ 117.15
Weber County	\$ 9,850,243.00	56438	\$ 14.54	\$ 174.53
Woods Cross	\$ 1,408,337.00	9932	\$ 11.82	\$ 141.80



	Citizen-month	Citizen adjusted
Group Average	\$ 10.83	\$ 129.99
South Ogden	\$ 12.62	\$ 151.44

# Comparative Staffing Levels

2011	FTE	FTE Rate	Total LEO	LEO Rate	Civilian	C. Rate
Sunset	8	1.53	8	1.53	0	0.00
Riverdale	22	2.58	19	2.22	3	0.35
Woods Cross	15	1.51	13	1.31	2	0.20
Heber City	15	1.27	13	1.10	2	0.17
Hurricane	20	1.42	19	1.35	1	0.07
Box Elder Co	83	5.48	28	1.85	55	3.63
Centerville	20	1.28	17	1.09	3	0.19
North Salt Lake	20	1.2	18	1.08	2	0.12
<b>South Ogden</b>	<b>25</b>	<b>1.49</b>	<b>22</b>	<b>1.31</b>	<b>3</b>	<b>0.18</b>
North Ogden	21	1.19	18	1.02	3	0.17
Brigham City	29	1.61	25	1.39	4	0.22
Saratoga Springs	27	1.48	23	1.26	4	0.22
Farmington	17	0.91	14	0.75	3	0.16
Payson	19	1.01	17	0.90	2	0.11
Washington City	26	1.35	21	1.09	5	0.26
Clinton	17	0.82	16	0.77	1	0.05
Syracuse	21	0.85	19	0.77	2	0.08
Davis County	331	13.35	139	5.61	192	7.75
Kaysville	22	0.79	20	0.72	2	0.07
Clearfield	44	1.44	31	1.01	13	0.42
Roy	45	1.2	40	1.07	5	0.13
Bountiful	51	1.18	36	0.83	15	0.35
Weber County	90	1.59	88	1.56	2	0.04
Layton	106	1.55	75	1.09	31	0.45
Ogden	165	1.97	135	1.61	30	0.36

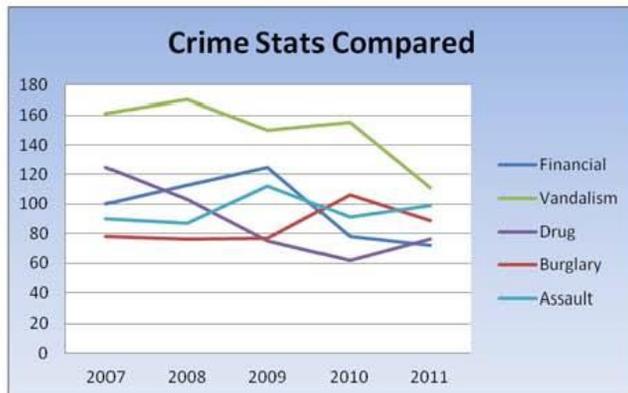
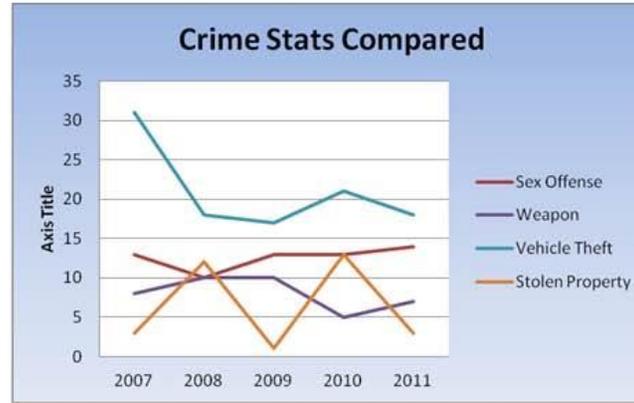
Group Average FTE Rate is 2.0, South Ogden's is 1.5.

Group Average Law Enforcement Officer (LEO) Rate is 1.2, South Ogden's is 1.3, state average is 1.7

Group Average Civilian Rate is .18 (excluding Box Elder Co.), South Ogden's is .18

# South Ogden Crime

South Ogden	2007	2008	2009	2010	2011
Assault	90	87	112	91	99
Sex Offense	13	10	13	13	14
Drug	125	103	75	62	76
Weapon	8	10	10	5	7
Burglary	78	76	77	106	89
Financial	100	113	125	78	72
Larceny	464	500	314	346	297
Vandalism	161	170	150	155	111
Vehicle Theft	31	18	17	21	18
Stolen Property	3	12	1	13	3

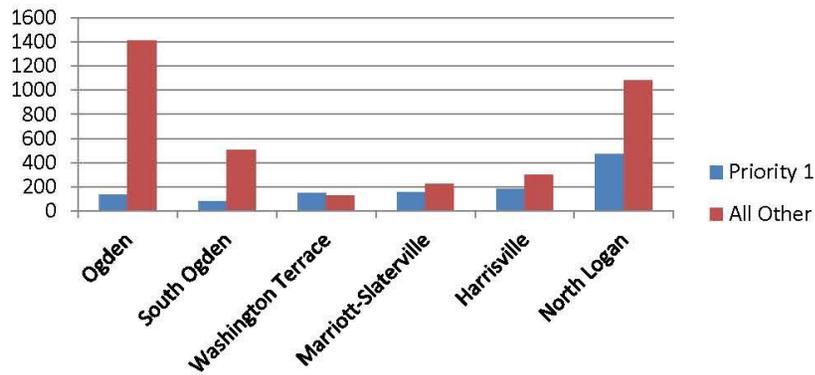


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# Comparative Response Times

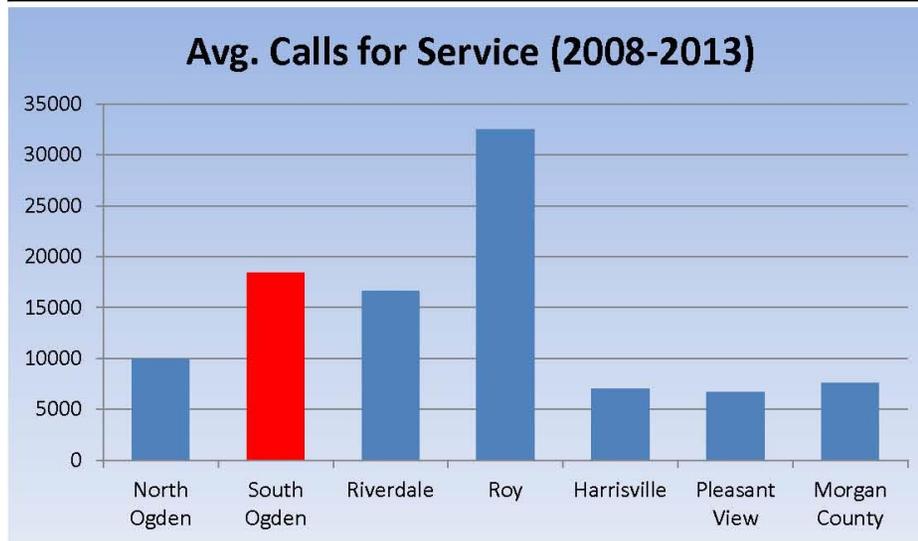
City	# of Officers	Priority 1 Response Time (In Seconds)	All Other Response Time (In Seconds)
Ogden	144	137	1411
South Ogden	22	82	508
Washington Terrace	8	149	128
Marriott-Slaterville	2	153	227
Harrisville	9	180	300
North Logan	9	470	1079

**Response Times**



# Comparative Calls for Service

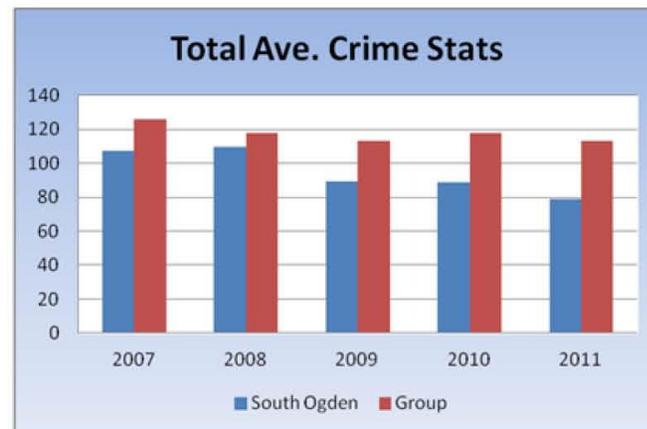
Calls for Service							
	2013	2012	2011	2010	2009	2008	Average
North Ogden	11925	9975	10851	10289	8547	8011	9,933.00
South Ogden	18296	18169	16191	18831	19676	19218	18,396.83
Riverdale	15558	17914	16416	16498	17035	16545	16,661.00
Roy	31811	31196	32388	34417	32631	32841	32,547.33
Harrisville	7491	7037	7335	7898	6472	6103	7,056.00
Pleasant View	7103	7111	6656	7010	6211	6139	6,705.00
Morgan County	7218	6358	7520	8091	7476	8791	7,575.67



Average Annual Calls  
Group 13,413  
South Ogden 18,397

# Comparative Crime

Average Selected Crimes					
	2007	2008	2009	2010	2011
South Ogden	107	110	89	89	79
Group	126	118	113	118	113



# Conclusions

1. Data suggests that the South Ogden Police Department, although it varies by data set, is operating consistent with comparable jurisdictions.
2. Staffing levels have fluctuated and trended down by 9% between 2007 and 2013.
3. Arrests, citations, and initiated incidents have trended down accordingly.
4. Calls for service and full reports have trended up since 2011.
5. The organizational structure has flattened since 2007.
6. Police expense per capita is consistent with the majority of jurisdictions compared.

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
<b>01-11750</b>	<b>UTILITY CASH CLEARING</b>			
93306	HUDGENS, JODEE	01/09/2014	01/14/2014	1,299.83
<b>10-15121</b>	<b>Prepaid Health Insurance</b>			
2266	DENTAL SELECT	01/15/2014	01/23/2014	4,232.78
91573	SELECT HEALTH	01/19/2014	01/27/2014	51,095.00
91573	SELECT HEALTH	01/19/2014	01/27/2014	347.40
<b>10-15123</b>	<b>Prepaid Vision Insurance</b>			
2266	DENTAL SELECT	01/15/2014	01/23/2014	363.67
<b>10-22230</b>	<b>STATE WITHHOLDING PAYABLE</b>			
5997	UTAH STATE TAX COMMISSION	01/10/2014	01/27/2014	6,686.42
5997	UTAH STATE TAX COMMISSION	01/24/2014	01/27/2014	6,600.13
<b>10-22260</b>	<b>UNION DUES PAYABLE</b>			
5403	SOUTH OGDEN POLICE ASSOCIATION	01/10/2014	01/23/2014	57.00
5403	SOUTH OGDEN POLICE ASSOCIATION	01/24/2014	01/23/2014	57.00
92957	WEBER COUNTY LODGE #1	12/13/2013	01/14/2014	35.00
92957	WEBER COUNTY LODGE #1	01/10/2014	01/23/2014	35.00
<b>10-22276</b>	<b>United Way Payable</b>			
90015	UNITED WAY	01/10/2014	01/23/2014	22.00
90015	UNITED WAY	01/24/2014	01/23/2014	22.00
<b>10-22278</b>	<b>Conseco Ins. Payable</b>			
2072	WASHINGTON NATIONAL INS. CO.	01/15/2014	01/23/2014	332.75
<b>10-22280</b>	<b>AFLAC Ins. Payable</b>			
560	AFLAC	01/12/2014	01/23/2014	181.83
<b>10-22285</b>	<b>GARNISHMENTS PAYABLE</b>			
2604	FAMILY SUPPORT REGISTRY	01/10/2014	01/14/2014	138.46
2604	FAMILY SUPPORT REGISTRY	01/24/2014	01/23/2014	138.46
5865	OFFICE OF RECOVERY SERVICES	01/10/2014	01/14/2014	319.04
5865	OFFICE OF RECOVERY SERVICES	01/10/2014	01/14/2014	173.40
5865	OFFICE OF RECOVERY SERVICES	01/24/2014	01/23/2014	319.04
5865	OFFICE OF RECOVERY SERVICES	01/24/2014	01/23/2014	173.40
89062	UHEAA	01/10/2014	01/23/2014	9.05
89062	UHEAA	01/24/2014	01/23/2014	27.77
92869	FARMER, DANA T	01/24/2014	01/23/2014	178.27
<b>10-22290</b>	<b>DISABILITY PAYABLE</b>			
5994	PUBLIC EMPLOYEES LT DISABILITY	01/10/2014	01/23/2014	669.55
5994	PUBLIC EMPLOYEES LT DISABILITY	01/24/2014	01/23/2014	718.04
<b>10-23115</b>	<b>Football Equipment Deposit</b>			
91520	LLOYD, AMY	01/13/2014	01/14/2014	100.00
<b>10-23200</b>	<b>Community Facility Deposit</b>			
93304	ROSE, HADLEE	11/05/2013	01/14/2014	100.00
93324	CANFIELD, MACHELLE	12/06/2013	01/23/2014	100.00
93328	ATHOUSE, CAROL	10/01/2013	01/23/2014	100.00
<b>10-23240</b>	<b>PERMIT FEES DUE STATE</b>			
2283	DIV. OCCUP & PROFESS LICENSING	01/14/2014	01/23/2014	181.76
<b>10-23260</b>	<b>BAIL HELD IN TRUST PAYABLE</b>			
93331	STEELE, RONNA	01/03/2014	01/24/2014	575.00
93332	BRUNSON, RYAN	01/23/2014	01/24/2014	400.00
<b>10-32-100</b>	<b>Business Licenses - Commercial</b>			
93310	WIMMER, DENNIS L	01/22/2014	01/23/2014	126.00
<b>10-32-160</b>	<b>Rental Business Fees</b>			
93305	ASHCRAFT, IILENE	10/15/2013	01/14/2014	145.00
<b>10-32-300</b>	<b>Animal Licenses</b>			
93319	ROBINSON, NORMA	01/15/2014	01/23/2014	7.00
<b>10-34-350</b>	<b>Basketball Fees</b>			
93214	SPANGENBERG, KATIE	11/16/2013	01/14/2014	45.00
93321	HOLMES, MITZI	12/05/2013	01/23/2014	50.00
93321	HOLMES, MITZI	12/05/2013	01/23/2014	12.00
93321	HOLMES, MITZI	12/05/2013	01/23/2014	13.00

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
93325	VANNESS, JIM	01/23/2014	01/23/2014	22.50
<b>10-34-352</b>	<b>Comp Youth Basketball</b>			
93326	KING, MONTE	12/16/2013	01/23/2014	375.00
<b>10-34-354</b>	<b>Comp Adult Basketball</b>			
93327	REYNA, CHRISSY	12/31/2013	01/23/2014	325.00
93327	REYNA, CHRISSY	12/31/2013	01/23/2014	50.00-
<b>10-35-200</b>	<b>Fines- Regular</b>			
93330	THOMPSON, KATHRYN	01/24/2014	01/24/2014	400.00
<b>10-41-230</b>	<b>Travel &amp; Training</b>			
90132	JEREMIAH'S	01/02/2014	01/28/2014	13.19
<b>10-42-230</b>	<b>Travel &amp; Training</b>			
92776	FRED PRYOR SEMINARS	01/15/2014	01/22/2014	79.00
92776	FRED PRYOR SEMINARS	01/15/2014	01/22/2014	49.00
<b>10-42-320</b>	<b>Prosecutorial Fees</b>			
5017	POLL, BRANDON L.	12/17/2013	01/23/2014	200.00
<b>10-43-275</b>	<b>State Surcharge</b>			
5955	UTAH STATE TREASURER	12/31/2013	01/14/2014	12,772.56
<b>10-43-300</b>	<b>Public Defender Fees</b>			
88617	BUSHELL, RYAN	01/13/2014	01/24/2014	1,400.00
<b>10-43-310</b>	<b>Professional &amp; Technical</b>			
5511	SUPERIOR WATER AND AIR, INC.	01/31/2014	01/24/2014	19.95
91463	BEESLEY, JAMES L.	01/13/2014	01/23/2014	100.00
91463	BEESLEY, JAMES L.	01/13/2014	01/23/2014	200.00
<b>10-43-330</b>	<b>Witness Fees</b>			
8142	HOUGH, BRYAN	01/13/2014	01/23/2014	18.50
92748	PORTER, SHANNON	01/13/2014	01/14/2014	18.50
93311	GALLEGOS, CHRISTOPHER	01/13/2014	01/23/2014	18.50
93312	COOK, SHANNON	01/13/2014	01/23/2014	18.50
93313	FLORES, TANIA	01/13/2014	01/23/2014	18.50
93314	CALCUT, JENNIFER	01/13/2014	01/23/2014	18.50
93315	ROUNKLES, MICHAEL	01/13/2014	01/23/2014	18.50
93316	DAVIS, TIERA	01/13/2014	01/23/2014	18.50
93317	McCAFFERTY, BRANDEE	01/13/2014	01/23/2014	18.50
93318	FARIAS, JOHANNA	01/13/2014	01/23/2014	18.50
93320	HERRERA, ELIZABETH	01/13/2014	01/23/2014	18.50
93322	SACKETT, WYATT	01/13/2014	01/23/2014	18.50
<b>10-43-649</b>	<b>Lease Interest/Taxes</b>			
5126	REVCO LEASING CO.	01/21/2014	01/27/2014	43.06
<b>10-43-650</b>	<b>Lease Payments</b>			
5126	REVCO LEASING CO.	01/21/2014	01/27/2014	109.87
<b>10-44-210</b>	<b>Books, Subscriptions &amp; Member</b>			
1081	ASSOCIATION OF PUBLIC TREASURER	01/09/2014	01/10/2014	185.00
2590	DAVIS, MORGAN & WEBER	01/23/2014	01/23/2014	20.00
88304	STANDARD EXAMINER	01/01/2014	01/27/2014	202.80
<b>10-44-240</b>	<b>Office Supplies &amp; Miscell</b>			
4790	OGDEN STAMP CO.	01/13/2014	01/24/2014	136.40
5343	STAPLES	01/18/2014	01/24/2014	473.51
5343	STAPLES	01/21/2014	01/24/2014	1.39
5522	UTAH CORRECTIONAL INDUSTRIES	12/03/2013	01/14/2014	245.10
93035	THE STATIONARY CUPBOARD	01/03/2014	01/14/2014	3.75
<b>10-44-280</b>	<b>Telephone</b>			
5326	SPRINT	12/28/2013	01/14/2014	138.80
5326	SPRINT	12/28/2013	01/14/2014	21.91
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	13.33
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	40.01
<b>10-44-300</b>	<b>Gas, Oil &amp; Tires</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	125.78
3613	JACK'S TIRE & OIL, INC.	12/23/2013	01/14/2014	630.04

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
10-44-310	Professional & Technical			
5435	STERLING CODIFERS	01/01/2014	01/14/2014	500.00
5435	STERLING CODIFERS	12/27/2013	01/23/2014	2,436.00
5511	SUPERIOR WATER AND AIR, INC.	01/31/2014	01/23/2014	19.95
91573	SELECT HEALTH	01/19/2014	01/27/2014	168.15
91905	UTILITY COST MGT CONSULTANTS	12/30/2013	01/14/2014	113.21
<b>10-44-600</b>	<b>Service Charges</b>			
89472	INTELLIPAY	01/06/2014	01/10/2014	96.55
89472	INTELLIPAY	01/06/2014	01/10/2014	220.53
<b>10-44-649</b>	<b>Lease Interest/Taxes</b>			
5126	REVCO LEASING CO.	01/21/2014	01/27/2014	102.42
<b>10-44-650</b>	<b>Lease Payments</b>			
5126	REVCO LEASING CO.	01/21/2014	01/27/2014	134.10
<b>10-44-700</b>	<b>Small Equipment</b>			
5326	SPRINT	12/28/2013	01/14/2014	199.99
<b>10-49-130</b>	<b>Retirement Benefits</b>			
2266	DENTAL SELECT	01/15/2014	01/23/2014	51.08
91573	SELECT HEALTH	01/19/2014	01/27/2014	762.70
91573	SELECT HEALTH	01/19/2014	01/27/2014	365.60
<b>10-49-220</b>	<b>Public Notices</b>			
4750	OGDEN PUBLISHING CORPORATION	12/29/2013	01/14/2014	444.03
4750	OGDEN PUBLISHING CORPORATION	12/08/2013	01/14/2014	350.79
4750	OGDEN PUBLISHING CORPORATION	12/15/2013	01/14/2014	329.74
4750	OGDEN PUBLISHING CORPORATION	12/02/2013	01/14/2014	118.01
4750	OGDEN PUBLISHING CORPORATION	12/31/2013	01/14/2014	62.81
4750	OGDEN PUBLISHING CORPORATION	12/31/2013	01/14/2014	48.09
4750	OGDEN PUBLISHING CORPORATION	12/31/2013	01/14/2014	55.45
<b>10-49-260</b>	<b>Workers Compensation</b>			
5968	UTAH LOCAL GOVERNMENTS TRUST	01/14/2014	01/23/2014	3,409.53
<b>10-49-320</b>	<b>Professional &amp; Technical</b>			
92240	TECHNOLOGY NET COMPANY, L.L.C	01/01/2014	01/14/2014	350.00
<b>10-49-321</b>	<b>I/T Supplies</b>			
93061	FIVE 9'S COMMUNICATIONS	12/31/2013	01/14/2014	350.00
93333	DEVDEMO.COM	01/27/2014	01/28/2014	25.00
<b>10-49-322</b>	<b>Computer Contracts</b>			
92395	IRON MOUNTAIN	12/31/2013	01/27/2014	78.00
93309	SURVEY MONKEY	01/21/2014	01/22/2014	204.00
<b>10-49-323</b>	<b>City-wide Telephone</b>			
3535	INTEGRA TELECOM	12/25/2013	01/14/2014	697.37
<b>10-49-324</b>	<b>City-wide Internet</b>			
2021	COMCAST	01/04/2014	01/27/2014	385.26
<b>10-49-329</b>	<b>Computer Repairs</b>			
93335	NOTEBOOK.COM	01/27/2014	01/28/2014	79.95
<b>10-49-510</b>	<b>Insurance</b>			
5968	UTAH LOCAL GOVERNMENTS TRUST	01/14/2014	01/23/2014	92.52
5968	UTAH LOCAL GOVERNMENTS TRUST	01/14/2014	01/23/2014	1,250.00
<b>10-49-520</b>	<b>Employee Assistance Plan</b>			
1495	BLOMQUIST HALE CONSULTING GROU	01/02/2014	01/14/2014	300.00
<b>10-49-600</b>	<b>Community Programs</b>			
2092	CAPITAL ONE COMMERCIAL (COSTCO)	11/26/2013	01/14/2014	333.28
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	311.75
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/06/2013	01/14/2014	54.76
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/09/2013	01/14/2014	19.99
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/20/2013	01/14/2014	237.02
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	333.28
3434	HOME DEPOT/GEFCF	01/16/2014	01/22/2014	230.00
3725	JIMMY'S FLOWER SHOP	12/23/2013	01/14/2014	22.47
5326	SPRINT	12/28/2013	01/14/2014	21.90

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
5330	SPORTSMAN'S WAREHOUSE	01/16/2014	01/22/2014	480.00
5586	TIMBERMINE RESTAURANT	01/17/2014	01/22/2014	4,172.00
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	13.34
6343	OGDEN-WEBER CHAMBER	01/13/2014	01/22/2014	50.00
6343	OGDEN-WEBER CHAMBER	01/22/2014	01/28/2014	20.00
7652	ALPHAGRAPHICS	01/02/2014	01/14/2014	160.81
88709	DILLARD'S	01/16/2014	01/22/2014	30.00
89022	BEST BUY	01/16/2014	01/22/2014	220.00
89978	TEXAS ROADHOUSE	01/15/2014	01/22/2014	130.00
90411	JAVIER'S	01/16/2014	01/22/2014	11.70
93035	THE STATIONARY CUPBOARD	01/17/2014	01/23/2014	44.45
<b>10-49-605 Continuing Education</b>				
1682	BRONSON, BRET	01/06/2014	01/14/2014	640.00
6421	WEST, CAMERON	01/06/2014	01/14/2014	640.00
<b>10-49-607 Soba</b>				
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	107.31
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	99.50
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/04/2013	01/14/2014	51.62
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	107.31-
5482	SUBWAY	01/04/2014	01/22/2014	100.00
<b>10-49-620 Youth City Council</b>				
3725	JIMMY'S FLOWER SHOP	12/23/2013	01/14/2014	64.99
90091	COSTA VIDA	01/10/2014	01/22/2014	5.92
91950	CRIDDLES CAFE	01/10/2014	01/22/2014	194.72
93243	FAT CATS OGDEN	01/10/2014	01/22/2014	310.31
<b>10-51-260 Senior Center Maint &amp; Util</b>				
5340	STANDARD PLUMBING & LGTG. SPLY	12/23/2013	01/23/2014	50.97
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	334.12
<b>10-51-262 Old City Hall Utilities</b>				
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	349.27
<b>10-51-263 Fire Station #82 Utilities</b>				
6000	ROCKY MOUNTAIN POWER	01/02/2014	01/14/2014	432.37
<b>10-51-265 Cleaning Contract</b>				
5115	RECOMMENDED BUILDING MAINTENAN	01/01/2014	01/14/2014	1,299.50
5115	RECOMMENDED BUILDING MAINTENAN	11/01/2013	01/23/2014	1,299.50
<b>10-51-266 Elevator Maintenance</b>				
5261	SCHINDLER ELEVATOR CORPORATION	01/01/2014	01/14/2014	1,264.83
<b>10-51-270 New City Hall Maintenance</b>				
1661	BRADY INDUSTRIES	01/07/2014	01/23/2014	659.85
2267	DE'S KEY SERVICE	12/30/2013	01/23/2014	10.75
2959	G & K SERVICES	12/03/2013	01/23/2014	23.26
2959	G & K SERVICES	12/10/2013	01/23/2014	23.26
2959	G & K SERVICES	12/17/2013	01/23/2014	23.26
2959	G & K SERVICES	12/24/2013	01/23/2014	23.26
2959	G & K SERVICES	12/31/2013	01/23/2014	23.26
3017	ROBERTSON, CHERYL	01/01/2014	01/14/2014	140.00
3724	JERRY'S PLUMBING SPECIALTIES	01/14/2014	01/24/2014	15.03
3724	JERRY'S PLUMBING SPECIALTIES	01/15/2014	01/24/2014	24.86
4229	MOUNTAIN ALARM	01/01/2014	01/14/2014	144.00
92222	SERVCO	12/17/2013	01/24/2014	247.50
<b>10-51-275 New City Hall Utilities</b>				
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	3,129.35
<b>10-52-310 Professional &amp; Technical Servi</b>				
4018	LANDMARK DESIGN	01/08/2014	01/14/2014	2,171.20
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	1,093.32
<b>10-55-131 WTC - A/C Contract</b>				
270	AIR SOLUTIONS, INC.	01/14/2014	01/23/2014	39.00
1151	AVID IDENTIFICATION SYSTEMS	01/06/2014	01/23/2014	207.63

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
1352	BELL JANITORIAL SUPPLY	01/08/2014	01/23/2014	17.00
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	140.40
5944	UTAH COMMUNICATIONS AGENCY NET	12/27/2013	01/14/2014	23.25
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	40.01
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	15.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	50.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	50.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	55.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	50.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/03/2013	01/23/2014	55.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/04/2013	01/23/2014	60.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/12/2013	01/23/2014	46.20
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/12/2013	01/23/2014	55.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/12/2013	01/23/2014	65.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/12/2013	01/23/2014	55.00
90558	ANIMAL CARE VET ANIMAL HOSPITAL	12/12/2013	01/23/2014	55.00
91116	HEARTSONG SPAY-NEUTER CLINIC	01/16/2014	01/23/2014	10.00
91455	MILLCREEK ANIMAL HOSPITAL	01/07/2014	01/23/2014	16.24
91455	MILLCREEK ANIMAL HOSPITAL	01/04/2014	01/23/2014	18.00
91455	MILLCREEK ANIMAL HOSPITAL	12/03/2013	01/23/2014	48.00
91455	MILLCREEK ANIMAL HOSPITAL	12/13/2013	01/23/2014	11.00
91455	MILLCREEK ANIMAL HOSPITAL	12/30/2013	01/23/2014	10.00
91455	MILLCREEK ANIMAL HOSPITAL	12/31/2013	01/23/2014	9.00
91455	MILLCREEK ANIMAL HOSPITAL	01/02/2014	01/23/2014	9.00
92253	MOUNTAIN VIEW ANIMAL CLINIC	07/10/2013	01/23/2014	59.33
92749	UACOA	01/16/2014	01/23/2014	180.00
93323	BENAVIDES, KIMBERLEE	01/16/2014	01/23/2014	149.50
<b>10-55-240 Office Supplies - Police</b>				
5343	STAPLES	01/15/2014	01/23/2014	372.08
6410	WESTERN OFFICE SYSTEMS OF UTAH	01/07/2014	01/14/2014	39.00
<b>10-55-245 Clothing Contract - Police</b>				
104	A-1 UNIFORMS	01/15/2014	01/23/2014	83.64
5041	PRO STREET EMBROIDERY	12/03/2013	01/23/2014	132.00
<b>10-55-246 Special Dept Supplies - Police</b>				
1305	RIVER PRINTING COMPANY, INC.	01/03/2014	01/14/2014	231.83
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/02/2013	01/14/2014	59.99
3512	IMPACT GUNS	01/15/2014	01/23/2014	13.36
4102	LIGORI'S PIZZA AND PASTA	12/30/2013	01/10/2014	107.66
5243	SALT LAKE WHOLESALE SPORTS	12/26/2013	01/14/2014	515.00
5323	SIRCHIE FINGER PRINT LABORATOR	01/15/2014	01/22/2014	150.50
5511	SUPERIOR WATER AND AIR, INC.	01/14/2014	01/14/2014	19.95
90752	AMAZON.COM	01/07/2014	01/10/2014	63.30
91866	UPS	12/30/2013	01/10/2014	19.50
<b>10-55-247 Animal Control Costs</b>				
270	AIR SOLUTIONS, INC.	01/14/2014	01/23/2014	156.00
1151	AVID IDENTIFICATION SYSTEMS	01/06/2014	01/23/2014	830.55
1352	BELL JANITORIAL SUPPLY	01/08/2014	01/23/2014	67.98
3782	JOHNSTONE SUPPLY	12/09/2013	01/14/2014	13.95
91116	HEARTSONG SPAY-NEUTER CLINIC	01/16/2014	01/23/2014	40.00
91455	MILLCREEK ANIMAL HOSPITAL	01/07/2014	01/23/2014	64.96
91455	MILLCREEK ANIMAL HOSPITAL	01/04/2014	01/23/2014	72.00
91455	MILLCREEK ANIMAL HOSPITAL	12/03/2013	01/23/2014	192.32
91455	MILLCREEK ANIMAL HOSPITAL	12/13/2013	01/23/2014	44.00
91455	MILLCREEK ANIMAL HOSPITAL	12/30/2013	01/23/2014	40.00
91455	MILLCREEK ANIMAL HOSPITAL	12/31/2013	01/23/2014	36.00
91455	MILLCREEK ANIMAL HOSPITAL	01/02/2014	01/23/2014	36.00
92253	MOUNTAIN VIEW ANIMAL CLINIC	07/10/2013	01/23/2014	237.30

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
10-55-248	Vehicle Maintenance - Police			
2278	DIAMOND GLASS	12/09/2013	01/14/2014	176.00
2992	GENUINE PARTS CO./NAPA (SLC)	12/05/2013	01/14/2014	11.98
2992	GENUINE PARTS CO./NAPA (SLC)	12/05/2013	01/14/2014	10.98
2992	GENUINE PARTS CO./NAPA (SLC)	12/18/2013	01/14/2014	6.98
5246	SAM T. EVANS	01/06/2014	01/14/2014	22.00
6420	WESTLAND FORD	12/10/2013	01/14/2014	9.30
6420	WESTLAND FORD	12/10/2013	01/14/2014	239.91
6420	WESTLAND FORD	12/11/2013	01/14/2014	3.10
6420	WESTLAND FORD	12/11/2013	01/14/2014	10.39
6420	WESTLAND FORD	01/06/2014	01/14/2014	77.72
6420	WESTLAND FORD	01/06/2014	01/14/2014	144.86
6420	WESTLAND FORD	01/03/2014	01/14/2014	45.45
6420	WESTLAND FORD	01/08/2014	01/14/2014	47.28
88231	INTERSTATE BILLING SERVICE	01/07/2014	01/23/2014	57.38
92651	FIRST CALL (O'REILLY)	01/08/2014	01/14/2014	154.83
<b>10-55-280</b>	<b>Telephone/Internet - Police</b>			
4228	CENTURY LINK	01/01/2014	01/23/2014	192.28
5326	SPRINT	12/28/2013	01/14/2014	742.09
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	1,039.63
7341	WEBER AREA DISPATCH 911	01/10/2014	01/23/2014	393.37
<b>10-55-300</b>	<b>Gas, Oil &amp; Tires - Police</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	5,466.10
<b>10-55-310</b>	<b>Professional &amp; Tech - Police</b>			
3511	RICOH USA, INC	12/20/2013	01/14/2014	79.86
5308	SHRED MASTERS	01/07/2014	01/14/2014	30.00
5944	UTAH COMMUNICATIONS AGENCY NET	12/27/2013	01/14/2014	1,116.00
88015	IHC WORK MED	12/02/2013	01/14/2014	196.00
92905	TRACK WHAT MATTERS	01/01/2014	01/10/2014	10.00
<b>10-55-323</b>	<b>MDT/Radio Repairs</b>			
4227	MOTOROLA INC.	12/29/2013	01/14/2014	333.75
<b>10-55-649</b>	<b>Lease Interest/Taxes</b>			
3511	RICOH USA, INC	01/07/2014	01/23/2014	54.25
<b>10-55-650</b>	<b>Lease Payments - Police</b>			
3511	RICOH USA, INC	01/07/2014	01/23/2014	182.66
3511	RICOH USA, INC	01/07/2014	01/23/2014	11.85
<b>10-57-230</b>	<b>Travel &amp; Training</b>			
87969	BEST WESTERN ABBEY INN	01/11/2014	01/22/2014	1,427.20
93303	FANNIN, SCOTT	01/06/2014	01/14/2014	184.00
<b>10-57-240</b>	<b>Office Supplies &amp; Expense</b>			
5343	STAPLES	12/27/2013	01/14/2014	146.67
<b>10-57-246</b>	<b>Special Department Supplies</b>			
2092	CAPITAL ONE COMMERCIAL (COSTCO)	12/19/2013	01/14/2014	59.97
3850	KELLERSTRASS ENTERPRISES INC.	01/08/2014	01/14/2014	148.86
5086	RC WILLEY'S	01/03/2014	01/14/2014	769.55
5343	STAPLES	12/27/2013	01/14/2014	155.48
5343	STAPLES	12/27/2013	01/14/2014	86.36
5343	STAPLES	01/08/2014	01/23/2014	17.97
5343	STAPLES	01/08/2014	01/23/2014	67.08
5511	SUPERIOR WATER AND AIR, INC.	01/31/2014	01/23/2014	19.95
5511	SUPERIOR WATER AND AIR, INC.	01/31/2014	01/23/2014	19.95
93334	LABORATORY CORP OF AMERICA	01/22/2014	01/28/2014	104.73
93334	LABORATORY CORP OF AMERICA	01/22/2014	01/28/2014	21.73
93334	LABORATORY CORP OF AMERICA	01/22/2014	01/28/2014	156.46
93334	LABORATORY CORP OF AMERICA	01/22/2014	01/28/2014	156.46
93334	LABORATORY CORP OF AMERICA	01/22/2014	01/28/2014	156.46
<b>10-57-250</b>	<b>Vehicle Maintenance</b>			
2992	GENUINE PARTS CO./NAPA (SLC)	01/07/2014	01/23/2014	85.03

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
6420	WESTLAND FORD	01/06/2014	01/14/2014	45.48
92866	PRECISION DIESEL & PERFORMANCE	12/18/2013	01/14/2014	1,221.98
93230	KENT'S REPAIR	01/08/2014	01/23/2014	5.07
<b>10-57-280 Telephone/Internet</b>				
2021	COMCAST	12/15/2013	01/14/2014	114.85
2021	COMCAST	01/15/2014	01/24/2014	125.61
5326	SPRINT	12/28/2013	01/14/2014	128.52
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	280.19
<b>10-57-300 Gas, Oil &amp; Tires</b>				
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	748.85
<b>10-57-310 Professional &amp; Technical</b>				
5944	UTAH COMMUNICATIONS AGENCY NET	12/27/2013	01/14/2014	488.25
7341	WEBER AREA DISPATCH 911	01/10/2014	01/23/2014	1,171.50
<b>10-57-400 Emergency Management Planning</b>				
2291	DIRECTV	01/26/2014	01/24/2014	130.67
6460	WHITEHEAD WHOLESALE ELECTRIC	12/09/2013	01/14/2014	76.89
6563	SATCOMGLOBAL	01/01/2014	01/23/2014	99.52
<b>10-58-230 Travel &amp; Training</b>				
90517	PEARSONVUE.COM	01/22/2014	01/28/2014	160.00
<b>10-58-280 CELLULAR PHONE</b>				
5326	SPRINT	12/28/2013	01/14/2014	76.80
<b>10-58-300 Gas, Oil &amp; Tires</b>				
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	172.87
6420	WESTLAND FORD	12/13/2013	01/14/2014	14.42
<b>10-60-230 Travel &amp; Training</b>				
3215	HADFIELD, GARTH	01/09/2014	01/23/2014	40.00
<b>10-60-248 Vehicle Maintenance</b>				
2598	EVCO HOUSE OF HOSE	12/09/2013	01/14/2014	97.89
2992	GENUINE PARTS CO./NAPA (SLC)	12/16/2013	01/14/2014	154.12
2992	GENUINE PARTS CO./NAPA (SLC)	12/19/2013	01/14/2014	52.91
2992	GENUINE PARTS CO./NAPA (SLC)	01/02/2014	01/14/2014	70.41
3613	JACK'S TIRE & OIL, INC.	12/23/2013	01/23/2014	177.50
3613	JACK'S TIRE & OIL, INC.	01/08/2014	01/23/2014	177.50
5508	SUPER SONIC CAR WASH	01/21/2014	01/28/2014	18.00
88231	INTERSTATE BILLING SERVICE	12/30/2013	01/14/2014	28.91
88231	INTERSTATE BILLING SERVICE	12/23/2013	01/14/2014	359.73
88231	INTERSTATE BILLING SERVICE	01/08/2014	01/23/2014	48.94
88231	INTERSTATE BILLING SERVICE	01/07/2014	01/23/2014	2,545.06
88231	INTERSTATE BILLING SERVICE	01/08/2014	01/23/2014	684.95-
92651	FIRST CALL (O'REILLY)	12/09/2013	01/14/2014	63.98
92866	PRECISION DIESEL & PERFORMANCE	12/16/2013	01/14/2014	533.07
92866	PRECISION DIESEL & PERFORMANCE	01/08/2014	01/23/2014	434.39
<b>10-60-270 Utilities</b>				
6000	ROCKY MOUNTAIN POWER	01/06/2014	01/14/2014	11.05
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	123.22
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	107.09
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	19.59
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	36.27
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	1,371.96
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	165.71
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	6.10
6000	ROCKY MOUNTAIN POWER	01/02/2014	01/14/2014	14.16
6000	ROCKY MOUNTAIN POWER	01/02/2014	01/14/2014	20.78
6000	ROCKY MOUNTAIN POWER	01/02/2014	01/14/2014	11.05
6000	ROCKY MOUNTAIN POWER	01/02/2014	01/14/2014	14.98
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	33.94
6000	ROCKY MOUNTAIN POWER	01/13/2014	01/23/2014	154.44
6000	ROCKY MOUNTAIN POWER	01/07/2014	01/23/2014	6.78

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
6000	ROCKY MOUNTAIN POWER	01/07/2014	01/23/2014	113.15
<b>10-60-280 Telephone</b>				
2021	COMCAST	12/26/2013	01/14/2014	231.12
<b>10-60-300 Gas, Oil &amp; Tires</b>				
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	3,474.68
<b>10-60-310 Professional</b>				
5944	UTAH COMMUNICATIONS AGENCY NET	12/27/2013	01/14/2014	186.00
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	1,587.19
88015	IHC WORK MED	01/02/2014	01/14/2014	44.00
<b>10-60-400 Class C Maintenance</b>				
4350	NORTH AMERICAN SALT CO.	12/10/2013	01/23/2014	732.05
4350	NORTH AMERICAN SALT CO.	12/12/2013	01/23/2014	2,650.68
4350	NORTH AMERICAN SALT CO.	12/13/2013	01/23/2014	1,321.82
4350	NORTH AMERICAN SALT CO.	12/25/2013	01/23/2014	4,638.58
4350	NORTH AMERICAN SALT CO.	12/26/2013	01/23/2014	675.09
4350	NORTH AMERICAN SALT CO.	01/09/2014	01/23/2014	3,610.75
4350	NORTH AMERICAN SALT CO.	01/10/2014	01/27/2014	1,380.53
4900	STAKER & PARSON COMPANIES	12/27/2013	01/23/2014	1,549.38
4900	STAKER & PARSON COMPANIES	01/14/2014	01/27/2014	1,626.57
92503	LEGACY EQUIPMENT	12/20/2013	01/23/2014	1,801.96
<b>10-60-480 Special Department Supplies</b>				
1540	BOLT & NUT SUPPLY COMPANY	12/30/2013	01/23/2014	19.55
2992	GENUINE PARTS CO./NAPA (SLC)	12/17/2013	01/14/2014	9.20
3434	HOME DEPOT/GEFCF	12/02/2013	01/14/2014	5.24
3434	HOME DEPOT/GEFCF	12/11/2013	01/14/2014	14.23
3434	HOME DEPOT/GEFCF	12/17/2013	01/14/2014	45.14
5255	SAVE MORE CONCRETE PRODUCTS	12/02/2013	01/23/2014	200.00
92503	LEGACY EQUIPMENT	01/13/2014	01/24/2014	716.89
<b>10-60-650 Lease Payments</b>				
6620	XEROX CORPORATION	01/01/2014	01/23/2014	252.58
<b>10-60-700 Small Equipment</b>				
5326	SPRINT	12/28/2013	01/14/2014	199.99
<b>10-70-230 Travel &amp; Training</b>				
5798	UNIVERSITY OF UTAH	01/22/2014	01/28/2014	185.00
5798	UNIVERSITY OF UTAH	01/22/2014	01/28/2014	185.00
<b>10-70-240 Special Dept. Supplies - Parks</b>				
92427	SKY BLUE INDUSTRIES, INC.	12/30/2013	01/14/2014	61.00
<b>10-70-241 Comp League Expenses</b>				
2117	CROWN TROPHY	11/27/2013	01/14/2014	87.48
5260	SAVON	01/22/2014	01/24/2014	833.78
<b>10-70-242 Special Dept. Supplies - Rec.</b>				
89700	LIFETIME PRODUCTS	01/22/2014	01/28/2014	389.90
<b>10-70-248 Vehicle Maintenance</b>				
502	A&M OUTDOOR EQUIPMENT	12/12/2013	01/14/2014	35.65
502	A&M OUTDOOR EQUIPMENT	11/08/2013	01/14/2014	61.53
1459	BIG O TIRES	12/27/2013	01/23/2014	53.37
1540	BOLT & NUT SUPPLY COMPANY	01/02/2014	01/23/2014	11.30
2992	GENUINE PARTS CO./NAPA (SLC)	12/17/2013	01/14/2014	233.92
2992	GENUINE PARTS CO./NAPA (SLC)	12/17/2013	01/14/2014	2.74
2992	GENUINE PARTS CO./NAPA (SLC)	12/18/2013	01/23/2014	21.15
2992	GENUINE PARTS CO./NAPA (SLC)	12/18/2013	01/23/2014	176.39
2992	GENUINE PARTS CO./NAPA (SLC)	12/23/2013	01/23/2014	323.18
2992	GENUINE PARTS CO./NAPA (SLC)	12/17/2013	01/23/2014	32.74
5160	ROCKY MTN TURF & INDUSTRIAL	01/07/2014	01/24/2014	293.36
5496	SUNSET KUBOTA	12/24/2013	01/14/2014	106.65
93230	KENT'S REPAIR	12/06/2013	01/23/2014	28.58
93230	KENT'S REPAIR	12/06/2013	01/23/2014	9.48

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
<b>10-70-270 Utilities</b>				
6000	ROCKY MOUNTAIN POWER	01/06/2014	01/14/2014	14.62
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	28.81
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	307.11
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	21.49
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	13.56
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	12.04
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	15.46
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	26.78
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	45.23
6000	ROCKY MOUNTAIN POWER	12/31/2013	01/14/2014	12.71
6000	ROCKY MOUNTAIN POWER	01/14/2014	01/23/2014	21.50
<b>10-70-280 Telephone/Internet</b>				
2021	COMCAST	12/27/2013	01/14/2014	155.72
2021	COMCAST	01/13/2014	01/24/2014	240.95
2021	COMCAST	01/15/2014	01/24/2014	157.90
5326	SPRINT	12/28/2013	01/14/2014	298.75
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	40.01
<b>10-70-300 Gas, Oil &amp; Tires</b>				
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	824.66
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	134.03
<b>10-70-310 Professional &amp; Technical</b>				
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	513.19
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	862.13
6372	WEBER MORGAN HEALTH DEPT	01/06/2014	01/14/2014	234.00
88015	IHC WORK MED	01/02/2014	01/14/2014	44.00
<b>10-70-350 Officials Fees</b>				
3359	HESS, IAN	01/09/2014	01/23/2014	50.00
3359	HESS, IAN	01/16/2014	01/24/2014	50.00
93297	STIREMAN, SAGE	01/09/2014	01/23/2014	50.00
93307	SACKETT, MARK	01/02/2014	01/14/2014	75.00
93308	STIREMAN, DAVID	01/02/2014	01/14/2014	75.00
93329	HARRIS, AARON	01/16/2014	01/24/2014	50.00
<b>10-70-649 Lease Interest/Taxes</b>				
5126	REVCO LEASING CO.	12/31/2013	01/14/2014	41.91
<b>10-70-650 Lease Payments</b>				
5126	REVCO LEASING CO.	12/31/2013	01/14/2014	169.03
<b>10-70-700 Small Equipment</b>				
5326	SPRINT	12/28/2013	01/14/2014	199.99
<b>12-40-390 Telephone Expense</b>				
5326	SPRINT	12/28/2013	01/14/2014	21.90
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	13.34
<b>31-40-100 Administrative &amp; Professional</b>				
92194	US BANK	12/24/2013	01/14/2014	1,550.00
<b>40-40-164 1550 East - Road Bond</b>				
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	223.13
<b>40-40-168 Glassman Way - Road Bond</b>				
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	1,026.38
<b>40-40-169 5100 South - Road Bond</b>				
3020	GRANITE CONSTRUCTION CO.	01/09/2014	01/23/2014	1,644.00
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	200.81
<b>40-40-349 40th St. Widening - City's %</b>				
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	44.63
<b>51-40-210 Books, Subscript. &amp; Membership</b>				
5214	RURAL WATER ASSOC. OF UTAH	01/15/2014	01/24/2014	275.00
<b>51-40-248 Vehicle Maintenance</b>				
3206	H & E EQUIPMENT SERVICES, LLC	12/31/2013	01/23/2014	365.35
88231	INTERSTATE BILLING SERVICE	01/06/2014	01/23/2014	57.38

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
51-40-280	Telephone			
6006	VERIZON WIRELESS	12/23/2013	01/14/2014	80.02
<b>51-40-300</b>	<b>Gas, Oil &amp; Tires</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	1,662.77
<b>51-40-480</b>	<b>Special Department Supplies</b>			
3434	HOME DEPOT/GECF	12/04/2013	01/14/2014	51.90
3434	HOME DEPOT/GECF	12/09/2013	01/14/2014	19.10
4294	HD SUPPLY WATERWORKS LTD.	01/06/2014	01/23/2014	352.68
5850	USA BLUE BOOK	01/03/2014	01/23/2014	427.17
<b>51-40-490</b>	<b>Water Sample Testing</b>			
6355	WEBER BASIN WATER CONSERVANCY	01/10/2014	01/23/2014	180.00
<b>51-40-560</b>	<b>Power and Pumping</b>			
6000	ROCKY MOUNTAIN POWER	12/30/2013	01/14/2014	243.62
<b>51-40-700</b>	<b>Doren Drive H2O-line</b>			
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	111.56
<b>52-23110</b>	<b>Sewer Impact Fees Payable</b>			
93161	STEVE JENSEN CONSTRUCTION	10/09/2013		.00
93161	STEVE JENSEN CONSTRUCTION	10/09/2013		.00
<b>52-40-210</b>	<b>Memberships</b>			
5032	SAMS CLUB	12/23/2013	01/24/2014	45.00
<b>52-40-240</b>	<b>Office Supplies</b>			
5511	SUPERIOR WATER AND AIR, INC.	01/06/2014	01/23/2014	19.95
6620	XEROX CORPORATION	01/01/2014	01/23/2014	83.16
<b>52-40-248</b>	<b>Vehicle Maintenance</b>			
6420	WESTLAND FORD	01/08/2014	01/23/2014	65.86
<b>52-40-290</b>	<b>Building Maintenance</b>			
3750	JOHNSON ELECTRIC MOTOR	01/15/2014	01/24/2014	159.95
4867	PAGE'S PROFESSIONAL TREE	01/10/2014	01/23/2014	425.00
91650	CINTAS FIRST AID & SAFETY	01/15/2014	01/24/2014	20.87
<b>52-40-300</b>	<b>Gas, Oil &amp; Tires</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	326.81
<b>52-40-310</b>	<b>Professional &amp; Technical</b>			
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	223.13
88015	IHC WORK MED	01/02/2014	01/14/2014	44.00
<b>52-40-320</b>	<b>Blue Stake Service</b>			
1513	BLUE STAKES OF UTAH	12/31/2013	01/14/2014	133.31
<b>53-40-300</b>	<b>Gas, Oil &amp; Tires</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	973.22
<b>53-40-400</b>	<b>System Maintenance Program</b>			
5052	HOFFMAN UTAH, INC	12/19/2013	01/23/2014	400.00
<b>53-40-981</b>	<b>Impact Fee Contingency</b>			
6145	WASATCH CIVIL ENGINEERING CORP	01/03/2014	01/23/2014	89.25
<b>54-40-280</b>	<b>Telephone</b>			
5326	SPRINT	12/28/2013	01/14/2014	589.47
<b>54-40-300</b>	<b>Gas, Oil &amp; Tires</b>			
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	708.48
<b>54-40-310</b>	<b>Prof &amp; Teach Services</b>			
2959	G & K SERVICES	12/03/2013	01/23/2014	15.00
2959	G & K SERVICES	12/10/2013	01/23/2014	15.00
2959	G & K SERVICES	12/17/2013	01/23/2014	15.00
2959	G & K SERVICES	12/24/2013	01/23/2014	15.00
2959	G & K SERVICES	12/31/2013	01/23/2014	15.00
<b>54-40-420</b>	<b>Allied Waste - Contract Srvc.</b>			
92490	ALLIED WASTE SERVICES #493	01/10/2014	01/22/2014	34,444.43
<b>54-40-430</b>	<b>Tipping Fees</b>			
6360	WEBER COUNTY TRANSFER STATION	12/31/2013	01/14/2014	11,410.50
<b>54-40-450</b>	<b>Construction Materials Tipping</b>			
4258	MOULDING & SONS LANDFILL, LLC	12/03/2013	01/23/2014	200.00

Vendor Number	Vendor Name	Invoice Date	Date Paid	Amount Paid
4258	MOULDING & SONS LANDFILL, LLC	12/13/2013	01/23/2014	65.00
4258	MOULDING & SONS LANDFILL, LLC	12/13/2013	01/23/2014	130.00
4258	MOULDING & SONS LANDFILL, LLC	12/18/2013	01/23/2014	300.00
4258	MOULDING & SONS LANDFILL, LLC	12/24/2013	01/23/2014	300.00
4258	MOULDING & SONS LANDFILL, LLC	12/26/2013	01/23/2014	200.00
4258	MOULDING & SONS LANDFILL, LLC	12/27/2013	01/23/2014	200.00
<b>54-40-520 Tree Removal</b>				
4867	PAGE'S PROFESSIONAL TREE	01/10/2014	01/23/2014	800.00
<b>58-40-248 Vehicle Maintenance</b>				
6420	WESTLAND FORD	01/09/2014	01/23/2014	78.02
<b>58-40-300 Gas, Oil &amp; Tires</b>				
2970	STATE OF UTAH GAS CARD-FUELMAN	01/03/2014	01/23/2014	749.69
<b>58-40-312 PMA Fees</b>				
2786	FIRST PROFESSIONAL SERVICES CO	01/08/2014	01/23/2014	4,972.28
2786	FIRST PROFESSIONAL SERVICES CO	01/08/2014	01/23/2014	514.32
<b>58-40-480 Special Department Supplies</b>				
5308	SHRED MASTERS	01/08/2014	01/14/2014	51.75
88368	PHYSIO-CONTROL, INC.	01/01/2014	01/23/2014	1,109.04
<b>58-40-490 Disposable Medical Supplies</b>				
4099	LIFE-ASSIST, INC.	01/02/2014	01/14/2014	2,022.53
4333	NORCO, INC.	12/12/2013	01/14/2014	69.30
4333	NORCO, INC.	12/31/2013	01/14/2014	68.64
91650	CINTAS FIRST AID & SAFETY	01/13/2014	01/23/2014	36.44
<b>61-40-400 Professional</b>				
5352	SMITH HARTVIGSEN, PLLC	01/08/2014	01/10/2014	4,666.50
Grand Totals:				271,110.50

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.Description = {&lt;-&gt;} "1099 adjustment"

# memo

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To: Matthew Dixon, City Manager  
From: Jill McCullough, Special Events Coordinator  
Date: 1/3/2014  
Re: Surplus Property

In accordance with current City policies, I am requesting that the following property currently within the possession of this department be declared surplus to City needs:

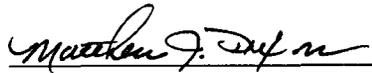
No. of Items	Description of Property	Value of Property (or min. bid amt. accptd)	How Value Was Determined*	Recommended Means of Disposition** (trade, sale by bid, lease, salvage, destruction, donation)
1	Christmas decoration: Horse	\$30	Online comparison	Donation <i>sl</i>
1	Christmas decoration: Sleigh	\$50	Online comparison	Donation <i>sl</i>
5	Light up Trees	\$15/ea	Online comparison	Donation <i>sl</i>
1	25ft Pre-lit Christmas Tree	\$500	No comparison	Sale by bid <i>sl</i>

\* Value of property shall be estimated by evaluation by a qualified and disinterested appraiser, through professional publications and valuation services, or through an informal market survey conducted by the Director of Finance.

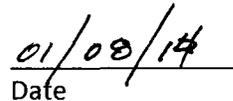
\*\*Sales of City property shall be based, whenever possible, on competitive sealed bids. The Director of Finance, in consultation with the City Manager, may waive the competitive bidding requirement when the value of the property has been estimated by an alternate method and the value is considered negligible in relation to the costs of sale by bid, sale by bidding procedure is deemed unlikely to produce a competitive offer, or circumstances indicate that bidding on the property will not be in the best interests of the city.

City Manager's findings:

I find that the above items are surplus to the needs of South Ogden City and the proposed disposition of this property is approved.



Matthew Dixon, City Manager

  
Date



## Notice of Surplus Property South Ogden City

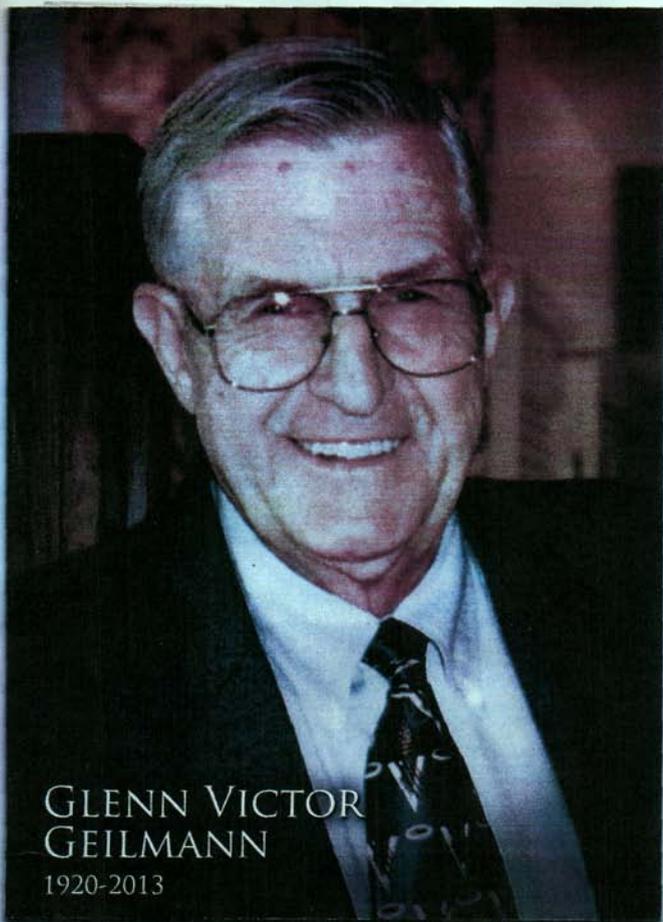
Notice is hereby given that Jill McCullough, Special Events Coordinator, has requested that the following property be declared surplus, and that Matthew Dixon, City Manager, has verified that the following items are surplus to the city's needs and will be utilized or disposed of as noted:

Amnt.	Surplus Items	Method of Utilization/Disposal
1	Christmas decoration: Horse	Donation
1	Christmas decoration: Sleigh	Donation
5	Light up Trees	Donation
1	25ft Pre-lit Christmas Tree	Sale by bid

Any member of the city council may make a written request for a hearing concerning this surplus property within fifteen days of posting of this notice, with such hearing taking place before, after, or in conjunction with a regularly scheduled city council meeting.

Posted this 8th day of January, 2014

  
Leesa Kapetanov  
City Recorder



GLENN VICTOR  
GEILMANN  
1920-2013

# Proposal

TO: South Ogden City  
FROM: Families of Glenn Victor Geilmann  
DATE: November 11, 2013  
CONTACT: Greg Geilmann  
801 558-8065  
greg@xmission.com

The families of Glenn Victor Geilmann request the opportunity to give a gift to South Ogden City in Glenn's memory to be installed at the South Ogden Senior Center.

The Geilmann family will pay for all costs, including installation, for the following:

A 30' X 5" free-standing flag pole, flag, hardware, light to be attached to the pole, and 12"x16" plaque honoring Glenn, also attached to pole. The color for pole, light, and plaque would be bronze.

The family proposes the flag pole be installed on the plaza near the entry of the senior center.

Manufacturing and installation would be by Colonial Flag of Salt Lake City with the exception of electrical feed for the light. That would be a licensed local electrical contractor. South Ogden City would have the option of using their electrical department if the city would like to make that contribution.

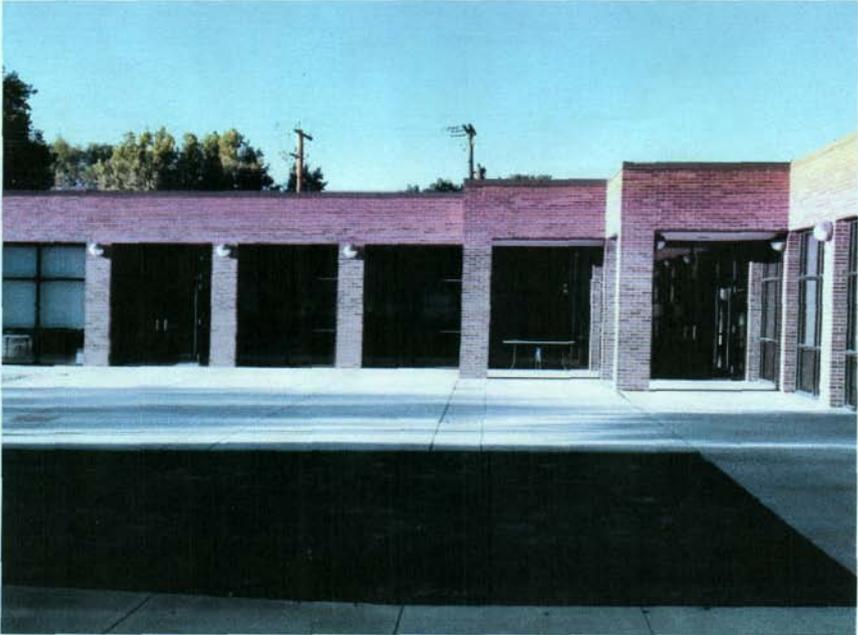
Once city has accepted the completed work it becomes property of South Ogden City.

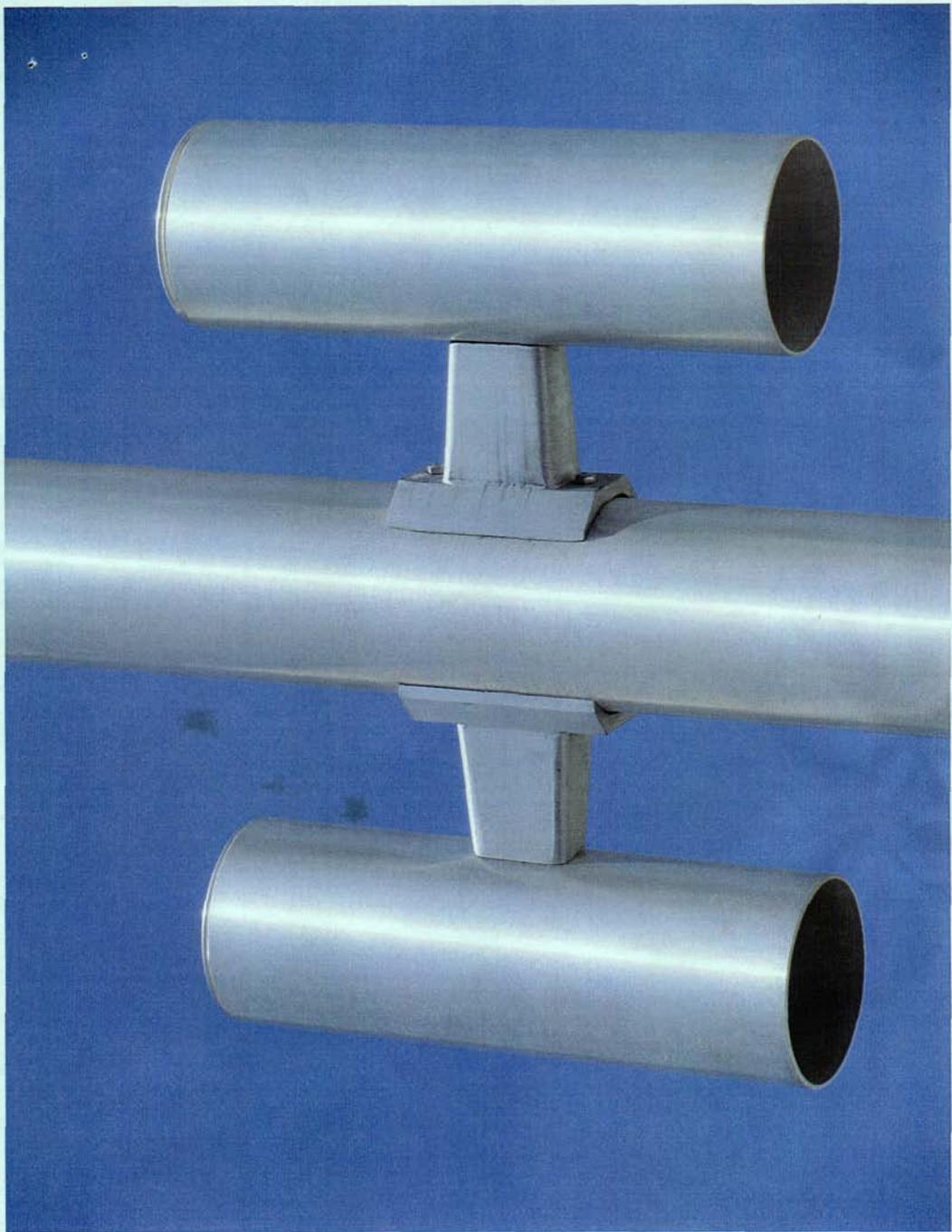
South Ogden City would agree to properly maintain the installation from that point forward and indemnify the family from liability or further obligation.

The family would like to include the South Ogden City seal on the plaque.

The family would like to see the installation done in time for the December holidays.







*IMAGE*

# **Glenn Victor Geilmann**

**May 22, 1920 - July 5, 2013**

**Glenn Geilmann was a dedicated advocate for senior citizens. He established the first South Ogden chapter of AARP, was instrumental in the remodeling the old South Ogden City Hall for the first South Ogden Senior Center. He distributed food commodities for seniors and served on the Weber-Morgan Senior Citizens Nutrition Council and Weber-Morgan Council on Aging.**

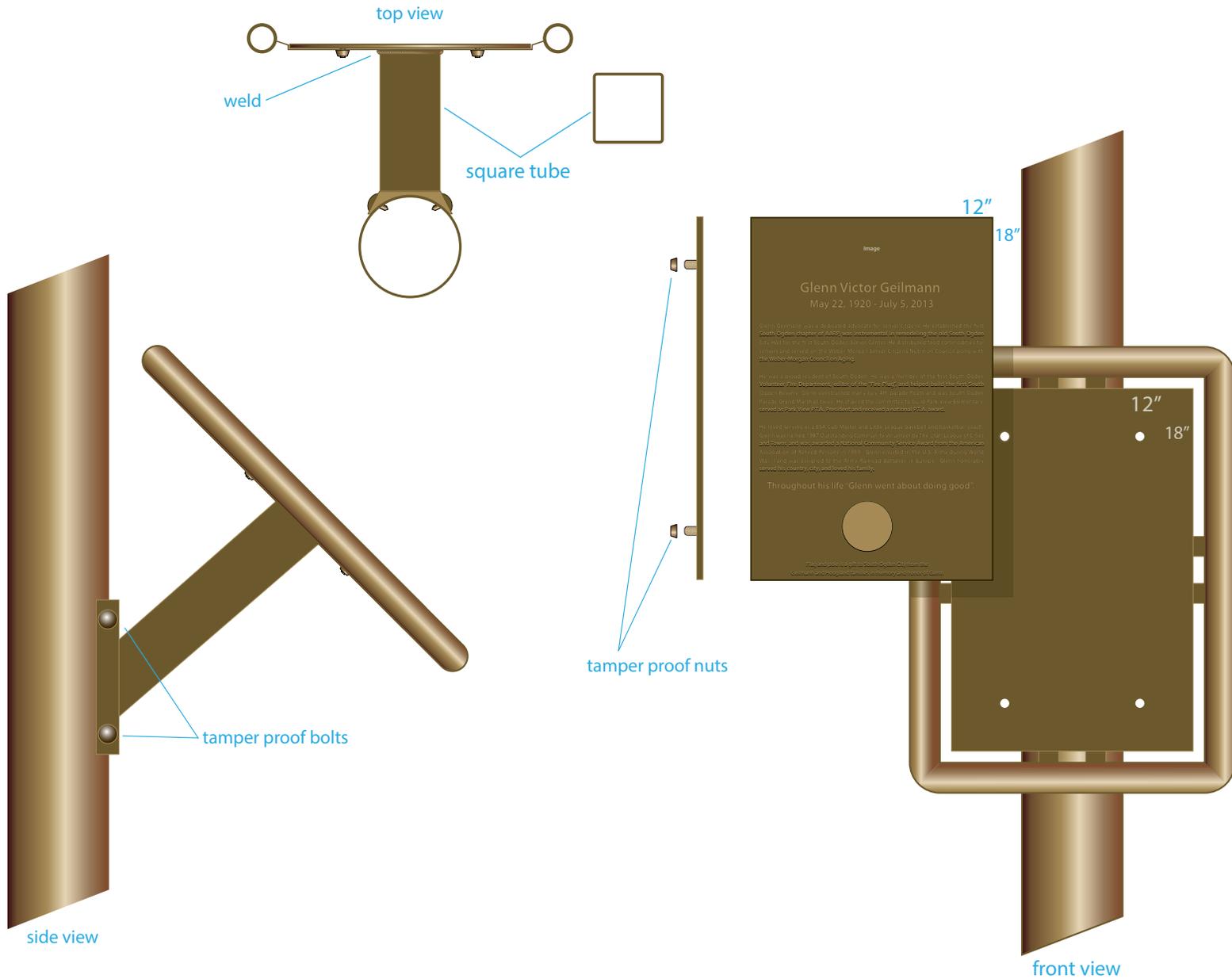
**He was a proud resident of South Ogden. He was a member of the first South Ogden Volunteer Fire Department and editor of the "Fire Plug", helped build the first South Ogden Bowery. Glenn constructed many July 4<sup>th</sup> parade floats and was South Ogden Parade Grand Marshall twice. He chaired the committee to build Park View Elementary, served as Park View P.T.A. President and received a national P.T.A. award.**

**He loved serving as a BSA Cub Master and Little League baseball and basketball coach. Glenn was named 1987 Outstanding Community Volunteer by The Utah League of Cities and Towns and was awarded a National Community Service Awards from the American Association of Retired Persons in 1999. Glenn enlisted in the U.S. Army during World War II and was assigned to the Army Railroad Battalions in Europe. He honorably served his country, city, and loved his family.**

**Throughout his life "He went about doing good".**



*Flag and pole is a gift to South Ogden City from the Geilmann and Hoogland families in memory and honor of Glenn*



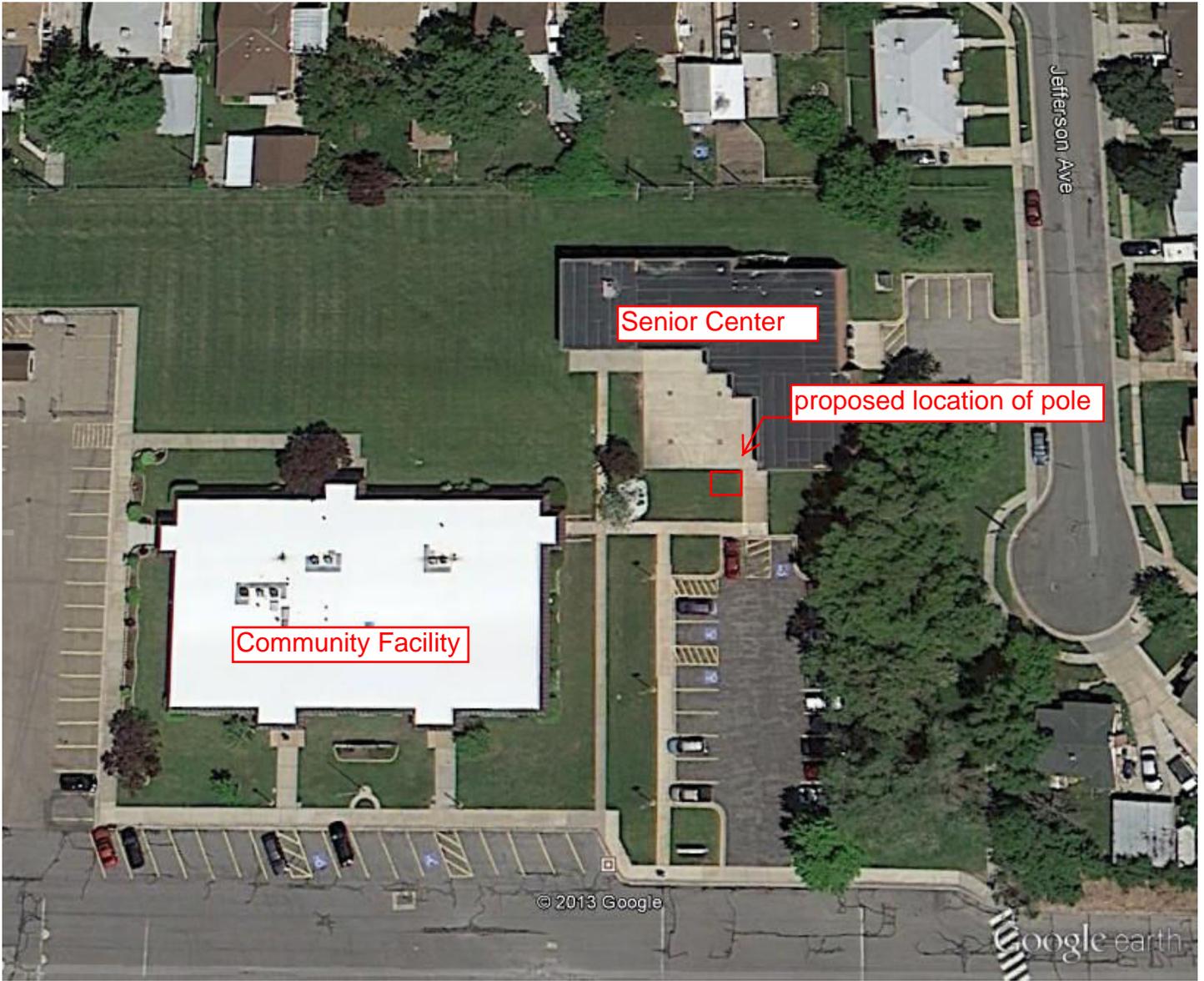
12"X18" BRONZE PLAQUE WITH BRONZE DISPLAY FRAME AND MOUNT

CLIENT: GLENN GEILMANN FAMILY

Sandy, Utah • 9390 South 300 West • 801-562-0123 • www.colonialflag.com | © 2014 Colonial Flag. All rights reserved



**COLONIAL FLAG**  
*Raise Your Standards*



Google earth

feet  
meters





South Ogden City

Positive Power LLC. Is pleased to provide a Quote to run power to the flag pole at the Senior Building.

This quote will include:

- \*Having the concrete saw cut.
- \*Removing and disposing of the concrete.
- \*Using a sod cutter to remove the sod.
- \*Trenching from the building to the flag pole location.
- \*Installing a junction box on the exterior of the building, this will tie into an existing circuit.
- \*Installing PVC conduit in the trench.
- \*Backfilling the trench.
- \*Reinstalling the sod.
- \*Installing rebar on the sides of the cut out.
- \*Pouring new concrete.

Excludes:

- \*Any permit fees.

The total cost to complete this job is \$1,736.00

We look forward to doing this project for you and feel confident you will be pleased with the quality of our work.

# Nature Park Trail

- Trail: 12' wide, approximately 6345' long (approximately 1.2miles)  
3"-6" road base, 2"-2"-2.5" asphalt installed
- Plowed road: 10"-18" road base, 3" asphalt

## Trail Options:

- Slurry - \$0.30 sq. ft. = \$22,842
- 2" asphalt cap \$1.30 sq. = \$98,982.00
- Utility Maintenance Vehicle

\$26,000.00

\$ 4,500.00

\$ 2,500.00

Total \$33,000.00

- Ice melt (magnesium chloride) \$ 7.00 per 50lb bag  
300'-600' depending on the width and amount applied  
10.5 bags (600') = \$73.50 once around path
- Sweeping/Bobcat – approximately 4.5hrs during the summer  
62" broom
- Snow removal will take an estimated 2-4hrs per storm depending on the type of snow.

# City Council Staff Report



**Subject:** Bathroom Facilities at Nature Park  
**Author:** Jon Andersen  
**Department:** Parks & Recreation  
**Date:** February 4, 2014

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## **Recommendation**

No recommendations are being made at this time. This is a collection of information for the Mayor & City Council to use in the discussion for providing a restroom at the Nature Park for year round use.

## **Background**

This issue for a restroom at the Nature Park for year round use has come about with the discussion that has taken place on maintaining the trails through the winter months. If the trails are going to be maintained during those months the City might want to consider a place for the public to have restroom facilities to use along the trail system.

## **Analysis**

The restroom facilities that City staff has looked into are Honey Buckets. They are a self-contained unit that will require the City to have a service contract with a company to maintain them. If the City is going to have these placed at the trails for public use some considerations will have to be made.

1. Stand alone or placed in a structure
2. Security & vandalism
3. Amount of use (service)
4. Number of buckets to be placed
5. How to heat or keep from freezing
6. More considerations may arise.

## **Significant Impacts**

There will be impact to the budget if the City does decide to have the buckets placed. The amount of impact will depend on the amount of buckets and the times they need to be serviced. I have attached some estimated costs. If the City does decide to place them, city staff will collect bids for City Council to approve.

## **Attachments**

Article about use of Porta Potty in Cold Weather

Estimated cost from Honey Bucket

Pictures of structures used in the Park City area for the Port-A-Potty (From the Mayor)



## Placement and Maintenance of the Porta Potty in Cold Weather

The placement of the **porta potty** in the winter months should certainly be considered. In many areas, winter brings snow, sleet, and ice. The placement of the **porta potty** is an important factor in these conditions since a pileup of snow from a snow plow could potentially be a blockade to get into the **porta potty**. The snow and ice can also be destructive to the **porta potty** if the snow plow borrows into the **porta potty** and it gets damaged or even knocked over. The **porta potty** should be strategically placed to avoid damage to it.

The equipment should be kept from freezing. If there is a waste water holding tank under the **porta potty** trailer then the heater should be kept on at all times to keep it from freezing. There should also be special care that paper towels or feminine products are not flushed down the toilet because they can potentially freeze in the pipe in the winter months and then cause a clog. Make sure to properly maintain the **porta potty** during the winter season.

It should not be assumed that just because the winter weather has moved in that people are only indoors. People who love the winter season are outside partaking in winter activities and events and a **porta potty** should be readily available for them.

Tags: [Johnny on the Spot](#), [porta potties](#), [porta potty](#), [porta potty providers](#), [porta potty rental](#), [portable toilet](#), [portable toilet rental](#), [portable toilet rentals](#), [portable toilets](#)

## Jon Andersen

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**From:** Darin Staples <DarinStaples@HoneyBucket.com>  
**Sent:** Friday, January 31, 2014 1:32 PM  
**To:** Jon Andersen  
**Subject:** Honey Bucket

John,

Portable Toilet Pricing:  
\$93.00 a month for weekly service  
\$45.00 delivery  
\$0.00 pick up

Used Portable Toilet:  
\$550.00 purchase  
\$19.50 per service on route  
\$35.00 per service off route

Thanks,

Darin Staples

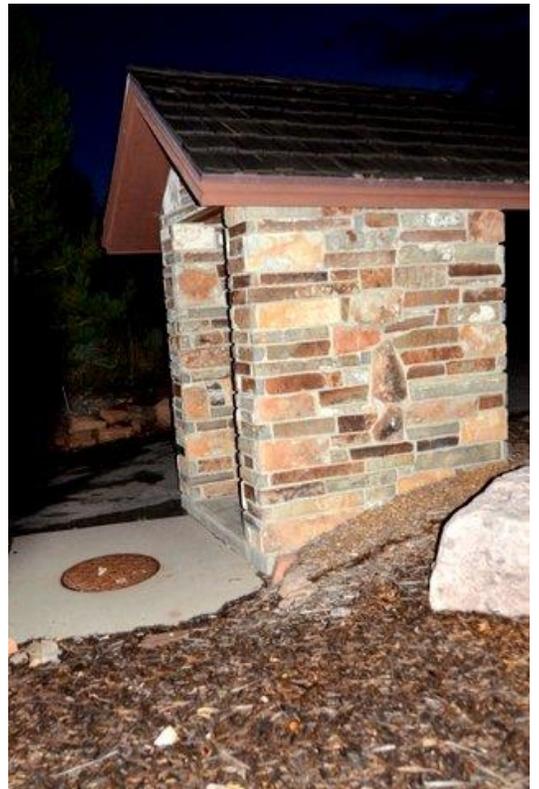
Honey Bucket

801-835-0572

[darin@honeybucket.com](mailto:darin@honeybucket.com)

[www.honeybucket.com](http://www.honeybucket.com)

**VISIT US ON FACEBOOK CLICK HERE!!**



# City Council Staff Report



**Subject:** Department Review (continued)  
**Author:** Darin Parke  
**Department:** Police  
**Date:** 2/4/14

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## **Recommendation**

This is a continuation of discussion on the Strategic Plan, Goal 6.1.

## **Background**

Elected Officials wanted a review of the staffing and structure of the Police and Fire Departments. The cost of having an outside firm do the analysis was determined to be excessive. Staff was assigned to complete the analysis. The discussion began on January 21, 2014. The council requested information on comparative Organizational Charts, Financial Statements, and Employee Time.

## **Analysis**

Organizational charts were obtained from six departments. A seventh does not have an organizational chart and was talked through how to type out their structure over the phone. Cities contacted were: Centerville, Clearfield, Kaysville, North Ogden, North Salt Lake, Riverdale and Roy.

Organizational structures were consistent with SOPD.

A review of committed time for a patrol squad in October 2012 was done. Officers' committed time was 83%, more than double the desired level of 40% according to industry standard. That time was chosen due to not standing out as highly overactive or under active.

Financial Statements were requested from the same jurisdictions for June 30<sup>th</sup> 2013. Center Ville and North Salt Lake did not respond. Three categories are used for comparison: Personnel, Operations and Capital. Staff spent two days analyzing officer activities to produce the data. Information was obtained by reviewing CAD Activity log and researched every transaction and computer history for the time period. Included are dispatched and initiated calls, BCI Transactions and RMS transactions.

South Ogden had the lowest expense for amount spent on personnel, below average in Operating Expenses, and highest in Capital Expenses. SOC was second lowest in total amount spent. North Ogden was lowest and has four fewer officers.

**Significant Impacts**

No budget impacts.

**Attachments**

Organization Charts, Financial Statement Comparison.

## Organizational Charts

Centerville PD

Clearfield PD

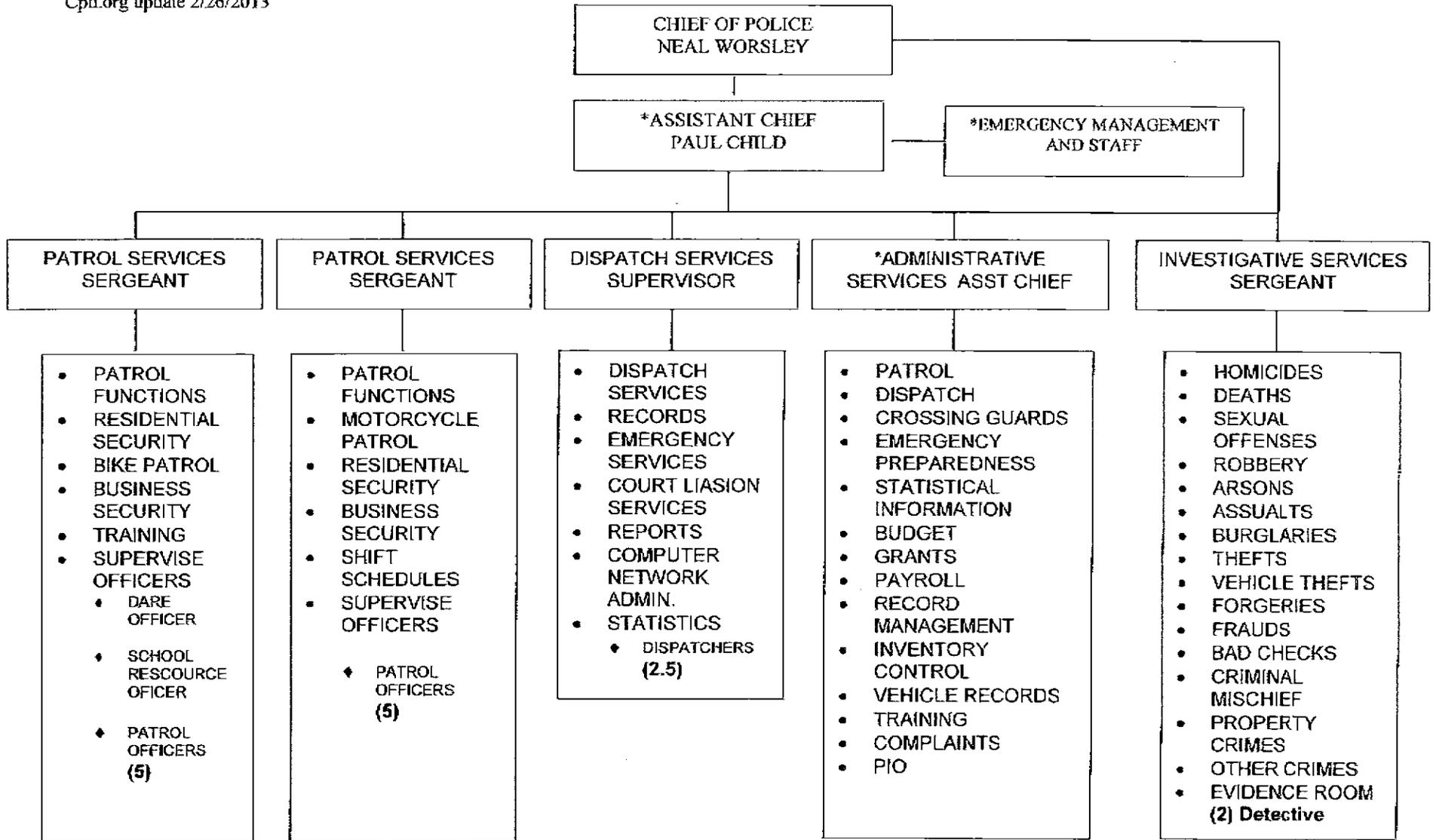
Kaysville PD

North Ogden PD

North Salt Lake PD

Riverdale PD

Roy PD



## PATROL & INVESTIGATIONS 10-4212

### Mission Statement

*"To provide professional law enforcement services that will enhance the quality of life for all citizens who live in or visit our community."*

### Division Purpose

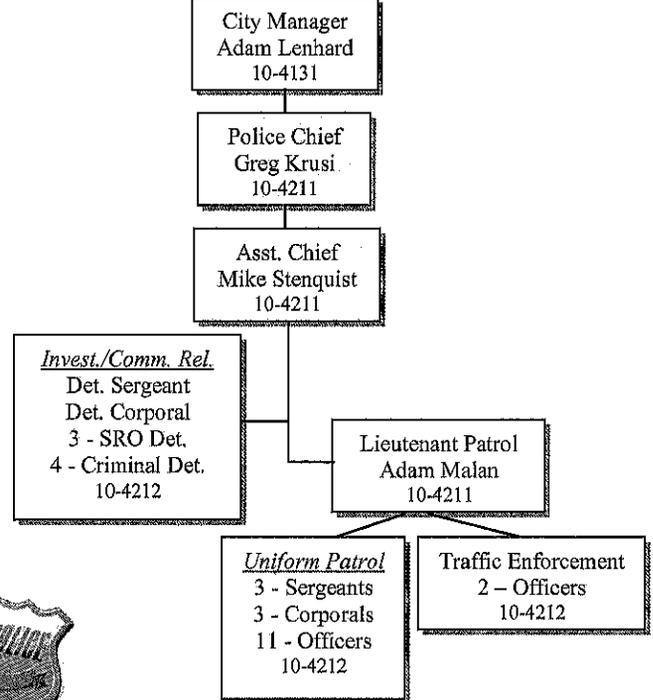
Patrol officers perform a variety of law enforcement duties related to enforcing the laws, maintaining the peace, and protecting the citizens of Clearfield. Corporals perform a variety of full performance, technical, and secondary supervisory duties to patrol. Sergeants perform a variety of technical, professional, and first-line supervisory law enforcement duties related to planning and coordinating investigations for the patrol division of the City Police Department.

### Key Workload Indicators

- Responded to 17,015 Incidents
- Issued 7,700 Traffic Stops
- Issued 4,637 Hard Copy Citations
- Issued 2,692 Warning Citations
- Issued 634 Parking Violations
- Responded to 767 Traffic Accidents



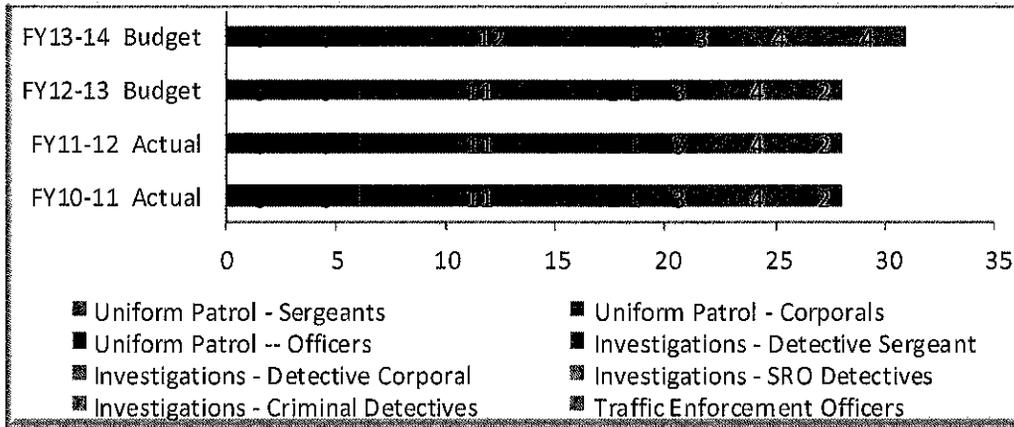
As of July 1, 2013



### Fiscal Year 2012-2013 Accomplishments

- Liaison for the Good Landlord program that Clearfield administers to all rental units in the City, and duties are now shared with Business Licensing.
- D.A.R.E. (Drug Abuse Resistance Education) graduated 452 students this year.
- Citizen Patrol volunteers gave over 900 hours last year.
- Underage alcohol enforcement grant and EASY (Eliminate Alcohol Sales to Youth) grant – random compliance checks at retail outlets, convenience and grocery stores, food establishments, and shoulder taps to prevent youth access to alcohol.
- Clearfield City has begun a police presence at the elementary schools; periodically conducting walkthroughs of the schools. The school administrators were receptive and notified staff of these future walkthroughs (so they are not alarmed). We have indicated to the school administrators that officers will park their police vehicles in a location that is highly visible.
- The armored truck was painted in Clearfield; a company generously provided the services at a greatly reduced rate. It will be brought to Vehicle Lighting Solutions in Woods Cross for lights, sirens, and alarms. This should be completed by the 3<sup>rd</sup> week of August. Then the vinyl will be ordered and the lettering will be applied. Clearfield's new "NUISANCE ABATEMENT VEHICLE" should be in service soon!!

**Personnel Historical Trends**



**Personnel Report**

Department/Position	FY09-10 Actual	FY10-11 Actual	FY11-12 Budget	FY12-13 Budget
General Fund				
Patrol & Investigations				
Uniform Patrol - Sergeants	3	3	3	3
Uniform Patrol - Corporals	3	3	3	3
Uniform Patrol - Officers	11	11	11	12
Investigations - Detective Sergeant	1	1	1	1
Investigations - Detective Corporal	1	1	1	1
Investigations - SRO Detectives	3	3	3	3
Investigations - Criminal Detectives	4	4	4	4
Traffic Enforcement Officers	2	2	2	4
<b>Total General Fund Patrol &amp; Invest. Personnel</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>31</b>

**Significant Expenditure and Staffing Changes**

The Patrol and Investigations Division lost an officer to Kaysville PD and one to Brigham City PD due to more competitive wages.

One position was filled with a temporary officer due to an officer on military leave; he will return in fiscal year 2014.

There was no significant expenditure changes in fiscal year 2014.

# Kaysville Police Department Organizational Chart

## CHIEF OF POLICE

### INVESTIGATION'S LIEUTENANT

SUPERVISE 1 SERGEANT  
DISPATCH & OFFICE STAFF  
CROSSING GUARDS

### INVESTIGATION'S SERGEANT

SUPERVISE THE FOLLOWING:  
2 INVESTIGATORS  
2 PROBLEM ORIENTED POLICING OFFICERS  
2 SCHOOL RESOURCE OFFICERS  
1 STRIKE FORCE INVESTIGATOR  
1 D.A.R.E OFFICER

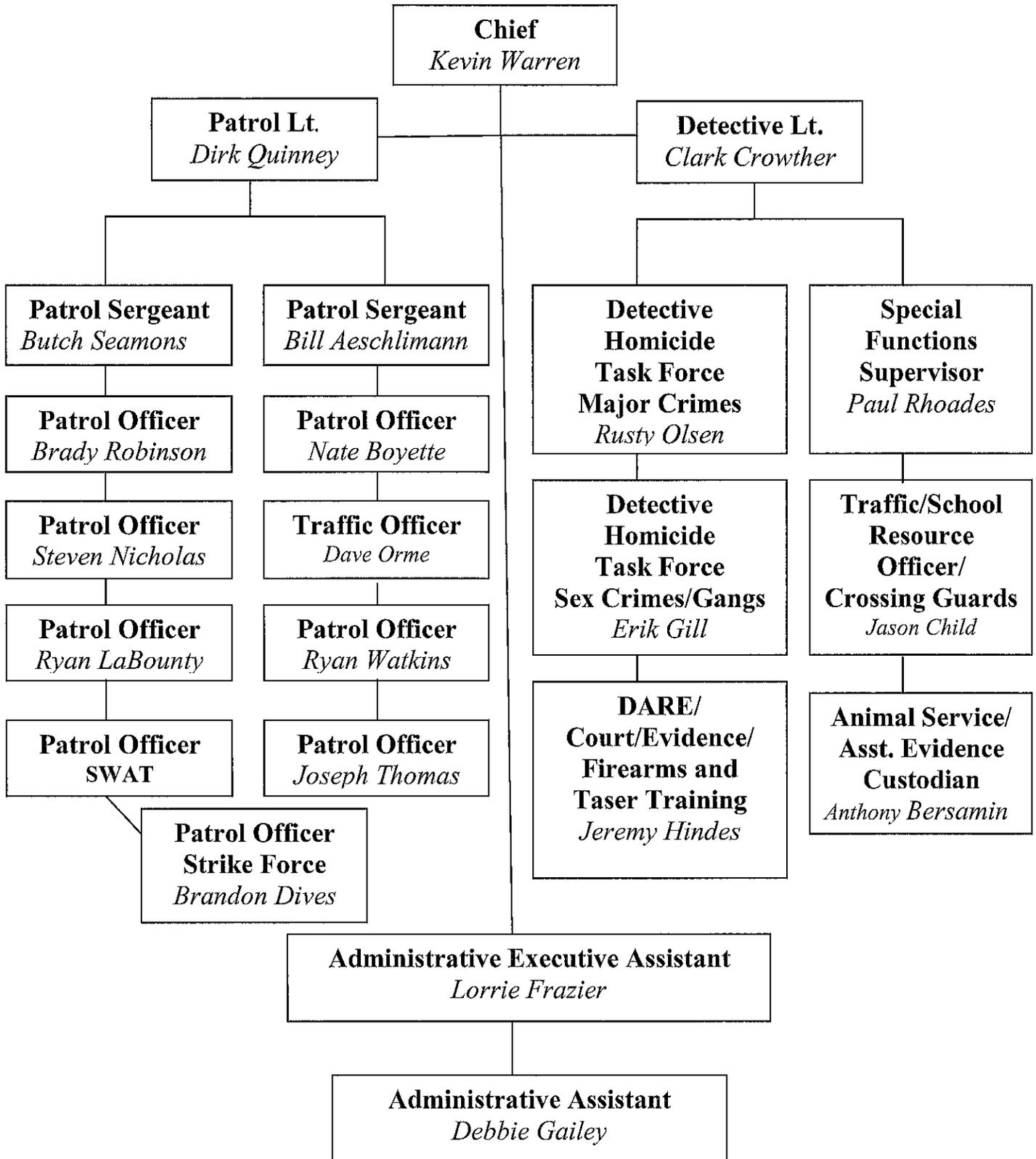
### PATROL LIEUTENANT

SUPERVISE 3 PATROL SERGEANTS

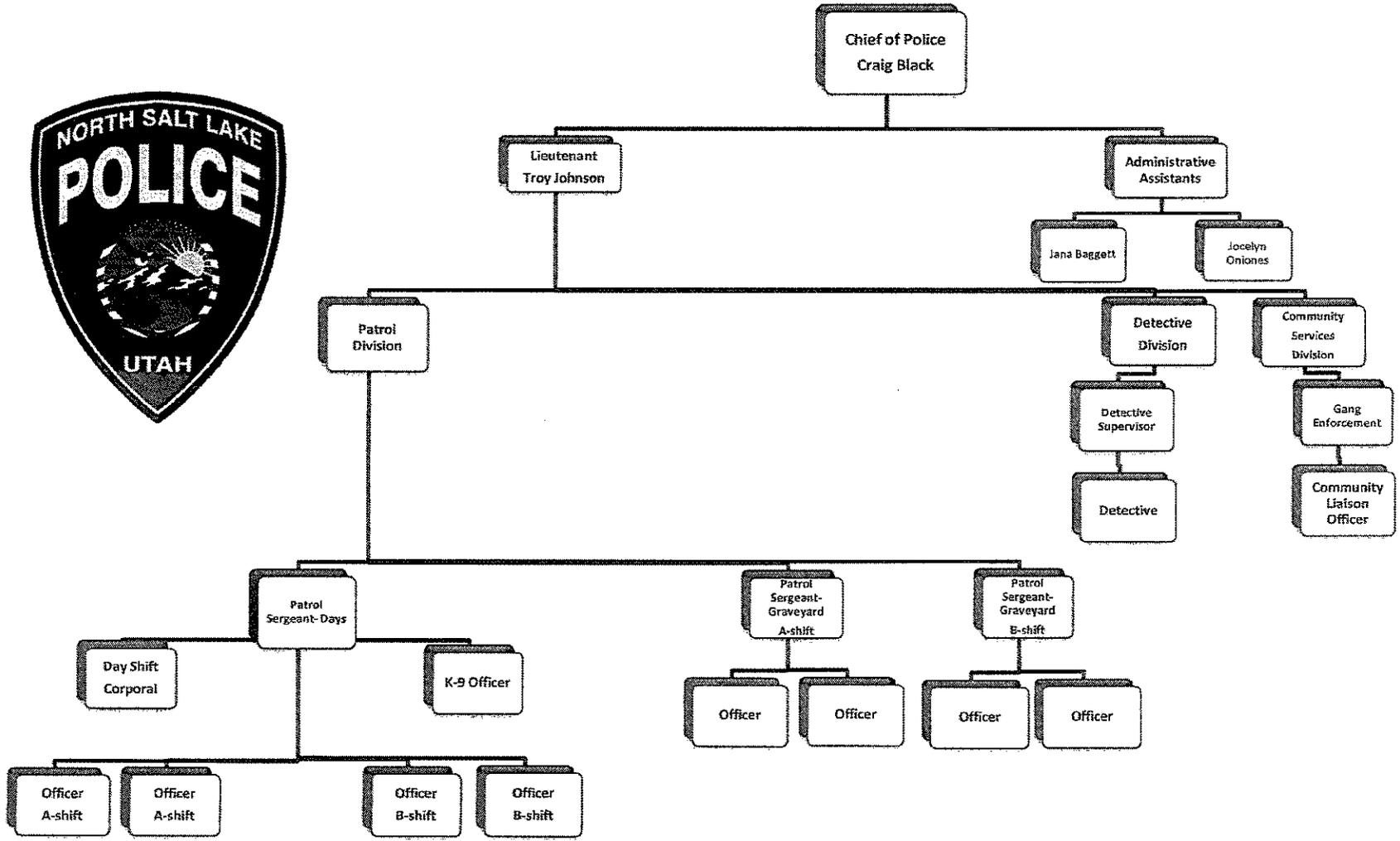
### 3 PATROL SERGEANTS

SUPERVISE THE FOLLOWING:  
8 PATROL OFFICERS  
1 K-9 OFFICER  
6 RESERVE OFFICERS

**North Ogden Police Department  
Organizational Chart  
2013**

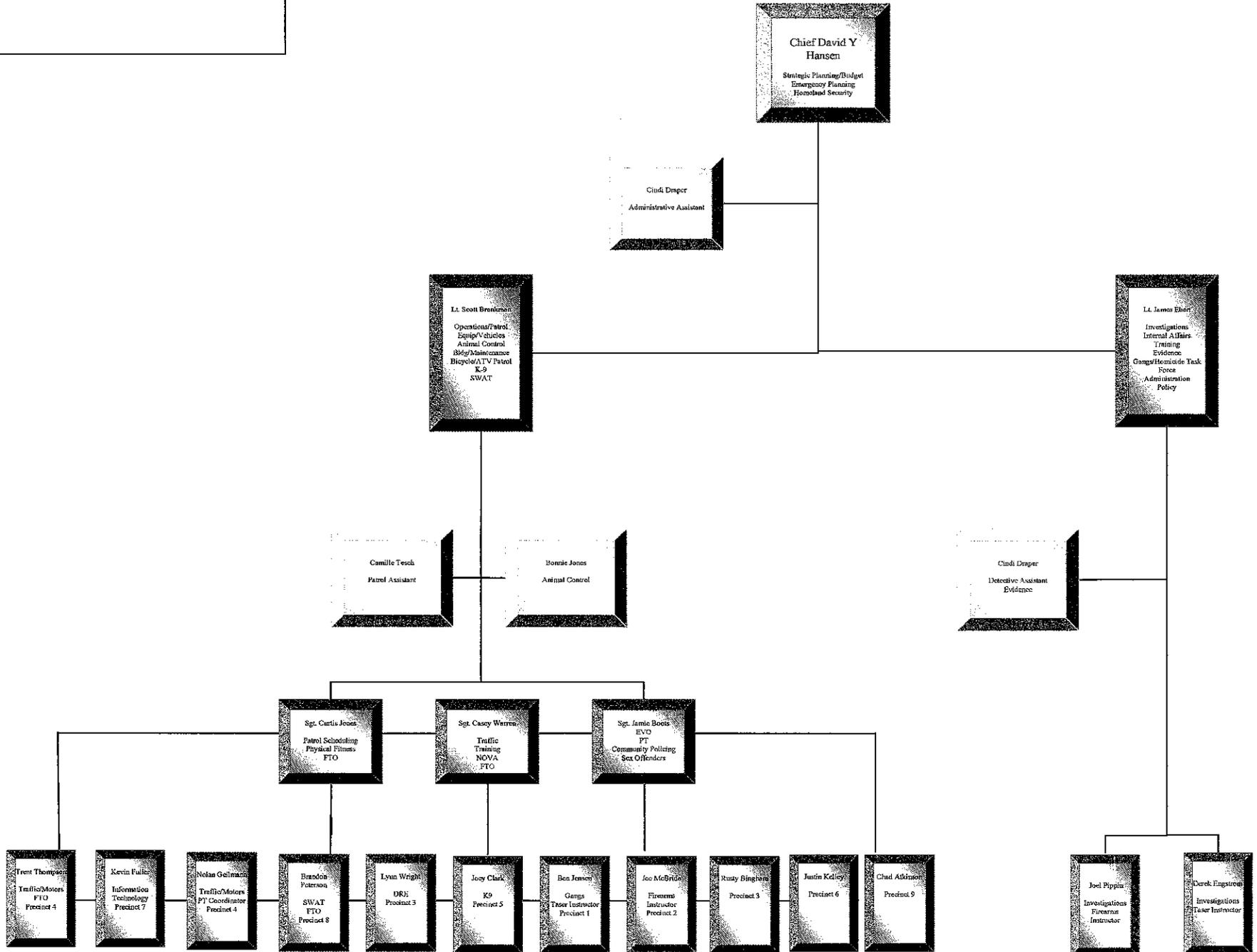


# NORTH SALT LAKE POLICE DEPARTMENT

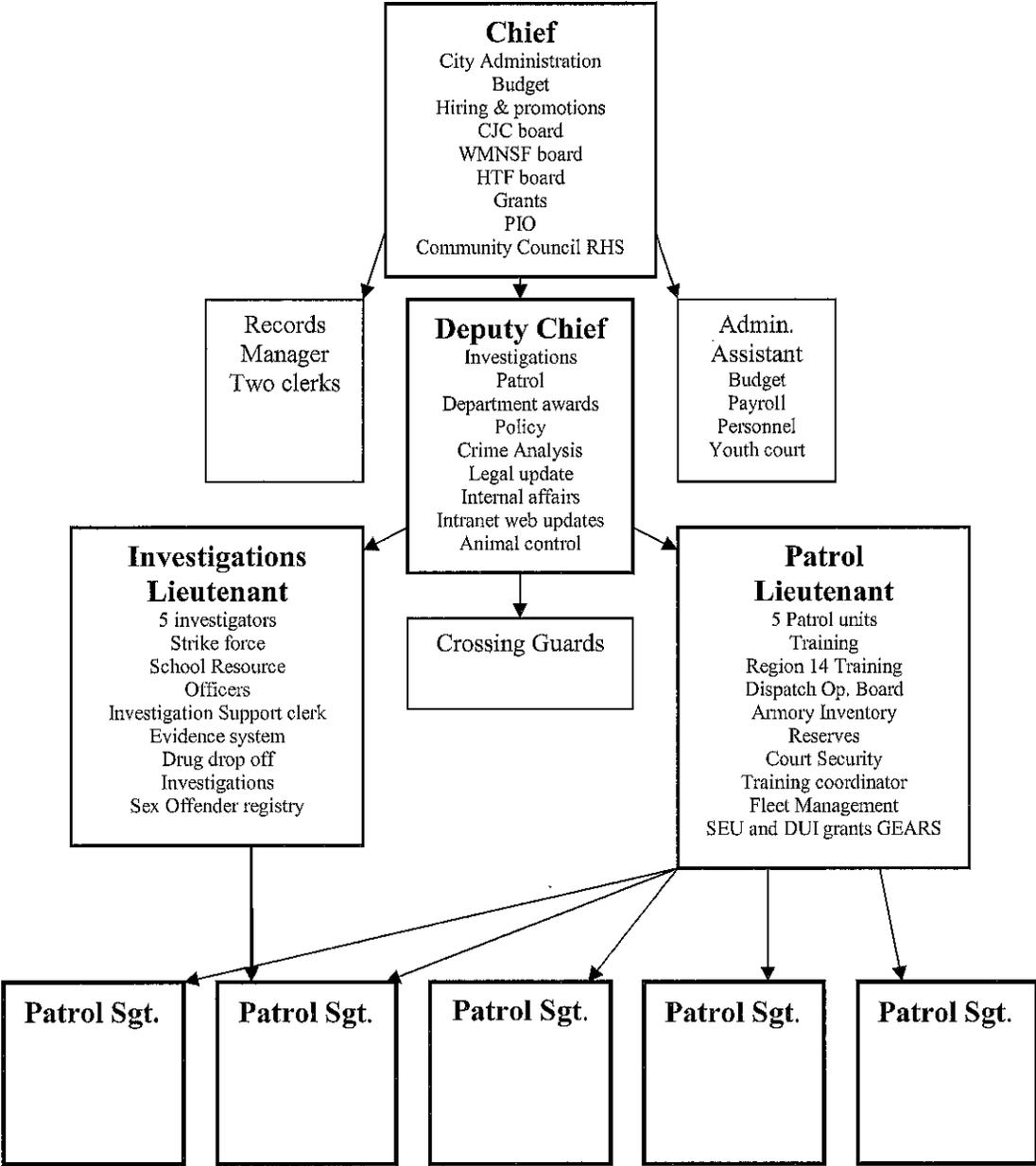


## ORGANIZATIONAL CHART

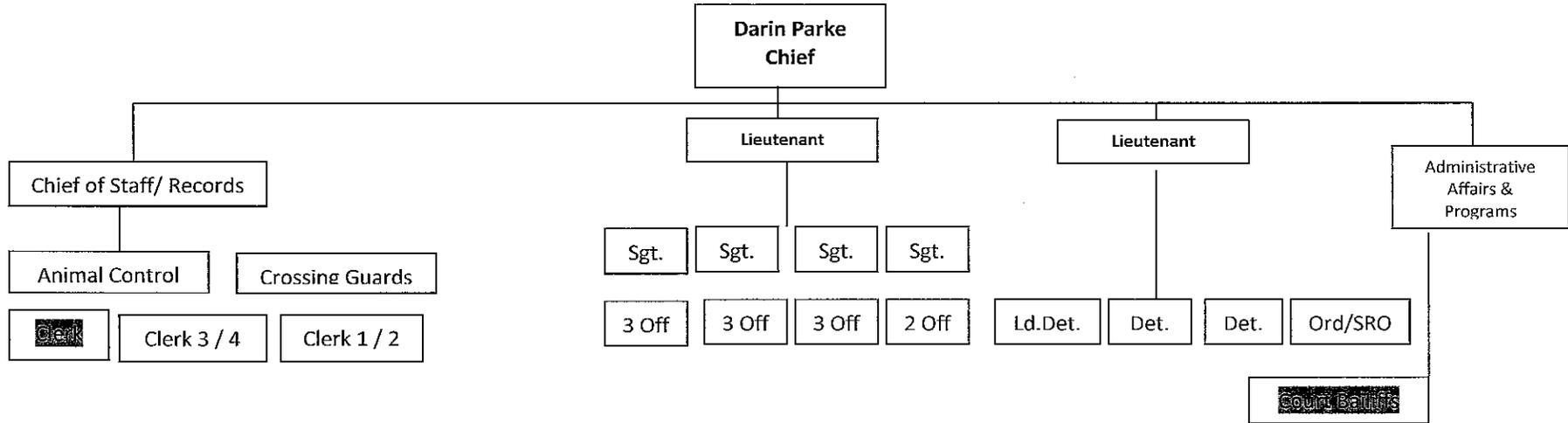
**Riverdale Police Department  
Organization Chart  
August 2013**



# Roy Police Department Organizational Chart



### 2014 Organization Chart



2013	Personnel Amt.	Pers Exp	Op Amt	Op Exp	Capital Amt.	Cap Exp	Total	Totl
Centerville	\$1,857,318.00	\$119.09	\$298,781.00	\$19.16	\$163,598.00	\$10.49	\$2,319,697.00	\$148.74
Clearfield	\$2,859,155.25	\$93.38	\$415,241.31	\$13.56	\$121,627.90	\$3.97	\$3,396,024.46	\$110.92
Kaysville	\$1,567,991.20	\$56.45	\$1,285,203.04	\$46.27	\$108,889.02	\$3.92	\$2,962,083.26	\$106.63
N. Ogden	\$1,517,669.80	\$86.23	\$181,644.41	\$10.32	\$22,106.20	\$1.26	\$1,721,420.41	\$25.13
Riverdale	\$2,135,609.79	\$249.98	\$401,180.36	\$46.96	\$56,400.49	\$6.60	\$2,593,190.64	\$303.55
Roy	\$3,768,644.95	\$100.78	\$401,670.47	\$10.74	\$62,924.67	\$1.68	\$4,233,240.09	\$113.20
South Ogden	\$1,365,433.00	\$81.47	\$218,193.00	\$13.02	\$470,139.00	\$28.05	\$2,053,765.00	\$122.54
SOC					\$16,763.70	\$2.70	\$1,600,389.70	\$95.49

