

CITY OF NORTH SALT LAKE
PARKS, TRAILS, ARTS, & RECREATION
ADVISORY BOARD MEETING MINUTES
642 NORTH 400 WEST, NORTH SALT LAKE
JANUARY 24, 2023

FINAL

Tammy Clayton, Chair, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Camille Thorpe, Jeff Scroger, Kyle Poulter, Ted Knowlton – City Council Representative

STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; TJ Riley, Parks Supervisor; Linda Horrocks, Communications Coordinator; Heidi Voordeckers, Finance Director

VISITORS PRESENT: None

1. WELCOME AND INTRODUCTION

Chair Clayton welcomed those attending. All attendees introduced themselves.

2. MINUTES APPROVAL

Chair Clayton moved to approve the Parks, Trails, Arts, and Recreation Advisory Board meeting minutes of October 25, 2022, as written. Board Member Golden seconded the motion. Linda Horrocks noted that Board Member Pepin's name was spelled incorrectly and should be amended. **The motion was approved by Board Members Clayton, Golden, Poulter, Scroger, and Thorpe with the noted amendment.**

3. PUBLIC WORKS UPDATES

David Frandsen announced that Board Member Kristine Pepin was resigning from the Advisory Board. He thanked her for her service. He said that Councilmember Porter would be looking for a replacement board member.

Mr. Frandsen presented a PowerPoint slide and passed out a handout with the updated replacement schedule for playground equipment. The replacement timeline is based upon industry standards. He shared that the cost of replacement has risen significantly over the past few years. He said the price of some upgrades to the parks were not reflected in the handout proposal, such as the rock signs, cameras, and epoxy paint.

Mr. Frandsen said the City Council approved items that will be completed in the spring, are the tennis court resurface at Tunnel Springs Park, three pocket parks playground equipment, and the irrigation pumps.

Mr. Frandsen presented the parks in order by suggested replacement dates. The top two on the list for needed replacement are Palmquist Park, which due to cost of the dirt work alone, was put on the back burner a couple of years ago, and Mathis Park. He shared the public works wish list for Mathis which included a new playground, larger parking lot, trail around the park, flatten large berms, replace irrigation, new shade structures/pavilions, and benches/seating. He said that putting in restrooms would come with a large cost. The fencing was replaced a couple of years ago, so it should be good. Board discussion and consensus was to scratch the restroom and extra parking since it did not seem to be needed. Mr. Frandsen said that the Parks team would put some costs together for next meeting.

Mr. Frandsen showed a picture of the Deer Hollow parking lot that also needs to be replaced. Board members were in favor of the proposal.

4. CITY COUNCIL UPDATE

Ted Knowlton, City Council, stated that the annexation area of Val Verda is officially complete and it was part of North Salt Lake now. He asked about ideas of what the Board could do to welcome the new residents. Linda Horrocks suggested that Councilmember Porter look into appointing a new resident from that area to the board.

Councilmember Knowlton shared the council members priorities as they relate to Parks, Trails, Arts and Recreation. They included, walkability of the city, dedicated bike lanes, water conservation, adding more trees, trails, wood museum, trails on the golf course, finishing the Bonneville Shoreline Trail, creating a mountain bike plan, and implementing a high safety trail that connects to meaningful destinations. He stated that there was a lot of interest from the City Council about trails which could warrant a stronger focus from the Board.

Chair Clayton suggested that the Board revisit the Summer Trails Series that was put on a couple of years ago. She thought that might be of interest if shared through social media to get a bigger turn out.

5. CHAIR UPDATES

Tammy Clayton suggested talking about the upcoming calendar items noted in number 5 on the agenda as her update.

Board Member Thorpe asked about the timeline for the pickle ball courts at Hatch Park and proposed a temporary sidewalk near the vacant lot at Hatch Park where neighborhood kids are crawling over the fence. David Frandsen said the plans for Hatch Park were still in construction and the City was working on acquiring some remaining properties around Hatch Park as part of the design and construction plans. TJ Riley communicated that the vacant lot with the fence was

a staging area for the waterline project and recommended that a temporary sidewalk not be added. He said he would check the fence for damage and repair as needed. Mr. Riley also said he would get pricing for pickle ball striping at the current tennis courts at Hatch Park. Councilmember Knowlton said he would attempt to get a projected timeline for the next meeting.

6. 2023 EVENTS CALENDAR FINALIZATION

David Frandsen presented a slide with the projected 2023 PTAR event dates for discussion. Linda Horrocks confirmed that the Board would need to assist with the Liberty Fun Fair and Eaglewood Auto Fest, but not the Liberty Fest fireworks. Chair Clayton suggested that the Halloween Spooktacular be an evening event rather than a morning event this year. She also asked Councilmember Knowlton to take the request for a Christmas Hallmark event to City Council for consideration to be held on November 27, 2023. Linda Horrocks suggested if the City did a Christmas event, then perhaps some of the other events that were not well attended could be cancelled and the support and funds be put towards the larger event. Councilmember Knowlton suggested that a September event be held to encompass some of the smaller events and possibly add other art forms together as a North Salt Lake Arts Fest. Board Member Thorpe asked to meet with Council Member Alisa Van Langeveld and anyone else who was involved or interested in an arts council. She planned to bring ideas back to another meeting.

Chair Clayton suggested that the photography event be an online event this year. Linda Horrocks commented that the NSL Reads event might be better if it was changed to winter months. She also noted that the Board would be asked to help with the Juneteenth celebration this year.

Dates were finalized for the Kite Festival on May 13, the Golden Spoke Bike ride on May 13, and the NSL Photography Event on September 20. The Board planned to discuss at a future meeting ideas for an unveiling announcement for the Arts Fest events that could be held in February 2024.

7. 2023 PTAR BUDGET DISCUSSION

Heidi Voordeckers, Finance Director, shared with the Board that the yearly budget for the Parks, Trails, Arts and Recreation events was \$14,000. She said the costs had averaged between \$7,000 to \$8,000 yearly. Councilmember Knowlton stated he would share the breakdown of event costs with the Board members for review before the next meeting. He also requested that the Golden Spoke event on May 13, 2023 would need a small amount of funding for refreshments.

8. DISCUSSION ON THE CITY TRAILS

Board Member Poulter explained that due to the interest from the Board about being on the subcommittee for trails, it would become a forum that would need its own public announcement

and notes to move forward. He asked if anyone on the Board would like to withdraw from the Trails subcommittee. Councilmember Knowlton suggested that the trails discussions be placed at the end of the agenda on the PTAR meetings going forward. He mentioned any Board members that wanted to sit in could stay and then any guests could come in time for that discussion on trails.

9. REVIEW ACTION ITEMS

The next meeting would be held on Tuesday, February 28, 2023, at 6:00 pm at the Public Works Building.

7. ADJOURN

The meeting was adjourned at 7:45 p.m.

The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City of North Salt Lake on February 28, 2023, by unanimous vote of all members present.



Wendy Page, City Recorder