



Community Recovery Committee Meeting

MEETING MINUTES

Thursday, January 12th, 2023
4:00-6:00pm

The following members of the Community Recovery Committee were present. All participated electronically:

Jacob Maxwell, Vice Chairperson
Steve Anjewierden
Pook Carson
Jason Wessel
Esther Stowell

Also Present:

Cathie Rigby, Department of Economic Development
Todd Andersen, Department of Economic Development

Absent:

Tanya Hawkins, Chairperson
Sarah Longoria

1. Briefings by the Staff
 - a. Report from the Program Manager

Ms. Rigby informed the Committee that Chairperson Hawkins submitted her resignation from the Committee. Vice Chairperson Maxwell will be chairing the meetings until a new election takes place.

BUSINESS ITEMS:

1. Review and Discuss Small Business Applications

Ms. Rigby notified the Committee of some slight updates to the administrative notes section of applicant #61693 (from Round 7). She also explained that Mr. Milam from Information Management Services (IMS) would open the scoring from Round 7 onwards if Committee members needed to adjust any scores.

Mr. Wessel asked for clarification on applicant #61158, namely if the two owners of the business were business partners, spouse, or from the same household. He explained that points for Question #3 are dependent on whether an applicant can be considered the sole proprietor claiming lost revenue, since there is no mention of employees. Mr. Andersen stated that the two owners of the business were spouses. Mr. Wessel noted there were other applicants that had the same issue and made it harder for him to score Question #3 fairly. Ms. Rigby said that staff could go back through all applicants with two owners and verify if they are business partners, spouses, or from the same household.



Mr. Anjewierden asked for clarification on Finance's comments for applicant #63376.

Both Mr. Wessel and Ms. Stowell mentioned applications that they felt answered the question very well and, in their minds, were some of the top applications out of all scored so far. Ms. Stowell noted that she left a comment in the scoring section of her "top applicant" requesting that this application be shown as an example to future applicants. Ms. Rigby responded that she had not seen Ms. Stowell's comment in Salesforce and she would follow up with Mr. Milam to see if there were technical issues with the Committee comment section. She added that if Committee members could each provide their pick for "top applicant" and those could be shared with the entire Committee. This would help Committee members see what others value in an application and inform staff on how to better train applicants in the next phase of funding.

2. Final Review and Sorting of Applicant Scores

Staff explained that there would be 2 more applicants added to Round 8 scoring in Salesforce. This would make Round 8 have a total of 27 applicants (as compared to 25 previously).

Ms. Rigby presented a 'final review' spreadsheet (attached) that displayed each round's top scorers with the following:

- Business category (small business, arts business, travel/tourism/hospitality)
- City Council district
- Requested funding amount
- Eligible funding amount (based on staff review)

Ms. Rigby explained that there were no top scorers from District 1 and District 6 and that the Committee should be mindful of geographic equity when crafting the recommended list of grantees. She also noted that the Committee had power to craft a recommended list that had a more equitable proportion of business categories, disproportionately impacted categories (arts business, women-owned business, minority-owned business), or even create a score cut-off (for example, applicants with a score less than 60 would be removed from consideration). She explained that staff would also provide a comprehensive list of all applicants ranked by score/average so that the Committee could see how each applicant fared against all others (as opposed to just those in their round).

Ms. Carson proposed that staff compile the top scorers from each District and the Committee could create a recommended list of grantees that is proportionate to the number of total applicants from each District.

The Committee felt it would be best to debate and compile the recommended list of grantees at the next meeting in-person.

The Committee noted that a discussion and motion should be added to the next meeting's agenda regarding if Ms. Hawkins' small handful of scores should be included or excluded from Committee scoring.

3. Other Business

None.

ERIN MENDENHALL
Mayor



**DEPARTMENT of COMMUNITY
and NEIGHBORHOODS**

**DEPARTMENT of ECONOMIC
DEVELOPMENT**

4. Adjourn

There being no further business, the meeting was adjourned.

Jacob Maxwell

[Jacob Maxwell \(Feb 24, 2023 11:50 MST\)](#)

Committee Chair

This document and the recording constitute the official minutes of the Community Recovery Committee meeting held January 12th, 2023.

\$750,000.00	SCORE AVG.	BUSINESS CATEGORY	D #	W	B	REQUESTED FUNDING	ELIGIBLE FUNDING					
						\$892,299.00	\$480,599.00					
ROUND 1												
	72.8	AB	5			\$50,000.00	\$21,000.00	How many from each District:				
	75.8	AB	3			\$10,000.00	\$10,000.00		1	0		
	80.5	AB	3			\$50,000.00	\$10,000.00		2	5		
ROUND 2	80.5	AB	5			\$50,000	\$20,000		3	5		
	81.5	SB	5			\$50,000	\$0		4	2		
	80.2	TTH	5			\$50,000	\$0		5	8		
ROUND 3	86.7	AB	2			\$50,000	\$20,000		6	0		
	87.2	AB	4			\$50,000	\$0		7	2		
	80.7	TTH	2			\$50,000	\$0					
	79.7	TTH	5			\$50,000	\$36,000	How many from each business category:				
ROUND 4	77.8	AB	5			\$50,000	\$50,000		AB	11		
	69.5	AB	2			\$50,000	\$50,000		SB	2		
	71	TTH	2			\$50,000	\$50,000		TTH	9		
	75.7	TTH	3			\$50,000	\$50,000					
ROUND 5	81.7	TTH	4			\$32,099	\$32,099	How many disproportionately impacted businesses:				
	77.8	TTH	5			\$22,000	\$0		AB	11		
	75.8	TTH	7			\$50,000	\$50,000		WOMEN			
	83.3	TTH	2			\$48,700	\$0		BIPOC			
ROUND 6	92.2	AB	7			\$26,000.00	\$36,000.00					
	86	AB	3			\$25,000	\$25,000					
	82.7	AB	3			\$15,000	\$7,000					
	82.8	SB	5			\$13,500	\$13,500					

ARPA CRC 01.12.2023 Minutes

Final Audit Report

2023-02-24

Created:	2023-02-24
By:	Jack Markman (jack.markman@slcgov.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGRfOymGwZ1Tmmt1y-CKlSyhUrQSnaAHF

"ARPA CRC 01.12.2023 Minutes" History

-  Document created by Jack Markman (jack.markman@slcgov.com)
2023-02-24 - 6:46:44 PM GMT
-  Document emailed to jacob.maxwell@slcgov.com for signature
2023-02-24 - 6:47:00 PM GMT
-  Email viewed by jacob.maxwell@slcgov.com
2023-02-24 - 6:49:04 PM GMT
-  Signer jacob.maxwell@slcgov.com entered name at signing as Jacob Maxwell
2023-02-24 - 6:50:51 PM GMT
-  Document e-signed by Jacob Maxwell (jacob.maxwell@slcgov.com)
Signature Date: 2023-02-24 - 6:50:53 PM GMT - Time Source: server
-  Agreement completed.
2023-02-24 - 6:50:53 PM GMT

