

**Riverton City
REGULAR CITY COUNCIL MEETING &
WORK SESSION**

**Minutes
February 18, 2014**

**Riverton City Hall
12830 South 1700 West
Riverton, Utah 84065**

Attendance:

Mayor William R. Applegarth

Council Members:

Council Member Brent Johnson
Council Member Trent Staggs
Council Member Sheldon Stewart
Council Member Roy Tingey
Council Member Paul Wayman

City Staff:

Lance Blackwood, City Manager
Jeff Hawker, Asst. City Attorney
Virginia Loader, Recorder
Ryan Carter, City Attorney - *Excused*
Jason Lethbridge, Planning Manager

Citizens: Michael S. Johnson, Wyoma Darlington, Boy Scouts from Troops 820 and 1110

1. GENERAL BUSINESS

Call to Order and Roll Call

[6:44:54 PM](#) Mayor Applegarth called the meeting to order at 6:44 p.m. and welcomed those in attendance. He then conducted a Roll Call and Council Members Johnson, Staggs, Stewart, Tingey and Wayman were present.

Pledge of Allegiance – A Boy Scout from Troop 820 directed the Pledge of Allegiance.

Presentations/Reports

Recognition of Boy Scout Troops

[6:45:47 PM](#) Mayor Applegarth recognized Boy Scouts that were in attendance and they introduced themselves and their leaders.

Public Comments

[6:47:59 PM](#) Mayor Applegarth explained the public comment procedure and called for public comments; there being none, he closed the Public Comment period.

2. PUBLIC HEARINGS

Public Hearing - Proposed amendments to the 2013-2014 Fiscal Year Budget

[6:48:09 PM](#) Lisa Dudley, Finance Director, presented proposed budget amendments to the City Council and asked for questions or comments.

[6:49:31 PM](#) City Manager Lance Blackwood explained proposed budget amendments regarding South Valley Sewer District Impact Fees for the Old Farm Splash Park and proposed amendments to the Stormwater Utility Fund.

[6:55:43 PM](#) Mayor Applegarth asked for comments or questions from the Council Members and there were none. He then opened a Public Hearing and called for public comments; there being none, he closed the Public Hearing.

Resolution No. 14-19 – Approving Amendments to the 2013-2014 Fiscal Year Budget

[6:56:10 PM](#) Council Member Sheldon Stewart **MOVED the City Council approve Resolution No. 14-19 – Approving Amendments to the 2013-2014 Fiscal Year Budget.** Council Member Paul Wayman **SECONDED** the motion. Mayor Applegarth called for discussion on the motion; there being none, he called for a Roll Call Vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes and Wayman-Yes. **The motion passed unanimously.**

3. DISCUSSION/ACTION ITEMS – N/A

4. CONSENT AGENDA

[6:56:54 PM](#) Mayor Applegarth presented the following Consent Agenda:

1. **Minutes:** RCCM/WS 02-11-14
2. **Bond Releases:** - N/A
3. **Resolution No. 14-20** – Authorizing the City to enter into a contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project

[6:57:40 PM](#) Council Member Brent Johnson **MOVED the City Council approve the Consent Agenda as listed.** Council Member Roy Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion; there being none, he called for a Roll Call Vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes and Wayman-Yes. **The motion passed unanimously.**

5. STAFF REPORTS

[6:58:22 PM](#) **City Manager Lance Blackwood** – there were no Staff Reports; he then reported on **Safety Training** and explained that more field safety audits were being conducted in preparation of the Strategic Plan.

6. ELECTED OFFICIAL REPORTS

Mayor Bill Applegarth – [6:59:54 PM](#) reported that Bluffdale City has proposed a boundary adjustment on 3600 West to 2700 West and Redwood Road to the center line of the Bangerter Highway. Notice was given that a public hearing would be held before the Bluffdale City Council on Tuesday, March 11, 2014, for the purpose of receiving comment on the following:

“The Bluffdale City Council has adopted a resolution indicating its intent to adjust a boundary that the City of Bluffdale has in common with Riverton City. The area proposed to be adjusted is the northern boundary of the City of Bluffdale and the southern boundary of Riverton City between 3600 West and Redwood Road. The adjustment would set the boundary between the two cities as the center line of Bangerter Highway.”

Mayor Applegarth spoke of an area south of Bangerter Highway and 2200 West that is located in Riverton City and there are families that live in that area that do not want to leave Riverton City; however, there is no direct access to their properties for public safety response.

Council Member Brent Johnson – [7:07:00 PM](#) No report

Council Member Trent Staggs – [7:07:06 PM](#) reported that an applicant for a proposed development on property located at 12600 South was holding a meeting at the Tithing Hill Club House to discuss the issue.

Council Member Sheldon Stewart – [7:07:51 PM](#) asked to be notified when Neighborhood Watch signs would be installed in the Foothills and Monarch Meadows area. Public Works Director Trace Robinson reported that the signs were currently being installed.

Council Member Roy Tingey - [7:10:08 PM](#) said he previously attended a UFA Board Meeting where proposed legislative action requiring the same 911 software solution for Salt Lake County was being discussed.

Council Member Paul Wayman – No report

7. UPCOMING MEETINGS

[7:15:05 PM](#) Mayor Applegarth reviewed the following upcoming meetings:

1. February 25, 2014 – Work Session/ Joint CC/PC – 6:30 p.m.
2. March 4, 2014 – Regular City Council Meeting & Work Session – 6:30 p.m.
3. March 11, 2014 – Work Session – 6:30 p.m.

Break to Work Session

8. WORK SESSION

Mayor Applegarth called the meeting to order at 7:23 p.m. and welcomed those in attendance. He then conducted a Roll Call and Council Members Johnson, Staggs, Stewart, Tingey and

Wayman were present. The following individuals were also present: City Manager Lance Blackwood, Asst. City Manager Jeff Hawker, City Recorder Virginia Loader, Finance Director Lisa Dudley, Parks & Recreation Director Sheril Garn, City Engineer Trace Robinson, Code Enforcement Officer Bill Salmon, Mr. & Mrs. Cliff Cluff, Boy Scouts, and Tish Boudier.

1. Discussion regarding 2014 Strategic Plans

1. Staff Assignment Reports

a. Promotional Signs

Jason Lethbridge, Planning Manager, presented information regarding promotional signs, “Grand Opening” and A-Frame” sign comparisons, from Riverton, South Jordan, Draper, Sandy, Salt Lake County, West Valley and Murray cities.

Discussion was held regarding proposed ordinance changes that would allow the City to become more business friendly. Mayor Applegarth explained that the Chamber of Commerce was previously involved in rewriting the ordinances and asked if they should be included again.

Council Member Tingey said the goal should be to protect the look and feel of the City and to maintain a balance between business owners and citizens. He also said that once an ordinance is adopted, the City should be prepared to enforce it. He encouraged the staff and Council Members to be cautious, take input from businesses and citizens regarding proposed ordinances, and then balance it.

It was decided that Council Members Paul Wayman and Roy Tingey would co-chair an ordinance rewrite committee and Jason Lethbridge would provide staff support. It was also noted that an article should be published in the April Newsletter soliciting committee members.

b. Code Enforcement

Bill Salmon, Code Enforcement Officer, presented information explaining Utah Code Title 10 regarding Imposition of Fines. Discussion was then held regarding the City’s current process to file a complaint.

Mr. Salmon presented information regarding code enforcement within Salt Lake County and explained that, in order to come in line with the number of code enforcement officers employed by cities that directly border Riverton City, Riverton City should have two full time code enforcement officers.

Mayor Applegarth suggested that Bill Salmon and Jeff Hawker work together regarding proposed ordinance and/or policy changes for the City Council’s consideration; in the meantime the City Council should determine the level of enforcement they desire.

Council Member Wayman suggested that a friendlier approach to offenders would generate increased compliance.

3. Carollo Engineers – Culinary Water Study Report

Clint Rogers and Jeremy Williams presented a summary of the Water Quality Improvement Feasibility Study they conducted and prepared, which included the following:

- Riverton City Distribution System
- Riverton Well Water Quality
- Drinking Water Comparison – Hardness, TDS, and Source
- Reverse Osmosis (RO) - pressure is applied to the high salinity solution to create movement in the reverse direction
- Two chemical treatment processes that could be used for softening – 1. Conventional Softening 2. Pellet Softening
- Cost Summary for Water Improvement Study Alternatives
- Riverton City Water Quality Improvement Project Alternatives
- Riverton Water Quality Improvement Project Cost Sensitivity to JWCD Average Rate Increase
- JWCD Water Rate History
- Next Steps – 1. Water Supply Philosophy: Status Quo, Full Treatment or Replacement, Special Business District; 2. Masterplan and Rate Study
- JWCD Wholesale Replacement (Based on average Riverton '10-12 Historical Use)

Jeremy Williams presented information regarding the water supply philosophy option of a Special Business District, which would service the Riverton Hospital and the Riverton Church Office Building.

Mayor Applegarth explained that a proposed Special Business District was being discussed because of damage from also said that, potentially, the Western Commercial District property could be serviced by JWCD.

The Council concurred with the following Water Quality Improvement Alternatives: 1. Status Quo, 2. JWCD City-Wide Replacement, and 3. Conventional Softening of Existing Wells. Mayor Applegarth said that the three options should be presented to and voted on by the Riverton residents in the General Election in November 2014.

Mayor Applegarth said that a Rate Study of the above options would be prepared as quickly as possible.

c. Trees

Trace Robinson, Public Works Director, presented information regarding right-of-way street tree trimming and he displayed a Tree Policy Survey taken from 18 Utah cities. He then recommended the following:

- Trimming street side and sidewalk side - leave as written in the ordinance, which is 15 ft. street side, 8 ft. sidewalk side
- Intersection Distance - 50 ft. for existing - no trees on corner lots, frontage or side yards- new construction
- Distance from stop signs and school zones - 50 ft

Mr. Robinson will proceed with the preparation of a proposed ordinance for cutting and trimming City maintained trees.

Discussion ensued regarding roadway medians and alternatives for those areas rather than trees.

2. Discussion of Media Specialist Position

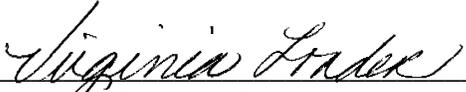
Council Member Sheldon Stewart spoke of a job description for a marketing professional with a combination of public relations, marketing and social media skills and qualifications. He said preferred or required skills would need to be determined and he proposed a salary of \$60,000.

Discussion was held regarding social media as a way of the City having a presence and managing what people see when they log in to the City's media. Also, using social media as a way to obtain sponsors for community events, which would involve the business community, as well as getting citizens more engaged and involved in the community.

Mayor Applegarth said that the Human Resource Department would prepare a job description for review of the City Attorney, which would then be presented to the City Council at budget time. He then spoke of the use of "Facebook" and the importance of establishing policy and procedures for its use. The issue of two way communication was discussed at length and the Council Members were urged to come to a consensus on protocol and to send their suggestions to the Mayor. City Attorney Ryan Carter was assigned to research media content regulations, after which the Mayor would make recommendations to the City Council.

9. ADJOURN

Council Member Sheldon Stewart **MOVED to adjourn the City Council Meeting**. Council Member Paul Wayman **SECONDED** the motion. Mayor Applegarth called for discussion on the motion; there being none, he called for a vote. The vote was as follows: Council Member Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Excused and Wayman-Yes. **The motion passed unanimously**. Mayor Applegarth declared the meeting adjourned at 10:45 p.m.



Virginia Loader, MMC
Recorder

Approved: CC 03-04-14