

**MINUTES OF THE CITY OF WEST JORDAN
CITY COUNCIL MEETING**

Wednesday, February 12, 2014

6:00 p.m.

Council Chambers

8000 South Redwood Road

West Jordan, Utah 84088

COUNCIL: Mayor Kim V. Rolfe and Council Members Jeff Haaga, Judy Hansen, Chris McConnehey, Chad Nichols, Ben Southworth, and Justin D. Stoker.

STAFF: Richard L. Davis, City Manager; Jeffrey Robinson, City Attorney; Melanie Briggs, City Clerk; Bryce Haderlie, Assistance City Manager; Tom Burdett, Development Director; Ryan Bradshaw, Finance Manager/Controller; Marc McElreath, Fire Chief; Wendell Rigby, Public Works Director; Doug Diamond, Police Chief; Dave Murphy, Capital Projects Manager; Craig Frisbee, Water Superintendent; Reed Scharman, Battalion Chief, and Shannon James, Risk Manager.

6:00 P.M. CITY COUNCIL MEETING

I. CALL TO ORDER

Mayor Rolfe called the meeting to order at 6:09 p.m.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jordan, Troop 1964.

III. COMMUNICATIONS

CITY MANAGER COMMENTS/REPORTS

Richard L. Davis stated the Smiths plat was recorded today for beginning construction

Richard L. Davis indicated on February 26, the Council would be considering adoption of the Fiscal Year 2014-2015 Business Plan that outlined the goals established during the Strategic Planning Session. He asked for any feedback.

Richard L. Davis addressed the 'Dash Board' that was in the works to track goals and initiatives of the Council.

STAFF COMMENTS/REPORTS

Staff members from the various departments briefly commented on the following items:

Tom Burdett –

- Hiring a temporary part-time technical position to assist with catching up on projects in the planning division

Ryan Bradshaw –

- A meeting was scheduled to review the budget process with citizens on Wednesday February 19, 6:00 p.m.

Marc McElreath –

- Updated the Council on the demolition of Fire Station 54, and the upcoming construction of the new building.
- Sent 750 flyers to businesses in the area to address the Fire Station closure and reconstruction.

Wendell Rigby –

- Opening for a Parks Maintenance I position that would be opening.

LEGISLATURE UPDATE

Robert Thorup provided the Council with an update on the following bills presented at the Legislature and the continued status of support/opposition/watch:

- Support
 - HB 7
 - HB 54
- Opposition
 - HB 25
 - HB 242
 - HB 252
 - HB 258
 - HB 262
- Continue to Watch
 - HB 220
 - HB 225
 - HB 232
 - HB 269
 - HB 272
 - HB 319
 - SB 114
 - SB 134
 - SB 136
- The Council were in agreement for staff to Oppose the following three bills:
 - HB 66
 - HB 102
 - HB 104

- The Council were in agreement for staff to Watch the following bill:
 - HB 109

Mayor Rolfe encouraged the Council members to attend the Legislative Round-Up that would be held every Saturday morning at Jordan Valley Hospital during the Legislative Session. He asked if the Council had any objections to staff proceeding with the direction provided regarding the proposed bills.

The Council were in agreement except for Councilmember McConnehey. He felt the Council should have more time to review the bills before making an opinion.

CITY COUNCIL COMMENTS/REPORTS

POLICE APPRECIATION

Councilmember Hansen expressed her appreciation to the City's Police Department for their efforts and protection for citizen's of the City.

CITY BUSINESS

Councilmember Haaga informed those in attendance of a business located in West Jordan that holds the patent on LED lights, and equipment made with it.

JVWCD MEETING

Councilmember Nichols provided the Council with an update from the Jordan Valley Water Conservancy District meeting he attended. He addressed the use of water by the City over the past year.

WEST JORDAN JOURNAL

Councilmember Stoker met the new owner of the West Jordan Journal, and was excited to continue with the relationship between the Journal and the City.

DANNON ISSUE

Councilmember Stoker updated those in attendance on the Town Hall meeting held the previous night to address the smell issue at the Dannon manufacturing plant. He stated there were well over 500 individuals in attendance. The representatives from Dannon provided a very good explanation to the citizens, and helped resolve a lot of the issues.

COG MEETING

Councilmember Stoker provided an update to the Council on the Council of Government (COG) meeting that he attended the previous week. There was agreement to proceed with a Request for Proposal to look into possible changes to the CAD system for the public safety dispatch systems.

IV. CITIZEN COMMENTS

Aimee Newton, Salt Lake County Council Member, introduced herself to the Mayor and Council as the newly appointed Council Member replacing David Wilde. She provided a brief history of herself.

Alexandra Eframo, West Jordan resident, asked the Mayor and Council to not approve a new City logo. She did not want the City to spend money foolishly, or wasted City staff time. She addressed SB 118, and her support of it because of the additional funding that would be used for education for children.

There was no one else who desired to speak.

V. CONSENT ITEMS

- 5.a Approve the minutes of January 8, 2014 as presented**
- 5.b Approve Resolution 14-13, authorizing the Mayor to execute an Agreement with Hansen Allen & Luce, Inc. for the Secondary Water Master Plan Update in an amount not to exceed \$79,533.00**
- 5.c Approve Resolution 14-20, amending the City of West Jordan Salary Schedule for Fiscal Year 2013-2014**
- 5.d Approve Ordinance 14-04, amending the 2009 West Jordan Municipal Code, Title 2, Chapters 12 and 15, addressing the combination of the existing Budget Committee with and into the existing Sustainability Committee**
- 5.e Approve Ordinance 14-05, amending the 2009 West Jordan Municipal Code, Title 1, Chapter 7, Article A, addressing financial reporting by candidates and political committees, regarding financial reporting requirements in City elections**
- 5.f Approve Resolution 14-21, authorizing the mayor to execute an Agreement with Olympus Insurance to provide brokerage services as outlined in the RFP scope of work, for \$34,500 for the first year**
- 5.g Approve Resolution 14-22, authorizing the Mayor to execute a contract with Widdison Turbine Service, LLC for the Well No. 6 Rehabilitation Project, in an amount not to exceed \$169,127.00**
- 5.h Approve Resolution 14-23, authorizing the Mayor to execute a contract with Lyndon Jones Construction for construction of the Jordan River Parkway Pedestrian Tunnel, in an amount not to exceed \$671,573.00**

- 5.i Approve Resolution 14-24, authorizing the Mayor to execute a Federal Aid Agreement between the UDOT and West Jordan City for a feasibility study to be completed on 7000 South from Redwood Road to Bangerter Highway, in an amount not to exceed \$13,289.00**
- 5.j Approve Resolution 14-25, authorizing the Mayor to execute the Betterment Agreement between the UDOT and West Jordan City for a powder coat signal pole for the Redwood Road & 8200 South Project intersection, in an amount not to exceed \$7,150.50**
- 5.k Approve Resolution 14-26, authorizing the Mayor to execute a contract with Diamond Tree Experts for the Demolition of Fire Station 54, in an amount not to exceed \$12,602.00**

The Council pulled Consent Item 5d and e for further discussion.

MOTION: Councilmember Southworth moved to approve Consent Items removing items 5d, and e. The motion was seconded by Councilmember Nichols.

A roll call vote was taken

Councilmember Haaga	Yes
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 7-0.

VI. BUSINESS ITEMS

CONSENT ITEM 5D

APPROVE ORDINANCE 14-04, AMENDING THE 2009 WEST JORDAN MUNICIPAL CODE, TITLE 2, CHAPTERS 12 AND 15, ADDRESSING THE COMBINATION OF THE EXISTING BUDGET COMMITTEE WITH AND INTO THE EXISTING SUSTAINABILITY COMMITTEE

Jeff Robinson explained that City Council directed that a text amendment be prepared combining the existing Budget Committee with and into the existing Sustainability Committee. The scope of duties of the Budget Committee had been moved into the scope of duties of the continuing Sustainability Committee, and the Budget Committee text has been deleted.

Staff felt that there would be no fiscal impact from the proposed text amendments.

Staff recommended the adoption of the proposed changes.

Councilmember Haaga addressed his opposition to the amendments to the Code. He was in favor of continuing with the Budget Committee.

Councilmember McConnehey provided a brief explanation of the purpose of combining the two Committees.

Councilmember Hansen was in favor of the proposed Ordinance.

Councilmember Southworth felt the reason the Budget Committee did not work was because the members felt that Council and staff did not use their suggestions. He was in favor of the proposed Ordinance.

Councilmember Nichols clarified that the responsibilities etc, were still in the proposed Ordinance. He was concerned with offending the members that served on the Budget Committee.

MOTION: Councilmember Stoker moved to approve Ordinance 14-04, amending the 2009 West Jordan Municipal Code, Title 2, Chapters 12 and 15, addressing the combination of the existing Budget Committee with and into the existing Sustainability Committee. The motion was seconded by Councilmember Hansen.

A roll call vote was taken

Councilmember Haaga	No
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 7-0.

CONSENT ITEM 5E

APPROVE ORDINANCE 14-05, AMENDING THE 2009 WEST JORDAN MUNICIPAL CODE, TITLE 1, CHAPTER 7, ARTICLE A, ADDRESSING FINANCIAL REPORTING BY CANDIDATES AND POLITICAL COMMITTEES, REGARDING FINANCIAL REPORTING REQUIREMENTS IN CITY ELECTIONS

Jeff Robinson reported that the City council had directed that a text amendment be prepared to bring city elective office candidate reporting back into line with the 2001 City Code and its requirement for reporting in connection with primary elections as well as general elections. It was also requested that reporting requirements be made applicable to political action committees and political issue committees.

Staff believed there would be no fiscal impact from the proposed text amendments.

Staff recommended adoption of the proposed changes.

Councilmember Haaga addressed his concerns with the proposed Ordinance, specifically the addition of the political action committees, and how do we enforce.

The Council and staff discussed issues addressing the proposed Ordinance.

MOTION: Councilmember Southworth moved to approve Consent Item 5e. The motion was seconded by Councilmember McConnehey.

Councilmember Haaga expressed concerns with enforcement of the proposed Ordinance. He mentioned that the State handles the issue adequately, and there was not a need to address the issue within the City.

Councilmember McConnehey favored the motion because a candidate could potentially get all the way to the general election before being required to report their financial contributions. He indicated that it was easily enforceable, because the candidate could be removed from the ballot for noncompliance.

Councilmember Stoker felt that the proposed Ordinance was redundant due to the fact that candidates report their financials without the Code, and that the same issue was addressed in City Code in 2009.

A roll call vote was taken

Councilmember Haaga	No
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 6-1.

**DISCUSS AND POSSIBLE ACTION REGARDING RESOLUTION 14-27,
AUTHORIZING THE MAYOR TO EXECUTE AN INCENTIVE
AGREEMENT WITH SNUGZ, USA**

Tom Burdett said the City, through its Mayor, offered an incentive to SNUGZ to locate their new facility that manufactures promotional products in West Jordan. It was part of the city's economic development program to recruit viable and successful business that can contribute to the economic vitality of the region. SNUGZ had completed construction of the facility and received a certification of occupancy.

This agreement would authorize the City to reimburse SNUGZ with an incentive, not to exceed \$106,000 over a five-year period, if 275 jobs were maintained. The annual payment would not exceed \$21,200.

The fiscal impact would be that a portion of the property tax revenue received by the City would be returned to SNUGZ if they maintain 275 jobs. The incentive would begin in 2015.

Staff recommended approval of a resolution authorizing the Mayor to sign the incentive agreement for locating a manufacturing and fulfillment center at approximately 9258 South Prosperity Road.

MOTION: Councilmember Stoker moved to approve Resolution 14-27, authorizing the Mayor to sign the incentive agreement with SNUGZ for locating a manufacturing and fulfillment center at approximately 9258 South Prosperity Road, with the proposed amendments as addressed by Councilmember McConnehey. The motion was seconded by Councilmember Southworth.

Councilmember McConnehey spoke against the motion, because of several conflicts with terms in the agreement, and the resolution also conflicted.

Tom Burdett clarified that the discrepancy was due to the negotiation between the company and the City, and agreed to update the agreement to reflect the changes before it was signed by the Mayor.

A roll call vote was taken

Councilmember Haaga	Yes
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 7-0.

DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 14-28, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH KILGORE CONTRACTING, LLC FOR THE 5600 WEST PHASE 2B PROJECT, IN AN AMOUNT NOT TO EXCEED \$7,184,447.00

Councilmember Hansen declared a conflict of interest on this issue, due to her son works for Kilgore Contracting. She stepped down from the dais.

Dave Murphy said this project was the second phase of 5600 West construction. In this phase of construction the Contractor would extend sewer and water service to 5600 West from 7600 South to 7000 South, construct 5600 West and 7800 South roadway improvements including curb, gutter, borrow, base, and asphalt as well as signal improvements. This contract will also include roundabout improvements, and a master planned regional storm water detention pond.

This project was intended to take 270 calendar days to complete. Traffic disruptions can be expected along 7800 South at its intersection with 5600 West to approximately 6000 West during construction. 7800 South would remain open during construction but may be restricted to a single lane. Traffic control plans would be submitted as required for the project, and reviewed and approved through the City's encroachment permit process.

The project was advertised through the City's purchasing agent four weeks prior to the bid opening. Plans became available to contractors on January 8, 2014. The project bid on January 30 with 10 contractors submitting bids for the project. After evaluation, Kilgore Contracting, LLC was determined to be the low responsive and responsible bidder.

Funding for this project was available in Capital Water, Storm, Sewer and Roads for a total budget of \$11,863,234.00.

Staff recommended approval of the Agreement with Kilgore Contracting, LLC to construct the 5600 West Improvement Project Phase 2B in an amount not to exceed \$7,184,447.00.

Councilmember Stoker was concerned with the large difference between the lowest bidder, and the next bidder, and the possibility of excessive change orders.

The Council and staff discussed clarifying questions. They addressed the change order process the project would go through, and what level should be approved by the Council. It was mentioned that \$4 million was saved on this project.

MOTION: Councilmember Southworth moved to adopt Resolution 14-28, authorizing the Mayor to execute an Agreement with Kilgore Contracting, LLC to construct the 5600 West Improvement Project Phase 2B in an amount not to exceed \$7,184,447.00. The motion was seconded by Councilmember Stoker.

Councilmember McConnehey asked if the Council could be informed of all, or any change orders that exceed \$300,000.00.

Mayor Rolfe informed the Council that he would bring the information to the Council.

A roll call vote was taken

Councilmember Haaga	Yes
Councilmember Hansen	Absent
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 6-0.

Councilmember Hansen returned to the dais.

DISCUSSION AND POSSIBLE ACTION REGARDING POTENTIAL AMENDMENTS TO THE FISCAL YEAR 2013-2014 BUDGET

Ryan Bradshaw said this item was to discuss the use of current year budget surplus to fund additional projects in the current year. These were projects presented in the Fiscal Year 2015 supplemental budget request list.

The fiscal impact would be \$3,420,116 that would be from the current budget savings and fund balance.

Ryan Bradshaw reported that current projections showed that for Fiscal Year 2014 West Jordan City would be underspent by approximately \$4,000,000. Staff had current budget amendments that would increase the current budget by \$2,231,488. In addition during the Fiscal Year 2015 Supplement Budget request process, several items were requested that would have a greater benefit to the City if they were done during the current fiscal year. These items would be one-time charges that would cost the City \$1,188,628.

The following presentation was provided:

Budget Amendment

Current Year Budget Amendments

- Transportation Master Plan Carry Forward - \$85,000

- HAWK Signal on Clernates Drive - \$43,208
- Emergency Management Program Grant - \$10,000
- State Homeland Security Program Grant - \$15,847
- Salt Lake County Hazmat Pass-thru Funds - \$68,756
 - From Fund Balance amount was \$8,756
- Additional (3) Snow Plows - \$12,433
- Detention Basis - \$2,000,000
- Parks, Trails and Open Space Outreach - \$30,000*
- Lobbyist for Redwood Road Improvements - \$50,000**
- Addition: 2013 SHSP Grant (Revised)
 - Fire - \$8,944
 - Police - \$4,277
- **Total** - **\$2,328,465**
- **Amount to Effect the Fund Balance** - **\$2,229,367**

*To fund advertising and information packets for the outreach meeting in regards to citizen feedback for Parks, Trails and Open Space funding options

**Lobbyist to advocate for funding to improve Redwood Road in West Jordan

Fiscal Year 2015 Supplement

Requests – Operating Expenses

- Fire Suppression System - \$16,000
- Defibrillators - \$118,728
- Ballistics Glass - \$32,000
- Anti-texting Program - \$8,000
- School Zone Flash Assemblies - \$12,000
- Concrete Repair Equipment - \$6,150
- Video Camera and Equipment - \$8,000
- Branding - \$8,650
- Cameras and Installation in Police Vehicles - \$47,401.63
- **Total** - **\$256,919.63**

Fiscal Year 2015 Supplement

Requests- Capital Expenses

- Secondary Irrigation Pumps
 - Soccer Complex - \$175,000
 - Veteran’s Memorial - \$175,000
- Culinary Back-up Connections - \$30,000
- Replacement of Irrigation Control Wire - \$35,000
- Shotcrete/Concrete for Irrigation Holding Pond at Veteran’s Memorial - \$171,500
- Replace Chiller at City Hall - \$392,600
- **Total** - **\$979,100**

Total Budget Requests

- Current Year Amendments - \$2,229,367
- Fiscal Year 2015 Operating Expenses - \$256,929.63
- Fiscal Year 2015 Capital Expenses - \$979,100
- **Total - \$3,465,396.33**

- Current Fund Balance Surplus - \$921,561
- Projected Increase to Fund Balance - \$4,000,000
- Amended Fund Balance Surplus - \$1,456,164.67
- Retainer for transportation lobbyist - \$50,000

Branding Requests Detail

- Council Chamber's Flag and Logo - \$800
- Fleet Decals (New Vehicles) - \$2,500
- Street Banners - \$3,000
- Council and Executive Shirts - \$850
- **Total - \$8,650**

Richard L. Davis proposed using Rob Jolley's services as a lobbyist for obtaining funds from a \$350 million transportation surplus. It was noted that Mr. Jolley had many connections and an excellent success rate obtaining additional funds awarded to cities for which he had lobbied in the past. His opinion was that the fee for Mr. Jolley's efforts was a small investment for a large return. He mentioned that he would like to retain Mr. Jolley's services for one year, to work on the Redwood Road improvements, and the Airport Road 7800 South intersection priorities for funding.

Mayor Rolfe stressed the importance of the improvements on Redwood Road to the economic development of the Redwood Road project. His opinion on the matter was that the money for Mr. Jolley's services would be well spent.

Councilmember Haaga had understood from a previous meeting that Mr. Jolley would be paid once the funds were obtained.

Richard L. Davis clarified that it was a retainer to be paid for one years' service in advance.

Councilmember Stoker inquired about the timeline for obtaining the funds, if waiting until the next Council Meeting to approve the funding would cause the City to miss out on funding. Clarification was made that this issue would be for the next funding year.

Councilmember McConnehey asked for clarification regarding allocation of the budget surplus.

Richard L. Davis clarified that the legal and purchasing departments still needed to be consulted to assess the latitude that the City had with regard to a professional service contract. He stressed the need to vet the issue properly and make significant progress before the next meeting.

Councilmember Southworth believed that the investment in lobbying services was money well spent, and stressed the importance of evaluating all options.

Ryan Bradshaw said staff was looking for direction on Council interest, and if they desire to move forward with the \$2,000,000.00 loan from the Fund Balance to the Storm Water Fund for the construction of the detention basin on 5600 West.

The Council and staff discussed at great length clarifying questions.

MOTION: Councilmember Stoker directed staff to move forward with the items as they have been presented, and that Council members who have additional questions, will meet with staff to clarify their issues prior to the meeting on February 26. The motion was seconded by Councilmember Southworth.

A roll call vote was taken

Councilmember Haaga	Yes
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 7-0.

**DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 14-29,
AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY PURCHASE
AGREEMENT WITH PEERLESS ELECTRIC, LLC, AND ACCEPT THE
GRANT OF EASEMENTS FROM PEERLESS ELECTRIC, LLC, AND ROCK
WEST, LLC**

Tom Burdett stated that several years ago, through an Agreement to Develop Land (ADL), a Development Agreement and a variety of other documents, the City of West Jordan and Bangerter Station, LLC, laid out a plan to develop the Jordan Valley Transit Oriented Development (T.O.D.), which was a fairly large development bordered on the west by the Jordan Valley Hospital, on the east by 3200 West Street, on the North by the UTA Trax line, and on the south by 9000 South Street.

One of the elements of the development plan was for the developer to provide adequate utility systems that could support the T.O.D. and enhance the existing utility systems serving the Jordan Valley Hospital and surrounding neighborhoods. Consequently, the developer and the City Utilities and Engineering departments worked together to identify a route for the sewer line to accomplish this goal, but the optimal route required the sewer line to cross private property, which, therefore, necessitated the need to acquire easements.

City staff, on behalf of the developer, negotiated a Right-of-Way Purchase Agreement and Easement with Peerless Electric, LLC, but the Rock West, LLC, contract was negotiated and finalized by the developer. However, in both cases the developer was the sole responsible party for purchasing the easements and the City was not responsible to pay anything for the easements.

The Right-of-Way Purchase Agreement and Easements included in the Council's agenda packet were the end result of the necessary easement acquisitions.

As a side note, on or around September 1, 2012, the developer deposited funds with the City to pay for any easements negotiated by the City. It was anticipated that the City would negotiate and finalize both easements, but due to circumstances beyond the City's control the developer was required to negotiate and finalize a private contract for the Rock West easement.

The reported fiscal impact was \$107,810.00 at a minimum, all of which was being paid by the developer. There would be no fiscal impact to the City, except future maintenance of the sewer line.

Staff recommended approval.

MOTION: Councilmember Nichols moved to adopt Resolution 14-29, authorizing and directing (1) the Mayor to sign the attached Right-of-Way Purchase Agreement with Peerless Electric, LLC, (2) the City to accept the Grant of Easements from Peerless Electric, LLC, and Rock West, LLC, (3) the City to pay for the Peerless Electric, LLC, Grant of Easement from the funds deposited by the developer and intended for that purchase, and (4) City staff to return the developer's remaining funds after payment of the Peerless Electric Grant of Easement so the developer can pay for the Rock West Grant of Easement as defined in its private contract. The motion was seconded by Councilmember Stoker.

A roll call vote was taken

Councilmember Haaga	Yes
Councilmember Hansen	Yes
Councilmember McConnehey	Yes
Councilmember Nichols	Yes
Councilmember Southworth	Yes
Councilmember Stoker	Yes
Mayor Rolfe	Yes

The motion passed 7-0.

VII. REMARKS

Councilmember McConnehey addressed citizen concerns regarding speeding on 2200 West 7600 South. He requested additional patrol in the area.

Doug Diamond indicated he would pass the request along.

Mayor Rolfe stated he had been working with the Salt Lake Mayor Ben McAdams and Council member Aimee Newton regarding issues facing the Westside of the City. He asked the Councilmember's to contact him with questions regarding this issue.

There were no further comments.

VIII. ADJOURN

MOTION: Councilmember moved to adjourn. The motion was seconded by Councilmember and passed 7-0 in favor.

The meeting adjourned at 8:33 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

KIM V. ROLFE
Mayor

ATTEST:

MELANIE S. BRIGGS, MMC
City Clerk

Approved this 26th day of February 2014