Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, March 15, 2022 in** the Commission Chambers in the Daggett County Courthouse 95 N 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, Randy Asay were in attendance and Commissioner Jack Lytle was excused. Clerk Brian Raymond, Recorder/Treasurer Brianne Carter and Sheriff Erik Bailey attended in person. Auditor Keri Pallesen attended virtually. The meeting was called to order at 9:02 am by Commissioner Tippets. The invocation was offered by Commissioner Matt Tippets, who then led those in attendance in the Pledge of Allegiance.

Present In Person: Brandi Pearson, Jesse Platt, Justin Von Eberstein, Thompson Davis, David Orr, Chris Clark of Uintah Engineering, and Matt Lucas

Present Online or by Phone: Bret Reynolds of CIVCO Engineering, Bart Jensen and Martin Pierce of Jones and DeMille Engineering

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippets seconded the motion. Commissioner Tippets and Asay were in favor, and Commissioner Lytle was excused, so the motion carried.

Approve Minutes: There were no minutes available for review.

Issues Updates: Commissioner Tippets said that he went to the Title Company on Friday to close the transaction between the Town of Dutch John and the County/RDA. Commissioner Asay said there was ongoing discussion of trying to find ways for the RDA to help Dutch John moving forward. There was some discussion last week about affordable housing and again yesterday at the Community Leadership luncheon.. UBAOG is trying to get some information together for us to build up the workforce and affordable housing. Senator Lee's office said it is a national problem and there is legislation in process to help everyone with this.

Jesse Platt said the EMS grant money is being expended to build more storage for EMS. On the Airports there is a 2 pm work meeting this afternoon and we will open that under issue updates as it did not get agendized. The clinic costs are up again and we need to find ways to get more people to use the clinic.

For Roads there is an annual UDOT planning meeting tomorrow in Vernal. CASI can be taken off the list as it has all been done and submitted by Brianne Carter.

Citizen Comments: There were no citizen comments.

Cash Summary And Expected Revenues Report Review: The Cash Summary Reports were provided by the Recorder/Treasurer's Office. Brianne said that there was not an Expected Revenue Report done as nothing has changed. We are still waiting for the same items, but we will be disbursing tax money to the Water District as Chad Reed was able to complete all the required paperwork. Commissioner Tippets informed Brianne that a wire should be coming today from Advanced Title for the sale to the Town of Dutch John and will be doing an electronic closing with Jesse Lassley today, so there will be another transfer coming. Brianne said another Quarterly disbursement will be done shortly and she is providing Tax Sale info to Keri. Commissioner Asay motioned to acknowledge receipt of the Cash Summary of March 11, 2022. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Approve Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Lytle asked about Fund 30 and Brian said that is Homeland Security. Commissioner Asay noted the Clinic numbers are high again and there is a payment for the Chamber of Commerce. Commissioner Asay motioned to approve the Open Invoice Register dated March 11, 2022 in the amount of $309,404.19. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Asay motioned to approve the Disbursement Listing for Zion's Checking dated March 03, 2022 to March 11, 2022 in the amount of $149,603.36. The motion was seconded by Commissioner Tippets. All were in favor and the motion carried.

Purchase Request Approvals: There was one Purchase Request and Jesse Platt said this is the labor bucket for IT services for the server transfer and possible microsoft migration should we choose to do it and this is locked into last year's rate. The replacement of the server's will help out IT quite a bit.

Commissioner Tippets motioned to approve the request for 120 hours at $15,000. Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Asay noted that Jesse worked hard at getting this set up and finding someone to help with this. Brandi said she also sees how much Jesse does.

Correspondence: Commissioner Asay said that Senator Lee's people attended the Leadership Luncheon and want to help this region. There was some correspondence from James that will be on next week's agenda. There was correspondence from UBAOG regarding the CIB applications to be reviewed at the March 24th meeting, which is next Thursday at 10:30 am.

Calendar: Commissioner Tippets said there is the airport work meeting at 2 pm and the budget hearing at 10 am and there is the quarterly UDOT meeting tomorrow morning.

Policy and Legislation Items:

Discussion And Consideration Of Completed Business Licenses For AT&T Corp: Commissioner Tippets asked if they had everything they needed and Clerk Raymond said they are Centrally Assessed and are exempt from UPP, so the paperwork was sufficient. Commissioner Asay motioned to approve the business license for AT&T Corporation. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Certificate Of Sale From The School Institutional Trust Lands Administration (SITLA) For Land For The Shooting Range: Commissioner Tippets said the certificate indicates that we have gone through the approval process and we just need to approve this and pay for it. Commissioner Asay asked if there were funds set aside for this and Brian Raymond said the $30,000 had been set aside from the Rural County Economic Development Grant, but he wasn't sure where the $750 remaining cost would come from. Brian said the non-profit has some money that could pay this, but it was thought this could go before the CED board for approval and then go to the No-profit if not approved. Brandi and Brianne will take this to the CED board.

Commissioner Asay motioned to approve the money for payment and to sign the Certificate to Purchase the SITLA Land for the Shooting range. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of PRCA Rodeo Sponsorship: Commissioner Tippets said he had sent a text to Commissioner Lytle to see if he had someone coming to the meeting, but hadn't heard anything. Brian was not aware of anybody planning to attend on their behalf.

Commissioner Asay felt that someone should be here to explain this and kind of push it, so he motioned to table it until someone could do that. Commissioner Tippets seconded the motion. All were in favor and the motion carried. Brian was asked to double check on this with Commissioner Lytle before putting it back on the agenda for next week.

Discussion And Consideration Of Having UAC Consulting On County ARPA Funds: Commissioner Tippets said he had talked with Keri Pallesen about this and felt like this would be helpful for us to make sure that we get this right.. Keri thought this should probably have a motion.

Commissioner Asay motioned to go forward with getting an MOU in place to have the Utah Association of Counties (UAC) help us with our ARPA funds. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of The Cow Country Rodeo Sponsor Donation: Commissioner Tippets turned the time over to Brianne Carter as this year's Co-Chair. She said that Donald Pallesen was the other Co-Chair and Keri Pallesen is additional support. She said she is asking for a $5,000 sponsorship this year as they are hoping to expand things and make the rodeo bigger and better with a larger pot for the contestants and revenues for those that help. Commissioner Asay asked if it was felt that the extra cost would bring extra benefits and Brianne thought it was definitely the case. Donald also thought we should do something nice for Mark Wilson for all he has done like a county barbeque or something. Brian also mentioned he had seen something about nominations for the Tourism Hall of Fame and that this would be a great time to do that. Commissioner Asay said he has helped with every County Event over his many years as the head of the Chamber of Commerce. He has represented the County well over the years.

Commissioner Tippets motioned to approve the requested sponsorship for $5,000 for the Cow Country Rodeo. Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Asay noted that includes the donation of the arena and the Sheriff's office participation. The Rodeo will be held the 15th and 16th of July. A five minute recess was taken at 9:55 am. The Commission came back into session at 10:02 am and went into Public Hearing.

10:00-Public Hearing To Open The 2022 Daggett County Budget And Amend The 2022 County Budget: Commissioner Tippets read the notice for the Public Hearing. Keri Pallesen was asked what other items needed to be dealt with on the budget besides the grant that will pay the EMS director's salary. She said the utilities for Dutch John Infrastructure was not in the budget originally and needs to be added. There is also the need to change the Cow Country Rodeo as just approved. She also had sent out a draft resolution and Commissioner Tippets read the draft resolution and gave the public a chance to comment. There were no comments from the public attending and The Public Hearing was closed at 10:08 am

Discussion And Consideration Of Resolution 22-02 A Resolution To Open And Amend The 2022 Daggett County Budget: Commissioner Tippets asked Keri if we needed to approve the Resolution this week and she thought it would be okay. Commissioner Asay thought that it would be

good to wait until next week in case something else comes up. Keri was asked to update the Resolution for next week.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property: Commissioner Asay motioned to go into Closed Session at 10:10 am for the purpose of discussion of litigation and or the possible purchase, exchange or lease of real property. Commissioner Tippets seconded the motion. Commissioner Asay voted "Aye" and Commissioner Tippets voted "Aye", so the Commission moved into Closed Session.

Commissioner Asay motioned to come back into Open Session at 1:18 pm. Commissioner Tippets seconded the motion. All were in favor and motion carried. Commissioner Asay motioned to recess until 2 pm for the Airport work session. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

The Commission came back into session at 2:04 pm and turned the time over to the engineers for discussion of the Dutch John airport.

Issues Updates: Bret Reynolds brought up the updated Airport Layout plan plat on the monitor and showed the revisions to the boundary that they had made to show the location of the water tanks, new water line easements and potential road adjustments. Bart Jensen of Jones and Demille showed their map and Martin Pierce said the lot line adjustments still need to be done to match the airport boundary. The Moon Lake easement is on the map, but Bridger Valley's easement is not shown as it wasn't described. There is also an access easement into Berthold's property. There was discussion about the other easements and providing more information, but currently they are not defined, so the County/RDA doesn't need to pay the expense to get a better description. If you want to vacate them in the future it might be best to describe them, but it is not required.

Commissioner Tippets asked what's next and Bret said the next step is to put it onto the agenda for the Commission to approve and then send it to the State for their approval before it's recorded. Step 3 is to do the property line adjustments and then step 4 is to submit it to the Town for subdivision approval. Bret said he would be here to explain it during the Commission meeting and then asked if there was a desire to share this with Dutch John prior to approving it. Bret said Dutch John could be notified when it is on the agenda and Commissioner Tippets said the Commission would talk about it and let Bret know when it is on the agenda for approval. A lot of time and effort has gone into this. Brianne was in the room and was asked about the process of doing the boundary line adjustments and she thought the process outlined was okay. The new tank might require a lot line adjustment to put it into County instead of RDA property. Jones and DeMille will talk with Sunrise Engineering and Trevor and get this all finalized. Bret did not think we needed another meeting in two weeks. Brian requested a copy for his records, as he has older versions, but not this updated version. Everyone was thanked for their efforts.

With no further business Commission Tippets adjourned the meeting at 2:39 pm.