Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, May 10, 2022 in** the Commission Chambers in the Daggett County Courthouse 95 N 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, Jack Lytle and Randy Asay were present in person. Attorney Niel Lund, Clerk Brian Raymond, Recorder/Treasurer Brianne Carter and Sheriff Erik Bailey attended in person. Auditor Keri Pallesen participated virtually and in person. The meeting was called to order at 9:01 am by Commissioner Tippets. The Invocation was given by Commissioner Randy Asay and Commissioner Tippets led those in attendance in the Pledge of Allegiance.

Present In Person: Brandi Pearson, Jerry Steglich

Present Online or by Phone: Senator Ron Winterton

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Approve Minutes: No minutes were available for review today.

Issues Updates: Commissioner Tippets asked if we had defined the next step on the parceling for the airport. We were going to bring it up yesterday at the Community meeting, but that was canceled due to the power outage. We are waiting for the parceling layer from Jones and DeMille Engineering and then we can find out what we need to do.

Both EMTs passed their psycho motors test and they just have to take their national test to finish up.

Brandi spoke with Monique yesterday and Jodi will be back this week with a later start time as it takes Jodi a little longer to get things situated at home in the mornings.

Commissioner Tippets said he talked with Mark Cook and Mark and Bret Reynolds have asked if we could stop the work for now until we do some more research. Tyson Todd sent an email that's included in the packet.

Sheriff Bailey said that Keri Pallesen had asked if we wanted the repeaters insured as the State will be taking their names off due to the upgrade to 800 Mhz. The Sheriff thought we should insure them, but didn't know how much they should be insured for or what it will cost to maintain them. Commissioner Lytle gave some history on the radios. We are supposed to be saturated with coverage according to UCA, but it is line of sight and there are only 2 repeaters planned for our area. The Sheriff thinks it is necessary to keep up the ability to communicate. Might be able to reduce the EMS channel to one channel instead of having their own. The Sheriff will talk with Jesse and Travis Sylvester, who has been our maintenance guy for years. Keri just wants to get it settled, so the Sheriff will work with her.

The Sheriff reminded everyone about the Table Top Exercise this Thursday. Commissioners Tippets and Lytle will be unable to attend. There will be staff there, so we'll have coverage.

Citizen Comments: No citizen comments were given.

Cash Summary And Aging Report Review: The Cash Summary Reports and the Aging Report were provided by the Recorder/Treasurer's Office. Commissioner Tippets noted that Recorder/Treasurer Brianne Carter is still trying to get Pelorus to provide more detail.

Commissioner Asay motioned to acknowledge receipt of the Cash Summary as of May 6, 2022 and also the Aging Report for the same date. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Approve Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Lytle motioned to approve the Open Invoice Register for normal invoices dated May 5, 2022 in the amount of $52,778.84. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Lytle motioned to approve the Disbursement Listing for Zion's Checking dated May 1, 2022 to May 5, 2022 in the amount of $141,809.30. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion, so the motion carried:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Purchase Request Approvals: There were no known purchase requests, but the Sheriff checked with the Auditor's Office and one for the EMT class had already been approved.

Correspondence: Commissioner Lytle received info from Cody Stewart to sign up for the Advisory Council for the Colorado River Authority. It is to be passed along to anyone who might be interested. Commissioner Lytle also noted that there was information in the packet from the Forest Service regarding the new e-bike rules and an agreement between the State and Forest Service on Shared Stewardship Agreements.

The State had some information about an upcoming training on reporting required for RDAs. Brian and Brandi were encouraged to participate and Brianne said she and Keri Pallesen should also be involved. Brian said there were three different options to attend virtually.

Commissioner Tippets brought up the annual advertisement for the yearbook. It was decided to do the $140 page again this year.

Commissioner Asay said we had received several applications for our attorney position and Niel said that there were four people who had talked with him and one said they were definitely applying. Eric Johnson was not one of the people he had talked with. Commissioner Lytle had some applications that had been sent to him only.

Calendar Review: Commissioner Tippets said tomorrow are the Conservation District and Weed Board meetings. The Museum Board was rescheduled to tomorrow at 10 am. The Exercise will be in Vernal at 10 am on Thursday and the CED Board is also meeting here on Thursday at 4 pm. Commissioner Tippets and Brandi will not be available for the CED meeting. Commissioner Asay said he has a TriCounty Health Department meeting tomorrow and Food Pantry meeting at the same time, so Brandi will attend the Food Pantry meeting.

Policy and Legislation Items:

Discussion And Consideration Of Off-Premise Beer License Local Consent Form For Lucerne Valley Marina: Commissioner Lytle asked if there were any issues with this and the Sheriff did not have any issues with it. Brian explained that this is for the Lucerne Marina and is not for their event and they thought they had it, but it needs to be approved. It is for off-premise or for purchases that are consumed elsewhere and is for beer only.

Commissioner Lytle motioned to approve the Off-Premise Beer License Local Consent Form for the Lucerne Valley Marina. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion, so the motion carried:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Completed Business Licenses For: American Towers, LLC; Collett's Mountain Resorts, Inc; Rocky Ridge Outpost; Mandy's Auto Detailing; Birrell Bottling (DBA Pepsi of Vernal); The Forbes Family Farm, LLC; Chenega Security And Support Solutions: Commissioner Tippets read the list of applicants. Commissioner Lytle motioned to approve the licenses for American Towers, LLC; Collett's Mountain Resorts, Inc; Rocky Ridge Outpost; Mandy's Auto Detailing; Birrell Bottling (DBA Pepsi of Vernal); The Forbes Family Farm LLC; Chenega Security And Support Solutions. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Discussion And Consideration Of Contract Between Utah Administrative Office Of The Courts And Daggett County Sheriff For Bailiff Services For Eighth District & Juvenile Court: Attorney Niel Lund said this is the same as every year. Commissioner Lytle asked if we are having District Court and Niel said that they are scheduled every month. Judge Lamb has not come up yet, but Judge McClellan is coming this week. The form requires the Attorney and Sheriff to sign also.

Commissioner Lytle motioned to approve the contract between Utah Administrative Office of the Courts and the Daggett County Sheriff for Bailiff Services for Eighth District & Juvenile Courts for 70 hours at $23.71 for a total of $1,659.70. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion, so the motion carried:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Contract Between Utah Administrative Office Of The Courts And Daggett County For Eighth District Court Services: Commissioner Lytle asked if there were any issues with this contract. Clerk Raymond said it was about $500 less than last year as we did not use as many supplies as the previous year.

Commissioner Asay motioned to approve the contract between the Utah Administrative Office of the Courts and Daggett County for the 8th District Court services for Contract #212359 Amendment 1. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion, so the motion carried:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Bears Ears Exchange: Commissioner Tippets said last week we were asked to send a letter to the legislature. Clerk Raymond said he had put the letter onto letterhead, but he wasn't sure if it needed to be tweaked a little. There is a time constraint for next week before the special session. Commissioner Lytle said there was discussion at the UAC meetings and he felt like he would like to talk with Commissioner Adams as there may be issues of doing this before the lawsuit is settled. Commissioner Asay thought that if this allowed for more revenue outside the monument it would be good, but we need to talk with San Juan County to ensure they are taken care of. Commissioner Asay asked who wrote the letter and Brian said it came from SITLA.

Commissioner Lytle answered questions from Jerry Steglich regarding who was pushing this. It was a negotiated settlement and everyone wants to see San Juan County remain as whole as possible. SITLA is trying to get ahead of this, so that the land exchange doesn't affect the lawsuit. SITLA's Dave Ure was doing this, but he has retired now and Mrs. McConkie as the new Director is continuing the efforts. Commissioner Lytle motioned to table for now and see if we can get a hold of Commissioner Adams.

Discussion And Consideration Of Tracy Frost As A Member Of The Community Economic Development (CED) Board: Commissioner Lytle asked if everyone had met her? Commissioner Tippets had not, but Brandi said she is the new owner of the KOA. Brianne said there had been some members drop off and there is room for Tracy on the Board.

Commissioner Lytle motioned to approve the appointing of Tracy Frost to the Community Economic Development (CED) Board. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried. The Clerk's Office will send a letter to her and Brianne will call her.

Discussion And Consideration Of Road Project Agreement Between Daggett County And USDA, Forest Service, Ashley National Forest: Niel said this is a standard agreement. Commissioner Tippets did not think it was part of the FLAP agreement and it appears that it is and we have a matching component to the FLAP project. It is not anything additional above what we have already committed. Keri was asked if she had reviewed the contract and she said she had not reviewed this particular one, but had looked at past ones. Commissioner Asay pointed out that Keri was listed as a party to act in her respective area of the agreement. Commissioner Lytle wanted to

make sure that all the costs were built into the budget. Commissioner Tippets wasn't sure if there wasn't something new that we would be responsible for. Commissioner Asay brought out that there was one place where it mentions Duchesne County and should say Daggett County. The cost has increased and it was unclear if the County's share listed includes past amounts or all new amounts. Commissioner Tippets thought the contract allowed the Forest Service to pay up to $100,000. Keri explained that there is money in Fund 13 for the Forest Service Roads and there should be money in there to finish the payment when the full balance is due. This has been an ongoing project for years, so it's important to keep up on it.

Commissioner Lytle motioned to enter into the Road Project Agreement between Daggett County and the USDA, Forest Service, Ashley National Forest for Modification #4. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Discussion And Consideration Of Participation Agreement With Pat Hedrick For Land Sale: A ten minute recess was taken. Brian called Matt Lucas and Commissioner Lytle called Pat Hedrick and she was not ready yet, but was hoping to get changes done tomorrow and get the comments to the attorney. Pat was given until the end of the week to get the changes made, so we can move on it by next week. She will get it sent to Niel directly so he can review it for next meetings since he will not be able to attend next week. Commissioner Tippets said Item B and Item 5 on the agenda were tabled until next week.

The meeting was adjourned by Acclamation at 10:40 am.