Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, May 3, 2022 in** the Commission Chambers in the Daggett County Courthouse 95 N 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, Jack Lytle and Randy Asay were present in person. Attorney Niel Lund, Clerk Brian Raymond, Recorder/Treasurer Brianne Carter and Sheriff Erik Bailey attended in person. Auditor Keri Pallesen participated virtually and in person. The meeting was called to order at 9:00 am by Commissioner Tippets. The Invocation was given by Don Allphin and Commissioner Tippets led those in attendance in the Pledge of Allegiance.

Present In Person: Brandi Pearson, Don Allphin, Bret Reynolds of CIVCO Engineering, Tyson Todd of SITLA, Jeanette Hileman, Vicky Nelson, Ryan Kelly

Present Online or by Phone: Senator Ron Winterton, Matt Lucas

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Approve Minutes: There were minutes available for the April 26, 2022 Commission Meeting. Commissioner Asay motioned to approve the minutes for the Tuesday, April 26, 2022 Commission Meeting. Commissioner Lytle seconded the motion and abstained from voting as he was excused from most of the meeting. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:			X	
Commissioner Asay	X			

The motion carried.

Issues Updates: Commissioner Tippets asked Commissioner Lytle about the Town's requirements for Subdivision and Commissioner Lytle said he had spoken with Dennis Judd, and he said the Town of Dutch John would need to approve it if there were new lots being created, but if it was just a lot line adjustment it could be presented as informational. Commissioner Lytle had also talked with Amy McDonald and had gotten a mixed message, which is why he called Dennis Judd. It wasn't clear if the reparceling and lot line adjustment had been completed. Senator Winterton said he hasn't been in the office much lately, so Commissioner Tippets will follow up with Bart Jensen about this.

The two EMTs in class are close to being done and Jeannete Hileman will come on full-time on the 16th of May.

Bret Reynolds said he had been talking with the state and they have about $225,000 available in their next Fiscal year starting in July, which means we would need to come up with an additional $22,500. If the project goes out for bid it is possible we might not get any bidders as there are high prices and everyone is booked for the summer already. The State was talking about delaying this to go out to bid this fall and do construction next spring and hopefully it will be more favorable at that time. The three tie down's should not be removed, but also should not be restriped. Commissioner

Lytle asked if this needs to be in this year's budget. Bret didn't think the money would be needed this year, so it could be put into next year's budget. Bret said that two of the contractors he was hoping to bid on this project will not be available for this summer, because they are already swamped. It is hard to predict what will happen with prices and workforce availability. Doing it in the fall allows somebody to get it into the cue for the following Spring. It was thought this was administrative to hold off until the fall for putting it out to bid. It was thought the parceling could be completed and then the whole plan could be presented at the same time as the parcel is presented to Dutch John.

Commissioner Asay said that Jodi is back and they are still trying to schedule everything for one day a week. Dr. Breitenbach is doing well and improving quickly. Commissioner Lytle said there is fallen rock on Sheep Creek Loop that needs to be taken care of. Taylor Flat is doing some pretty severe cleaning up and was wondering if there were some plans or they were just doing maintenance. Commissioner Tippets wasn't sure and Bret Reynolds asked if there were any plans for getting the fence in the right place and all the roads in the right place? There are some issues and Commissioner Lytle asked about the legalities. There is a time constraint and some parcels have totally disappeared into the roads. We should get everyone in the same room and discuss it. Commissioner Tippets asked who should be involved and Bret said there should be the Road Department, the property owner and Commissioner Lytle said that Fish and Game and their lands person, plus a couple of others. Bret said that the fence does not follow the section line, but maybe it's been that way too long to change. If everyone is in agreement then it could be taken care of. There are laws dealing with these types of issues. Bret was willing to reach out to the other property owners but only if there was a way to avoid major issues. Commissioner Tippets thought it would be helpful to know if there was consensus among the property owners affected, so Bret will reach out and get back to the Commission on this.

Citizen Comments: The previous conversation was also part of this.

Cash Summary And Aging Report Review: The Cash Summary Reports and the Aging Report were provided by the Recorder/Treasurer's Office. Clerk Brian Raymond said he hadn't gotten the agenda updated, but it has been updated for next week. Commissioner Lytle asked if it could be more specific and Commissioner Tippets said Brianne is working on that. Brian said it is lumping all balances from the same vendor together. There were questions about the last payment date and if that is the date the report was pulled from Pelorus?

Commissioner Asay motioned to acknowledge receipt of the Cash Summary and the Aging Report as of May 2, 2022. Commissioner Lytle seconded the motion. Commissioner Tippets voted Aye, Commissioner Lytle voted Aye and Commissioner Asay voted Aye so the motion carried.

Approve Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Lytle asked about the $1,000 for non-departmental contribution. Commissioner Tippets said it is a contribution that has been happening for at least the last three years. Commissioner Lytle motioned to approve the Open Invoice Register for normal invoices dated May 2, 2022 in the amount of $76,594.56. Commissioner Lytle asked if the rodeo payment went through and Brandi noted it was on the disbursement listing. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Lytle motioned to approve the Disbursement Listing for Zion's Checking dated April 24, 2022 to May 01, 2022 in the amount of $23,569.77. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Purchase Request Approvals: The Sheriff had a purchase request for the EMT Training Bill for $5,529.90. It had fallen through the cracks for the last EMT Class for tuition and books. The Sheriff said that some of the grants Jeanette Hileman had gotten could pay for this. Commissioner Asay asked if we had received any money from somebody that had promised to pay for Dutch John people. He hasn't made any payments, but we could send him an invoice after making the payment. Commissioner Asay motioned to approve the Purchase Request for $5,529.90. Commissioner Asay seconded the motion. Two of these are working for us currently and Casy Olsen has even gotten his advanced certificate. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Correspondence: Commissioner Lytle asked about the Attorney vacancy and there was information in the packets from Niel and the Justice Court Judge. There was discussion to use the format used by San Juan County and make the deadline of May 20th, 2022. Commissioner Tippets asked if it had been posted and Brian said it had not, but he will make the changes and get it posted. Judge Allphin had some comments that were briefly reviewed. There is interest out there, so Commissioner Tippets encouraged Brian to get the San Juan version with Daggett County information posted for a new deadline of May 20th.

Commissioner Lytle asked Keri if she could hear and brought up the email from Brenda Brown and it wasn't clear who should be handling the WebGrants3 registration. Brian said that he has a webgrants account, but not the new one. He thought that Trevor might be a good person to get on there. It was thought the Treasurer and Auditor should be the ones to do this and not the individual departments.

There was also a letter from the Town of Dutch John to get some information regarding the water and sewer system usage and rates. Commissioner Lytle said he would turn the letter over to the Treasurer's Office for follow-up.

Commissioner Lytle was asked to give some follow-up on the CIB meeting last week and he stated that we received what we had asked for and it was $5.2 million and it was an 85% grant and 15% loan. The next step is to go to Water Quality and get additional funding to reduce the loan amount.

Commissioner Asay brought up an item about the need to do roll call votes and Clerk Raymond said that they do not have to be roll call, but we do have to capture each Commissioners vote. Commissioner Lytle said that SCIC they do all votes by roll call now.

Commissioner Lytle said he had received correspondence on proposed land transactions in Dutch John and the need to keep the items in Closed session until they are finalized. Commissioner Lytle had noted that he had a lot of questions asked of him and was very careful in answering them.

Calendar Review: Commissioner Lytle said his calendar was pretty clean, but there is a Dutch John meeting on Wednesday and there is no CIB meeting on the 5th. Commissioner Tippets said Monday, May 9th is the next Community Leadership Mtg and it wasn't clear where it was supposed to be, so Brandi will check on that and let everyone know, including Bret. It was thought it might be here at the Courthouse. Commissioner Tippets said that he has a variety of meetings next week: LEPC on Thursday; Museum Board on Monday and Commission meeting on Tuesday; Conservation District and Weed Board on Wednesday and the CED meeting on Thursday afternoon. Commissioner Lytle said the Transportation District is tomorrow. Commissioner Lytle, on behalf of all the Commissioners, wished a Happy Mother's Day to all the Mothers this coming Sunday.

Policy and Legislation Items:

Discussion And Consideration Of Bears Ears Exchange: Commissioner Tippets adjusted the agenda and turned the time over to Tyson Todd who had a map for the Commission to review. The map is what the School Institutional Trust Lands Administration (SITLA) has proposed, but if there are other targets that the County wants, we can get them considered. Sears Canyon is one brought up by Commissioner Lytle. San Juan County is feeling picked on and so it was talked about last Tuesday at the UAC at the Public Lands meeting to keep as much SITLA land within their county as possible instead of trading it out all over the state. Commissioner Lytle said he would like to get the Sears Canyon area on the list. Michelle McConkie is the new SITLA Director and was part of the UAC discussion. Commissioner Tippets and Asay were in favor of helping San Juan County, but still want to see the road taken care of. Exchanges generally take 10 years, but the Biden administration is trying to fast track this. The Monument requires the Federal government to allow SITLA to trade out trustlands for approximately 160,000 acres. There was discussion regarding the value of the land for SITLA for the benefit of school children and there are other intrinsic values to having SITLA land in the various communities throughout the State. SITLA can be the middleman to lead to privatization of formerly public lands. The parcel in Daggett County has 1,640 acres and is near Cottonwood Springs and Frankie Meyers place. SITLA has a long term approach and blocking pieces together leads to more value over the long term. SITLA tries to stay within local planning ordinances. Sears Canyon would be nice to have in County control instead of BLM control. Daggett Schools received $222,000 from SITLA last year and a community council decides how that is spent, not the school district. The Commission can write a letter of support and Tyson provided a draft that the Commission could send in support of the proposed exchange. Tyson will let the Commission know if anything changes due to the negotiations going on between San Juan County and SITLA. May 17th is the next Interim Legislative Session and it would be appreciated before then. Commissioner Lytle motioned to Table this item until next week. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried and the item was tabled until next week.

Discussion And Consideration Of A Recommendation From The Planning And Zoning Commission To Rezone Kingfisher Subdivision From R-R-1 To R-R-10: Commissioner Tippets

moved this forward and Don Allphin was given the opportunity to explain the request. Vicky Nelson of Planning and Zoning joined the meeting. Don explained that there were multiple zones and they all were combined into R-R-1 and as they started to move forward, there was a desire to keep the lots large and not allow people to further subdivide their lots in the future. A Public Hearing was held and the recommendation from the Planning Commission is to proceed with the rezone. The turn around for fire equipment would be going down Captains Cove's Road and fire hydrants are already in place and everything looks good.

Commissioner Lytle motioned to support the Planning and Zoning Commission's recommendation to approve the Rezoning of Kingfisher Estates Subdivision From R-R-1 To R-R-10. Commissioner Asay seconded the motion. The intention was for it to be R-R-10 and Vicky thought it would be better to be in the R-R-10 zone. The motion carried due to the following votes:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Commissioner Lytle motioned to recess at 10:56 am to allow for a short break before going into the Public Hearing at 11:00 am. . Commissioner Asay seconded the motion and the meeting was recessed.

11:00 AM - Recess For Public Hearings For Budget Opening And Amendment: Commissioner Tippets called the meeting to order at 11:06 am. Commissioner Asay motioned to go into the Public Hearing for the Budget Opening and Commissioner Tippets seconded the motion. Commissioners Tippets, Commissioner Lytle and Commissioner Asay were in favor, so the motion carried.

Keri Pallesen handed out an updated version of the proposed changes based on information from Jeanette Hileman, but noted that it does not show a decrease of $3,210 from the Elections Budget to add to the approved $7,500 so all the wages will come out of the clerk's budget. The Ambulance expenditures will be increased $104,900 due to a grant from the State of Utah through UAC. Jeanette was welcomed and she explained she is still working to figure out all the County processes. The money came in last year and $43,000 was spent, but the rest is coming from the Fund balance. There is also a new grant for Corner Monumentation for $20,000 in Fund 77. Commissioner Lytle asked if there was anything else and Jeanette is working on additional ambulance grants and there will be some weed grant updates eventually.

Commissioner Asay motioned to go back into regular session at 11:15 am. Commissioner Lytle seconded the motion. The motion carried due to the following vote:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Resolution 22-04: A Resolution To Amend The Calendar Year 2022 Daggett County Budget: Commissioner Asay asked if we should consider the monumentation contract before considering the budget amendment and it was decided to consider the resolution first and then consider the monumentation contract.

Commissioner Asay motioned to approve Resolution 22-04: A Resolution To Amend The Calendar Year 2022 Daggett County Budget with the change to decrease the Election budget as part

of the increase for the new Clerk position as mentioned by the Auditor. Commissioner Lytle seconded the motion. The Commissioners voted as follows, so the motion carried:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Contract Between Daggett County And State Of Utah, Division Of Technology Services, Utah Geospatial Resource Center (UGRC) For Monument Replacement, Preservation And Restoration: Commissioner Lytle asked Brianne if she knew what the plan on the monumentation is and she said that Dutch John is the main goal for Jones and DeMille and also a couple of monuments here in Manila along the State Line. Brianne explained that the interior Dutch John monuments are okay, but the outer ones need some work and so that is why they are focusing on them. Jones and DeMille made the recommendations and Brianne concurs with their recommendation. They pound the rebar in and take pictures of it and have it recorded before submitting it for AGRC's website, so other surveyor's can have access to the information. The actual monuments are part of the application, but are not in the contract. They originally gave us $13,500 and they increased our grant amount to $20,000. We have to match $2,500 and that is already in the budget. Commissioner Lytle asked if we need to put this out as an RFP and Brianne said Jones and DeMille is our surveyor and it will be at the contracted rates.

Commissioner Lytle motioned to approve the contract Between Daggett County And State Of Utah, Division Of Technology Services, Utah Geospatial Resource Center (UGRC) For Monument Replacement, Preservation And Restoration for a $20,000 reimbursable grant with the County matching $2,500. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried. Brianne said she would send out the email and they will keep a record of the items and then record them when it is all done.

Discussion And Consideration Of Completed Business Licenses For Mark Cole Fly Fishing, US Food Inc, Dean "Jim" Cohen, DJ's Glass Plus, Lucerne Valley Marina, South Valley Airbnb: Commissioner Tippets read the list of applicants. Commissioner Lytle motioned to approve the licenses for Mark Cole Fly Fishing, US Food Inc., Dean "Jim" Cohen, DJ's Glass Plus, Lucerne Valley Marina, South Valley Airbnb. Commissioner Asay seconded the motion. The Motion carried as the Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration To Approve Community Economic Development (CED) Funding For Trash Dumpsters: Commissioner Tippets turned the time over to Brandi Pearson. She explained that it was discussed in the last CED meeting and they thought it was successful and everyone thought that they could keep it at the same locations. The exact amount is not known, but it is approximately $5,000, but rates have increased since last year. It was questioned if we needed a Purchase Order and Keri did not think so as it would be paid in monthly increments.

Commissioner Lytle motioned to approve the funding not to exceed $6,000.00 for the trash dumpsters. Commissioner Asay wasn't sure if we wanted to go that high. Brandi thought it could be tabled until we receive an actual quote from them so the exact amount is known. Commissioner Lytle rescinded his previous motion and motioned to table this until next week. Commissioner Asay seconded the motion. The item was tabled due to the following vote:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

Discussion And Consideration Of Adding Juneteenth A State & Federal Holiday To Daggett County Policy Section 11: Commissioner Asay asked what the Juneteenth Holiday is for and it was stated for the record that is for the emancipation of the slaves. Commissioner Lytle asked where this came from and Keri thought the information was provided by Emery County. Commissioner Lytle asked if there were any State Holidays that we were not honoring and Keri did not think so.

Commissioner Lytle motioned to approve adding Juneteenth as a State & Federal Holiday to Daggett County Policy Section 11 to be consistent with our policy to recognize State Holidays. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Recess For Public Hearings For Budget Opening And Amendment: The recess was originally scheduled to allow for two public hearings, but one was canceled and an MBA meeting was put in place of the second hearing scheduled for 11:30 am.

Commissioner Lytle motioned to recess for the Municipal Building Authority meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Chairman Matt Tippets adjourned the MBA meeting at 11:57 am and the Open Session resumed after the MBA Meeting

Discussion And Consideration Of Don Allphin's Resignation From The Flaming Gorge Fire And EMS District: Commissioner Tippets said the Commission had received a letter from Don Allphin regarding his resignation. Bret said that their understanding is that a new Board member needs to be appointed to the Board by the appointing body (the Commission) Niel was asked for his opinion and he thought it could go either way. The Board's attorney is Eric Johnson and Niel will get with him to discuss this further. There is also the issue that nobody signed up for the elected spots this election, so that also needs to be discussed among the attorney's.

The Commission noted they had received the resignation and thanked Don for his service on the board. Bret and Woody were also thanked for their efforts. Bret said the board will carry on and

they will look at who will be the new Chair. The next meeting will be next week and will be held at the Flaming Gorge Resort.

Discussion And Consideration Of Interlocal Agreement Between Daggett County And The Flaming Gorge Fire And EMS District: Commissioner Lytle said the funding needs to be clarified as State PILT, which should not be confused with Federal PILT. Commissioner Lytle asked about funding and Bret said they had passed the maximum tax that would be implemented in November. It is approximately $200,000 and Bret did not think it would be sufficient to take over everything according to past County budgets. The goal is to be self-sufficient and although they have accomplished a lot, there is still a lot to do.

Bret said the District had approved the agreement and was hoping the County would approve it today. Bret said he would like to get a key and Commissioner Lytle said he did not have a key. The Road District picks up a key in advance. They would like to be able to access the screens through a guest mode and storage space was a question and that had not really been discussed. Commissioner Lytle asked if they could store stuff with any of the other entities. The checkbook is being stored in the Clerk's vault at the moment. The closet was considered and it wasn't clear if it could be locked or not. The Chamber has stuff in there but there might be room.

There has only been one person interested in joining the board, but that person lives in the Town's boundaries, so Bret said the District is going to form an advisory committee since the municipalities can't be part of the board yet.

Commissioner Lytle asked about the joint property statement and what was the intent or if it was just boilerplate. There might be interest in having joint ownership at some point in the future. Attorney Eric Johnson put that in so Niel will ask him about that.

Commissioner Asay thought the closet where the Chamber is storing stuff could be used. If the cabinet is locked it could be okay, but he will talk to Jesse Platt and see what options there are for that. The District could pay for the lock, but the code locks are about $800 each.

It sounded like there were enough issues that we should have the attorneys look at it some more and wait a week to approve it. Generally, Commissioner Tippets is in support, as is Commissioner Asay. The District wants to have a place to meet and so there was more discussion on locking the room/closet and the security aspects. Commissioner Lytle was willing to go forward with the agreement, but asked Keri her thoughts and Keri asked if we really needed an interlocal agreement. Bret said they are a taxing entity, and Keri said so are the Water and Mosquito districts. Niel did not like the last statement that it was contingent upon the County allocating funds. Commissioner Asay said one of the purposes of the District is to try and provide more equipment, but it won't happen overnight. There needs to be more discussion to incorporate EMS and Emergency Management if that needs to happen into the District. Commissioner Lytle thought the County could partner in different ways besides PILT or Mineral Lease. The permanent key is another thing that may not fit with our security.

Niel read through the vacancy code and thought that since they appointed Don the Commission could appoint Don's replacement, but would not be able to fill the future vacancies for Don and Woody at the end of their terms. They need someone to write in 65 days prior to the November election. Commissioner Lytle was willing to make a motion to move forward, but it was decided to table the discussion for today.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property: Commissioner Lytle motioned to go into Closed Session for the purpose of possible purchase, exchange or lease of real property at 1:00 pm. Commissioner Asay seconded the motion. A roll call vote was taken with the following results:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Commission Asay motioned to come out of Closed session into Open Session at 2:m. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay	X			

The motion carried.

Ryan Kelly reported to the Commission on the Chamber's efforts to market the area and they have been working on a climbing area and some of the archeological work and now doing NEPA. The Outdoor Office is on board. There have been podcasts promoting other areas . State Parks is coming over Memorial Day and doing some education, which is new. We have been trying to do more partnerships. The Little Hole Trail is almost done and the check should be going out this week for reimbursement. They are working on the Dowd Mountain trail and MOU with Uintah County for the use of their trail maker long term. Lake Powell is marketing for us, so we are not marketing the boating this summer. Locals are saying things that could hurt us. There is a final notice on the water situation that came out today. They are preparing for the rodeos and it will be a busy year. The water situation is the biggest concern. There may be a chamber meeting towards the end of the month. Next year's State grants are 20% instead of 50% like the past so we need to look at using more TRT for infrastructure development.

Discussion And Consideration Of Participation Agreement With Pat Hedrick For Land Sale: Commissioner Tippets said this isn't ready for discussion yet.

Discussion And Consideration Of Public Easement For Three-Phase Power Line In Dutch John: Commissioner Tippets said this was for parcel # 02-0017-0119 for a rerouting of a power line. It's referenced in Exhibit A prepared by Uintah Engineering and Land Surveying. Commissioner Asay motioned to approve the public easement for the three-phase power line in Dutch John on said parcel. Commissioner Tippets seconded the motion. It's a parcel owned by the RDA. The RDA Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Matt Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay	X			

The motion carried.

The meeting was adjourned at 2:28 pm.