

Retention Schedule #30463: Anonymized Express Lanes data

For submission to the Records Management Committee, 27 February 2023

Agency: UDOT Traffic Management

UDOT records officer / representative:

Archives RIM specialist: Renée Wilson

Proposed Schedule (link):

https://axaemarchives.utah.gov/cgi-bin/appxretcget.cgi?WEBINPUT_RUNWHAT=HTML_1SERIES&WEBINPUT_BIBLGRPC_RID=30463&A=B

Explanation of Records

UDOT is creating a trio of retention schedules for the records associated with the use and management of Express Lanes. The other two schedules follow general retention schedules:

- [30462 - Express Lanes back office data](#)
- [30461 - Express Lanes roadside data](#)

Explanation of Retention

The anonymized data can be retained longer-term for statistical analysis and to identify broad trends. The exact length of time this data will be useful is unknown at present, and no general retention schedule exists for this type of record.

The retention of "administrative need" was modeled after the Department of Workforce Service's [SSRS-83978](#): Unemployment Insurance (UI) contribution employer records, which have a similar long-term statistical and analytical utility, and which was approved by the Records Management Committee in August 2020.