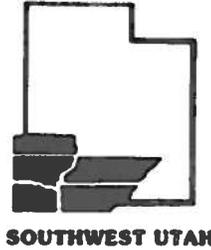


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER JIM EARDLEY, CHAIR

DATE; MARCH 5, 2014

SUBJECT: STEERING COMMITTEE, WEDNESDAY, MARCH 12, 2014

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON **WEDNESDAY, MARCH 12, 2014, BEGINNING AT 1:00 P.M.** THE MEETING WILL BE HELD AT THE BEAVER CITY OFFICE, CONFERENCE ROOM, LOCATED AT 30 WEST 300 NORTH, BEAVER, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O BRYAN D. THIRIOT. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU AT 1:00 P.M. IN BEAVER ON WEDNESDAY, MARCH 12, 2014.

BDT:DL
ATTACHMENTS

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** A G E N D A ****

**STEERING COMMITTEE MEETING
MARCH 12, 2014
BEAVER CITY OFFICE
30 WEST 300 NORTH, CONFERENCE ROOM
BEAVER, UT - 1:00 P.M.**

PLEDGE OF ALLEGIANCE

- I. MINUTES FEBRUARY 12, 2014 - REVIEW AND APPROVE**
- II. FY 2014 MID-YEAR BUDGET REVISIONS**
- III. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**
 - A. 2ND PUBLIC HEARING**
 - B. CONSOLIDATED PLAN PUBLIC HEARING**
- IV. HOMELESS POINT-IN-TIME COUNT**
- V. REVOLVING LOAN FUND BOARD APPOINTMENTS**
- VI. COMMUNITY IMPACT BOARD APPOINTMENT**
- VII. BIKE RACE "TOUR OF UTAH"**
- VII. STATE AGENCY UPDATES**
 - A. GOVERNOR'S OFFICE**
 - B. DEPARTMENT OF TRANSPORTATION**
 - C. DEPARTMENT OF WORKFORCE SERVICES**
- VIII. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY - UPDATES**
- IX. CONGRESSIONAL STAFF UPDATES**
- X. LOCAL AFFAIRS**

A. CORRESPONDENCE	C. COMMUNITY IMPACT BOARD APPLICATIONS
B. OUT-OF-STATE TRAVEL	D. OTHER BUSINESS
- X. AREAWIDE CLEARINGHOUSE REVIEWS**

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations, including auxiliary communicative aids and services, during this meeting should notify Bryan Thiriot, Executive Director, Five County Association of Governments: 1070 West 1600 South, Building B, St. George, Utah; Work # 1.435. 673.3548, extension 121; Fax # 1.435.673.3540; or e-mail bthiriot@fivecounty.utah.gov at least three working days prior to the meeting.

Notice of Electronic or Telephone Participation: While board members are encouraged to attend in person, any Board member that is unable to attend in person may participate via a telephone conference call. To participate via telephone, Board members may dial in toll free: 1.800.444.2801. When prompted please enter session ID code: 3858200.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

MINUTES

STEERING COMMITTEE MEETING

February 12, 2014

St. George, Utah

MEMBERS IN ATTENDANCE

Commissioner Jim Eardley, Chair
Commissioner Mike Dalton, Vice-Chair
Mayor Nolan Davis
Carolyn White
Commissioner Clare Ramsay
Mayor Jerry Taylor
Ken Platt
Commissioner Dale Brinkerhoff
Mayor Dutch Deutschlander for
Mayor Connie Robinson
Becki Bronson
Commissioner Jim Matson
Mayor Tracy Dutson
Cal Durfey
Mike Olson for Frank Lojko

OTHERS IN ATTENDANCE

William Swadley
Bette Arial
Gary Webster
Jake Hardman
Rick Torgerson
Stephen Lisonbee
Jim Milestone
Warren Barlow
Bryan Thiriot
Gary Zabriskie
Scott Leavitt
Diane Lamoreaux

MEMBERS NOT IN ATTENDANCE

Mayor Robert Houston, Excused
Wendy Allan, Excused
Wes Curtis

REPRESENTING

Washington Co. Commissioner Representative
Beaver County Commissioner Representative
Beaver County Mayor Representative
Beaver County Schools Representative
Garfield County Commissioner Representative
Garfield County Mayor Representative
Garfield County Schools Representative
Iron County Commissioner Representative
Iron County Mayor Representative

Iron County Schools Representative
Kane County Commissioner Representative
Washington County Mayor Representative
Washington County Schools Representative
Dixie State University

Senator Hatch's Office
Senator Lee's Office
Congressman Stewart's Office
Governor's Office of Economic Development
Utah Department of Transportation
Department of Workforce Services
Zion National Park - Acting Superintendent
Hildale City
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments

Kane County Mayor Representative
Kane County Schools Representative
Southern Utah University

Commissioner Jim Matson led the group in the pledge of allegiance.

Commissioner Jim Matson, Chair, welcomed everyone in attendance. Those asking to be excused include Mayor Robert Houston, Kane County Mayor Representative, and Ms. Wendy Allan, Kane County Schools Representative. Mayor Dutch Deutschlander was representing Mayor Connie Robinson, Iron County Mayor Representative.

I. MINUTES JANUARY 8, 2014 - REVIEW AND APPROVE

Chairman Matson indicated that a quorum was present for conduct of business and presented minutes of the January 8, 2014 meeting for discussion and consideration of approval.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY MS. CAROLYN WHITE, TO APPROVE MINUTES OF THE JANUARY 8, 2014 MEETING AS PRESENTED. MOTION CARRIED.

II. STEERING COMMITTEE MEMBERSHIP

A. MAYOR REPRESENTATIVES - INTRODUCTION

Mr. Bryan Thiriot introduced mayor representatives for the upcoming year as follows: **1) Beaver County--** Mayor Nolan Davis; **2) Garfield County--** Mayor Jerry Taylor; **3) Iron County--** Mayor Connie Robinson; **4) Kane County--** Mayor Robert Houston; and **5) Washington County--** Mayor Tracy Dutson.

B. SCHOOL BOARD REPRESENTATIVES - INTRODUCTION

Mr. Bryan Thiriot provided introduction of school board representatives for the upcoming year as follows: **1) Beaver County--** Ms. Carolyn White; **2) Garfield County--** Mr. Ken Platt; **3) Iron County--** Ms. Becki Bronson; **4) Kane County--** Ms. Wendy Allan; and **5) Washington County--** Mr. Cal Durfey.

C. CHAIR AND VICE-CHAIR - WASHINGTON COUNTY

Commissioner Jim Matson outlined the rotation of the chairman to Washington County.

MOTION WAS MADE BY COMMISSIONER JIM MATSON TO APPOINT COMMISSIONER JIM EARDLEY TO SERVE AS CHAIRMAN AND COMMISSIONER MIKE DALTON TO SERVE AS VICE-CHAIR FOR THE UPCOMING YEAR. MOTION WAS SECONDED BY COMMISSIONER DALE BRINKERHOFF. MOTION CARRIED.

III. BYLAWS AND ARTICLES OF ASSOCIATION

Commissioner Jim Eardley, Chair, explained that this agenda item needs to be tabled to a later date. Mr. Bryan Thiriot indicated items required by the Economic Development Administration planning grant and the need to coordinate with EDA prior to changes in the Bylaws have precipitated this action.

MOTION WAS MADE BY MAYOR DUTCH DEUTSCHLANDER, SECONDED BY MAYOR NOLAN DAVIS, TO TABLE AGENDA ITEM #III, BYLAWS AND ARTICLES OF ASSOCIATION. MOTION CARRIED.

Commissioner Jim Matson clarified that the Bylaws could be changed through board action, but the Articles of Association will remain unchanged.

IV. ECONOMIC DEVELOPMENT CAPACITY BUILDING GRANT REVIEW

Mr. Bryan Thiriot referenced information contained in the packet on pages 23-36 including the scope of work for the period April 1, 2014 through March 31, 2015 for the Economic Development Administration (EDA) planning grant. Funding from EDA requires \$26,143 in non-federal cash match that is taken from the county contributions provided to the Association of Governments. Correspondence on page 23 explains the annual county contribution and certifies that match funds are available, unencumbered and fully committed to support the continued efforts provided through this planning grant. The Steering Committee is required to review and approve the application, work program and budget on an annual basis. Since the packet was provided to Board members, staff at EDA has requested that the work plan be provided as bullet items. A handout was provided outlining the revised Scope of Work to include the following activities: 1) Comprehensive Economic Development Strategy; 2) Local Economic Development Assistance; 3) Economic Development Professionals (EDPs); 4) Strengthen Ties to the Paiute Tribe of Utah; and 5) Foster the Emerging Role of Local Officials as Cooperating Agencies in Public Lands Management. Commissioner Jim Matson mentioned that the 5th item needs to include coordinating as well as cooperating agencies in public lands management. Mr. Thiriot reviewed several activities that the Six County Association have included in their EDA scope of work as follows: 1) Work with public lands agency in the retention of multiple uses on public lands; 2) Sponsor and conduct an annual Leadership Summit, including an ATV ride to look at management issues on forest service lands every summer. The ATV ride is rotated to a different county each year to point out pertinent issues. Senators and Congressmen are invited to participate in the summit and ATV ride; 3) Conduct a legislative conference and briefing on an annual basis; 4) Conduct a bi-monthly Natural Resources Committee meeting; 5) Visit each county commission and city council to develop economic development needs. It would also be a good idea to meet with school districts to discuss economic development and tying education for jobs to the economy; and 6) Provide input regarding support or non-support for action on the Fishlake and Manti-La Sal National Forests. Offer technical assistance to foster business on public lands. Mr. Thiriot asked if the Board would like to add these bullet items to the Five County AOG scope of work for the EDA application.

MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY MAYOR TRACY DUTSON, TO AMEND THE BULLET POINTS TO INCLUDE THE WORD COORDINATING AS WELL AS COOPERATING AGENCIES IN PUBLIC LANDS MANAGEMENT AND TO INCORPORATE ADDITIONAL BULLET ITEMS AS OUTLINED FROM THE SIX COUNTY AOG WORK PROGRAM INTO THE PLANNING GRANT APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION. MOTION CARRIED.

V. 2014 UTAH LEGISLATURE SESSION REVIEW

Mr. Bryan Thiriot reported that this agenda item was included as a result of his attendance at the legislative session earlier in the month. He solicited input from Board members to determine if there are items that need to be followed and/or addressed during the session. One item of particular interest is a piece of legislation sponsored by Senator Stewart Reid that will apply to all counties. This bill will include a rural economic map and partnership. The legislation has yet to be written but will utilize different rural economic anchors that are tied to the economy. Jake Hardman explained that the bill does not have a number and he

had not been able to obtain a copy of the language to date. His office is watching and following this bill and will forward any information in this regard. He provided an explanation of the process that will be used to identify four major industries for each county that can be strengthened as anchor businesses that drive their economies. The theory is to strengthen these businesses and it will in turn strengthen other businesses in the county.

Commissioner Jim Matson commented on legislation of interest to counties regarding their role in terms of catastrophic fires and additional funding. The 2012 fire year was catastrophic and had a big impact on counties. Legislation has been sponsored by Senator Vickers. Another piece of legislation, HB 382, deals with natural resource forest products and livestock production. The bill has been amended to include specific areas in each county zoned for this type of multiple use as priority areas for agriculture and livestock. This relates to the uses on public lands. He asked that staff at Five County become familiar with these two bills and track what is transpiring in this regard. It was noted that it is a big challenge to get private land owners involved in terms of the educational process. There needs to be more education provided in terms of forest fires and the impacts to private property.

Ms. Carolyn White reported that there are a lot of bills dealing with funding for education. However, until the last days of the session it is hard to determine where any of the bills will be going. A bill sponsored by Representative Don Ipson removed a lot of concern regarding what was perceived to be a loss of influence provided by school boards in terms of advanced technology centers. Ms. Becki Bronson asked about the status of HB 96 regarding preschools. Ms. White indicated that this legislation seems to be picking up traction, but it now appears that the legislation may not be in the best interest of school districts.

Commissioner Jim Matson mentioned a resolution that is pending which involves funding for schools. In addition, Secure Rural Schools federal funding is very important to counties. This fund replaces an older mechanism referred to as the 25% fund. It was noted that PILT funding was attached to the Farm bill and funding was approved for a one year period. The same battle will be necessary to continue funding for additional years.

VI. STATE AGENCY UPDATES

A. GOVERNOR'S OFFICE

Mr. Jake Hardman reported that legislation making some minor changes to the Governors Office of Management and Budget will eliminate the Rural Development Council. GOED staff are watching bills that have been introduced that could have impacts on economic development. GOED staff are working with Utah rural counties on their #1 priorities. Garfield County is working on a Request for Proposals for a feasibility study, part of which will be an industrial park in Panguitch. Another part of the RFP would be for a countywide economic development study. It may be possible that assistance from Five County AOG staff will be required to facilitate an application to EDA. There is no new information on the Southwest ATC funding status in Iron County. The number one priority for Washington County was legislation dealing with workforce development dealing with interaction of applied technology colleges, universities, and high schools. No legislation is available at this point. Staff has been working with a few individual companies in Kane County.

to obtain Fast Track grant funding. Staff has also attended a couple of business conferences as well. Beaver County has established a new Economic Development Council and is now working on a strategic plan. GOED staff hopes to be a resource to mayors in the Five County region as well.

B. UTAH DEPARTMENT OF TRANSPORTATION (UDOT)

Mr. Rick Torgerson, UDOT, reported that the Legislature is discussing a number of proposals that would address funding for transportation. The local option sales tax that would place a 3% tax on fuel has gathered a lot of attention. Other proposals would place a smaller tax on fuel and add additional sales tax. Another topic of legislative discussion would revise seat belt laws. UDOT reported 219 fatalities last year on state and local roads and more than one-half were not wearing seat belts. Odds of living through a crash are increased for those that are buckled up. Zero fatalities is a goal for the state of Utah. He reported that the Transportation Expo was held yesterday and approximately 600 people were in attendance. The annual Expo provides an opportunity for the public to interface with local entities to review road projects currently under construction, as well as planning and design for projects that will be moving forward in the future. Local projects include the following: **1) Red Hills Parkway Interchange--** Construction will begin within the next month; **2) Leeds--** UDOT has started construction on climbing lanes south of Leeds and work on the acceleration and deceleration lanes at the South Leeds exit; **3) Cedar City South Interchange--** Construction on the Diverging Diamond Interchange (DDI) will begin within the next month; **4) Beaver County--** Work will commence this summer to replace the concrete pavement north of Beaver with asphalt; **5) Kane County--** UDOT is working on the road north of Kanab and has worked with Kane County to schedule road closures for three hours a day in order to remove some of the hills as well as widen the roadway. He expressed appreciation to Kane County for their assistance in minimizing impacts to the public.

Commissioner Jim Eardley reported that the Washington County Commission has been meeting with the city councils throughout the county to discuss the local option sales tax. There has been a lot of good support for the local option tax. Counties are hoping that this legislation makes it through the legislature.

Mr. Torgerson reported that the Virgin River Gorge project is massive in nearby Arizona. UDOT has been in constant communication in order to provide information to the traveling public. This is an extensive project that will be approximately two years in duration to address the bridges that have been funded. Beyond the current work, there will be a lot of additional work required on this stretch of freeway in the future. The lanes are very restricted and travelers need to add extra time to pass through the gorge. Commissioner Eardley mentioned that Washington County has obtained a lot of the old oil that was taken up last year in the gorge and asked why UDOT does not offer this to counties. Mr. Torgerson explained that UDOT is required to get as much value from recycled asphalt as possible. It is a requirement of the Federal Highway Administration to make the material available to the contractor. Because there was so much asphalt taken up in the gorge, the contractor elected to give some of it to entities.

C. DEPARTMENT OF WORKFORCE SERVICES (DWS)

Mr. Stephen Lisonbee, DWS, provided information regarding the Utah Cluster Acceleration Program that operated very successfully in 2013. The program will be continued in 2014 to assist private industry in meeting the market demand for a skilled workforce. The program will provide funding for equipment, develop curriculum, offset some of the cost for instructor's fees, etc. Staff has started to reach out of UCAP providers, Applied Technology colleges, and universities. The program is being expanded to include secondary education as part of this process because some high schools carry a lot of the vocational training workload. Approximately \$200,000 per application is available for expenditure during the fiscal year. The main purpose of the program is to increase certifications 66% by 2020. An outcome of the process last year is the realization that a lot of work needs to be done to develop pipelines for skilled workforce lower down into the elementary schools. Through the inter-generational poverty approach, DWS has developed a replicated process for elementary schools to increase reading and math literacy. This is accomplished through the use of in-school and after-school programs. Approximately \$50,000 would be available to school districts to provide equipment, teachers, etc. to implement this program. The DWS team will begin to meet with school districts in March to introduce the program.

Mr. Lisonbee reported that the demand for labor is becoming higher than the availability for labor. DWS has a partnership with vocational rehabilitation to work together to provide support to individuals with barriers to employment.

Mr. Lisonbee provided a packet containing information on the Work Success program, current economic snapshots for each county, program counts and other labor market information. Board members pointed out a typo on the unemployment rate for the state of Utah on the Garfield County sheet and reference to Beaver County on the seasonally adjusted unemployment rate as well. Updated information is constantly being posted on the DWS website. Mr. Lisonbee also reported that DWS is in the process of hiring six new eligibility specialists in the St. George office. The state of Utah is in a good position in terms of employment opportunities and the ability to fund unemployment insurance.

VII. UNIVERSITIES

A. SOUTHERN UTAH UNIVERSITY UPDATE

No representative in attendance.

B. DIXIE STATE UNIVERSITY

Mr. Mike Olson reported that Dixie State University is moving forward in search of a new president. The final public search meeting will be held tonight. The framework for the 85' clock tower has been installed. This will include a clock, lights and sound. Dedication is anticipated sometime in mid-April.

VIII. CONGRESSIONAL STAFF UPDATES

Mr. Gary Webster, Congressman Stewart's Office, reported that things are very busy in Washington, D.C. and staff is tracking a lot of issues. Immigration and the debt ceiling are topics that have generated a lot of discussion. It is important that Republicans work hard to win seats in the Senate. Legislation was passed to increase the debt ceiling that should be signed today or tomorrow. Congressman Stewart focused a lot of effort in working with counties and leaders of the Western Caucus to attach PILT to the Farm bill in the appropriations committee. Funding was approved for only one year, but the Congressman feels strongly that the educational process regarding the significance of PILT payments to counties will increase support from other congressmen. Congressman Stewart is hopeful that his position on the Appropriations Committee will provide a more solid opportunity in terms of future PILT payments. Mayor Jerry Taylor commented that PILT payments would not be needed if the federal government would give back the land to Utah. Mr. Webster stated that the low contribution by the federal government per acre is obviously not enough. The discussion on the table has resulted in unique conversation in Washington. A bill was passed last week in the House that would provide more access to public lands in Utah. Commissioner Jim Eardley expressed appreciation to Congressmen Stewart for his efforts to secure PILT funds. Commissioner Jim Matson mentioned that Secure Rural Schools funding is also a battle each year and continues to be a priority as well.

Mr. Bill Swadley, Senator Hatch's Office, reported that Senator Hatch and others worked on the PILT funding issue. Senator Hatch worked hard to get at least two years of funding, but it did not work out. The Senator voted against the debt ceiling increase because of the missed opportunity to get our nation's finances under control. He also recently introduced a legislative proposal (along with two other senators) called the Patient CARE Act. This legislative effort would provide an alternative to Obamacare. Senator Hatch is in the process of pulling together conservative ideas to fix problems associated with the health care system. This approach would begin with repealing the Affordable Care Act and then putting the conservative reforms in place.

Ms. Bette Arial, Senator Lee's Office, reported that she will be handling public land issues as well as staffing the Senator's southern Utah office. Senator Lee is working on a bill that would include PILT funding for a six year period. Mr. Ken Platt expressed his thanks to Senator Lee for his stance and thoughts regarding PILT and the Farm bill funding. Ms. Arial indicated that even though Senator Lee did not vote in favor of the Farm bill, he does understand the importance of PILT funding to counties.

IX. LOCAL AFFAIRS

A. CORRESPONDENCE

Mr. Bryan Thiriot referenced several pieces of correspondence provided on pages 38 through 51 mainly relating to PILT funding, including responses from Senator Hatch, Senator Lee and Congressman Stewart. He noted that all of the Utah delegation were very responsive to correspondence provided regarding the status of PILT funding. A clarification from Eric Clare, Washington County Attorney's Office, is provided on page 38 regarding open meeting law training that was presented the at January 8, 2014 meeting.

B. OUT-OF-STATE TRAVEL

Mr. Bryan Thiriot referenced pages 52-54 containing a request for out-of-state travel to attend the National Association of Development Organizations (NADO) policy conference to be held March 23-26, 2014 in Washington, D.C. Bryan is requesting permission to attend the conference at minimal cost. The travel request includes travel expense for the flight only. Staying and eating with family who are in the area will eliminate per diem expenses.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY MR. KEN PLATT, TO APPROVE OUT-OF-STATE TRAVEL AUTHORIZATION FOR BRYAN THIRIOT TO ATTEND THE NADO CONFERENCE AS PRESENTED. MOTION CARRIED.

C. COMMUNITY IMPACT BOARD APPLICATIONS

Mr. Gary Zabriskie provided background regarding the Permanent Community Impact Fund Board application, funding cycles and shared information in terms of recently funded projects in the Five County region. Information contained on pages 56 through 67 provides summaries of applications submitted to the Permanent Community Board. Applications were reviewed for consideration as follows: **1) Garfield County, Garfield County Memorial Hospital Nursing Home Renovation Project--** The county has applied for a \$500,000 grant, with \$1,600,000 applicant cash pledged to the project for renovation of the Garfield County Hospital Nursing Home; **2) Escalante City, Escalante Medical Clinic Project--** The city is requesting a loan in the amount of \$475,000 and a grant in the amount of \$475,000. Applicant has pledged \$455,000 in applicant cash, in-kind citizen donations and a federal grant from Rural Health Services. A new clinic will be constructed that will include xray equipment and a pharmacy. The existing clinic will be utilized to provide dental and physical therapy services; **3) Boulder Town, Town Park Restrooms Project--** The town is requesting a \$84,000 grant and has pledged \$5,000 cash match to construct restrooms at their park. New restrooms are available in the recently renovated Community Center which serve the playground area. The remainder of the park is too far distant from those facilities; **4) Northwestern SSD, New Fire Station in Gunlock, Utah--** The SSD is requesting a grant in the amount of \$148,035. Other funding for the project includes an application that has been submitted for CDBG funds in the amount of \$150,000 and \$20,525 in cash match from the SSD. This will provide fire protection to an otherwise isolated area in Washington County; and **5) East Zion SSD, Wastewater Disposal System Improvements--** The SSD is requesting a \$113,000 loan and has committed \$16,000 cash match to address issues at their sewer lagoons. Steering Committee representatives have the opportunity to support, remain neutral, or not support any of the applications submitted.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY COMMISSIONER JIM MATSON, TO SUPPORT ALL FIVE APPLICATIONS SUBMITTED TO THE PERMANENT COMMUNITY IMPACT FUND BOARD. MOTION CARRIED.

Mr. Zabriskie provided a chart describing monies that go into the mineral lease fund for allocation. Funds derived from mineral lease extraction is provided to the Permanent Community Impact Fund Board into a mineral lease account as well as a mineral bonus payment. The chart also outlines other entities that receive funding by percentage amounts. It was noted that funds from the bonus fund must be loaned out at an interest rate. Funds from the mineral lease account can provide grants, zero percent loans, and/or a varied interest rate. Another handout included CIB funded projects by counties FY 2009 through FY 2013 for the Five County region. Mr. Zabriskie announced that CIB 101 training will be provided at the Cedar City Aquatics Center on March 27, 2014 at 1:30 p.m. Those entities who intend to make application to CIB over the course of 2014 need to plan on attending this application tutorial. Candace Powers is the new CIB Fund Manager and Gayle Gardner is the Associate Fund Manager. County meetings to prioritize CIB capital improvements lists will be scheduled in early March in each county. Jurisdictions can contact Mr. Zabriskie to add a project to their capital improvements list. Commissioner Jim Matson mentioned that a new representative needs to be appointed to represent the Five County AOG on the Community Impact Fund Board. Mr. Zabriskie indicated that this would be included on the March Steering Committee agenda for Board action. Typically, Five County is asked to nominate two individuals with a priority nomination indicated. Applicants then make application on the Governor's website to be considered for a position on the Board.

D. OTHER BUSINESS

Mr. Scott Leavitt, CFO, announced that he will be leaving the Association of Governments to pursue entrepreneurial endeavors associated with his own business. The client base has expanded for their online visual yearbook to the point that full attention needs to be focused into the business. He expressed appreciation to the Board for the opportunity to work as the CFO for Five County and indicated that he would leave anytime from mid-March to March 31st. This would be dependent upon recruitment and hiring of a new CFO. A new position description and announcement will be necessary because of the addition of the Mutual Self Help program into Scott's current duties. This includes direct supervision of two staff members.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY MAYOR JERRY TAYLOR, TO UTILIZE THE EXECUTIVE COMMITTEE (WILL BECOME THE FINANCE COMMITTEE UNDER THE NEW BYLAWS) AND THE SAME SCREENING PROCESS THAT WAS USED TO HIRE THE EXECUTIVE DIRECTOR. MOTION CARRIED.

Mr. Bryan Thiriot indicated that he would like to advertise the position as soon as possible. Copies of the revised job description and announcement will be provided via e-mail to members for review. It was noted that the position should advertise for a minimum of seven days.

X. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Gary Zabriskie referenced two A-95 reviews submitted by Trust Lands Administration and included in the packet as follows: 1) **Cedar Point Well and Trough for Livestock--**

Installation of solar pump into an existing well, and to install a water trough and solar panels near the well for livestock water in Garfield County; 2) **Gravel Bench Vegetation Treatment "Spike"**-- Treatment of 1,050 acres of trust lands with "Spike" herbicide to reduce the canopy of sagebrush and increase forage for livestock five miles south of Hatch in Garfield County. Staff has consulted with Garfield County, who concurs with staff recommendations for these reviews. The Cedar Point Well and Trough for Livestock has a supportive recommendation. The Gravel Bench Vegetation Treatment has a conditional review based on the need for additional consultation with Garfield County to ensure that this project does not negatively impact the County's Sage Grouse Management Plan.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY COMMISSIONER CLARE RAMSAY, TO APPROVE STAFF RECOMMENDATION OF SUPPORTIVE FOR THE 1ST REVIEW AND CONDITIONAL FOR THE SECOND REVIEW, CONTINGENT UPON ADDITIONAL CONSULTATION WITH GARFIELD COUNTY. MOTION CARRIED.

Mayor Tracy Dutson introduced Mr. Jim Milestone, Interim Superintendent for Zion National Park. Mr. Milestone provided some background information regarding himself as well as the number of visitors at Zion National Park last year. He reported that the shuttle will begin operation on April 1st and includes an additional 100 employees during the summer months. A veteran was recently hired as an air conditioning specialist. Zion National Park works very closely with Springdale and Rockville regarding shuttle operations. This is the 15th year that the shuttle system has operated in the Park and it has been very successful. Visitors to the Park have increased each year and last year was no exception even with the government shut down of 10 days. A centennial campaign will be rolled out in 2016. Commissioner Dale Brinkerhoff indicated that the federal government shut down was a learning experience for commissioners, who would not wait for 10 days to take action if this occurred again.

The next meeting is scheduled for Wednesday, March 12, 2014 in Beaver at the Beaver City office at 1:00 p.m.

MOTION TO ADJOURN WAS MADE BY COMMISSIONER DALE BRINKERHOFF AND SECONDED BY MAYOR DUTCH DEUTSCHLANDER. MOTION CARRIED.

The meeting adjourned at 3:20 p.m.

AGENDA ITEM # II.

LEGAL NOTICES

NOTICE OF BUDGET HEARING

The Five County Association of Governments Steering Committee meeting will be held on Wednesday, March 12, 2014 at 1:00 p.m. in the Beaver City Office, Conference Room, located at 30 W. 300 N., Beaver, UT. Revisions to the Fiscal Year 2014 Budget will be presented at that time and the public is invited to attend. A copy of the budget will be available one week prior to the meeting from 8:00 a.m. to 5:00 p.m., until the day of the hearing, at the St. George Administrative office located at 1070 W. 1600 S., Building B. Scott Leavitt, Chief Financial Officer]

**PUB#L9344
Published
March 2, 2014
The Spectrum
UPAXLP**

AGENDA ITEM # II. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
CONSOLIDATED BUDGET
JULY 1, 2013 THROUGH JUNE 30, 2014**

<u>BUDGETED EXPENDITURES</u>	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISION</u>	<u>FINAL REVISION</u>	<u>ADMIN REVISION</u>	<u>FINAL BUDGET</u>
Salaries and Wages	1,850,495	87,594	-	-	1,938,089
Fringe Benefits	1,086,868	41,879	-	-	1,128,747
Travel	231,358	10,950	-	-	242,308
Weatherization and Home Projects	370,884	(29,000)	-	-	341,884
Aging Contracts to Counties	348,622	31,480	-	-	380,102
Meals and Meal Supplies	1,111,064	54,072	-	-	1,165,136
Special Contracts	1,143,768	128,411	-	-	1,272,179
Contracts Pass Through	685,200	102,371	-	-	787,571
Operating Expenses	787,040	35,927	-	-	822,968
Equipment and Tools	74,519	64,100	-	-	138,619
TOTAL	7,689,818	527,784	-	-	8,217,602
<u>BUDGETED REVENUES</u>					
Federal Contracts	686,119	-	-	-	686,119
State Contracts	5,522,000	320,465	-	-	5,842,465
Other Contracts	431,801	56,900	-	-	488,701
Local Participation	223,672	(2,500)	-	-	221,172
Project Income and Donations	484,300	33,000	-	-	517,300
Indirect Revenue	320,170	-	-	-	320,170
In Kind Contributions	-	-	-	-	-
Carry Over	21,756	119,919	-	-	141,675
TOTAL	7,689,818	527,784	-	-	8,217,602

FY 2013: \$8,642,469

AGENDA ITEM # II. (Continued)

**ADMINISTRATION
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
511-01	40,150				40,150
513-01	111,626				111,626
516-01	11,213				11,213
520-01	12,469				12,469
521-01	25,822				25,822
522-01	37,836				37,836
523-01	3,387				3,387
524-01	1,043				1,043
525-01	1,498				1,498
530-01	14,000				14,000
533-01	2,000				2,000
540-01	4,000				4,000
544-01	4,000				4,000
545-01	6,000				6,000
546-01	19,400				19,400
547-01	2,400				2,400
548-01	19,000				19,000
555-01	38,611				38,611
650-01	3,000				3,000
	357,455	-	-	-	357,455
403-01	37,285				37,285
404-01					-
407-01	320,170				320,170
	357,455	-	-	-	357,455

FY 2013: \$350,352

AGENDA ITEM # II. (Continued)

**AGING WAIVER ADMINISTRATION
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-02 Director	18,186				18,186
514-02 Case Managers	4,929				4,929
516-02 Secretary	6,570				6,570
517-02 Nurses	13,500				13,500
520-02 FICA Match	2,271				2,271
521-02 State Retirement	5,020				5,020
522-02 Health Insurance	5,260				5,260
523-02 Worker's Compensation	655				655
524-02 Unemployment Insurance	240				240
525-02 401-K	24				24
530-02 Travel	5,000				5,000
540-02 Office Supplies	1,200				1,200
544-02 Postage	450				450
545-02 Printing	1,200				1,200
546-02 Rent	945				945
547-02 Telephone	650				650
549-02 Contractor Costs	600				600
580-02 Indirect Costs	6,800				6,800
650-02 Equipment	2,500				2,500
Department Total	76,000	-	-	-	76,000
402-02 State Contract	76,000				76,000
Total Revenue	76,000	-	-	-	76,000

FY 2013: \$76,000

AGENDA ITEM # II. (Continued)

**HOME PROGRAM
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
514-03	6,011				6,011
520-03	460				460
521-03	1,039				1,039
522-03	1,802				1,802
523-03	133				133
524-03	39				39
525-03	-				
530-03	1,359				1,359
540-03	200				200
542-03	75,000				75,000
544-03	123				123
545-03	226				226
547-03	150				150
580-03	1,138				1,138
Department Total	87,680	-	-	-	87,680
402-03	87,680				87,680
Total Revenue	87,680	-	-	-	87,680

FY 2013: \$99,184

AGENDA ITEM # II. (Continued)

**COMMUNITY AND ECONOMIC DEVELOPMENT
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
511 Executive Director	25,550				25,550
514 Planners	161,367				161,367
520 FICA Match	14,299				14,299
521 State Retirement	32,126				32,126
522 Health Insurance	40,871				40,871
523 Worker's Compensation	4,131				4,131
524 Unemployment Insurance	1,217				1,217
525 401-K	1,396				1,396
530 Travel	17,319				17,319
540 Office Supplies	3,207				3,207
544 Postage	1,870				1,870
545 Printing	4,650				4,650
546 Rent	2,329				2,329
547 Telephone	2,159				2,159
549 Contractor Costs	-	3,277			3,277
551 RLF Closing Costs	6,000				6,000
557 Software Licensing	1,200				1,200
580 Indirect Costs	33,715				33,715
650 Equipment	1,555				1,555
Department Total	354,961	3,277	-	-	358,238
402 State Contracts	120,000				120,000
403 Local Participation	44,482				44,482
404 Project Income	45,579				45,579
405 Carry Over	-	3,277			3,277
406 CDBG State Contract	90,000				90,000
408 Federal Contracts	54,900				54,900
Total Revenue	354,961	3,277	-	-	358,238

FY 2013: \$454,944

AGENDA ITEM # II. (Continued)

**AGING WAIVER SERVICES
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
514-04 Case Managers	49,407				49,407
520-04 FICA Match	3,780				3,780
521-04 State Retirement	7,377				7,377
522-04 Health Insurance	12,156				12,156
523-04 Worker's Compensation	1,090				1,090
524-04 Unemployment Insurance	478				478
525-04 401-K	219				219
530-04 Travel	3,500				3,500
540-04 Office Supplies	550				550
544-04 Postage	352				352
545-04 Printing	750				750
546-04 Rent	1,500				1,500
547-04 Telephone	1,300				1,300
580-04 Indirect Costs	8,941				8,941
650-04 Equipment	1,200				1,200
Department Total	92,600	-	-	-	92,600
420-04 HCF - Case Management	92,600				92,600
Total Revenue	92,600	-	-	-	92,600

FY 2013: \$100,000

AGENDA ITEM # II. (Continued)

**SPECIAL CONTRACTS
FY 2014**

	APPROVED BUDGET	MID-YEAR REVISIONS	FINAL REVISIONS	ADMIN REVISIONS	FINAL BUDGET
802-06 Alternatives	331,523				331,523
803-06 Ombudsman Program	23,377				23,377
804-06 CAP Utah	4,937				4,937
805-06 AOG Office Building	36,000				36,000
806-06 SS8G	70,777				70,777
807-06 Chronic Disease Grant	48,400				48,400
808-06 TEFAP	30,000	5,000			35,000
809-06 Caregiver Support Program	143,492	21,511			165,003
810-06 Waiver Miscellaneous	135,000				135,000
811-06 VITA Program	27,000				27,000
813-06 Senior Medicare Patrol	50,412	13,000			63,412
815-06 Health Insurance Counseling (SHIIP)	58,955	16,900			75,855
816-06 Emergency Food and Shelter	47,895				47,895
822-06 Emergency Food Network	38,000				38,000
828-06 Pantry Expenses	-	58,000			58,000
830-06 Retirement Insurance	38,000				38,000
832-06 Welcome Center	60,000				60,000
839-06 Options Counseling Expense	-	14,000			14,000
Department Total	1,143,768	128,411	-	-	1,272,179
404-06 Project Income	71,600				71,600
422-06 State Contract - Alternatives	331,523				331,523
423-06 State Contract - Ombudsman	23,377				23,377
424-06 State Contract - CAP Utah	4,937				4,937
425-06 Medicaid - Waiver Misc.	135,000				135,000
426-06 State Contract - SSBG	70,777				70,777
427-06 Education - TEFAP	30,000	5,000			35,000
428-06 Pantry	-	58,000			58,000
429-06 State Contract - Caregiver Support	143,492	21,511			165,003
431-06 VITA Program Revenue	27,000				27,000
433-06 Senior Medicare Patrol Revenue	50,412	13,000			63,412
434-06 SHIIP Revenue	58,955	16,900			75,855
436-06 Emergency Food and Shelter Revenue	47,895				47,895
437-06 Chronic Disease Grant Revenue	48,400				48,400
439-06 Options Counseling Revenue	-	14,000			14,000
445-06 State Contract - EFN	38,000				38,000
452-06 State Contract - UTC	60,000				60,000
453-06 Retirement Ins Emp Participation	2,400				2,400
Total Revenue	1,143,768	128,411	-	-	1,272,179

AGENDA ITEM # II. (Continued)

**AREA AGENCY ON AGING
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-07	50,300				50,300
515-07	10,250				10,250
516-07	1,250				1,250
520-07	4,720				4,720
521-07	10,462				10,462
522-07	12,740				12,740
523-07	1,372				1,372
524-07	406				406
525-07	-				-
530-07	7,000				7,000
540-07	2,000				2,000
544-07	600				600
545-07	800				800
546-07	1,500				1,500
547-07	1,000				1,000
552-07	348,622	31,480			380,102
580-07	11,000				11,000
650-07	2,100				2,100
	466,122	31,480			497,602
	466,122	31,480			497,602
	466,122	31,480			497,602

FY 2013: \$468,024

AGENDA ITEM # II. (Continued)

**WEATHERIZATION
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-08 Coordinator	56,244				56,244
516-08 Secretary	42,888				42,888
517-08 Weatherization Crew	212,172				212,172
520-08 FICA Match	23,815				23,815
521-08 State Retirement	53,824				53,824
522-08 Health Insurance	133,961				133,961
523-08 Worker's Compensation	6,880				6,880
524-08 Unemployment Insurance	3,152				3,152
525-08 401-K	-				-
530-08 Travel	28,455	4,000			32,455
540-08 Office Supplies	11,731				11,731
544-08 Postage	889				889
545-08 Printing	1,185				1,185
546-08 Rent	17,000	17,000			34,000
547-08 Telephone	4,935				4,935
549-08 Contractor Costs	2,962				2,962
553-08 Materials - DOE	50,000				50,000
554-08 Health and Safety	21,000				21,000
555-08 Insurance	1,481				1,481
558-08 Materials - LIHEAP	100,000	(21,634)			78,366
559-08 Questar	24,884	(7,366)			17,518
563-08 LIHEAP Energy Crisis	100,000				100,000
580-08 Indirect Costs	34,184				34,184
650-08 Equipment	2,061	8,000			10,061
651-08 Tools	25,925				25,925
Department Total	959,628	-	-	-	959,628
402-08 State Contracts	959,628				959,628
Total Revenue	959,628	-	-	-	959,628

FY 2013: \$918,611

AGENDA ITEM # II. (Continued)

**RETIRED SENIOR VOLUNTEER PROGRAM
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-09 Director	12,986				12,986
514-09 Coordinators	35,799				35,799
516-09 Secretary	-				-
520-09 FICA Match	3,732				3,732
521-09 State Retirement	6,485				6,485
522-09 Health Insurance	26,669				26,669
523-09 Worker's Compensation	1,078				1,078
524-09 Unemployment Insurance	536				536
525-09 401-K	1,523				1,523
530-09 Travel	2,500				2,500
531-09 Volunteer Travel	27,000				27,000
533-09 Recognition	2,526				2,526
540-09 Office Supplies	1,500				1,500
541-09 Background Checks	1,755				1,755
542-09 Contractual Services	500	(500)			-
544-09 Postage	2,070				2,070
545-09 Printing	920				920
546-09 Rent	6,586				6,586
547-09 Telephone	1,315				1,315
555-09 Insurance	2,600				2,600
557-09 Software Licensing	500	(500)			-
580-09 Indirect Costs	10,657				10,657
650-09 Equipment	-	1,000			1,000
Department Total	149,237	-	-	-	149,237
402-09 DOA State Contract	5,500				5,500
404-09 Project Income	-				-
405-09 Carry Over	-				-
406-09 Other Contracts (Clifford Grant)	6,400				6,400
408-09 RSVP Federal Contract	137,337				137,337
Total Revenue	149,237	-	-	-	149,237

FY 2013: \$154,666

AGENDA ITEM # II. (Continued)

**VOLUNTEER CENTER - IRON COUNTY
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-11 Director	481				481
514-11 Coordinator	4,638	1,600			6,238
520-11 FICA Match	392	100			492
521-11 State Retirement	595	100			695
522-11 Health Insurance	3,424	500			3,924
523-11 Worker's Compensation	113	50			163
524-11 Unemployment Insurance	63	30			93
525-11 401-K	211	50			261
530-11 Travel	800				800
540-11 Office Supplies	740				740
542-11 Contractual Services	2,300	2,720			5,020
544-11 Postage	411				411
545-11 Printing	600				600
546-11 Rent	1,000				1,000
547-11 Telephone	500				500
580-11 Indirect Costs	1,132	350			1,482
Department Total	17,400	5,500	-	-	22,900
403-11 Local Participation	11,500	(2,500)			9,000
404-11 Project Income	400	8,000			8,400
406-11 Donations	5,500				
Total Revenue	17,400	5,500	-	-	22,900

FY 2013: \$17,500

AGENDA ITEM # II. (Continued)

**CHILD CARE RESOURCE & REFERRAL
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-13 Director	74,940				74,940
514-13 Program Staff	139,800				139,800
517-13 Contract Trainers and Mentor Stipends	21,000				21,000
520-13 FICA Match	16,427				16,427
521-13 State Retirement	37,129				37,129
522-13 Health Insurance	85,000				85,000
523-13 Worker's Compensation	4,746				4,746
524-13 Unemployment Insurance	1,960				1,960
525-13 401-K	937				937
530-13 Travel	14,343				14,343
532-13 Start-Up Grants	10,000				10,000
540-13 Office Supplies	4,800				4,800
541-13 Marketing/Advertising	1,500				1,500
542-13 Training Materials	15,595				15,595
543-13 Community Outreach	500				500
544-13 Postage	4,500				4,500
545-13 Printing	8,900				8,900
546-13 Rent	20,657				20,657
547-13 Telephone	8,479				8,479
550-13 Dues & Subscriptions	1,000				1,000
551-13 Collaboration Conference	7,200				7,200
580-13 Indirect Costs	43,313				43,313
650-13 Equipment	2,700				2,700
651-13 Purchased Services	2,000				2,000
680-13 Special Projects	5,607				5,607
Department Total	533,033	-	-	-	533,033
402-13 DWS State Contract	528,033				528,033
403-13 Project Income	5,000				5,000
404-13 Special Project Funds	-				-
Total Revenue	533,033	-	-	-	533,033

FY 2013: \$533,033

AGENDA ITEM # II. (Continued)

**NUTRITION
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-14 Director	8,602				8,602
516-14 Data Entry Tech	1,510				1,510
520-14 FICA Match	774				774
521-14 State Retirement	1,677				1,677
522-14 Health Insurance	2,177				2,177
523-14 Worker's Compensation	223				223
524-14 Unemployment Insurance	65				65
525-14 401-K	-				-
530-14 Travel	1,200				1,200
540-14 Office Supplies	200				200
541-14 Kitchen Supplies	75,000				75,000
542-14 Meals	1,036,064	54,072			1,090,136
544-14 Postage	200				200
545-14 Printing	200				200
546-14 Rent	1,300				1,300
547-14 Telephone	800				800
556-14 Nutritionist	10,000				10,000
580-14 Indirect Costs	1,850				1,850
650-14 Equipment	5,000	50,000			55,000
Department Total	1,146,842	104,072	-	-	1,250,914
402-14 DOA State Contract	836,842				836,842
404-14 Project Income	310,000				310,000
405-14 Carry Over	-	104,072			104,072
Total Revenue	1,146,842	104,072	-	-	1,250,914

FY 2013: \$1,241,649

AGENDA ITEM # II. (Continued)

**HEAT ASSISTANCE PROGRAM
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
514-15	42,624				42,624
517-15	159,489				159,489
520-15	15,518				15,518
521-15	20,279				20,279
522-15	60,119				60,119
523-15	4,140				4,140
524-15	2,469				2,469
525-15	429				429
530-15	8,016				8,016
540-15	11,249				11,249
542-15	5,000				5,000
544-15	10,500				10,500
545-15	2,500				2,500
546-15	32,000				32,000
547-15	10,402				10,402
553-15	-				-
556-15	20,709				20,709
580-15	36,608				36,608
650-15	21,738				21,738
Department Total	463,789	-	-	-	463,789
402-15	463,789				463,789
Total Revenue	463,789	-	-	-	463,789

FY 2013: \$465,835

AGENDA ITEM # II. (Continued)

**MOBILITY MANAGEMENT
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-18	3,502				3,502
514-18	21,067				21,067
517-18	949				949
520-18	1,880				1,880
521-18	2,848				2,848
522-18	9,010				9,010
523-18	543				543
524-18	197				197
525-18	226				226
530-18	2,425				2,425
540-18	350				350
544-18	200				200
545-18	300				300
547-18	350				350
580-18	4,827				4,827
650-18	250				250
Department Total	48,924	-	-	-	48,924
402-18	39,139				39,139
403-18	9,785				9,785
Total Revenue	48,924	-	-	-	48,924

FY 2013: \$42,700

AGENDA ITEM # II. (Continued)

**VOLUNTEER CENTER - WASHINGTON COUNTY
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-19 Director	3,367	5,200			8,567
514-19 Coordinator	9,074				9,074
520-19 FICA Match	952	400			1,352
521-19 State Retirement	2,151	1,000			3,151
522-19 Health Insurance	6,127	3,000			9,127
523-19 Worker's Compensation	275	200			475
524-19 Unemployment Insurance	134	100			234
525-19 401-K	-				-
530-19 Travel	1,500				1,500
533-19 Recognition	1,500				1,500
540-19 Office Supplies	1,000				1,000
541-19 Rental Assistance	-	15,000			15,000
542-19 Contractual Services	6,000	2,900			8,900
544-19 Postage	1,000	2,000			3,000
545-19 Printing	1,000	2,000			3,000
546-19 Rent	3,000				3,000
547-19 Telephone	500				500
580-19 Indirect Costs	2,650	1,200			3,850
650-19 Equipment	191				191
Department Total	40,421	33,000	-	-	73,421
403-19 Local Participation	15,000				15,000
404-19 Other Contracts	-	8,000			8,000
405-19 Court Ordered	700				700
406-19 Donations	24,721	25,000			49,721
Total Revenue	40,421	33,000	-	-	73,421

FY 2013: \$41,683

AGENDA ITEM # II. (Continued)

**FOSTER GRANDPARENT PROGRAM
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-20 Director	4,810				4,810
514-20 Coordinators	12,600				12,600
516-20 Accounting Tech	1,095				1,095
520-20 FICA Match	1,416				1,416
521-20 State Retirement	2,740				2,740
522-20 Health Insurance	8,289				8,289
523-20 Worker's Compensation	406				406
524-20 Unemployment Insurance	193				193
525-20 401-K	392				392
530-20 Travel	2,000				2,000
533-20 Recognition	1,000				1,000
535-20 Volunteer Travel	12,223				12,223
536-20 Physicals	450				450
540-20 Office Supplies	1,500				1,500
541-20 Background Checks	1,300				1,300
542-20 FGP Meals	2,625				2,625
543-20 FGP Stipends	58,107				58,107
544-20 Postage	720				720
545-20 Printing	756				756
546-20 Rent	525				525
547-20 Telephone	1,400				1,400
555-20 Volunteer Insurance	122				122
580-20 Indirect Costs	3,833				3,833
650-20 Equipment	-				-
Department Total	118,502	-	-	-	118,502
402-20 DOA State Contract	5,500				5,500
405-20 Carry Over	-				-
406-20 Other Contracts	26,226				26,226
408-20 Federal Contract	86,776				86,776
Total Revenue	118,502	-	-	-	118,502

FY 2013: \$124,820

AGENDA ITEM # II. (Continued)

**UT RURAL FOSTER GRANDPARENT PROGRAM
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-21 Director	4,329				4,329
514-21 Coordinators	28,326				28,326
516-21 Accounting Tech	1,460				1,460
520-21 FICA Match	2,610				2,610
521-21 State Retirement	5,095				5,095
522-21 Health Insurance	21,624				21,624
523-21 Worker's Compensation	749				749
524-21 Unemployment Insurance	412				412
525-21 401-K	387				387
530-21 Travel	9,900				9,900
533-21 Recognition	3,400				3,400
535-21 Volunteer Travel	13,900				13,900
536-21 Physicals	2,117				2,117
540-21 Office Supplies	2,500				2,500
541-21 Background Checks	2,230				2,230
542-21 FGP Meals	12,250				12,250
543-21 FGP Stipends	88,544				88,544
544-21 Postage	700				700
545-21 Printing	700				700
546-21 Rent	1,548				1,548
547-21 Telephone	1,500				1,500
549-21 Contracted Services	2,000				2,000
555-21 Volunteer Insurance	242				242
580-21 Indirect Costs	7,799				7,799
650-21 Equipment					
Department Total	214,322	-	-	-	214,322
402-21 DOA State Contract	16,500				16,500
403-21 Local Participation	8,620				8,620
406-21 Other Contracts	9,658				9,658
408-21 Federal Contract	179,544				179,544
444-21 In Kind Contributions					
Total Revenue	214,322	-	-	-	214,322

FY 2013: \$396,122

AGENDA ITEM # II. (Continued)

**UNITED WAY
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
514-22 Director	12,480				12,480
520-22 FICA Match	955				955
521-22 State Retirement	-				-
522-22 Health Insurance	-				-
523-22 Worker's Compensation	450				450
524-22 Unemployment Insurance	102				102
525-22 401-K	-				-
530-22 Travel	600				600
540-22 Office Supplies	660				660
542-22 Professional Fees	6,000				6,000
544-22 Postage	550				550
545-22 Printing	300				300
546-22 Rent	1,500				1,500
547-22 Telephone	1,260				1,260
580-22 Indirect Costs	1,698				1,698
650-22 Equipment	300				300
Department Total	26,855	-	-	-	26,855
436-22 United Way	26,855				26,855
Total Revenue	26,855	-	-	-	26,855

FY 2013: \$26,855

AGENDA ITEM # II. (Continued)

**H.S. TRANSPORTATION PLANNING
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-24 Planning Manager	3,502				3,502
514-24 Program Specialist	8,581				8,581
520-24 FICA Match	924				924
521-24 State Retirement	1,832				1,832
522-24 Health Insurance	4,415				4,415
523-24 Worker's Compensation	267				267
524-24 Unemployment Insurance	97				97
525-24 401-K	168				168
530-24 Travel	1,000				1,000
540-24 Office Supplies	300				300
544-24 Postage	200				200
545-24 Printing	380				380
547-24 Telephone	200				200
580-24 Indirect Costs	2,374				2,374
650-24 Equipment	760				760
Department Total	25,000	-	-	-	25,000
402-24 UDOT Contract	20,000				20,000
403-24 Local Participation	5,000				5,000
405-24 Carry Over	-				-
Total Revenue	25,000	-	-	-	25,000

FY 2013: \$25,000

AGENDA ITEM # II. (Continued)

**TRANSPORTATION PLANNING
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
511-25 Executive Director	7,300				7,300
512-25 Director	66,336				66,336
514-25 Planners	91,318				91,318
520-25 FICA Match	12,619				12,619
521-25 State Retirement	24,732				24,732
522-25 Health Insurance	45,457				45,457
523-25 Worker's Compensation	3,645				3,645
524-25 Unemployment Insurance	1,020				1,020
525-25 401-K	882				882
530-25 Travel	12,000				12,000
540-25 Office Supplies	3,000				3,000
541-25 Contracted Services	10,000				10,000
542-25 Consultant Services	137,000	10,000			147,000
543-25 Agency Services	300				300
544-25 Postage	3,000	(750)			2,250
545-25 Printing	3,500				3,500
546-25 Rent	1,000				1,000
547-25 Telephone	1,000				1,000
557-25 Software Licensing	1,250	750			2,000
580-25 Indirect Costs	30,397				30,397
650-25 Equipment	1,000				1,000
Department Total	456,756	10,000	-	-	466,756
402-25 State Contract-UDOT	391,000	10,000			401,000
403-25 Local Participation	44,000				44,000
405-25 Carry Over	21,756				21,756
Total Revenue	456,756	10,000	-	-	466,756

FY 2013: \$402,000

AGENDA ITEM # II. (Continued)

**SENIOR COMPANION PROGRAM
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-27 Director	5,291				5,291
514-27 Coordinator	12,425				12,425
516-27 Accounting Tech	1,095				1,095
520-27 FICA Match	1,439				1,439
521-27 State Retirement	2,602				2,602
522-27 Health Insurance	8,469				8,469
523-27 Worker's Compensation	412				412
524-27 Unemployment Insurance	197				197
525-27 401-K	555				555
530-27 Travel	900				900
533-27 Recognition	500	200			700
535-27 Volunteer Travel	22,500				22,500
540-27 Office Supplies	1,200				1,200
541-27 Background Checks/Fingerprinting	1,473	(200)			1,273
542-27 Meals	3,400				3,400
543-27 Stipends	60,874				60,874
544-27 Postage	595				595
545-27 Printing	800				800
546-27 Rent	516				516
547-27 Telephone	1,100				1,100
555-27 Insurance	121				121
580-27 Indirect Costs	3,898				3,898
Department Total	130,362	-	-	-	130,362
402-27 DOA State Contract	5,500				5,500
403-27 Local Participation	18,000				18,000
404-27 Project Income					-
405-27 Carry Over					-
406-27 Donations	14,300				14,300
408-27 Federal Contract	92,562				92,562
Total Revenue	130,362	-	-	-	130,362

FY 2013: \$147,723

AGENDA ITEM # II. (Continued)

**CSBG
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-28 Director	38,038				38,038
514-28 Coordinator	29,686				29,686
516-28 Secretary	-				-
520-28 FICA Match	5,181				5,181
521-28 State Retirement	11,709				11,709
522-28 Health Insurance	21,479				21,479
523-28 Worker's Compensation	1,497				1,497
524-28 Unemployment Insurance	548				548
530-28 Travel	10,000				10,000
540-28 Office Supplies	2,115				2,115
541-28 Rental Assistance	-	8,500			8,500
542-28 Consultants / Contracts	114,588				114,588
544-28 Postage	1,984				1,984
545-28 Printing	2,000				2,000
546-28 Rent	2,500	1,500			4,000
547-28 Telephone	5,000				5,000
551-28 Unclassified Other	11,505	(10,000)			1,505
580-28 Indirect Costs	12,977				12,977
650 28 Equipment	2,400				2,400
Department Total	273,207	-	-	-	273,207
402-28 CSBG State Contract	273,207				273,207
404-28 Project Income					
Total Revenue	273,207	-	-	-	273,207

FY 2013: \$274,739

AGENDA ITEM # II. (Continued)

**IRON COUNTY RPO
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-32 Planning Manager	3,502				3,502
514-32 Planner	13,809				13,809
520-32 FICA Match	1,324				1,324
521-32 State Retirement	1,550				1,550
522-32 Health Insurance	6,127				6,127
523-32 Worker's Compensation	383				383
524-32 Unemployment Insurance	134				134
525-32 401-K	44				44
530-32 Travel	2,169				2,169
540-32 Office Supplies	434				434
541-32 Iron County Admin (5%)	2,000				2,000
542-32 Consultant Services	2,480				2,480
544-32 Postage	247				247
545-32 Printing	500				500
546-32 Rent	772				772
547-32 Telephone	700				700
580-32 Indirect Costs	3,225				3,225
650-32 Equipment	600				600
Department Total	40,000	-	-	-	40,000
402-32 UDOT Contract	10,000				10,000
403-32 Local Participation	30,000				30,000
Total Revenue	40,000	-	-	-	40,000

FY 2013: \$43,700

AGENDA ITEM # II. (Continued)

**Affiliate: HABITAT FOR HUMANITY
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
540-33 Office Supplies	200				200
544-33 Postage	600				600
545-33 Printing	100				100
546-33 Rent	2,950				2,950
547-33 Telephone	250				250
Department Total	4,100	-	-	-	4,100
404-33 Project Income	4,100				4,100
Total Revenue	4,100	-	-	-	4,100

FY 2013: \$4,100

AGENDA ITEM # II. (Continued)

**NEW CHOICES WAIVER
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-36 Director	18,712				18,712
514-36 Case Managers	110,880	28,344			139,224
516-36 Secretary	5,110	450			5,560
517-36 Nurses	15,250				15,250
520-36 FICA Match	10,304				10,304
521-36 State Retirement	20,901				20,901
522-36 Health Insurance	31,206				31,206
523-36 Worker's Compensation	2,978				2,978
524-36 Unemployment Insurance	1,367				1,367
525-36 401-K	768				768
530-36 Travel	8,500	1,950			10,450
540-36 Office Supplies	1,038				1,038
544-36 Postage	350	50			400
545-36 Printing	850	300			1,150
546-36 Rent	4,000				4,000
547-36 Telephone	3,500				3,500
549-36 Contracted Services	35,000				35,000
580-36 Indirect Costs	26,097				26,097
650-36 Equipment	1,239				1,239
Department Total	298,050	31,094	-	-	329,144
402-36 State Contract	298,050	18,524			316,574
405-36 Carry Over	-	12,570			12,570
Total Revenue	298,050	31,094	-	-	329,144

FY 2013: \$275,000

AGENDA ITEM # II. (Continued)

**ST. GEORGE DOWN PAYMENT ASSISTANCE
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
514-37	14,229				14,229
520-37	1,089				1,089
521-37	2,460				2,460
522-37	8,109				8,109
523-37	314				314
524-37	177				177
525-37	-				
530-37	500				500
540-37	200				200
542-37	69,307				69,307
544-37	200	(150)			50
545-37	150	150			300
547-37	100				100
580-37	3,165				3,165
650-37	-				-
Department Total	100,000	-	-	-	100,000
403-37	100,000				100,000
Total Revenue	100,000	-	-	-	100,000

FY 2013: \$155,365

AGENDA ITEM # II. (Continued)

**CRITICAL NEEDS HOUSING
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
514-44 Planner	-	6,000			6,000
520-44 FICA Match	-	460			460
521-44 State Retirement/401-K	-	1,000			1,000
522-44 Health Insurance	-	1,299			1,299
523-44 Worker's Compensation	-	100			100
524-44 Unemployment Insurance	-	70			70
541-44 Housing Assistance	-	10,000			10,000
580-44 Indirect Costs	-	1,071			1,071
Department Total	-	20,000	-	-	20,000
402-44 State Contract	-	20,000			20,000
Total Revenue	-	20,000	-	-	20,000

FY 2013: N/A

AGENDA ITEM # II. (Continued)

**TANF PROGRAM
FY 2014**

	<u>APPROVED BUDGET</u>	<u>MID-YEAR REVISIONS</u>	<u>FINAL REVISIONS</u>	<u>ADMIN REVISIONS</u>	<u>FINAL BUDGET</u>
512-40 Director Salary	4,962				4,962
514-40 Planner Salary	10,178				10,178
520-40 FICA Match	1,158				1,158
521-40 State Retirement	2,618				2,618
522-40 Health Insurance	4,723				4,723
523-40 Worker's Compensation	335				335
524-40 Unemployment Insurance	130				130
525-40 401-K	-				-
530-40 Travel	749				749
540-40 Office Supplies	184				184
541-40 TANF Needy Family Expenses	31,313	5,194			36,507
544-40 Postage	184				184
545-40 Printing	184				184
546-40 Rent	5,010	(5,010)			-
547-40 Telephone	184	(184)			-
580-40 Indirect Costs	2,892				2,892
Department Total	64,804	-	-	-	64,804
402-40 State Contract	64,804				64,804
Total Revenue	64,804	-	-	-	64,804

FY 2013: \$67,188

AGENDA ITEM # II. (Continued)

**MUTUAL SELF HELP
FY 2014**

	<u>APPROVED</u>	<u>MID-YEAR</u>	<u>FINAL</u>	<u>ADMIN</u>	<u>FINAL</u>
	<u>BUDGET</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>REVISIONS</u>	<u>BUDGET</u>
512-44	-	18,000			18,000
514-44	-	28,000			28,000
520-44	-	3,519			3,519
521-44	-	7,953			7,953
522-44	-	19,800			19,800
523-44	-	1,017			1,017
524-44	-	1,131			1,131
530-44	-	5,000			5,000
541-44	-	2,000			2,000
540-44	-	1,500			1,500
542-44	-	48,000			48,000
544-44	-	500			500
545-44	-	1,500			1,500
546-44	-	5,000			5,000
547-44	-	3,400			3,400
580-44	-	9,530			9,530
650-44	-	2,500			2,500
651-44	-	2,600			2,600
Department Total	-	160,950	-	-	160,950
402-44	-	160,950			160,950
Total Revenue	-	160,950	-	-	160,950

FY 2013: N/A

AGENDA ITEM # III-A.

**PUBLIC NOTICE
COMMUNITY DE-
VELOPMENT
BLOCK GRANT
(CDBG)
SECOND PUBLIC
HEARING**

THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS (AOG) will hold a public hearing to discuss the following project(s) determined to be applied for in the FY 2014 CDBG Small Cities Program: Five County AOG - CDBG Program Administration, Consolidated Plan Planning, Economic Development (ED) Technical Assistance, RLF and Housing Program Delivery, and Housing and Facilities Assessment Planning. This is an on-going project which provides staffing for the above-mentioned activities. This public hearing will be held in conjunction with the AOG Steering Committee meeting which begins at 1:00 p.m. on Wednesday, March 12, 2014 in the Beaver City Office, Conference Room, 30 W. 300 N., Beaver, UT. Comments will be solicited on the project(s) scope, implementation and its effect on residents. Details of the project will be discussed, including the amount of grant money received. The AOG will respond to specific concerns and questions of all individuals. Further information can be obtained by contacting Diane Lamoreaux at (435) 673-3548 or dlamoreaux@fivecountyy.utah.gov

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Diane Lamoreaux (435-673-3548) at 1070 W. 1600 S., Building B, St. George, UT 84770 at least three days prior to the public hearing. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711, Spanish Relay Utah: 1-888-346-3162. Please publish once Sunday, March 2, 2014 in both the northern and southern editions of The Spectrum.

**PUB#L9342
Published
March 2, 2014
The Spectrum
UPAXLP**

AGENDA ITEM # III-B.

PUBLIC NOTICE CONSOLIDATED PLAN UPDATE

The Five County Association of Governments (FCAOG) has completed a draft update of the Five County Consolidated Plan. A thirty-day public comment period commences on March 1, 2014 and will end March 31, 2014. The Consolidated Plan pertains to housing, community and economic development issues for counties and municipalities within Beaver, Garfield, Iron, Kane and Washington counties.

Anyone desiring to review the updated plan may do so at the FCAOG office located at 1070 W. 1600 S., Bldg. B., St. George, UT, from 8:00 a.m. to 5:00 p.m., Monday through Friday, or on the web at: www.fivecounty.utah.gov/conplan.html

A public hearing on the document will be held in conjunction with the FCAOG Steering Com-

LEGAL NOTICES

mittee meeting which begins at 1:00 p.m. on Wednesday, March 12, 2014 at the Beaver City Office, Conference Room, 30 W. 300 N., Beaver, UT.

Further information may be obtained by contacting Diane Lamoreaux at 435-673-3548.

Published in "The Spectrum" Saturday, March 1, 2014.

**PUB#L9337
Published
March 1, 2014
The Spectrum
UPAXLP**



**FIVE COUNTY ASSOCIATION
OF GOVERNMENTS**

March 1, 2014
DRAFT

**Consolidated Plan
ANNUAL ACTION PLAN
2014**



**FOR THE HUD NON-ENTITLEMENT ENTITIES IN
BEAVER, GARFIELD, IRON, KANE AND WASHINGTON COUNTIES
IN SOUTHWESTERN UTAH**

CHAPTER I. EXECUTIVE SUMMARY

A. EVALUATION OF CURRENT NEEDS

Local elected officials in southwestern Utah continue to foster a cooperative allocation of federal, state, and local funds to address regional priorities. This cooperative spirit has been the norm for more than 50 years. Community development and human services staff at the Association of Governments have worked diligently to document 2014 priorities, as reflected in the Consolidated Plan template. The complete document is available on the Five County AOG website at:

<http://www.fivecounty.utah.gov/dep/community/consolidated.php>

Housing

- For a number of years officials in the more urbanized areas of our region focused on workforce housing issues, while in the more rural areas the focus was on programs and funding for traditional low income housing programs. The 2008-2011 recession created less of an impetus for focus on these issues. The decrease in housing prices has opened new opportunities for low to moderate income families to enter the homeowner status, but that has been tempered by more stringent credit policies.
- Southwestern Utah leaders continue to pursue efforts to end chronic homelessness, but those efforts must compete with other priorities. The Housing First concept is being implemented in the region.
- Visioning processes through the Vision Dixie (Washington County) and Iron Destiny (Iron County) exercises focused on means by which communities could help reduce housing costs. Some of the ideas discussed included improving permitting processing and re-evaluating impact fee structures. Another option that could be considered is implementation of design standards for higher density housing models. Economic conditions brought about by the housing downturn and economic recession have lowered the cost of housing, but that advantage has been coupled with a severe tightening of credit requirements. Potential home buyers will continue to be challenged in obtaining credit in a changing financial market. There will continue to be a need to educate and prepare home buyers, especially first-time home buyers.
- The Five County Association of Governments is prepared to continue to administer the St. George City Down Payment Assistance Program and to a small degree a regional Down Payment Assistance Program.

Community Development

- Community infrastructure remains a key focus of regional investment of funding. This is a combination of aging systems needing upgrading and expansion necessitated by growth demands. Culinary water and emergency services are high priorities. With the exception of housing, our region's priorities revolve around providing for infrastructure needs.

AGENDA ITEM # III-B. (Continued)

- A three-fold evaluation process has identified focus communities in the region. A Housing Condition Windshield Survey was updated in 2012. A voluntary community self-assessment was utilized along with community development program staff knowledge and expertise. The focus communities identified below continue to be a regional priority. These communities include:
 - Town of Alton (Housing Conditions)
 - Big Water (Housing Conditions & Community Assessment)
 - LaVerkin City (Community Assessment)
 - Leeds (Community Assessment)

The Association Staff has worked with a number of these communities in 2012 to undertake several activities as follows:

- Alton - In the past several years we have assisted the town in securing funding to construct a new fire station and obtaining a wildland capable fire truck.
- Big Water- Assisted the community to obtain grant funding that enabled them to develop two phases of a community park and playground. This park has greatly improved the lives of the citizens of this small rural community. Assisted the community in obtaining funding for a community wastewater system. Households in the community currently dispose of wastewater via individual septic systems. However, a general obligation bond in the community failed to pass.
- LaVerkin - Assisting the community in obtaining funding for infrastructure and street repair in a low-income portion of the city. Other recent activities included updating their affordable housing plan and obtaining funding for a Geologic Hazards study.
- Leeds - Assisted the town in securing technical assistance for reviewing a major residential development proposal.

Economic Development

- Many local jurisdictions in southwestern Utah continue to invest in county/city economic development programs for active business development; however, the current economic recession has resulted in diminishing municipal budgets and subsequent reductions in staffing. As such, the Five County AOG's continuation of a regional priorities which include a focus on the Revolving Loan Fund as well as other technical assistance continues to be vital. We are currently providing contracted technical planning assistance to Kanab City for current planning.
- Projects in 2013 included work on a Regional Broadband Plan; ongoing support of the regional Small Business Development Centers including participation in the Meet the Money People Workshops; and because available housing for a workforce is critical to economic development, affordable housing plan development for cities.

B. EVALUATION OF PAST PERFORMANCE

The following projects were accomplished during the past year:

Five County AOG - Region: 1) Five County staff provided regional planning including updating the region's Consolidated Plan; community planning for housing, community and economic development; assistance through attendance at various meetings and review and development of codes and ordinances; 2) Revolving Loan Fund program delivery was provided throughout the region to expand economic development opportunities, primarily to low and moderate income individuals and businesses by retaining existing jobs and/or creating additional employment. The number of persons benefitting in 2013 through job retention/creation was 31 individuals; and 3) Housing program delivery to foster decent and affordable housing throughout the region. This includes opportunities for LMI persons through the down payment/closing cost assistance program, HOME Rehabilitation Program and Emergency HOME program. A total of three homes were completed in 2013 utilizing the HOME Rehabilitation Program. AOG staff utilized CDBG funding to provide program delivery for their housing programs. A total of 14 households were screened for eligibility and several applications and/or projects are at various stages to obtain state approval, in construction or pending.

Beaver County: 1) Beaver City on behalf of the Beaver City Housing Authority-- The Beaver City Housing Authority acquired a 15 unit complex and completed the rehabilitation of these units to provide additional low-income housing opportunities in Beaver. Beneficiaries total 15 low-income households. This project provides decent, safe and affordable housing for residents in the community; and **2) Minersville Town--** The town of Minersville received \$300,000 in CDBG funds to expand the current size and scope of the town's existing library. This was a multi-year project that received full funding in FY 2012. The project was completed in December, 2013. This project provided expansion of the children's collection, ample space to allow all library activities to be held within the building, as well as additional computer space to the public. The project enhances availability and sustainability in the community. The total number of beneficiaries was 907, with 66.9% LMI persons benefitting; and **3) Milford City on Behalf of the Beaver City Housing Authority (BCHA)--** The Beaver Housing Authority is in the process of acquiring existing housing units in Milford to provide additional housing opportunities for low-income families. The project will provide decent, safe and affordable housing for low-income families. The total project cost is \$200,000, with \$150,000 from CDBG funds. Acquisition of the Tri-Plex and Duplex is anticipated to take place in February/March 2014. The projected number of beneficiaries is 5, all of which are low/moderate income households.

Garfield County: 1) Panguitch City-- The city of Panguitch used \$150,000 in CDBG funds to purchase a new fire truck that has multiple capabilities for use as a wildland fire truck. This vehicle significantly increases the pumping capabilities as well as provides access to rural areas that could not be reached previously with the existing equipment. The provision of dependable service is imperative to the health and safety of the residents of Panguitch City. Purchase of this new fire truck improves the liveability and sustainability for residents. The number of beneficiaries is 1520, with 72.5% being low-to-moderate income beneficiaries.

Iron County: 1) Cedar City on behalf of the Cedar City Housing Authority (CCHA)-- The Cedar City Housing Authority has completed construction of the 18 unit

AGENDA ITEM # III-B. (Continued)

complex which is located adjacent to their current facility. This project provides an additional 18 units of LMI housing for elderly and handicapped individuals. All of the newly constructed units will be rented to low/ moderate income individuals. The number of households benefitting from this project is 18, with all low/moderate income beneficiaries; **2) Iron County**-- Iron County received \$300,000 in CDBG Funds to expand the Beryl Fire Station with two additional bays, an office area as well as classroom space to accommodate training activities to serve a very rural part of Iron County in the Beryl/Newcastle area. The provision of dependable service is imperative to the health and safety of residents living in this rural service area. This project improves the liveability and sustainability for residents living in the service area. The total number of beneficiaries is approximately 1,804, of which 80.1% are low-to-moderate income beneficiaries; and **3) Cedar City on behalf of the Cedar Housing Authority**-- The CCHA is in the process of acquiring property for the construction of low income housing. The property will be utilized to provide housing units that will be occupied by low income families in accordance with the Low Income Housing Tax Credit Program targeting families earning 60% or less of the AMI for Iron County. All housing projects of the Cedar City Housing Authority target families earning no more than 80% AMI. Priorities are given to families and individuals earning no more than 50% AMI. This proposed project will provide the opportunity for decent, safe and affordable housing. The projected number of households benefitting from this project is 3-5, with all low/moderate income beneficiaries.

Kane County: 1) Orderville Town-- The town has purchased and installed a backup power generator for the Red Hollow culinary water well. A major upgrade to the culinary water system was completed in 2008 which included reconstruction of a failing water tank at the Red Hollow site, as well as a new culinary water well equipped with a submersible pump. There are currently two water wells located at this site which serve as the primary source of water for the town. In order to provide reliable service during periods when a power outage occurs, the town needed to install a propane or diesel powered backup generator. The provision of dependable service is imperative to the health and safety of residents living in Orderville. The project improves the liveability and sustainability for residents. The project was funded with CDBG funds and was completed in 2013. The total number of beneficiaries is 577, of which 51% are low to moderate income.

Washington County: **1) The Erin Kimball Foundation**- - Washington City sponsored the Erin Kimball Memorial Foundation application to rehabilitate a single-family home. This project will assist in addressing the critical need for additional crisis housing for homeless families fleeing domestic violence and sexual assault. The foundation had previously procured this single-family home and has completed some of the necessary rehabilitation. CDBG funds are being utilized to complete the remaining amount of needed rehabilitation. A lot of volunteer labor and materials were previously donated to the project. The foundation is utilizing some of the donated materials to complete the project. The total project cost is \$327,050. CDBG funding in the amount of \$150,000 was received for the project. Donations from anonymous donors and companies were used in consideration of the matching funds for this project. Rehabilitation efforts are continuing with an anticipated April 2014 completion date. The facility will also be utilized as office space for the Foundation, will provide a day care area, training area, and case management services. The total number of beneficiaries is 27, of which all are LMI eligible. The proposed project will improve the livability and sustainability of low-income individuals fleeing domestic violence and/or sexual assault.

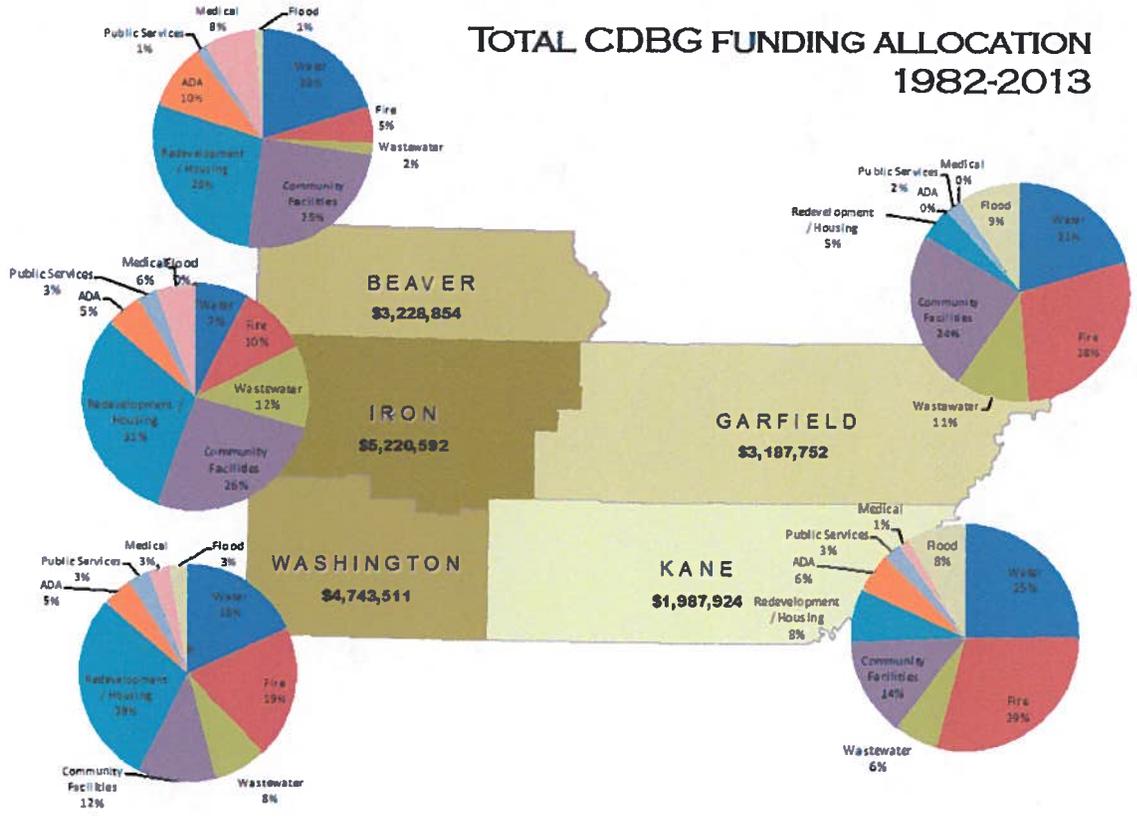
AGENDA ITEM # III-B. (Continued)

Color Country Community Housing, Inc (CCCHI)-- CCCHI completed several projects during 2013 including the following: **1) Mutual Self Help--** A total of 15 homes were completed in Ivins (12) and LaVerkin (3) with a total funding of \$3,282,900.

C. HISTORY OF REGIONAL CDBG FUNDING ALLOCATION

Between 1982 and 2013, each of the five southwestern Utah counties received a significant amount of Community Development Block Grant funding for community development projects designed to improve living conditions, primarily for those who are of low to moderate income. The total funding allocation for all five counties is \$18,368,633. The graphic below displays the total funding allocation for CDBG funds for communities within each of the Five Counties for this time period. This does not include allocations of CDBG funds for regional projects. Iron County has received the greatest amount of total funding during this time period, followed by Washington, Beaver, Garfield, and Kane Counties.

Funded CDBG projects included: water, fire, wastewater, community facilities, redevelopment/ housing, ADA, public services, medical facilities/ambulances, and flood control related projects. The chart which accompanies each county, in the graphic below, displays the total funding allocation for each project type. The variation in project type distribution by county reflects the variety of needs in each community throughout the Region.



D. FUNDING PRIORITY DECISION MAKING PROCESS

The Five County Association of Governments utilizes a comprehensive rating & ranking matrix to determine the priority for funding of all applications for CDBG. The criteria is approved by the local elected officials functioning as the Rating & Ranking Committee (RRC). The projects in 2013 were evaluated utilizing the matrix and recommendations for funding were presented to the Rating & Ranking Committee for prioritization. A copy of the FY 2014 Rating & Ranking Criteria, Policies and Guidelines is found in Appendix C.

E. SUMMARY OF CITIZEN PARTICIPATION AND CONSULTATION

Continued consultation and coordination with agencies in this region and the public took place in the development of this one-year action plan. In addition, ongoing participation by the three public housing authorities in the region was instrumental in the development of this plan.

The Five County Community Action Partnership has engaged a wide variety of community stakeholders in identifying community needs (through meetings, surveys, forums and data collection) on a host of issues including income, nutrition, mental health and substance abuse issues, youth issues, education, employment, housing, transportation and healthcare.

A comprehensive picture of the conditions combined with a thorough understanding of the causes of poverty is indispensable to the achievement of strategic community goals. The belief is this picture of conditions can assist to:

- Create prospects for community coordination and partnerships
- Determine resource allocation and coordination (volunteers and dollars)
- Indicate causes and conditions of poverty
- Provide information for grants and assist with the ability to seek out new grants
- Address specific community needs, identify gaps
- Identify where the community is and ensure services meet the community needs
- Guide staff training and agency strategic planning.

By understanding **one** assessment and pooling efforts to get significant, relevant data, agencies can better coordinate services, direct change (rather than maintaining the status quo), and set the framework for innovation in service delivery. A community-based needs assessment can also be a basic for creating change by providing important community information as to who may be working on issues and finding where gaps in the community services lie. The information provides an opportunity to meet and develop partnerships strengthening services for citizens in the area.

Perhaps the most daunting of tasks in a community assessment is determining how much and what data to gather and analyze. Five County adopted core data and data points from both the statistical data designed by the Community Action Partnership - National, as well as integrating data from the Community Action Partnership - Utah 2012 Poverty Report.

A Needs Assessment survey was developed after reviewing other Community Action Partnership surveys and collaborating with various key community stakeholders. The

AGENDA ITEM # III-B. (Continued)

survey was created to determine how individuals perceived the social needs in their community and supplements the statistical data that was gathered. Not only existing customers/clients but also key partner agencies, elected officials, business owners and other service providers were surveyed. The survey includes information regarding demographics and opinions about employment, education, housing, income and health care issues.

Five County Community Action Partnership gathered a total of 852 surveys from March 12, 2013 through April 30, 2013. Surveys were distributed online through Survey Monkey, e-mail and web sites. Additionally, local partners distributed paper surveys to community members. A range of participants completed surveys. The largest age group (36.5%) were between 24 to 44 years of age, while the second largest group (30.2%) were between 55 to 69 years of age. The female population (61.8%) completed the largest amount of surveys. A total of 95.9% of those that completed the survey were white or Caucasian. Households with two parents and children totaled 37.3% and couples with no children totaled 31.3%. Over one-third (38.9%) of those that completed the survey had an income of less than \$30,000. It was reported that 72.4% were employed, 21% received Social Security, 16.1% reported they were self-employed and 15.0% reported they collected a pension. Individuals surveyed stated that 19.6% had a high school degree or GED, and 31.4% reported they had some college or trade school, and 46.7% reported they had a bachelor's degree or higher professional degrees.

The Human Services Council for the five counties decided prioritization of needs. They are as follows:

1. **Beaver County**-- Nutrition, Emergency services and Food pantry support
2. **Garfield County**-- Nutrition, Emergency services, Food pantry support, Transportation, Seniors, Youth
3. **Iron County** -- Nutrition, Emergency services, Food pantry support, Education services, Domestic violence
4. **Kane County**-- Nutrition, Emergency services, Food pantry support, Youth service
5. **Washington County**-- Education and Youth services

Appendix D contains the Community Needs Assessment survey and discussion.

A primary purpose of the Association of Governments is to coordinate federal, state and local programs across southwest Utah. Much of this coordination involves aspects of the consolidated planning process, with these efforts detailed in Chapter 7.

F. PRIORITIES

The HOME program is administered by the state of Utah, Division of Housing and Community Development, Olene Walker Housing Loan Fund and funding priorities are established by the loan board. Table 6-1, Chapter 6 includes HOME services for southwestern Utah which are provided through the Five County Association of Governments. Please refer to the following website for detailed funding priorities and allocation process: <http://housing.utah.gov/owhlf/programs.html>

AGENDA ITEM # III-B. (Continued)

The Balance of State Continuum of Care has determined that their application is consistent with the jurisdiction's current approved Consolidated Plan identified as needs to end chronic homelessness and move families and individuals to permanent housing:

- **Expansion of each CoC Board:** Additional members serving on the CoC Board are intended to represent a broader array of community voices to provide their expertise.
- **Streamlined coordinated assessment:** CoCs must develop a coordinated assessment process wherein agencies across the CoC using consistent and best practice models for needs assessment, and agency or service provider referrals based on centralized assessment requirements.
- **Improve Policies and Procedures:** Develop policies and procedures that ensure openness and transparency in the operation of CoCs.
- **Identify Programs for Transition:** Due to challenges from the high cost of service, agencies that fail to meet HUD goals for outcome measures will need to transition their programs into other types of services. The community will identify the necessity of existing programs, how they can be maintained, and plan for their transition to new services.
- **Emphasize Outcomes:** Program funding decisions will be based on improving outcomes including reducing the length of homeless episodes, reduction in recidivism rates, improvement in employment and wages, increased access to mainstream services, and increased housing stability.

Projects which were funded from the Balance of State Continuum of Care 2013 include:

- **Cedar City Housing Authority**-- Transitional Housing (\$14,177.00);
- **Southwest Behavioral Health Center**-- Dixie View (\$28,994.00);
- **Iron County Care & Share**-- La Casa Transitional Housing (\$35,739.00);
- **Southwest Behavioral Health Center**-- Housing Matter Project (\$156,414.00)
- **Erin Kimball Memorial Foundation**-- No Place Like H.O.M.E. (\$75,000.00)

1. Housing

The regional priorities of the Five County Association of Governments relating to housing include the administration of down payment assistance programs, rehabilitation of deteriorated housing stock, rehabilitation of existing rental units, providing better availability of safe and adequate affordable rentals, providing seasonal rental housing to support the tourism industry, and developing more water and sewer capacity for housing development in growth areas.

2. Community Development

Taking into consideration the locally identified Community Development capital project lists submitted by local jurisdictions, as well as housing needs identified in affordable housing plans developed throughout the region, community development priorities utilizing CDBG funds in this region are outlined below:

AGENDA ITEM # III-B. (Continued)

- **LMI Housing Activities**-- Regional efforts will continue to focus on projects designed to provide for the housing needs of very low and low-moderate income families. This may include the development of infrastructure for LMI housing projects, home buyers assistance programs, land acquisition or the actual construction of housing units for elderly, low-income and homeless individuals, housing rehabilitation, CROWN rent-to-own homes; mutual self help, and LIHTC projects.
- **Public Utility Infrastructure**-- Regional efforts will focus on increasing the capacity of water and other utility systems to better serve the customers and/or improve fire flow capacity. Includes wastewater disposal projects. Typically CDBG funds are utilized for these type of projects to cover engineering costs.
- **Public Safety Activities**-- Efforts will be concentrated on addressing projects related to protection of property, including flood control or fire protection improvements in a community. Priority should be given to developing additional fire protection such as new stations in areas that are currently unserved or under-served.
- **Community Facilities/Public Services**-- Regional support will be provided to jurisdictions undertaking construction of projects such as senior citizens centers; health clinics; food banks/shelters; and/or public service activities. These activities traditionally have no available revenue source for funding and have typically been turned down by other funding sources. This category does not include facilities that are primarily recreational in nature.
- **Transportation**-- Jurisdictions throughout the region will continue to focus on addressing transportation related projects, i.e., streets/bridges, curb, gutter, sidewalks to address drainage issues and airport improvements. The use of CDBG funds for these types of projects is extremely limited due to the nature and higher level of funding needed.
- **Parks and Recreation**-- Jurisdictions will continue to foster projects designed to enhance the recreational quality of a community i.e., new picnic facilities, playgrounds, community recreation centers, trails, etc. While parks are an important amenity to communities, the focus of funding in this Region will be directed towards needed infrastructure, facilities, and affordable housing.
- **Planning**-- Jurisdictions throughout the region will continue to direct planning efforts towards feasibility studies and various planning for projects such as storm drainage, water system master plans, senior citizen center design, city housing data base and capital facilities plans.
- **Economics**-- Some of the jurisdictions in the Five County Region are taking steps to rehabilitate historic buildings and/or museums that play a vital role in terms of historic community values and to foster tourism in the area. The recent renovation of the historic Beaver County Courthouse building is an example of this.

AGENDA ITEM # III-B. (Continued)

3. Economic Development

Chapter 3 identifies the following economic development priorities:

- Provide regionally-focused services that complement county and community economic development programs.
- Focus efforts on jurisdictions that do not have internal staff support to provide day-to-day economic development outreach.
- Represent southwestern Utah interests at conferences and forums.
- Forge closer ties between economic development and public/higher education initiatives in the region.
- Continue to champion support for regional projects that foster economic development.

4. Summary of One year Performance Measures

It is anticipated that the following projects will be completed during the upcoming year (based on applications received for 2014):

Five County Region: 1) Consolidated Plan Planning, Administration, Rating and Ranking-- AOG staff will provide assistance to communities in updating the regional Consolidated Plan, general CDBG program administration and continue in the identification of focus communities/ neighborhoods throughout the region; **2) Economic Development (Revolving Loan Fund Program Delivery)--** The RLF program is designed to provide economic development opportunity primarily to low to moderate income individuals and businesses by retaining existing jobs and/or creating additional employment. The program job creating is set at 1 job for every \$15,000 lent; **3) Housing Program Delivery--** Staff will continue to provide program delivery (approximately 30 households) to foster decent, safe and affordable housing opportunities for low-income persons by providing down payment/closing cost assistance, HOME rehabilitation of existing housing units to enhance health and safety through addressing health code and safety concerns; and **4) Planning-** CED staff has been working with the larger communities throughout the region to develop and/or update their affordable housing plans. Staff will continue with this planning effort by providing assistance to Escalante and LaVerkin cities. A biannual report and application of the new housing plan model will be applied to the Milford City housing plan. CED staff will also work with each jurisdiction throughout the Five County Region to assess and develop a facilities infrastructure assessment.

Beaver County: 1) Beaver City on Behalf of the Beaver City Housing Authority (BCHA)-- The Beaver Housing Authority is proposing to construct a new office building adjacent to their 18-unit public housing apartments. The current facility utilized as an office is an older single-family home that is not accessible to handicapped individuals and it is difficult for elderly clients to navigate the entrance as well. The housing authority works diligently throughout Beaver County to provide decent, safe and affordable housing for low-income families. The total project cost is \$162,363. The CDBG application is \$150,000. The projected number of

AGENDA ITEM # III-B. (Continued)

beneficiaries is 101 households, all of which are low/moderate income individuals.

Garfield County: There were no applications submitted by Garfield County and/or any jurisdictions within the county.

Iron County: There were no application submitted by Iron County and/or any jurisdictions within the county.

Kane County: 1) Kane County-- The county is proposing to purchase two four-wheel drive meals-on-wheels vehicles. Acquisition of these vehicles will provide the opportunity to expand services as well as to provide service to areas that are difficult to access during winter months. It is proposed that trucks will be located in Orderville and Kanab. The four-wheel drive trucks are needed to serve rural areas that do not have oiled or well maintained road access. The projected number of beneficiaries is 65. The county is requesting \$87,517 in CDBG funds and the county is providing \$10,000 in match funds for procurement of these vehicles. The proposed project will improve the liveability and sustainability of elderly individuals; and **2) Big Water Town--** The town submitted an application for CDBG funds to expand their current fire station. The application was incomplete because sufficient funding was not included to complete construction of the project. State CDBG staff determined that the application was not threshold eligible for rating and ranking. AOG staff will work with Big Water to determine the appropriate course of action and will assist with an application to the Utah Permanent Community Impact Fund Board (PCIFB). The town also has the option to apply for CDBG funds in the next program year to expand the fire station.

Washington County: 1) Enterprise City-- The city is proposing to construct a new fire station to serve the community. The city has purchased land for a fire station, as well as other community needs. They have started some rough grading and site work, and have hired a design team to complete the construction drawings and oversee construction of the new fire station. The new fire station will contain eight new bays. The City will also continue to utilize the old fire station. The new facility will provide the opportunity to house their current equipment, as well as accommodate modest future expansion. The total number of beneficiaries is 1711, of which 1,147 (67.3%) are LMI eligible. The proposed project will improve the livability and sustainability of the area as well as to address public safety ; **2) Angell Springs SSD --** Washington County is sponsoring the Angell Springs SSD application to acquire CDBG funding. The district is proposing to complete culinary water system improvements in the site specific area. The proposed project is needed to eliminate stagnant water in the dead-end lines and ultimately improve water quality in this area. Installation of the new looped water lines will also improve fire flows throughout the area. The district is requesting \$150,000 of CDBG funds to complete this project. The total number of beneficiaries is 193, of which 108 (55.9%) are LMI eligible. The proposed project will improve the livability and sustainability of low-income residents in this area; **3) Gunlock Fire Station--** Washington County is sponsoring a CDBG application from the Northwestern Special Service District, which includes the area of Gunlock. The district proposes to construct a new fire station in the town of Gunlock utilizing \$150,000 in CDBG funds, Permanent Community Impact Board funds in the amount of \$148,035, and SSD match funds in the amount of \$20,525. The total number of proposed beneficiaries is 106, with 81 (76.4%) being LMI eligible. The SSD engaged the services of an architect who has completed design of the facility to make this a very mature project;

AGENDA ITEM # III-B. (Continued)

and **4) Utah Food Bank**-- Washington County is sponsoring the CDBG application from the Utah Food Bank to purchase a 22' refrigerated box truck for use in the outline five county area. The truck will be utilized to collect and distribute donated food from local grocery stores, distribute emergency food to local food pantries, deliver food to low-income children through the Back Pack program and to deliver food to low-income seniors through the Food Box program. The total amount of funding requested from the CDBG program is \$90,158. The Utah Food Bank is contributing \$25,000 towards the truck purchase. The total number of proposed beneficiaries is 12,596, all of which are LMI eligible. The proposed project will improve the livability and sustainability of low income individuals throughout the Five County region, including children and the elderly.

AGENDA ITEM # V.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

***** M E M O R A N D U M *****

TO: Five County AOG Steering Committee Members
FROM:  Gary O. Zabriskie, Director of Community and Economic Development
SUBJECT: Appointments for Revolving Loan Fund Board
DATE: March 4, 2014

The Five County Association of Governments has operated a Revolving Loan Fund (RLF) since July 1986. The RLF is intended to provide supplemental financing to start-up and growing businesses in the region that may not be able to generate adequate capital from private sector lenders. The RLF “fills the gap” between available private sector debt and equity capital and the owner’s capital resources. In 25 years of operation, the RLF has injected more than \$8 million into 123 business deals, resulting in the creation of more than 800 jobs.

The RLF is operated pursuant to policies outlined in the regional Revolving Loan Fund Plan adopted in July 1987, as amended in November 2010. The RLF is administered by the Five County Loan Administration Board, The nine (9) member board is composed of the following:

- 2 Bankers
- 2 Business Owners/Managers
- 1 Utah Workforce Services Western Regional Council Representative
- 1 Five County Economic Development District Representative (Steering Committee rep.)
- 1 Equity/Investment Representative
- 1 Chamber of Commerce Representative
- 1 County or Municipal Attorney

The individuals listed on the following pages have all agreed to serve on the RLF Board for the terms indicated. The RLF Board members will elect a Chair and a Vice Chair at their next meeting.

I respectfully request that these nominations be approved by the Steering Committee as proposed.

BEAVER GARFIELD IRON KANE WASHINGTON

AGENDA ITEM # V. (Continued)

Revolving Loan Fund Board Appointments (continued)
March 12, 2014

**Five County Association of Governments
Revolving Loan Fund Board Appointments
March 12, 2014**

There is a Five County Economic Development District representative on the RLF Board. This has typically been the sitting chair of the Steering Committee, but may be whomever the Steering Committee designates as the representative. Commissioner Jim Matson from Kane County has been serving on the Board. I need appointment of a Steering Committee representative on the Board. This term will run through March 2015.

I propose re-appointing Mr. **Darrin Duncan** from **State Bank of Southern Utah**. Darrin is a Compliance Officer at State Bank of Southern Utah. He was a Loan Officer and a Loan Support Officer preparing Small Business Administration (SBA) packets prior to becoming a Compliance Officer. He has been with the bank since 2000. Prior to working at SBSU he worked as a small business consultant for the Small Business Development Center at Utah State University. He fills one of the banker slots. This term will run through March 2016.

I am proposing re-appointing Mr. **West Martin** from **Town & Country Bank** of St. George to serve as the other banker position. West is the Chief Lending Officer at Town & Country Bank, Inc. And is also an Executive Vice President. He has been in Utah banking circles for approximately 35 years as a Utah State Bank Examiner, Senior Credit Examiner and Chief lending Officer at two community banks. He has resided in St. George since August of 1996, first in Santa Clara and now in St. George. This term will run through March 2015.

Mr. Eric Clarke, Deputy Washington County Attorney, has agreed continue as the municipal or county attorneys representative on the Board. Eric has been serving as the Vice Chair for the RLF Board. I would ask the Board to reaffirm Eric's appointment.

Mr. Scott Jolley, Executive Director and CEO of the **Cedar City Chamber of Commerce** has been serving on the RLF Board. Scott is a graduate of SUU where he studied accounting and business management. I would propose that Scott be re-appointed for another term on the Board. If reappointed, Scott will continue to be the Chamber of Commerce representative on the Board. This term will run through March 2015.

I propose that **Mr. Shaun Warby**, CPA, who is the Chief Financial Officer for **MSC Aerospace Company** in Cedar City, maker of the new SaberJet corporate jetliner, be appointed to the RLF Board. He is proposed to replace Mr. David Grant who resigned from the RLF Board as he will be leaving to serve as an LDS Mission President. It is proposed that Shaun will represent "Business Owners/Managers." As a plus, he also brings another CPA to the Board. This term will run through June 2016.

AGENDA ITEM # V. (Continued)

Revolving Loan Fund Board Appointments (continued)
March 12, 2014

I am proposing that Mr. **Kris Braunberger**, CPA, be appointed to fill the shoes of Mr. Nick Lang, CPA who has been the Chair of the RLF Board. Kris is with the firm of HintonBurdick CPAs and Advisors. This term will run through June 2016.

I am proposing that Mr. **Paul Campbell**, with **Southern Utah SCORE** be reappointed to the Board as the investment representative. Paul's career in banking, finance and lending spanned 38 years, including the final eighteen years as President and CEO of a successful community bank that was a leading SBA lender in Washington State. He had experience earlier as a commercial lender and marketing director in four states. A seven year SCORE mentor, he understands what it takes to qualify for commercial loans, especially small business and SBA loans. He is also an active investor. This term will run through March 2015.

The Workforce Services Western Regional Council Representative slot is currently filled by **Wayne Shamo**, owner of **Shamo Lumber** in Hurricane. That position on the RLF Board will be addressed at the June 2014 Steering Committee meeting.

AGENDA ITEM # VI.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

***** M E M O R A N D U M *****

TO: Bryan Thiriot, Executive Director

FROM: *GOZ* Gary O. Zabriskie, Director of Community and Economic Development

SUBJECT: Nomination to Governor Herbert for Utah Permanent Community Impact Fund Board

DATE: March 4, 2014

As per Utah Code Section 35A-8-304, which specifies the membership of the Utah Permanent Community Impact Fund Board, the Five County Association of Governments has a representative member serving on that Board.

After nomination by the Steering Committee in 2012, Commissioner Denny Drake was appointed by Governor Herbert to serve a full four-year term on as the Five County Association of Government's representative on the Utah Permanent Community Impact Fund Board. Commissioner drake was earlier appointed to fill the remaining portion of Maloy Dodd's unexpired term.

Commissioner Drake has informed the Impact Fund Board staff that the April 3, 2014 Board meeting will be his last meeting. The Steering Committee needs to nominate and recommend to the Governor a representative to serve on the Permanent Community Impact Board for the remainder of Commissioner Drake's unexpired term which will expire at the end of June 2016.

Please ensure that this matter is placed on the agenda for Steering Committee action at their March 12, 2014 meeting so that their nomination to the Governor may occur in a timely manner.

Attached is a copy of Section 35A-8-304 of the Utah Code.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

AGENDA ITEM # VI. (Continued)

35A-8-304. Permanent Community Impact Fund Board created -- Members -- Terms -- Chair -- Expenses.

(1) There is created within the department the Permanent Community Impact Fund Board composed of 11 members as follows:

- (a) the chair of the Board of Water Resources or the chair's designee;
- (b) the chair of the Water Quality Board or the chair's designee;
- (c) the director of the department or the director's designee;
- (d) the state treasurer;
- (e) the chair of the Transportation Commission or the chair's designee;
- (f) a locally elected official who resides in Carbon, Emery, Grand, or San Juan County;
- (g) a locally elected official who resides in Juab, Millard, Sanpete, Sevier, Piute, or Wayne County;
- (h) a locally elected official who resides in Duchesne, Daggett, or Uintah County;
- (i) **a locally elected official who resides in Beaver, Iron, Washington, Garfield, or Kane County; and**
- (j) a locally elected official from each of the two counties that produced the most mineral lease money during the previous four-year period, prior to the term of appointment, as determined by the department.

(2) (a) The members specified under Subsections (1)(f) through (j) may not reside in the same county and shall be:

(i) nominated by the Board of Directors of the Southeastern Association of Governments, Central Utah Association of Governments, Uintah Basin Association of Governments, and Southwestern Association of Governments, respectively, except that a member under Subsection (1)(j) shall be nominated by the Board of Directors of the Association of Governments from the region of the state in which the county is located; and

(ii) appointed by the governor with the consent of the Senate.

(b) Except as required by Subsection (2)(c), as terms of current board members expire, the governor shall appoint each new member or reappointed member to a four-year term.

(c) Notwithstanding the requirements of Subsection (2)(b), the governor shall, at the time of appointment or reappointment, adjust the length of terms to ensure that the terms of board members are staggered so that approximately half of the board is appointed every two years.

(d) When a vacancy occurs in the membership for any reason, the replacement shall be appointed for the unexpired term.

(3) The terms of office for the members of the impact board specified under Subsections (1)(a) through (1)(e) shall run concurrently with the terms of office for the councils, boards, committees, commission, departments, or offices from which the members come.

(4) The executive director of the department, or the executive director's designee, is the chair of the impact board.

(5) A member may not receive compensation or benefits for the member's service, but may receive per diem and travel expenses in accordance with:

- (a) Section 63A-3-106;
- (b) Section 63A-3-107; and
- (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and 63A-3-107.

Renumbered and Amended by Chapter 212, 2012 General Session

AGENDA ITEM # X-A.



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

DEPARTMENT OF TRANSPORTATION

CARLOS M. BRACERAS, P.E.
Executive Director

SHANE M. MARSHALL, P.E.
Deputy Director

February 21, 2014

TO: Washington County Commissioners, Mayors of Cities within Washington County
Utah Transportation Commission
UDOT Region Directors
Metropolitan Planning Organizations

SUBJECT: Annual Visits to Counties, including County and City Officials and Other Transportation-Related Persons

The time and place for the Utah Department of Transportation's meeting with Washington County and cities within Washington County is as follows:

Wednesday, March 19, 2014, 9am – 11am
County Admin. Building / Commission Chambers, 197 East Tabernacle, St. George

We encourage attendance and representation from elected officials and staff personnel involved in transportation planning, design, construction, and maintenance. Please invite those you would like to attend this meeting.

At this meeting, we will discuss and answer questions about federal aid transportation funding and programs of interest to local governments. Also, your UDOT Region Representative will be in attendance to discuss upcoming state highway projects and to seek your input on better coordination between UDOT and local governments. New developments in many other areas will also be discussed that will help municipalities maximize the State and Federal transportation funding received.

If you have specific items or questions that you would like discussed please contact UDOT prior to the Annual Visit. Again, please note the date and time for your area listed above. The schedule is also included on the UDOT Local Government website at <http://www.udot.utah.gov/localgovernment>.

If you have any questions or comments about these visits, please contact Chris Potter, UDOT Local Government Programs Engineer at cpotter@utah.gov (801) 633-6255.

Sincerely,

A handwritten signature in blue ink that reads "Chris Potter".

Chris Potter, P.E.
Local Government Programs Engineer

CP/jh

AGENDA ITEM # X-A. (Continued)

UDOT Local Government Programs

February 12, 2014

2014 ANNUAL VISITS SCHEDULE WITH CITIES AND COUNTIES

REGION	DATE	DAY	COUNTY	TIME	LOCATION	ADDRESS	CONTACT	
4	March 18, 2014	Tuesday	Iron	2:00 - 4:00 PM	County Courthouse / Commission Chambers	168 South 100 East, Parowan	435-477-8300	
4	March 19, 2014	Wednesday	Washington	9:00 - 11:00 AM	County Admin. Building / Commission Chambers	197 East Tabernacle, St. George	435-634-5700	
4	March 20, 2014	Thursday	Kane	2:00 - 4:00 PM	County Courthouse / Commission Chambers	76 North Main Street, Kanab	435-644-4900	
4	March 20, 2014	Thursday	Garfield	9:00 - 11:00 AM	County Courthouse / Commission Chambers	55 South Main, Panguitch	435-676-8826 ext. 100	
4	March 20, 2014	Thursday	Piute	2:00 - 4:00 PM	County Courthouse / Commission Chambers	550 North Main, Junction		
1	March 24, 2014	Monday	Davis	9:00 - 11:00 AM	County Admin. Building / Commission Chambers	61 South Main, Farmington	801-451-3200	
1	March 25, 2014	Tuesday	Morgan	9:00 - 11:00 AM	County Courthouse / Commission Chambers	48 West Young Street, Morgan	801-829-6811	
1	March 25, 2014	Tuesday	Weber	1:00 - 3:00 PM	Weber Center / Commission Chambers	2380 Washington Blvd, Ogden	801-399-8406	
4	April 1, 2014	Tuesday	Grand	9:00 - 11:00 AM	County Courthouse / Commission Chambers	125 East Center, Moab	435-259-1321	
4	April 1, 2014	Tuesday	San Juan	2:00 - 4:00 PM	County Admin. Building / Commission Chambers	117 South Main, Monticello	435-587-3223	
4	April 2, 2014	Wednesday	Emery	9:00 - 11:00 AM	County Courthouse / Commission Chambers	75 East Main, Castle Dale	435-381-5106	
4	April 2, 2014	Wednesday	Carbon	1:00 - 3:00 PM	County Courthouse / Commission Chambers	120 East Main Street, Price	435-636-3200	
2	April 3, 2014	Thursday	Summit	9:00 - 11:00 AM	County Courthouse / Commission Chambers	60 North Main, Coalville	435-336-3220	
4	April 8, 2014	Tuesday	Beaver	9:00 - 11:00 AM	County Courthouse / Commission Chambers	105 East Center, Beaver	435-438-6463	
4	April 8, 2014	Tuesday	Millard	2:00 - 4:00 PM	County Courthouse / Commission Chambers	50 South Main, Fillmore	435-743-6723	
3	April 9, 2014	Wednesday	Utah	1:00 - 3:00 PM	County Admin. Building / Commission Chambers	100 East Center, Provo	801-851-8100	
3	April 10, 2014	Thursday	Wasatch	1:00 - 3:00 PM	County Admin. Building / Commission Chambers	25 North Main, Heber City	435-654-3211	
April 17 - 18, 2014						Thur - Fri	Utah Transportation Commission STIP Workshop & Monthly Meeting	Salt Lake City
April 22 - 25, 2014						Wed - Fri	Joint Highway Committee Mtg. & Road School	St. George, Utah
1	April 29, 2014	Tuesday	Rich	2:00 - 4:00 PM	County Courthouse / Commission Chambers	20 South Main, Randolph	435-793-2415	
1	April 30, 2014	Wednesday	Cache	9:00 - 11:00 AM	County Historic Courthouse / Commission Chambers	199 North Main Street, Logan	435-755-1850	
1	April 30, 2014	Wednesday	Box Elder	2:00 - 4:00 PM	County Courthouse / Commission Chambers	01 South Main, Brigham City	435-734-3347	
2	May 1, 2014	Thursday	Salt Lake	9:00 - 11:00 AM	Calvin Rampton Complex / 1st Floor Commission West	4501 South 2700 West, Taylorsville	801-965-4129	
3	May 6, 2014	Tuesday	Duchesne	9:00 - 11:00 AM	County Admin Building / Commission Chambers	734 North Center, Duchesne	435-738-1100	
3	May 6, 2014	Tuesday	Uintah	2:00 - 4:00 PM	State & County Building / Commission Chambers	147 East Main Street, Vernal	435-781-0770	
3	May 7, 2014	Wednesday	Dagbalt	9:00 - 11:00 AM	County Courthouse / Commission Chambers	95 North 1st West, Manila	435-784-3210	
4	May 13, 2014	Tuesday	Sanpete	9:00 - 11:00 AM	County Courthouse / Commission Chambers	160 North Main Street, Mantoloking	435-835-2131	
4	May 13, 2014	Tuesday	Wayne	2:00 - 4:00 PM	County Courthouse / Commission Chambers	18 South Main, Loa	435-836-1300	
4	May 14, 2014	Wednesday	Sevier	9:00 - 11:00 AM	County Courthouse / Commission Chambers	250 North Main, Richfield	435-893-0400	
3	May 20, 2014	Tuesday	Juab	9:00 - 11:00 AM	County Courthouse / Commission Chambers	160 North Main, Nephi	435-623-3410	
2	May 21, 2014	Wednesday	Tooele	9:00 - 11:00 AM	County Building / Commission Chambers	47 South Main, Tooele	435-843-3100	

For questions or comments about this schedule please contact **Chris Potter**, UDOT Local Government Programs Engineer at cpotter@utah.gov, 801-633-6255

RETIREMENT LUNCHEON!

After six years of service—the longest serving Monument Manager EVER at Grand Staircase-Escalante National Monument—Rene Berkhoudt has decided to retire.

Location: Parry's Lodge
89 East Center Street
Kanab, UT 84741
Date: March 20, 2014
Time: 11:30 AM

Main Options: Turkey Roast, Pot Roast, or Chicken Fried Steak, served with mash potatoes and gravy, veggies, salad, and dessert.



Come celebrate in Rene's honor with his family, friends, colleagues and reminisce about Rene's career and wish him and his family all the best as they move into the next phase of their lives... **RETIREMENT!**

Let us know which entrée you want so Parry's Lodge can get cooking: Turkey Roast, Pot Roast, or Chicken Fried Steak.

RSVP by March 13, 2014 to Talishia Trani (435)644-1200 or ttrani@blm.gov

Lunch per person: \$9.99, not including tax and gratuity.

AGENDA ITEM # X-B

Memorandum

To: ST Bryan Thiriot, Executive Director
From: Carrie Schonlaw, SSW 
Director of Aging & Human Services
Date: 2/27/2014
Re: Steering Committee approval to reimburse travel expenses for County Council on Aging Coordinators

I am requesting approval from the Steering Committee to reimburse up to \$500 per county to cover registration and partial travel expenses for each of the County Council on Aging Coordinator in the Five County area to attend the National Association of Nutrition and Aging Service Providers Conference in San Antonio Texas May 28-30th. We currently have some additional funding in our Area Agency Administration budget to cover these costs.

This is an excellent conference which will provide valuable information, training and resources to help enhance and improve services to seniors in our local communities. I regret that I am not able to attend due to other obligations; but feel this is an excellent opportunity for the county coordinators. Breakout sessions include topics on: integrating services to better connect seniors to resources, Public/Private Partnerships, dietary guidelines, calculating meal costs and self-assessment tools, grant writing and much more. There is also a free pre-conference intensive specifically for Nutrition and Senior Center Directors. A copy of the conference flyer is attached.

At this time, 2 of the 5 County Council on Aging Coordinators have received approval from their County Commissioner(s) to attend the conference. The \$500 would cover the cost of the registration and alleviate some of the travel expenses for the individual counties. In addition, because Five County is a member of NANASP we are able to receive a reduced conference rate for each participant.

Thanks for your consideration!



2014 Annual Training Conference
May 28-30, 2014 | San Antonio, TX
www.nanasp.org

Hotel Information

The Westin Riverwalk
 420 West Market Street | San Antonio, TX 78205
 210-224-6500 | 888-627-8396
www.westinriverwalksanantonio.com

For reservations, contact the Westin Riverwalk Hotel at **888-627-8396**. Be sure to mention that you are with the NANASP Conference to receive the special rate of **\$159.00** per night plus tax for single/double occupancy.

Registration Fees

\$299 for Members/\$399 for Non Members
 Send 2, Get the 3rd One Free!
 Registration Deadline: May 15, 2014

A limited number of scholarship are available, for more information visit www.nanasp.org

Star Awards Nominations

Give your colleagues and/or your agency's new program innovation the recognition they deserve -- nominate them for a NANASP Star Award (or Rising Star or Shining Star Award to be recognized at the Annual Conference . Please contact Pam Carlson at pcarlson@nanasp.org for a nomination form.

2014 Schedule of Events

Wednesday, May 28, 2014

8:00-1:00 • Directors Training Pre-Session
 10:00-1:00 • Alicia Trevino Senior
 One Stop Center Site Tour



3:00-4:15 • Opening
 KickOff/Washington Update
Robert Blancato,
NANASP Executive Director

4:30-5:30 • Concurrent Breakout Sessions
 5:30-7:00 • Opening Reception/Star Awards

Thursday, May 29, 2014

8:00-9:00 • Vendor Breakfast/Roundtables

9:15-10:30 • Keynote Address
Kathy Greenlee, Administration
for Community Living and
Assistant Secretary for Aging



11:00-12:15 • Concurrent
 Breakout Sessions
 12:15-1:30 • Vendor Lunch
 1:45-5:15 • Concurrent Breakout Sessions

Friday, May 30, 2014

8:30-9:30 • Senior Centers as Part of the Health
 Care Delivery System General Session
 9:45-11:30 • Best Practices Showcase/NANASP
 Annual Meeting/Brunch

Session Topics

Integrating Services in Nutrition Programs to Better Connect Seniors to Resources • Arts and Aging in an Urban Context • Public/Private Partnerships • Update on the New Dietary Guidelines • Calculating the True Cost of a Meal • Collecting and Using Nutrition Program Data Effectively • Senior Center Self Assessment Tools • Effectively using Social Media to Increase ROI • Opportunities in Grant Writing and more!

For more information, visit www.nanasp.org or call 202.682.6899

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

Employee Name: Doni Pack

Date: 2/13/2014

Pursuant to the Five County Association of Governments personnel policies and procedures, I am requesting authorization to travel out of state for the following purposes:

PURPOSE OF TRAVEL:

Mutual Self-Help Program required USDA Section 502 Loan Packaging Certification. This certification is required in order to process applications for the Mutual Self-Help Program. The certification course is offered approximately quarterly, with the next training being held March 25-27, 2014. Travel will need to be on March 24th and March 28th as the training is a full three days. The location is Memphis, TN at The Hotel Memphis.

PLEASE ATTACH SUPPORTING DOCUMENTATION

Estimated Travel Costs:

Airfare/Surface Transportation (approx.)	:	<u>\$897.50</u>
Lodging <u>4</u> Nights @ <u>\$99.00</u>	:	<u>\$396.00</u>
Per Diem <u>5</u> Days @ <u>\$35.00</u>	:	<u>\$175.00</u>
Registration Fees <u>3</u> Days	:	<u>\$400.00</u>
Other Costs:	:	<u>\$88.16</u>
Explanation of other costs:		
Hotel fees and taxes: \$ 63.16, State Travel Fee \$25		

TOTAL ESTIMATED TRAVEL COSTS: : \$1,956.66

Source of travel funds: Mutual Self-Help Program Training/Travel Funds

Budget line item: 44

CFO Signature:  Date: 2/13/14

Executive Director Signature:  Date: 13 Feb 14

AGENDA

Day 1

- 8:30 AM Welcome
- 10:00 Overview of 502 Mortgage
- 10:40 Intake and Application Processing
- 11:30 Lunch (on your own)
- 1:00 PM Overview (Jeopardy)
- 1:45 Borrower Eligibility: Annual Income and Adjusted Income
- 3:00 Intake Scenarios
- 3:25 Repayment Income
- 4:00 Homework - Adjourn

Day 2

- 8:30 AM Overview of Day 1 and Homework Review
- 9:00 Borrower Assets
- 9:15 Borrower Credit
- 10:15 Credit Exercises and Review
- 11:00 Repayment Ability
- 11:30 Lunch (on your own)
- 1:00 PM Repayment Exercise/Loan Package through Stage 1 – Preliminary Eligibility
- 2:45 Loan Package Stage 1 Review
- 3:15 Subsidy Recapture
- 3:30 Interactive Review
- 4:00 PM Adjourn

Day 3

- 8:30 AM Review of Day 2
- 8:45 Property Requirements
- 9:30 Loan Packaging - Stage 2
- 10:15 Submitting the Loan Docket
- 11:30 Escrow Accounts, Insurance and Closing
- 12:00 PM Lunch (on your own)
- 1:00 Loan Packaging - Stage 3
- 1:50 Practice Test and Review
- 3:15 Next Steps, Questions and Evaluation
- 4:00 PM Adjourn