



Summit Academy Board of Trustees

1225 E 13200 South

Draper, UT 84020

January 19, 2023

7:00 PM

(APPROVED)

Motion are documented in the following manner:

**A Motion to approve XXX for Summit Academy and Summit Academy High School was given by NAME.**

**A second was given by NAME**

**Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbridge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

**Welcome**

The meeting was called to order at 7:04 pm with Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, and Bob Zentner.

**Public Comment:** None

**Consent Agenda**

Board Meeting Minutes

Board Meeting Minutes, November 2022

Board Work Session Minutes, November 2022

Board Policies

**A Motion to approve the Consent Agenda Items was given by Chelsea Welch with the agreement to change the November 2022 Board Meeting Minutes to reflect that Chelsea Welch did not vote on the Annual school calendar.**

**A second was given by Robyn Derbidge.**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#### **Director's Report**

##### Joint LEA's

Employee Recognition - Theme of the month is Talented

##### Bluffdale-

Jenni Wright-Teacher, Melodie Sattree-Front Office) You have a natural talent for understanding the needs of all children by finding creative ways to maximize their learning. You were born to change kids' lives.

Melody Sattrie: There is nothing that you cannot do or figure out, you can make anything you dream up.

##### Draper-

Kristina Davis- JH Para: You are such a great asset to have at the Draper Campus. You are so talented, and expert in math, it helps the math class run with ease. You're proactive and see great ways to support teachers and students in class, you work hard and help students understand the concept while building positive relationships with them. You show the students you care and help them build confidence in themselves. You've been such a great addition to the classroom and teachers definitely grateful to have your support here at the Draper campus.

Tiana McEwen-Kindergarten Teacher: Most Kindergarten have 1 minute attention spans, You engage kids every minute. You are a very talented teacher and teammate and engage students in a positive way daily. You have been able to train new kindergarten teachers to train new students and also a master at collecting and utilizing student data. We are grateful to have you at the Draper campus.

##### SAHS-

Kami Marchent-Teacher: You are an amazing teacher, you support so many staff and students at Summit and we are grateful to have you!

Ben Jacobs-Assistant Principal: You are an incredible assistant principal that carries your job with strength and unmatched willingness. We are grateful to have you.

##### LEA-

Kim Welch - Directors Assistant - You're always willing to help others, You always have the best interest for Summit Schools at heart. You have many talents and abilities and create such an amazing atmosphere to work in. You are always going above and beyond to build our team and culture here at Summit. You have shown a lot of growth and have risen to the occasion many times. The Board is super grateful for her!

#### Summit Academy School Reports

##### Summit Academy

##### Draper-

In December, our boys basketball team won the USCAL championship game! They got a nice trophy. We were able to provide funds for 18 children in 5 or 6 families this holiday season with our student council penny wars fundraiser.

Our student council decorated a tree for the Festival of Trees this year. It was bid on and sold very quickly. They hand created all of the ornaments on that small tree.

### Independence-

Our Junior high out-scored all surrounding schools on RISE EOY including North Star who we have never surpassed.

We have A LOT going on this month with literacy and student connections:

Writing Contest concluded

Reading Contest the entire month (Very Hungry Caterpillar theme)

Spelling Bees

Fly-Up day (students meet teachers in the next grade who do a fun activity with them including preschool and Kindergarten; Bluffdale 6th grade comes over and this year we had our counselor and Dean go talk to the high school's student council who will be coming to run a fun grade wars assembly and Q&A)

Paw Pals (creating and meeting student buddies across all grades)

One of our teacher Friday teams has created two events this month for staff: a workout from one of our teacher's who did that previously at a gym and Random Acts of kindness week (staff for staff). You are welcome to come and work out with us; let me know and we will send you the link to sign-up.

### Bluffdale-

This year's Second Annual Spanish Christmas program was put on by the 1st and 2nd grade immersion students. They sang and danced and had memorized their Spanish speaking parts. We are so proud of the hard work that the students and their teachers are doing. It's a wonderful experience to bring in a different culture for all of the school to experience.

We also held our traditional holiday sing-a-long. Every grade prepared a holiday song to perform. We put up a lighted Christmas tree in the gym, dimmed the lights and the students sat around the tree and sang. The students do such a good job cheering and supporting each other. It's fun to watch them really own the culture in our school. All of the grades of students support each other and it is really fun to watch.

In January, we held our White Ribbon Week which focuses on internet safety. Our theme is "I have the power." Students learn that they have the power to turn off hurtful images and get help from adults when they see something that makes them uncomfortable. We have mini-lessons in the classroom everyday as well as lunchroom activities that focus on internet safety. Every class made a superhero and named it. Bob Zentner asked if it was a state program, and it is not. A company has provided the content.

### Summit Academy High School

Congratulations to Charlise Matsuda on being the first female wrestler from Summit Academy to ever be selected as a Utah All-Star. The Ross Brunson Utah All-Star Dual, which honors the best male and female wrestlers in the state of Utah, will be held at the UCCU Center on UVU campus on January 10th. 1,400 girls are wrestling in the state of Utah this year, and Charlise was selected as one of only 48 female wrestlers to participate in the All-Star Dual. We congratulate Charlise on this prestigious recognition and achievement.

45% of our students are on the 2nd term honor roll or high honor roll. Our students are beginning to receive their college acceptance letters. One student, Sarah Park, received an almost full ride scholarship to Boston College.

Our boys' basketball team attended a tournament in CA over the Christmas break, Showcase of Shoemaker Invitational" and won first place. Two students are receiving offers from La Verne University, whose coach met with them at the tournament and are being offered scholarships as well. Our boys' team is currently ranked #5 by Deseret News right now. This is the first time SAHS boys' basketball has

ever been ranked by Deseret News. At our game last week we invited the mayor and she did the announcements that week. The final count for teachers intent to return is 100%. Shout out to Tanner about a situation last week. He was able to report a report that a student had pulled up some suicide sites and they were able to get some help for her and her family right away.

John Eborn took a few minutes to really thank everyone for stepping up and working extra time to keep things running smoothly and effectively with the changes this year and for doing such a great job.

### **Finance Report**

Joint LEAs- Brad Wilkinson

Finance Update- We are a couple of weeks away from our team gathering for the budgets for next year. We meet and gather three different times to go over what needs to happen for next year. Brad's team and principles will gather data and build a budget for next year. A board member or two will be invited from the finance committee to some or all of those gatherings. It will give the board some insights about how things are done throughout the process. They are going to include some new ideas into their meetings this year. They have so many different sources of money that they need to discuss and talk about and will build a few more budget meetings. They have started to work on some things with their marketing team. They have decided to do some commercials that went out all through January. It shows when and where the commercial went out and what data we have from that. (commercial shown to group). The money for this was included in the current marketing budget. Kim received about 15 calls from this and they have enrolled 5 or 6 new students from this. This will be continued and Kim Welch is monitoring this. Bob Zentner asks about Alicia's numbers. He is looking at the numbers that were sent. There are 200 interested, but they have not been assigned to a campus yet. Enrollment seems to be staying very neutral from last year to next year. Jon Eborn was wondering about an equipment number. The 700 numbers are the capital projects. That is the price of the field redo.

Budget Revisions- Moved to Action Items

### **Discussion and Action item to review**

Joint LEAs-

Jon Eborn lets everyone know that there are about 27 more policies that must be created or reviewed by the end of June. The administrative team will try to get them to board members earlier so that not a lot of discussion needs to happen at the meeting. Angela Grimmer is heading this up.

#3106 College and Career Readiness Policy- This applies to 7-12 grade students and meetings that they have with parents. This is a transition plan.

**A Motion to approve #3106 College and Career Readiness Policy for Summit Academy and Summit Academy High School adding the policy number to the footer was given by Chelsea Welch.**

**A second was given by Bob Zentner**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#3303 Textbook and Instructional Materials Policy: This is how we adopt textbooks and how we dispose of curriculum. This is what the curriculum committee looks like and how it is selected and who the members are. The committee is defined as well. Chelsea Welch asked if this was created or modified?

**A Motion to approve #3303 Textbook and Instructional Materials Policy for Summit Academy and Summit Academy High School adding the policy number to the footer was given by Bob Zentner.**

**A second was given by Joel Woodruff**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#3305 Home School Student Assessment: this is for homeschool assessments-Jumana wrote this policy. Chelsea Welch asks about the alternative activities for students that are opt outs. Kim answers that some students are opt outs for portions of tests. We must provide an activity during these times.

**A Motion to approve #3305 Home School Student Assessment Policy for Summit Academy and Summit Academy High School with the addition of the policy number to the footer was given by Chelsea Welch.**

**A second was given by Joel Woodruff**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#4002 Child Abuse-Neglect Reporting Policy: This is how we as teachers or staff report suspicions of abuse. It is a very heavy policy and has come from the state on this. Bob Zenter asks if the principles have any concerns with any of this policy.

**A Motion to approve #4002 Child Abuse-Neglect Reporting Policy for Summit Academy and Summit Academy High School was given by Bob Zentner.**

**A second was given by Robyn Derbidge**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#5201 Safe School Policy: Jon Eborn says that the policy states that if a student transfers a student to our school from another school with a Safe School issue that we would decide if we would take those students. Currently, we accept those students. For example: if a student arrives after dealing drugs in school at a different school. Jon Eborn feels that those students should not be accepted but feels like it should be discussed in an open meeting. The board packet was prepared before Bob's meeting with the advisory council. Chelsea Welch asks if we have a legal responsibility to accept those students, and there is not. Jon asks what surrounding schools are doing. The reason this was brought up was because one thing not in our policy originally was the position with a tobacco product in possession. Chelsea Welch

mentions that there are new red lines added. The intention of this today is to discuss it in an open board meeting. Jacque Shmidt removed a couple of items in section 7 and section 4. She felt like they were out of compliance and needed to be removed from the policy. The special ed policy should handle it correctly and this policy can redirect. Bob Zentner asks the question about a transfer mid-year. They would like the timeline clear. Joel and Jon would like to emphasize that we focus on the safety of the kids that are already enrolled in the school. Chelsea will meet in advance with Kim to make it approvable before the next meeting in February.

#5202 Search of Person and Property: Scott Petit will answer any questions.

**A Motion to approve #5202 Search of Person and Property Policy for Summit Academy and Summit Academy High School with the update of the date and the history to the footer was given by Chelsea Welch**

**A second was given by Robyn Derbridge**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#5203 Bullying, Cyber Bullying, Hazing and Retaliation: Scott Petit will answer questions. Bob Zentner is asking about the Athletic director doing training on this. It is referred to in the policy. He wants to make sure that this training is a top priority. Jon Eborn says that this is easy to envision for grades 9-12 and he would like to talk about situations happening in ages 5-12. We take this very seriously. Ms. Brantley says that there is a lot of difference between what is being mean and what is being a bully. They have to look carefully about what is being mean vs Bullying. How do you apply these terms to elementary kids versus high school kids? We want our parents to know that we take this seriously. They have to determine which one it is and the age and take all of it into consideration. They will use the policy to determine this. Jon Eborn brings up the discipline policy already in existence and if we address the actions that we would take that are not handled in this policy so that it is consistent across the board. Jon would like a baseline for that. Then we are accountable to the student body and to parents. He would like some clarification about what is done and a clear consequence that is not as severe as is in this policy. Ms. Welch is asking if a draft of the discipline policy be sent to Jon so that he can add his input since they are working on it already. The administration is working on a flowchart to show consistency. Jon asks if there is any place in the policy that allows a child that is having a situation to stay in place and have everyone else to leave the area. Lisa Cutler says that it is very rare for that to happen. Does it need to be in policy? It is currently best practice. We know that the administration is working on this and we want to make sure that parents and students know what will happen in certain situations. Transparency is important.

**A Motion to approve Policy #5203 Bullying, Cyber Bullying, Hazing and Retaliation Policy for Summit Academy and Summit Academy High School with the inclusion of some spelling corrections and adding the correct policy number to the footer was given by Chelsea Welch**

**A second was given by Robyn Derbridge**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#5205 Emergency Operations Plan Policy: The state just wants to see what our plan is specifically. This is mostly state language.

**A Motion to approve Policy #5205 Emergency Operations Plan Policy for Summit Academy and Summit Academy High School with the updating of the footer to include the approval date, the policy number, the policy and updating the approval history was given by Chelsea Welch.**

**A second was given by Joel Woodruff**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

#6101 Public Education Material Fund Policy : Brad Wilkinson will answer any questions

**A Motion to approve Policy #6101 Public Education Material Fund Policy for Summit Academy and Summit Academy High School with the correction of a spelling correction and adding the policy number to the footer was given by Chelsea Welch.**

**A second was given by Robyn Derbidge**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

Assessment Data Calendar: Jumana has been working on this with Brad Wilkinson- The calendar shows when the data can be presented as well as when the state can release the data. This will help the board see when they are able to discuss the data as well. Chelsea Welch would like to have them speak about each of the assessments so that they will know what they are. She appreciates that information for the internal schedule as well.

**Summit Academy**

**Budget Revisions**

The budget changes often. We have a net positive of \$317,000.00. We applied for this money. Brad Wilkinson recommends that we hold onto the money and set it aside until we are confident that the IRS will not come back and need some of that back. That is the main reason for the net increase. Moving forward, there will be a few impacts, but not significant. Maybe lose a few para's and some summer programs.

**A Motion to approve the Budget Revision for the 2022-2023 School year for Summit Academy was given by Chelsea Welch.**

**A second was given by Bob Zentner**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

### Summit Academy High School

The high school had an enrollment dip, but they planned for that possibility so there will not be a significant change. Brad expects to have one or two more budget adjustments by the end of the school year. If at any point, you don't understand, just give him a call and he can explain them. He will try and put something together to make it more clear for board members.

**A Motion to approve Budget Revisions for 2022-2023 school year for Summit Academy High School was given by Chelsea Welch .**

**A second was given by Joel Woodruff**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

### Snow Day

We are prepared to have every campus go to a virtual learning day when conditions are such that Parents and student's can't arrive safely at school. We have decided to go virtual so that we don't use an Academic Day. We also won't have to make up that day at the end of the year or on a teacher's work day or vacation day. Chelsea Welch had a question about "The Choice of the Day" and also there wasn't any alignment between campuses. What is the procedure for going to an online learning day? Angela Grimmer says that now that it is available for all campuses, they can put a process in place moving forward. The harder thing is to make that day more consistent for all learners, but it does depend on what classes a student has. Maybe the expectations should be more clear for parents to see. We have a procedure list and we may be able to post this list for students and parents. Ms. Welch just wants to be prepared if the state comes asking to see how that was an academic day. Jon Eborn asks that we don't schedule any more PDD days on a holiday.

### Summit Academy High School

Fee Schedule - Meeting Number 2 - Lacrosse team

**A Motion to approve the Fee schedule for Summit Academy High School 2022-2023 was given by Bob Zentner**

**A second was given by Joel Woodruff**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

### **Committee Reports**

Academic Committee- None

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Finance Committee- None

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Audit Committee- None

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Governance Committee- Chelsea Welch reached out to Marie for exhibit A. She didn't have any comments. There isn't any more information for them on that.

Development Committee- None

### **Closing Comments**

Next meeting - February 16, 2023

Individual Meeting Assessment

### **Closed Session**

**A Motion to go into Closed Session for Summit Academy and Summit Academy High School for the purpose of discussion of the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonable imminent litigation was given by Chelsea Welch.**

**A second was given by Robyn Derbridge**

**Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, and Bob Zentner.**

**Motion carries**

Board went into Closed Session at 9:20 p.m.

**Open session resumed at (11:17 p.m.)**

### Potential action items from closed session

**A Motion to adjourn was given by Cheslea Welch**

**A second was given by Joel Woodruff**

**Vote Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, Bob Zentner, and Marcia Whitman.**

**Motion carries**

**Adjourned at 11:18 pm**