



**Board of Trustees Meeting MINUTES**

<b>January 11, 2023</b>	<b>Taylorsville/Redwood Campus</b>	<b>8:00 a.m.</b>
<p><b>Attendance:</b> Trustees: Chair Brady Southwick, Coralie Alder, Nate Boyer, Lori Chillingworth, Lindsay Simons, Jim Wall, Sunny Washington, Kim Wilson, Tashelle Wright and President Deneece Huftalin</p> <p><b>Guests:</b> Board of Higher Ed Member, Grace Acosta</p> <p>Executive Cabinet Members: Clifton Sanders-Provost, Curt Larsen-Acting VP for Student Affairs and Enrollment Management, Chris Martin-VP for Finance and Administration/CFO, Alison McFarlane-VP for Institutional Advancement, Jeff Aird-VP for Institutional Effectiveness, Tim Sheehan-VP Government and Community Relations, Juone Kadiri-VP for Institutional Equity, Inclusion and Transformation</p> <p>SLCC Representatives: Adam Dastrup-Faculty Senate President, Shirene McKay-Faculty Association President, Gina Alfred-Staff Association President, Nancy Michalko-Executive Director of Development &amp; Foundation, Chris Lacombe-Legal Counsel, Michael Navarre-Assistant VP for Institutional Marketing and Communications, Carolina Bloem, Aarti Nakra, Sandra Lehman-Executive Assistant to President Huftalin and secretary to the Board of Trustees, Guy Douros and Laif Erickson -Technical Support</p>		

<b>Agenda</b>	<b>Discussion Summary and Action</b>
<b>I. BOARD BUSINESS: Brady Southwick, Chair</b>	
A. Approval to change meeting date from February 8 to February 15, 2023	President Huftalin explained that the ACCT Legislative Summit in Washington DC is from February 5-8 so the Executive Committee agreed that moving the February meeting from the 8 <sup>th</sup> to the 15 <sup>th</sup> would be best. <b>Trustee Washington made a motion to approve the change in meeting date from February 8 to February 15, 2023; Trustee Wilson seconded the motion that carried unanimously.</b>
B. Comprehensive Campaign Update & Report on Progress – Trustee Coralie Alder, VP Alison McFarlane, and Nancy Michalko	VP McFarlane reported that we are now in the public phase of the comprehensive campaign. Nancy Michalko reported that another \$2 million has been raised since October. She reviewed continuing projects that include the Larry H. & Gail Miller Family Business Building remodel, Herriman scholarships

		and the PACE program. She shared a campaign video with trustees and reviewed upcoming events.
	<p>C. Audit Committee Report: Trustee Kim R. Wilson, Chair and Trustees Southwick, Chillingworth and Washington</p> <p>1. <b>INFORMATION:</b> Annual Financial Report (GUEST: Debra Glenn)</p>	Trustee Wilson reported on the Audit Committee. He commended Travis Lansing for his work and reviewed official audits that were concluded, some that are mandated by statute. He invited Debra Glenn to give the Annual Financial Report. Ms. Glenn provided a copy of the report and reviewed it with a presentation in more detail. She also explained a required change relating to leases and shifts from current to non-current assets.
	D. Other Committee Reports	Provost Sanders provided the report for the Employer Engagement Committee. He provided a handout and explained work completed in 2022, recommendations and action items and desired outcomes. Trustee Wall added that much of the past year was spent on looking at what is currently in place and available in order to be able to work with industry to provide what is needed.
II.	<b>CONSENT CALENDAR:</b>	
	It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:	
	A. Executive Session: Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held February 15, 2023 to consider matters permitted by the Utah Open and Public Meetings Act.	<b>Trustee Wilson moved and Trustee Boyer seconded the motion to accept the consent calendar items as submitted. The motion carried unanimously.</b>
	B. Investment Report for October, 2022	
	C. Minutes of Previous Meeting	
	D. Personnel Report	
	E. Government Funding Report—Major Grants Requested/Received	
	F. Cash Flow Report	
	G. Federal COVID Stimulus Funds Report	
III.	<b>PRESIDENT'S REPORT: Dr. Deneece Huftalin, President</b>	
	A. <b>President Huftalin</b>	President Huftalin reported that pursuant to the Policy Development Policy previously approved by trustees that allows for Presidential exceptions to policies and requires a report of exceptions be brought trustees, she approved an exception to the
	1. <b>INFORMATION:</b> Exception to SLCC Early Retirement Policy	

	<p>SLCC Early Retirement Policy. She explained the exception and rationale for the decision that was made to help reduce the budget; no action is needed.</p>
<p>B. Student Life &amp; Leadership Report – Trustee Lindsay Simons</p>	<p>Trustee Simons reported that the new semester started Monday with four new VPs in her Executive Council they are excited about. She reported on several activities including attending a leadership conference, collaborating with different departments to build relationships, a Student Association Retreat and working to reorganize the Student Association. She provided more information about why they are reorganizing – to move more to student advocacy focused activities and not just events.</p>
<p>C. Finance &amp; Administration Report – VP Chris Martin</p> <ol style="list-style-type: none"> <li>1. INFORMATION: EEO/ER Audit Follow-up</li> <li>2. INFORMATION: Annual Athletics Report</li> <li>3. INFORMATION: Motor Pool Report</li> <li>4. INFORMATION: Cash Receipting Policy 1<sup>st</sup> Read</li> <li>5. INFORMATION: Payment Card Acceptance Policy 1<sup>st</sup> Read</li> <li>6. INFORMATION: Information Technology Policy 1<sup>st</sup> Read</li> </ol>	<p>VP Martin provided update on the EEO/ER Audit explaining actions that have been taken in response to concerns.</p> <p>VP Martin provided the Annual Athletics and Motor Pool reports and reviewed them with trustees.</p> <p>VP Martin explained that trustees have copies of the Cash Receipting and Payment Card Acceptance policies in their packets for 1<sup>st</sup> readings. He explained the changes and said in response to the USHE IT audit recommendations, changes have been made to the OIT Policy, also in trustees’ packets for a 1<sup>st</sup> read.</p> <p>All three policies will come back in February for a 2<sup>nd</sup> read and vote.</p>
<p>D. Academic Affairs Report – Provost Clifton Sanders</p> <ol style="list-style-type: none"> <li>1. INFORMATION: Mellon Foundation / Utah Presidential Leadership Fellows Program 2022-23 (GUESTS: Carolina Bloem and Aarti Nakra)</li> </ol>	<p>Provost Sanders provided information about the Mellon Foundation / Utah Presidential Leadership Fellows program with a history on how SLCC is involved and the purpose including providing more diversity in leadership. He said that part of the curriculum is to observe leadership operation of the college and he introduced fellows Aarti Nakra and Carolina Bloem. Both shared information about themselves and about the program.</p>

<p>E. Institutional Advancement Report – VP Alison McFarlane</p> <p>1. <b>INFORMATION:</b> Brand and Enrollment Campaigns Update – Michael Navarre</p>	<p>Michael Navarre provided a presentation that gave an overview of branding and enrollment efforts. He referenced the branding research study and will have Sandra send the entire report to trustees. Discussion followed about marketing campaign tactics specifically.</p>
<p>F. Government &amp; Community Relations Report – VP Tim Sheehan</p> <p>1. <b>INFORMATION:</b> Legislative Preview</p>	<p>VP Sheehan provided a handout with 2023 legislative priorities, the 23-24 operating budget comparisons and legislative resources. He invited trustees to join in any legislative meetings they are interested in. He reviewed the list of priorities and said that there will be a Legislative Citation to recognize SLCC's 75<sup>th</sup> anniversary. He will send more information once a date and time are confirmed to invite trustees to attend.</p>
<p>G. Institutional Equity, Inclusion and Transformation Report – VP Juone Kadiri</p> <p>1. <b>INFORMATION:</b> Equity training follow-up</p>	<p>VP Kadiri reminded trustees about the Equity Compass Work underway and provided a handout with more information. She asked trustees for feedback and suggestions from the NLA Equity training they received and how they want to continue to incorporate EDI into their work. President Huftalin invited trustees to send their ideas through email so a plan can be developed.</p>
<p>H. Campus-based &amp; Constituents Reports: <b>INFORMATION:</b> Staff Association Report, President Gina Alfred</p>	<p>Gina Alfred reported on staff events that closed out the year. She said they will meet to plan a special election as the President Elect has stepped down recently. They are also working with Staff Development to be involved with SLCC 360.</p>
<p>IV. <b>BOARD BUSINESS: Brady Southwick, Chair</b></p> <p>1. Executive Session</p>	<p><b>Trustee Boyer moved to enter Executive Session to discuss the purchase, exchange, or lease of real property and the character, professional competence, or physical or mental health of an individual as permitted by Utah Code at 10:00 a.m.; Trustee Washington seconded the motion. The motion carried unanimously.</b></p> <p>The Board exited Executive Session at 10:45 a.m.</p> <p><b>Trustee Wilson moved and Trustee Alder seconded the motion to extend an invitation to former trustee Clint Ensign to serve as Trustee Emeritus. The motion carried unanimously.</b></p>

Trustee Wilson motioned to approve Chair Southwick and President Huftalin meet with and invite nominees discussed in Executive Session to be honored as Honorary Doctorate recipients for 2023. Trustee Wall seconded the motion that carried unanimously.

V. Adjournment

The meeting adjourned at 10:50 a.m.

Approved at the February 15, 2023 SLCC Board of Trustee Meeting.

2-15-23

date



Sandra Lehman, Executive Assistant to  
President Denece G. Huftalin