

**WOODS CROSS CITY COUNCIL**  
**JANUARY 17, 2023**

The minutes of the Woods Cross City Council meeting held January 17, 2023, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**COUNCIL MEMBERS PRESENT:**

Ryan Westergard, Mayor  
Julie Checketts  
Jessica Kelemen

Wally Larrabee  
Gary Sharp  
Matt Terry

**STAFF PRESENT:**

Bryce Haderlie, City Administrator  
Jessica Sims, Assistant City Administrator  
LaCee Bartholomew, Community Services Coordinator  
Sam Christiansen, Public Works Director

Annette Hanson, City Recorder  
Chad Soffe, Chief of Police  
Travis Timothy, Police Dept.  
John Filler, Public Works

**PUBLIC ATTENDANCE:**

Dixie Weeks  
Jon Ruedas

Ron Smith  
Andrew Noorlander

Greg Seegmiller

**INVOCATION:**

**PLEDGE OF ALLEGIANCE:**

Matt Terry  
Gary Sharp

**YOUTH CITY COUNCIL REPORT**

There was no one at the meeting representing the Youth City Council.

**PROVISIONAL DECORATIVE STREET LIGHT POLE PRESENTATION**

The Mayor gave the floor to Mr. Ron Smith who provided Council a presentation on a provisional decorative streetlight pole. He said it had been a year since he last addressed the Council and said he had spoken to the City Administrator and the Public Works Director regarding this proposal. He said after speaking with the administration he purchased a streetlight and deeded it back to the city. He said his neighbor, Ray Jewel, has a spot where they can put up a prototype of the streetlight pole. Mr. Smith said he would pay all the costs to put the streetlight in and supply the power to it. He said he would be willing make sure everything is up to code. He also said he had gotten information from the lighting company for the area for where the streetlight should be placed according to how far apart the lights should be. He said the lights would be placed in the park strip and be the city's light. He was looking for an approval to go ahead.

The Mayor thanked Mr. Smith for the information and noted this would be a discussion item for later in the agenda and the City Council would look at this matter in more detail later in the meeting.

**PARKS MASTERPLAN SURVEY REPORT**

The Mayor gave the floor to Mr. Jon Ruedas from JUB Engineering who was at the meeting to report on the results of the parks survey that had recently been filled out by some city residents. It was noted that Woods Cross City has been updating their parks and recreation master plan and this plan will guide the

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efforts to update the long-term plan for park and open-space acquisition, development, and maintenance. It was also noted this plan would aid in the development and continuation of recreational opportunities within the community.

To encourage the residents to participate, there were prizes offered as an incentive for filling out the survey. Those who fully completed the online survey were eligible to be in a drawing for prizes.

Mr. Ruedas continued and said there had been 135 total responses which would only be used for the purpose of this parks and recreation master plan. It was also said the contact information would be kept confidential and would not be shared with any other person or organization. He then went over some of the questions that were on the survey and the results of that survey.

Council Member Checketts said she had a concern that only 3% of the city residents responded to the survey. She asked how the City Council could have encouraged more participation in the survey. Mr. Ruedas said there is always a challenge trying to get the word out. He said he encourages those utilizing the survey to use varied ways of advertising to get participation which could include social media, city website and city newsletter. Council Member Checketts asked Mr. Ruedas if he felt like a survey form should have been mailed out to each of the city residents. Mr. Ruedas said it was in the newsletter so most residents should have received it in their utility mailing. He said there are a variety of uncontrollable factors in encouraging responses, including time of year, how busy the respondents are, and how engaged and active the community is.

The City Administrator asked if the demographics had been checked as he felt like the demographic information would be more important than how many surveys had been filled out. Mr. Ruedas said JUB is gathering the data and they will be checking the demographics for the survey.

Mr. Ruedas said this would be data collected could be used and added to the Master Plan for making decisions for future development and programs for the city.

There were no further questions and the Mayor and Council thanked Mr. Ruedas for his time and information.

**RATIFY CASH DISBURSEMENTS**

The City Administrator reviewed the cash disbursements for the time period of 12/30/22-1/12/23.

Following the review of the cash disbursements, Council Member Terry made a motion to approve the cash disbursements for the time period of 12/30/22-1/12/23. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

**APPROVAL OF MINUTES**

The Mayor then called for the review of the minutes for the City Council meeting held 1/3/23. Following the review of the minutes, Council Member Kelemen made a motion to approve the minutes as corrected for the meeting held 1/3/23. Council Member Checketts seconded the motion, and all

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voted for the motion through a roll call vote except Council Member Sharp who abstained from voting as he was not at that meeting.

**PUBLIC COMMENT**

The Mayor then opened the meeting to public comments that would take two or three minutes. There were no public comments, and the Mayor closed the public comment period.

**CONSIDERATION TO APPROVE RESOLUTION 2023-788 FOR THE AMENDMENT TO APPROVE 1-YEAR EXTENSION TO THE MOWING CONTRACT WITH HUSKIE'Z FOR 2023 MOWING SEASON**

The Mayor gave the floor to the Public Works Director. He noted the following of the City Council:

"As per the present mowing contract, which includes yearly extensions, we have discussed with Huskie'z Landscaping and received a renewal price for the mowing contract for the 2023 mowing season. This 2023 renewal price of \$120,462.10 includes the increase of \$20,077.01 (20%) to the 2022 mowing price of \$100,385.09. This is the first renewal with Huskie'z Landscaping INC, and they are exercising the price adjustment option in the mowing contract.

"Huskie'z has seen considerable price increases this year due to fuel and other O&M (operations and maintenance) inflationary costs and increased labor costs. As a result, Huskie'z has provided CPI data from the Bureau of Labor and Statistics (retrieved December 22, 2022) and their application for Prevailing Wage Determination (determined August 22, 2024, to the US Dept of Labor to support their price increase this year.) These documents are required per the Price Schedule of the 2022 Lawn Care Services Agreement.

"City Staff has reviewed the supplied documents and verified the justification for the 20% increase. The increased price is still \$57,000 less than the next nearest bidder in the last year's RFP for Mowing Services. If this was to be bid out currently, prices would be substantially higher than last year's bids. City staff has been impressed by the mowing quality, crew communication, and timely correction of problems over previous contractors. Therefore, city staff recommends awarding this extension.

"City staff also recommends making changes to the agreement to allow for mowing schedules to be adjusted for city events and for "other" work that can be performed under the agreement in the times of drought or slow turf growth.

"City staff would recommend the Council approve the resolution authorizing an Addendum 1 to the 2022 Lawn Care Services Agreement, approving the 2022 mowing contract extension with Huskie'z Landscaping INC for the 2023 mowing season and modifying the language in the city's agreement with Huskie'z Landscaping."

Following the information given above, Council Member Sharp made a motion to approve resolution 2023-788, an amendment to approve a 1-year extension to the mowing contract with Huskie'z for the 2023 mowing season. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO APPROVE RESOLUTION 2023-789 APPROVING SUBMITTAL OF AN APPLICATION FOR CDBG FUNDS FOR WATERLINE REPLACEMENT AND ADA RAMP IMPROVEMENT FOR THE FY 2023**

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Staff applied for a CDBG grant for water and ADA ramps to be installed in an area of the city that qualifies for CDBG funding. While you approved a resolution in the past for the subsidence grant, these specific subjects above were not included in that resolution. As such, we need to pass this resolution to meet the CDBG application requirements showing that the City Council authorized the application and subsequent funding of \$280,000 of CDBG grant money to help fund these projects”

Following the information given, Council Member Checketts made a motion to approve resolution 2023-789, a resolution approving submittal of an application for CDBG funds for waterline replacement and ADA Ramp Improvement for the FY 2023. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

**COMMUNICATIONS REPORT/COMMUNITY SERVICES REPORT**

The Mayor gave the floor to Ms. LaCee Bartholomew who is the city’s Community Services Coordinator. She noted the following regarding communications in the city:

|                        |  |
|------------------------|--|
| Social Media: Facebook | 31 Posts<br>450 DMs<br>3.2 K Highest Reach<br>775 Average Reach<br>670 Engagement<br>Best Performing Post: No Park on the Street |
|------------------------|--|

|           |   |
|-----------|---|
| Instagram | 15 Post<br>30 DMs<br>720 Highest Reach<br>131 Average Reach<br>119 Engagement<br>Best Performing Story: Recreation Videos |
|-----------|---|

|                   |  |
|-------------------|--|
| Regional Stories: | Top Trending Stories for December<br>Fallen Tree Delays the Train<br>5 Regional TV/Radio news outlets<br>2 Newspapers (Regional and Local) |
|-------------------|--|

|                                  |  |
|----------------------------------|--|
| Sterling Scholars from our WXYCC | Amanda Chester—Computer Tech<br>Susannah Rasmussen—English |
|----------------------------------|--|

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Frequently Asked Questions:

Parking  
Pickleball  
Tree Lighting

The Community Services Coordinator then reported on the Community Services activities:

Winter Recreation: Was very successful; the city hosted over 150 kids during the 3-day event. Ms. Bartholomew said they always learn a lot and will take this with them as they begin to plan summer recreation.

Angel Tree Funds: The YCC funds went to the Woods Cross High School Teen Center.

WX Elementary: This was one of the more successful years the elementary school had. Ms. Madsen said more children/families were helped than in previous years. She noted the school was able to fulfill most of their list of needs. The school health aid was able to purchase needed items for her supply closet as well.

Ms. Bartholomew provided overview of December which included information on the following:

Website: Is resetting itself every 30-45 days to cached content from the previous month to update.

Text My Gov: The first resident has signed up. There is a Spanish Group. This is ready to roll out by the end of January.

Social Media: There are additional followers and feedback on the changes showing that have been made has been positive.

Upcoming Events:

January 20: Employee Appreciation Dinner at 6:00 at the Public Works Building

January 20-21: Youth City Council Winter Retreat in Provo

March 25: 6:00 Easter Egg Hunt at Mills Park

January: Text My Gov Kick Off

Marathon Miles—High point winners: Sergeant Schultz, Mayor Westergard

The Mayor and Council said they were very pleased with how well the Angel Tree Donations went this year. There was also some discussion on issues on the website and the possibility of updating the website.

**POLICE REPORT**

**DISPATCHED CALLS**

2022

Jan—761

Feb—794

2021

Jan--704

Feb—674

YEARLY

2021—9,106

2020—10,473

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| <u>2022</u>  | <u>2021</u> | <u>YEARLY</u> |
|--------------|-------------|---------------|
| March—995    | March—796   | 2019—11,368   |
| April—837    | April—821   | 2018—11,600   |
| May—804      | May—854     | 2017—11,411   |
| June—857     | June—700    | 2016—12,393   |
| July—1025    | July—775    | 2015—12,819   |
| Aug— 890     | Aug—754     | 2014 — 9,495  |
| Sept—893     | Sept—767    | 2013—8979     |
| Oct—866      | Oct—682     | 2012 -7347    |
| Nov—795      | Nov—748     |               |
| Dec—638      | Dec—831     |               |
| Total—10,155 | Total—9,106 |               |

ACTIVITY REPORT

Sept.-Oct-Nov Traffic Citations

|                  | <u>Oct</u> | <u>Nov</u> | <u>Dec</u> |
|------------------|------------|------------|------------|
| Total Citations  | 185        | 289        | 198        |
| Total Violations | 242        | 396        | 258        |
| Officer Salas    | 36         | 55         | 47         |

New Cases opened in December 2022

USE OF FORCE REVIEWS

12/16/2022—Wanted fugitive, vehicle pursuit. Officer terminated pursuit

SWAT ACTIVITY No SWAT Activity

DEPARTMENT ACTIVITY

- |                                   |                                     |
|-----------------------------------|-------------------------------------|
| -Toyota Bountiful Santa Workshop  | -WX Elementary Lunch with the Chief |
| -FOP Awards Dinner—Linton Award   | -WXPd Department Breakfast          |
| -Kids and Cops Christmas Shopping | -City Christmas Luncheon            |

WOODS CROSS HIGH SCHOOL ACTIVITIES

|                            |                               |
|----------------------------|-------------------------------|
| Administration Assist: 7   | Citizen Assist: 6             |
| Drug Offense: 4            | Juvenile Problem: 3           |
| Lock Out: 2                | Welfare Check: 1              |
| Theft: 1                   | Suspicious: 1                 |
| Assist Outside PD: 1       | NOVA Lessons: 3               |
| Basketball Games Worked: 2 | *Winter Break* Dec. 21-Jan. 3 |
| Total Incidents: 31        |                               |

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RANGER 1 tracking request by outside agencies. Cancelled prior to arriving on scene  
12 hours of training.

REX Two agency assist deployments in December resulting in two methamphetamine seizures.

FLASH Total Deployments for December: 6  
This month, Detective Burton and K-9 Flash assisted the Internet Crimes Against Children Task Force during their Winter Wonderland Search Warrant Blitz Operation and the Salt Lake Police Department with six searches. This case involved the sexual exploitation of a minor, unlawful sexual conduct, and enticing a minor. These investigations led to the arrest of six individuals.

K9 Flash and Detective Burton went to Scottsdale Arizona where they attended Operation Underground Railroad's Winter Gala. While at the gala, they mingled with supporters and spread the word about what K9 Flash does and how he assists the department (OUR covered the costs associated with this event). K9 Flash also went undercover as a reindeer to Cops and Kids and got to give out lots of kisses to the kids involved.

**DETECTIVE DIVISION**

29 Persons Crimes/Sexual Assault/Active C.A.N.R. cases (child abuse neglect report)

27 Active Theft/Property/Fraud/Assault/Death cases for the month of December

Detective Timothy officially joins our investigative team on January 14<sup>th</sup>.

**ORDINANCE ENFORCEMENT**

6 New cases were received and opened from the public

6 Cases resolved/closed successfully

0 Notices sent

**COMMERCIAL VEHICLE ENFORCEMENT** No CVSA activity for December

**LPR ACTIVITY**

|                |    |                 |          |
|----------------|----|-----------------|----------|
| Accidents      | 5  | Motorist Assist | 1        |
| Vehicles Towed | 1  | Keys            | 1        |
| Park Problem   | 1  | DUI             | 1        |
| Traffic Stops  | 45 | Citations       | 54 Stops |
| Cases pulled   | 24 | Arrests         | 3        |

**CRITICAL CASE INFORMATION**

On December 16, 2022, Officer Hanselman had information on an AP&P fugitive, Michael Jasinsky, living at a residence in Woods Cross. As he was conducting proactive patrol at the residence, he witnessed Michael leave and enter a vehicle. Officer Hanselman attempted to conduct a traffic stop but Michael fled. Officer Hanselman terminated the pursuit once Michael entered the freeway. Officer Hanselman responded to the residence and discovered Michael had taken the vehicle without permission from the

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owner. After Michael refused to return the vehicle, it was listed as stolen in the NCIC database. On December 26, 2022, Salt Lake City Police Department stopped the vehicle and took Michael into custody. Michael was released to the custody of Woods Cross, he was booked into the Davis County Jail on outstanding warrants, theft, failure to respond to an officer's signal, and reckless driving.

Council Member Sharp asked about street parking and Chief Soffe said they had given out warnings on parking on the streets, but they have now started giving out tickets for winter parking issues.

**SAFETY REPORT**

The Mayor gave the floor to the Assistant City Administrator, who reported on the activities of the Safety Committee. She noted there had not been any incidents for the quarter and there were no points given to any of the teams for this quarter. She said all teams would be receiving a safety prize for this quarter.

**FINANCIAL REPORT**

The Mayor gave the floor to the City Administrator who went over the financial report with the City Council.

**CITY ADMINISTRATOR REPORT/ACTION ITEM REPORT**

1. The City was awarded two CDBG grants. One for \$280,000 for water line and ADA ramp work in the neighborhood around 675 W 1300 S and a \$125,000 grant for an additional home subsidence repair to an applicant that qualifies for the income stipulation.
2. The I-15 EIS letter was submitted to UDOT to establish the City's position on the proposed improvements.
3. Mayor Westergard and I met with County Commissioner Randy Elliott on January 5th. We discussed subsidence issues, and other opportunities developing in Woods Cross. Commissioner Elliott communicated a continued desire to support the Woods Cross City and our needs.
4. Met with an additional family struggling with subsidence damage to their home. They are frustrated and wondering what they can do to repair their home. I updated them on what the city is doing and what options they can pursue.
5. Preparations are underway for the Strategic Planning Meeting on January 26th and 27th which will be held at the Utah Local Governments Trust building in North Salt Lake. Thursday evening will be dedicated to the storyboarding exercise and staff giving their project presentations. Friday will focus on project refinement and questions from the Council to staff before the Council excuses the staff for further discussions and deliberations. A draft agenda will be sent out during the week of January 16-20th for review.

| Action Item Report                                       |                  |   |
|--|------------------|---|
| Item   | Assigned to      | Status  |
| Have attorney provide legal remedies for drug houses     | Bryce Haderlie   | Will continue to review in the next couple of weeks                                 |
| Work with UDOT to widen Redwood Road                     | Sam Christiansen | Sam has emailed UDOT regarding the striping this spring but has not had a response. |
| Review zoning ordinance requirements for home occupancy. | Tim Stephens     | Will review ordinances to see if changes can be made.                               |
| Junk Home Code Enforcement Review                        | Chief Soffe      | Review code enforcement activities around the city                                  |



**PROPOSED PROVISIONAL DECORATIVE STREET LIGHT POLE**

The City Administrator continued with the floor and explained the following to the City Council: “Mr. Smith approached the City Council on January 18, 2022, to request the opportunity to install a private light pole in the public right of way. Due to the number of projects that the staff was handling, we asked to postpone this matter. It was included in the list of projects at the strategic planning meeting in February 2022 but was not included on the final list. As such, the staff has focused on the priorities established by the Council.

“Mr. Smith has asked for his request to be revisited. Given to the Council is his most recent email and bill of sale along with the documents presented to the City Council last year. These include the Salt Lake City program and agreements related to private streetlights being installed in its public right-of-way.

“While it may seem like a minor project, I do not feel the staff has any more available time this year to establish this process than it did a year ago. Staff continues to share the concern with the details of:

1. Ensuring that the project is installed per the code by licensed contractors.
2. That the agreement puts the burden on the landowner to pay for the power and maintain the light.
3. That the city will not be held responsible now or in the future to provide maintenance, repair or replacement for any circumstance.
4. That if approved, that the agreement be signed by both Mr. Smith and the property owner supplying the power.

“I feel responsible to point out that if this sets a precedence for the public to want additional streetlights like this, to be provided by the city, that we do not have current funding for this type of project. A source of revenue would need to be created for a public funded project.

“I would also like to point out that Mr. Smith is always able to install this light pole on his own personal property (behind the sidewalk) with the issuance of a building permit at any time.”

Council Member Checketts said she likes the idea to beautify the city and the city will not have the funds to put in these types of lights so installation on resident property and their expense seems financially feasible.

The Public Works Director said the lights in Mr. Smith’s neighborhood are owned and operated by Rocky Mountain Power and they do not approve of this type of light. He also noted that getting power to light it would be a challenge.

There was some discussion on how setting up a street light program like Salt Lake City might work. It was noted it would be a challenge to do this for Woods Cross City because the future of the streetlights is questionable on how they would be maintained, and the city does not have enough staff to be able to work on this type of project.

Council Member Larrabee said he liked the idea of beautifying the city, but he had concerns about this type of program. He said once this type of door is open, it is hard to close, and it is not the right time to do this.

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The Mayor said he liked the idea of beautifying the city as well, but the manpower and the enforcement of keeping up the lights with the current workforce would be very difficult.

The City Administrator said he would encourage maybe putting in a smaller type of yard light that could be put behind the sidewalk which the city would have no responsibility for other than making sure it was up to city code for the electrical. He said this could also be a way to beautify the street. He said some of the park strips may also look a little different in the near future because of the drought situation.

The Mayor said the Council may want to have a discussion on how to reverse negative things happening in our city neighborhoods that are concerning residents like Mr. Smith, and how those issues can be addressed. He said he understood some of the reasons why Mr. Smith would want to put in streetlights in his neighborhood to help mitigate some of these concerns.

Following the discussion, the City Administrator said he would take back the information that was discussed by the City Council to Mr. Smith.

**QUESTIONS/DIRECTION TO CITY ADMINISTRATOR TO STAFF**

There was no direction for staff or administration.

**COUNCIL REPORTS**

Council Member Terry said one of the board members for the Mosquito Abatement District had retired after 45 years of service.

The Mayor noted a new trustee, Mr. Carl Pond, had been appointed to fill the position. He said they are looking forward to having him on the board. The mayor also shared that Mr. Matt Myers is the new General Manager. He said things are going well there. He said they are changing the night of their board meetings.

Council Member Sharp said the Planning Commission had met and things are going well.

**CLOSED SESSION**

There were no items for a closed session.

**ADJOURNMENT**

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 7:46 P.M. with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

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Annette Hanson, City Recorder

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Ryan Westergard, Mayor