

**NORTH SANPETE SCHOOL DISTRICT  
SCHOOL BOARD OF EDUCATION MEETING  
January 17, 2023**

Minutes for the Board of Education meeting held January 17, 2023, began at 7:00 p.m. at the North Sanpete School District Office. President Richard Brotherson conducted the meeting and led the pledge. Board member Stacey Goble offered the prayer. Board Members in attendance were President Richard Brotherson, Vice-President Greg Bailey, Stacey Goble, Shalmarie Morley and Jeremy Madsen. Others in attendance were Superintendent Nan Ault, Assistant Superintendent O'Dee Hansen, Accountant Bryce Warby, Secretary Melanie Lee, NSEA Representatives Carey Ivory and Cindy Johansen, Principals Christy Straatman, Jeff Erickson and Rena Orton. Business Administrator Tammy Jorgensen joined via Zoom. Others in attendance were Elise Hanson, Cheryl Hadley, Angela Thompson, Erika Briggs and James Gilbert.

**OATH OF OFFICE**

Re-elected board members Jeremy Madsen and Greg Bailey were sworn in by Superintendent Ault.

**BOARD ELECTIONS**

A motion was made by Mrs. Morley and seconded by Mr. Madsen to elect Rich Brotherson as board president. Voting was unanimous in the affirmative.

A motion was made by Mrs. Morley and seconded by Mrs. Goble to elect Greg Bailey as board vice-president. Voting was unanimous in the affirmative.

**BOARD RECOGNITIONS**

Mr. Madsen recognized Carole Church for all her years of service here in the district.

Mrs. Goble recognized fellow board members, administration and staff. She is grateful for serving with the people in this district.

Mrs. Morley thanked our teacher assistants. She witnessed a TA from Moroni Elementary going out of her way by buying things to help reward students in their success. She knows it goes on throughout the district.

Principal Straatman thanked our counselors, social worker, Cindy Lund, and school psychologist, Kami Walker. They work extra hours and are incredible in helping our students.

Principal Ericksen recognized:

1. the teachers and their work on Friday during PLC. It was important for them to take the day to get things done
2. the Christmas store in December that continues going strong and impacted 50 students in need
3. Mindy Ames – she has been part of the heart and soul of the middle school for 21 years

Ms. Johansen celebrated bus drivers and their safety in getting students to school in the bad weather.

Mrs. Ivory celebrated Vanguard teachers.

Mr. Warby celebrated those who help support the student athletes.

Assistant Superintendent Hansen recognized the custodians and their work over the holiday break and for taking care of the snow. He also celebrated our special education director; all the SpEd teachers went shopping for a family and purchased gifts. It was a special, bonding experience.

Superintendent Ault celebrated Carole Church. She will be greatly missed. She also celebrated our board members who work together very well and support each other.

Mr. Brotherson recognized the bus drivers.

## **SCHOOL REPORT**

Principal Orton and Counselor Elise Hanson gave the school report for Mt. Pleasant Elementary.

School Goals

ELA Goal

We will increase students who are on or well above grade level on the Acadience assessment by 6% from the BOY to the EOY. We will move 39% of our well below grade level students to on or well above grade level from the BOY to EOY.

School Report Card

- Achievement – Typical
- Growth – Commendable
- English Language Learners - Commendable
- Students Reading on Grade Level – 53%
- Students Making Typical or Better Growth – 76%

School Attendance – 70.2% (lowest ever)

Grade Level – C (Typical)

TSI School (Targeted School Improvement) based on the federal government

- Classification for SpEd Group (which includes speech students)
- Low achievement scores put MPE in the lowest 5% of the state, qualifying for TSI classification
- We have to get out of it within four years

What are we doing about it?

- Focusing on testing (slowing down, not rushing, starting sooner)
- Teaching using benchmarks (test taking skills – do better with RISE tests)
- Following TSI students closely (interventions, attendance, etc.)

Acadience Testing

- Improving in each grade
- Focusing on interventions (changing based on data)
- Watching progress monitoring more closely (math and reading)
- Talking more with experts to get support (especially in math)

Trustlands Funds

- Goal 1 -Teacher Supplies
  - Leveled library books
  - Mystery science app

TSSA

- Needs for technology
- IXL Reading program
- Extra TA if needed

Bear's Den – students can go here on their own

Student issues this year

1. Anxiety
2. Friend issues
3. Recess
4. Not Listening to teacher
5. Not wanting to do their work

Skills Room – teacher sends student here

Issues

1. Following through and finishing work
2. Quiet place to work
3. Power struggle with adults
4. Problems with other students at recess
5. May involve skills lesson

Mrs. Hanson gave the School Counselor Annual Report.

Shout out to Staci Jorgensen and Natalie Atkinson who run the Bear's Den and Skills Room

Mrs. Hanson covers Mt. Pleasant and Fountain Green Elementary Schools  
781 students (608 w/out preschool)

Collaborative Classroom Instruction

- 42 lessons prepared
- 845 lessons taught
- 25-31 lessons each class received

Systemic Approach to Dropout Prevention

- 78 referred for counseling
- Conducted 284 sessions
- 12 groups
  - Confidence
  - Friendship
  - Grief
  - Anxiety
  - Anger
  - Divorce (Splitz Club)
  - Teacher Pleasers Club
  - Study Skills
- Attended 18 parent meetings (IEP's, 504's, etc.)

Plan for College & Career Readiness (CCR)

- CCR Week
- Essential Skills Collaborative Classroom Instruction (CCI)

Other Activities

- 21 Best Practice Parenting Tips
- Introduced Classroom Management Program to Elementary Schools
- Mindfulness
- SHARP Survey Coordinator
- Mentor New School Counselors
- Conference & University Presenter

What's most important?

- Classroom management
- Staying healthy
- Focus on the learning
- Staying positive
  - Making Good Things Happen

## **CONSENT CALENDAR**

Business Administrator Jorgensen presented:

- 1 – Financial Reports and,
- 2 – December invoices that have been paid.

The minutes for the December meeting were presented to the board for approval.

A motion was made by Mrs. Morley and seconded by Mr. Bailey to approve the consent calendar and financial reports. Voting was unanimous in the affirmative.

## **2021-2022 AUDIT REPORT**

James Gilbert presented the 2021-22 audit report to the board.

Audit entails:

- Accumulate audit evidence is what we use to determine what type of opinion we are going to issue
  - Individual transactions
  - Confirming balances with third parties
  - Financial institutions or lenders
  - Confirm with state or government
- Pull all of this information together and formulate opinion

Independent auditors report on pages 1 and 2: unmodified opinion which is the highest you can receive

Fund Balances are Strong

- General
- Debt service – set a levy, get money in, make debt payment
- Capital projects went up – can fluctuate yearly
- Other expenses went up (mostly because of food service)

Single Audit and other Compliance Report

- Compliance with federal laws
- Compliance with State laws
- Individual specific major programs

Tammy and her staff did a great job getting information needed for the audit in a timely manner.

## **RESIGNATIONS**

Letters of resignation from Marlee Crozier, Rhett Bird (football coach) and Kala Jessop were presented to the board.

Superintendent Ault announced her retirement at the end of this school year. Her retirement will be effective June 30, 2023 at the end of the school year. The board has decided to appoint O'Dee Hansen as the next Superintendent to begin July 1, 2023. Anyone in the district who has an administrator endorsement is encouraged to submit an application for the Assistant Superintendent position.

A motion was made by Mrs. Goble and seconded by Mr. Madsen to accept the above three resignations. Voting was unanimous in the affirmative.

#### Employees Hired:

Ashley Littlefield	NSHS	Math Tutor
Kaysen Smith	District	Elem Computer Science TA
Mindy Ames	District	Financial Assistant
Sarah Bench	NSMS	Financial Secretary
Emily Pena	All Schools	Sub Teacher/TA/Foods/Custodial
Jessica Gutierrez	All Schools	Sub Teacher/TA
Maegan Thomas	All Schools	Sub Teacher/TA/Sweeper
Jessica Peterson	All Schools	Sub Teacher/TA

#### LEA SPECIFIC LICENSE

Dax Higgins will cover Cybercorps, Film and Broadcasting classes at the high school. He needs to be put on an LEA Specific license for this year.

A motion was made by Mr. Bailey and seconded by Mrs. Goble to approve Dax Higgins to be put on LEA Specific License. Voting was unanimous in the affirmative.

#### CAPITAL PROJECTS

##### **Moroni Elementary:**

- Preschool playground is all finished with new wood chips, just needs chain link fence buttoned back up.
- Kitchen loading ramp still needs a handrail and door cut in, door installation should be taking place mid-February.

##### **Pleasant Creek:**

- Roof is all complete, Clean Cut Roofing is waiting for roof to melt off in order to install ice cleats in the back of the building to prevent ice sheets from sliding off.
- Separation is ongoing, working with Mt. Pleasant City Groups and contractors, also bringing in Jim Page/ independent inspector.

##### **NSHS:**

- West Gym Doors are ordered and expected to be installed when materials arrive.

- Rest room doorways are planning to be installed when material arrive and when students have their next long break/spring break
- The Learning Center Roof is Complete.

**NSMS:**

- Facia Roof Scheduled to commence early February

**Pleasant Creek Update:**

Here is the updated progress report from Stallings Sheet Metal as of Jan 17th, 2023:

**Mechanical**

1. New Boiler is set and hydronic piping has been installed. Water storage tanks, pumps, and other hydronic accessories have been installed and the system piping has been pressure tested.
2. Additional isolation valves have been installed so the old boiler system and domestic hot water system can continue to function and provide heat and hot water for the school.
3. Mechanical plumbing and gas piping has been completed and tested.
4. Mt. Pleasant City has not connected the new water piping system and has not set another water meter. When that is completed, the water system will be capable of pressurizing the new boiler. I know you have been working with the City to try and get this done.

**Electrical**

1. We are still waiting on the electrical main distribution panels to arrive in order to add the electrical system to the new meter set. Main distribution panels are on track to arrive and be installed by the end of February.
2. Plans have been made to install inside wiring, conduits, and equipment to boilers and pumps next week Jan 23-27th.
3. Underground piping and conduits have been installed and stubbed for Mt. Pleasant City to connect the meter service.
4. Block wall penetrations for the outside termination and main conduit installation is planned for next week Jan23-27th.
5. Overhead conduits and wiring to kitchen distribution panels and east wing distribution panels will be progressing over the next three weeks, Jan 27th-Feb 17th, and we will coordinate indoor work days with faculty and admin when we are routing through the gym and hallway areas.
6. Electrical completion date to be determined pending MDP equipment arrival and scheduling installation.
7. Arrangements can be made to temporarily operate boiler systems if there are any additional delays with MDP equipment or if there are any major problems that arise with the current boiler operating and providing heat to the building.

### Controls

1. Engineering has been completed and equipment ordered. Balancing valves have been ordered and the majority of two-way valves have arrived. Still need to get the 3 way valves and are waiting on a control PIC valve to arrive.
2. Control company recommends that we get as much wiring, T-stats, and conduit work completed, but then have us wait to install the control valves and switch over the control system and perform programming until early spring. This would prevent a shut-down of the heating systems during the coldest months.

We propose that we work towards project completion in early spring, but allow the existing heating system to operate in order to maintain the building temperatures and comfort for the students. We will continue progress and push for the earliest completion possible.

### **ATTORNEY AGREEMENT**

Carol Lear is retiring. It is recommended that the district use the counseling services of Heidi Alder, an education attorney, who has been working with LEA's for many years.

A motion was made by Mr. Madsen and seconded by Mrs. Morley to retain Alder Education Law for the use of counseling services. Voting was unanimous in the affirmative.

### **HOME SCHOOL AND ONLINE EDUCATION**

Homeschool students for 2021-2022 = 134

Homeschool students for 2022-2023 as of January = 140

NS Online Enrollment = 54

### **ACT ADMINISTRATION**

North Sanpete High School will administer the ACT on March 22nd. The high school is requesting that only juniors attend on this day.

A motion was made by Mrs. Morley and seconded by Mr. Madsen to approve the ACT administration day for Juniors on March 22, 2023. Voting was unanimous in the affirmative.

### **SCHOOL CHOICE**

Student #1 is in 11th grade and moving from Richfield to Mt. Pleasant to live with girlfriend's family. Student will be attending Pleasant Creek and there are no previous

safe school violations. Transportation will be provided by the guardian. Superintendent Ault and Principal Solen approve this request.

Student #2 is in 9th grade and is moving from Provo to Fairview to live with grandparents. There are no safe school violations. Transportation will be provided by the district. Superintendent Ault and Principal Straatman approve this request.

A motion was made by Mr. Madsen and seconded by Mr. Bailey to approve the two school choice requests. Voting was unanimous in the affirmative.

### **BOYS VOLLEYBALL**

Athletic Director Cheryl Hadley requested approval to add boys volleyball to our sports programs at the high school. UHSAA has approved boys volleyball to be sanctioned for the 2023-24 school year. This will be a spring sport. Club boys volleyball has been going for 6 years. There are about 25 high school students that are participating right now. We are spread thin in the spring but there are a number of students who are not participating in any other sports.

A motion was made by Mrs. Goble and seconded by Mr. Bailey and Mr. Madsen to approve the sanction of boys volleyball. Voting was unanimous in the affirmative.

### **HEALTH CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS**

Health materials were presented and approved to the district health education committee. Parents approved the materials in the middle school community council. It is recommended that the board approve.

A motion was made by Mr. Madsen and seconded by Mrs. Morley to approve the health education materials. Voting was unanimous in the affirmative.

### **TRAVEL REQUESTS**

The following requests were approved by Superintendent Ault because travel was before the January board meeting:

Girls Wrestling submitted a request on 10/3/22 for overnight travel to attend a wrestling tournament in Salt Lake City, January 13-14, 2023. This request never made it to the board agenda. Coach Doug Spencer is asking to change the request to attend a tournament in Herriman instead of Salt Lake City on the same dates.

Boys Wrestling requested overnight travel to take a few wrestlers to the Herriman Wrestling Tournament on January 13-14, 2023.

Superintendent Ault and Principal Straatman approve the travel requests below: Cami Christensen is requesting overnight travel to Bingham High School for the Utah ACTE Conference, February 3-4, 2023.

Jeff Erickson is requesting overnight travel to attend the UASSP conference in St. George, January 22-25, 2023.

Choir are requesting overnight travel to Murray High School, January 13-14, 2023. Girls Wrestling is requesting overnight travel to attend Divisionals at Morgan High School, January 31 - February 1, 2023.

Girls Wrestling is requesting overnight travel to attend State competition at Snow College-Richfield, February 15-16, 2023

Boys Wrestling is requesting overnight travel to attend Divisionals at Morgan High School, February 3 - 4, 2023

Boys Wrestling is requesting overnight travel to attend Rockwell Rumble, Herriman High School, January 13-14, 2023 (van)

NSHS CTE program requesting overnight travel to UACTE Conference in South Jordan, February 3-4, 2023

NSHS Football Staff requesting overnight travel to coaching clinic in Las Vegas, February 9-12, 2023

Boys Baseball requesting overnight travel to Kanab, March 9-11, 2023

Softball requesting travel to Grand High School for competition, April 13, 2023

Softball requesting overnight travel to Enterprise/St. George, March 9-11, 2023

The board needs to approve the out-of-state travel requests below:

Assistant Superintendent O'Dee Hansen is requesting out-of-state travel to attend the ESEA Conference in Indiana, January 31 - February 4, 2023.

Superintendent Nan Ault is requesting out-of-state travel to attend the "I Love You Guys" Safety Symposium in Denver, CO, February 15-18, 2023.

A motion was made by Mr. Bailey and seconded by Mr. Madsen to approve the above travel requests. Voting was unanimous in the affirmative.

## **POLICIES**

The Service Animals in Schools Policy was presented to the board in first read.

A motion was made by Mr. Bailey and seconded by Mrs. Goble to approve the Service Animals in Schools Policy and the Professional Improvement Policy in first read. Voting was unanimous in the affirmative.

The School Calendar and Contract Days for Certificated Employees will be discussed in next month's board meeting.

## **BOYS VOLLEYBALL CLUB REQUEST**

Boys Volleyball Club is asking permission to practice on Monday evenings. Most clubs and youth programs are run through Mt. Pleasant City. These programs would like to practice in the gyms on Monday evenings. There needs to be discussion that once the

boys volleyball is sanctioned they might not have the availability to practice on Monday evenings. We have a good working relationship with Mt. Pleasant City.

If school administration is ok with it, the board is ok with it.

### **UHSAA MUSIC TEACHER OF THE YEAR**

Mr. Tim Kidder was awarded the UHSAA Music Teacher of the Year for rural schools in our state.

### **NSBA CONFERENCEE**

The NSBA Conference was discussed.

### **MATTERS FROM THE BOARD**

Mrs. Goble expressed thanks for the email that was sent out today about the SHARP Survey.

Business Administrator and Superintendent reviews and evaluations should take place in February board meetings, every two years.

Press release was discussed.

### **EXECUTIVE SESSION**

A motion was made by Mr. Bailey and seconded by Mrs. Goble to exit regular session and go into executive session to discuss the character or competency of an individual. Voting went as follows:

Mr. Bailey aye                    Mrs. Goble aye                    Mrs. Morley aye

Mr. Brotherson aye                    Mr. Madsen aye

Meeting moved into executive session at 9:24 p.m. to discuss the character or competency of an individual.

A motion was made by Mrs. Morley and seconded by Mr. Bailey to exit executive session and return to regular session. Voting was unanimous in the affirmative.

The meeting moved back into regular session at 9:58 p.m.

**ADJOURN**

A motion was made by Mr. Bailey and seconded by Mrs. Goble to adjourn. Voting was unanimous in the affirmative.

Meeting adjourned at 9:58 p.m.