Davis County Budget Committee

Meeting Minutes

October 20, 2022

The Budget Committee of Davis County met on October 20, 2022, at 3:30 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized so the reader may refer to the audio recording and the attachments to clarify the content further. The audio recording is available based on the County's current retention schedule. All documents from this meeting are in the Davis County Clerk/Auditor's office.

The meeting commenced at 3:37 p.m.

1. **Opening Roll Call**
   Committee members present were: Curtis Koch, Clerk/Auditor; Angie Nelson, Chief Deputy Clerk/Auditor; Commissioner Lorene Miner Kamalu; Commissioner Bob J Stevenson; Chris Bone, Human Resources (HR) Director; and Mark Langston, Information Systems Director. Commissioner Randy B. Elliott was excused. Other Davis County staff were: Ric Higbee, HR Deputy Director; and Marina Brito, HR Comp and Class Analyst. Shairise Bills, Deputy Clerk/Auditor, recorded the minutes of the meeting.
   There was no public attendance.

2. **Annual Budget Discussion** *(Minute 01:30)*

   This discussion was to update the Committee on the budget progress. HR ran projections for a $4/hr increase for all non-exempt staff, including Sheriff Deputies and Corrections I, II, and III, and a 3% increase for all other officer-exempt positions in the Sherriff's Office. All other employees would receive a 3% COLA, up to a 3.5% Merit increase, and a 0% increase in insurance premiums. The Assessor's staff got a 9% increase this year, so they were not part of the projections for a 3% COLA. He recommended the Sheriff's Office turn back as many of the 66 current vacancies as possible. They have been vacant for a while, and it is unreasonable to plan on filling all of them. Doing this will help narrow the $2 million budget shortfall. Curtis reviewed the 2023 Steps to Balance the Budget, both short and long-term. He covered the capital plans, sales tax projections, the projected new growth for 2023, and vehicle requests. There was an ongoing discussion about how much to give employees for COLA or Merit increases. Curtis went on record to say he doesn't think the Sheriff's Office will be decreasing services because the services aren't being provided.

3. **CLOSED SESSION** for reasons permitted under Utah Code Annotated (UCA) 52-4-205(1)(a) to discuss the character, professional competence, or physical or mental health of an individual.

   Committee vote:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott					X	
Commissioner Kamalu	X		X			
Commissioner Stevenson			X			
Curtis Koch			X			
Angie Nelson			X			
Mark Langston			X			
Chris Bone		X	X			

4. The meeting adjourned at 6:09 p.m.

All documents associated with this meeting are listed as the following attachments:

A	2023 Steps to Balance Budget- Budget Adj to Balance
B	2023 CAPITAL PLAN
C	2023 Sales Tax Projections - Fund 10
D	Paramedic Program Cost
E	2023 Steps to Balance Budget- Long-Term Plan
F1-F2	2022 EOY and 2023 Budget Final Page - Committee Recommendation
G1-G2	Tax Rate Analysis
H1-H2	2023 Vehicle Requests - Recommended Cuts

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 2/6/2023

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor— Budget Officer