



Pleasant View Planning Commission

Meeting Agenda

February 2nd, 2023

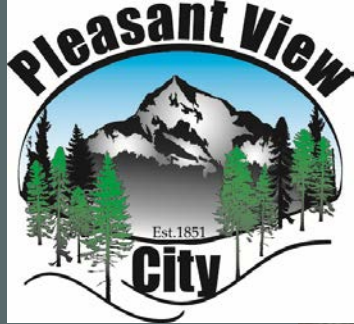
6:00 p.m.

- 6:00 P.M. 1. **Call to Order.**
- a. Pledge of Allegiance and Opening Prayer, Reading or Expression of Thought.
(*Commissioner Chad Kotter*)
 - b. Declaration of Conflicts of Interest.
- 6:05 P.M. 2. **Appointment of Planning Commission Chair and Vice Chair**
- 6:20 P.M. 3. **Training – Open and Public Meeting Laws Training** (*City Administrator, Amy Mabey*)
- 7:00 P.M. 4. **Remarks from Commissioners and/or Staff**
- 7:10 P.M. 5. **Adjournment.**

Notice is hereby given that the Planning Commission of Pleasant View City will hold a meeting at the City Office Building, 520 W Elberta Dr. on **Thursday, February 2, 2023, at 6:00 PM.**

Notice posted January 30th, 2022 / Brandon Bell, Planning & Zoning Administrator.

In compliance with the Americans with Disabilities Act, persons needing auxiliary services for this meeting should call the Pleasant View City Offices at 801-782-8529, at least 24 hours prior to the meeting.



Training
Open & Public
Meetings Act

JANUARY
2023

Open and Public Meeting Act

Utah Code § 52-4-104

Public Notice

Minutes and Recordings

Closed Meetings

Emergency Meetings

Electronic Meetings

Transparency - Ensures Public Access to Decision Making

Annual Training Required





Open and Public Meetings Act 2022



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Meeting Defined

A convening of a public body with a quorum present to discuss, receive public comment about, or act upon a matter over which the public body has jurisdiction or advisory power.

Meeting does not mean a chance or social gathering or a convening of a public body that has both legislative and executive responsibilities in certain circumstances.





Other Possible Meetings

- Virtual communication
- Text Messages
- Social Media
- Before and After Meeting Discussions

Penalties

Open Meetings – Any final action taken in a meeting that is a violation of certain open-meeting provisions is voidable by a court

Closed Meetings – It is a Class B misdemeanor to knowingly or intentionally violate the closed meeting provisions



Government Records Access and Management Act (GRAMA)

Utah Code § 63G, Chapter 2

A Utah law that provides the public with the right to access certain “records” prepared, maintained or controlled by a government entity.

GRAMA defines a “record” as “a book, letter, document, paper, map, plan, photograph, film, card, tape, recording, electronic data, or other documentary material regardless of physical form” However, there are some exceptions, such as notes and drafts which are not subject to disclosure.

Emails and text messages discussing city business, even when a quorum has not been copied, are typically subject to GRAMA requests.



Ethics & Conflicts of Interest

Utah Code § 67-16

Improperly disclosing or using private, controlled, or protected information -- Using position to secure privileges or exemptions

Regulations on Accepting Gifts,
Compensation or Loans

A public officer or public employee may not, participate in, or receive compensation as a result of, a transaction between a state agency and a business entity of which the public officer or public employee is an officer, director, agent, employee, or owner of a substantial interest, unless the public officer or public employee has disclosed the public officer's or public employee's relationship to the business entity



Questions