



Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532
435-259-8121 ♦ 435-259-8122 fax ♦ www.grandwater.org

AGENCY MANAGER
Dana Van Horn

OPERATING COMMITTEE
Dan Pyatt (President)
Gary Wilson (V. President)
Mike Holyoak
Jerry McNeely
Rex Tanner
Rick Thompson
Dale Weiss

FORMING BOARDS:

SVWSID
Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Dale Weiss (Treas.)
Rick Thompson (Clerk)
Ken Helfenbein

GCWCD
Dan Pyatt (Ch)
Jerry McNeely (V. Ch)
Brian Backus
Preston Paxman
Rex Tanner

GCSSWD
Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Rani De rasary
Trisha Hedin
Rick Thompson

GWSSA OPERATING COMMITTEE MEETING
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
THURSDAY, FEBRUARY 2, 2023 – 7:00 P.M.
AGENDA

Grand Water & Sewer Service Agency

- Call to order
1. Minutes - board meeting of 1-19-2023
 2. Citizens to be heard
 3. Check approval
 4. Financial statement
 5. Discussion and approval of MIC bylaw changes ballot
 6. Presentation of 2022 Water Quality Report
 7. Project updates
 8. Lake/snow report
 9. Committee report
 10. Items from staff
 11. Items from board members
 12. Closed session – as needed
- Adjournment

Those with special needs request wishing to attend this meeting are encouraged to contact the Agency three (3) days in advance of these events. Specific accommodations necessary to allow the participation of disabled persons will be provided to the maximum extent possible. Requests or any questions or comments can be communicated to (435) 259-8121.

GWSSA FULL BOARD AND DISTRICT MEETINGS
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
JANUARY 19, 2023 – 7:00 P.M.

The meeting was called to order by Vice President Gary Wilson at 7:00 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present: Dale Weiss, Rick Thompson, Rani Derasary, Jerry McNeely, Brian Backus, and Mike Holyoak. Absent were Dan Pyatt, Rex Tanner, Trish Hedin, Ken Helfenbein, and Preston Paxman.

Others present were Dana Van Horn, Ben Musselman, and Shauna Vink.

Minutes of meeting 12-15-2022 Motion to approve the minutes of 12-15-2022 as presented by Dale Weiss. Second by Rick Thompson. MOTION CARRIED 6-0.

Citizens to be heard None

Check approval Motion to approve the payment of bills in the amount of \$164,516.45 by Rick Thompson. Second by Dale Weiss. MOTION CARRIED 7-0.

Financial statement Dana presented the December 2022 financial statement.

Discussion and approval of joining the Employer's Council and arranging for HR training. Joining the Employer's Council was discussed. Motion to join at the Core tier by Dale Weiss. Second by Rani Derasary. MOTION CARRIED 7-0.

Approval of Local Matching Grant contract #230630598 – Emergency interconnect with the City of Moab Motion to move forward with the Local Matching Grant by Mike Holyoak. Second by Rick Thompson. MOTION CARRIED 7-0.

Approval of Board and Employee Ethics Policy Motion to approve tabled Resolution 2022-12-01 – A Resolution amending the Board Governance Policy, Section VII Conflicts of Interest by Dale Weiss. Second by Rani Derasary. MOTION CARRIED 7-0

Project updates Letters were sent to all commercial kitchens with a grease trap survey. Mike Miles came in for audit prep. Repairs from the August flood are now complete, so far no funds from FEMA. Quotes are being collected for a steel building. Ben and Dana met with Meter Works regarding automated meter reading. New readers were ordered. Ben is getting bids for an easement machine.

Lake/Snow report the lake has 1675 AF in storage the Snow-Water-Equivalent is 13. The YTD precipitation is 16.5 inches and 172% of average.

Committee report None

Items from staff Audit prep went well. Lily with the CO River Authority came for a visit. GWSSA was nominated by a third party and won an award for outstanding customer service from Rural Water Association of Utah. Dana and Gary will go to St George for the award presentation. Dana was invited to apply for the Water Resources Board.

Items from board members None

Closed session if necessary None

Vice President Wilson declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:11p.m.

ATTEST:

Dan Pyatt, Chairman

Dana Van Horn, Secretary/Treasurer

DRAFT

**CHECKS PRESENTED AT GW&SSA MEETING OF
February 2, 2023**

Summary Sheet

GWSSA 1/20/2023 through 2/2/2023	71,557.86
Check Total	71,557.86
SVWSID 1/20/23 through 2/2/2023	9,099.00
Check Total	9,099.00
Grand Total	\$80,656.86

GWSSA
Check Detail
January 20 through February 2, 2023

	Num	Date	Name	Account	Paid Amount	Original Amount
		02/02/2023	QUICKBOOKS PAYROLL SERVICE	1111 · Checking - Zions Bank		-14,080.02
			QUICKBOOKS PAYROLL SERVICE	2110 · Direct Deposit Liabilities	-14,080.02	14,080.02
TOTAL					-14,080.02	14,080.02
		02/02/2023	QUICKBOOKS PAYROLL SERVICE	1111 · Checking - Zions Bank		-2,069.51
			QUICKBOOKS PAYROLL SERVICE	2110 · Direct Deposit Liabilities	-2,069.51	2,069.51
TOTAL					-2,069.51	2,069.51
TAP		01/26/2023	UTAH STATE TAX COMMISSION	1111 · Checking - Zions Bank		-5,961.00
				2223 · Utah State Withholding	-5,961.00	5,961.00
TOTAL					-5,961.00	5,961.00
558		01/23/2023	URS	1111 · Checking - Zions Bank		-4,513.13
		01/23/2023		4160 · Retirement	-4,513.13	4,513.13
TOTAL					-4,513.13	4,513.13
941		01/23/2023	ZIONS BANK-FEDERAL WITHHOLDING	1111 · Checking - Zions Bank		-6,449.40
				2222 · Federal Withholding	-2,791.00	2,791.00
				2221 · FICA Payable	-1,482.49	1,482.49
				2221 · FICA Payable	-1,482.49	1,482.49
				2221 · FICA Payable	-346.71	346.71
				2221 · FICA Payable	-346.71	346.71
TOTAL					-6,449.40	6,449.40
DD2782		01/20/2023	Corbie R Shumway	1111 · Checking - Zions Bank		0.00
				4216 · Corbie Shumway	-2,570.13	
				4216 · Corbie Shumway	-761.60	
				4216 · Corbie Shumway	-33.79	
				2110 · Direct Deposit Liabilities	100.00	
				2110 · Direct Deposit Liabilities	2,380.86	
TOTAL						0.00
DD2783		01/20/2023	Dana M. Van Horn	1111 · Checking - Zions Bank		0.00
				4106 · Dana Van Horn	-3,831.73	
				4106 · Dana Van Horn	-196.14	
				4106 · Dana Van Horn	-30.04	
				2110 · Direct Deposit Liabilities	100.00	
				2110 · Direct Deposit Liabilities	2,536.79	
TOTAL						0.00
DD2784		01/20/2023	Dusty G Schriver	1111 · Checking - Zions Bank		0.00
				4218 · Dusty Schriver	-2,116.80	
				4218 · Dusty Schriver	-714.42	
				2110 · Direct Deposit Liabilities	2,058.17	
TOTAL						0.00
DD2785		01/20/2023	Jason M Gerber	1111 · Checking - Zions Bank		0.00
				4122 · Jason Gerber	-2,723.76	
				4122 · Jason Gerber	-733.32	
				4122 · Jason Gerber	-34.92	
				4122 · Jason Gerber	-37.50	
				2110 · Direct Deposit Liabilities	2,345.31	
TOTAL						0.00
DD2786		01/20/2023	Kristi A Taylor	1111 · Checking - Zions Bank		0.00
				4213 · Kristi Taylor	-2,293.37	
				4213 · Kristi Taylor	-29.03	
				2110 · Direct Deposit Liabilities	1,646.24	
TOTAL						0.00

GWSSA
Check Detail
January 20 through February 2, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
DD2787	01/20/2023	Shauna R Vink	1111 - Checking - Zions Bank		0.00
			4217 - Shauna Vink	-1,987.20	
			2110 - Direct Deposit Liabilities	250.00	
			2110 - Direct Deposit Liabilities	990.08	
TOTAL					0.00
DD2788	01/20/2023	Tyler D Shumway	1111 - Checking - Zions Bank		0.00
			4146 - Tyler D. Shumway	-1,894.40	
			4146 - Tyler D. Shumway	-66.60	
			4146 - Tyler D. Shumway	-66.90	
			4146 - Tyler D. Shumway	-376.61	
			2110 - Direct Deposit Liabilities	1,479.48	
TOTAL					0.00
DD2789	01/20/2023	Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
			4108 - Ben Musselman	-3,604.68	
			4108 - Ben Musselman	-146.69	
			2110 - Direct Deposit Liabilities	2,292.57	
TOTAL					0.00
12568	02/01/2023	U.S. POSTMASTER	1111 - Checking - Zions Bank		-682.41
	02/01/2023		7105 - Billing Expenses	-682.41	682.41
TOTAL				-682.41	682.41
12576	01/30/2023	CHEMTECH-FORD, INC.	1111 - Checking - Zions Bank		-35.00
INV 23A1273	01/20/2023		7115 - O&M Water	-35.00	35.00
TOTAL				-35.00	35.00
12577	01/30/2023	METERWORKS	1111 - Checking - Zions Bank		-2,845.54
INV 8731	01/20/2023		7118 - O&M Irrigation	-2,845.54	2,845.54
TOTAL				-2,845.54	2,845.54
12578	01/30/2023	SAN JUAN CLINIC	1111 - Checking - Zions Bank		-165.00
	01/16/2023		7114 - O&M Office	-165.00	165.00
TOTAL				-165.00	165.00
12579	01/30/2023	STANDARD PLUMBING	1111 - Checking - Zions Bank		-24.97
INV THXC18	01/04/2023		7114 - O&M Office	-15.98	15.98
INV TJMF75	01/11/2023		7111 - Shop & Safety Expenses	-8.99	8.99
TOTAL				-24.97	24.97
12580	01/30/2023	TURNER LUMBER ACE HARDWARD	1111 - Checking - Zions Bank		-98.94
INV 2301-021481	01/26/2023		7111 - Shop & Safety Expenses	-98.94	98.94
TOTAL				-98.94	98.94
12581	01/30/2023	VAN HORN, DANA	1111 - Checking - Zions Bank		-309.95
	01/30/2023		7104 - Travel and Training	-158.51	158.51
			7104 - Travel and Training	-151.44	151.44
TOTAL				-309.95	309.95
12582	01/31/2023	TAYLOR, KRISTI	1111 - Checking - Zions Bank		-124.45
	01/31/2023		7104 - Travel and Training	-124.45	124.45
TOTAL				-124.45	124.45
12583	01/31/2023	VERIZON WIRELESS	1111 - Checking - Zions Bank		-277.68
	01/20/2023		7114 - O&M Office	-277.68	277.68
TOTAL				-277.68	277.68
12584	01/31/2023	WELLS FARGO - VISA	1111 - Checking - Zions Bank		-2,000.11

GWSSA
Check Detail
January 20 through February 2, 2023

	Num	Date	Name	Account	Paid Amount	Original Amount
		01/22/2023		7114 · O&M Office	-1,150.02	1,150.02
				7104 · Travel and Training	-823.90	823.90
				7137 · Miscellaneous Expenses	-26.19	26.19
TOTAL					-2,000.11	2,000.11
	12585	02/01/2023	BROWNS HILL ENGINEERING & CONTROLS	1111 · Checking - Zions Bank		-2,456.01
	INV GW-2023-2	02/01/2023		7101 · Software, Subs. & Memberships	-2,456.01	2,456.01
TOTAL					-2,456.01	2,456.01
	12586	02/01/2023	CARQUEST AUTO PARTS	1111 · Checking - Zions Bank		-6.19
	INV 14910-290275	01/19/2023		7111 · Shop & Safety Expenses	-6.19	6.19
TOTAL					-6.19	6.19
	12587	02/01/2023	DESERT WEST OFFICE SUPPLY	1111 · Checking - Zions Bank		-105.33
	INV 252406	01/11/2023		7115 · O&M Water	-18.00	18.00
				7114 · O&M Office	-9.87	9.87
	INV 252530	01/18/2023		7115 · O&M Water	-18.00	18.00
	INV 252813	01/30/2023		7114 · O&M Office	-6.76	6.76
	INV 252854	01/31/2023		7114 · O&M Office	-52.70	52.70
TOTAL					-105.33	105.33
	12588	02/01/2023	METERWORKS	1111 · Checking - Zions Bank		-3,096.24
	INV 8742	01/26/2023		7115 · O&M Water	-3,096.24	3,096.24
TOTAL					-3,096.24	3,096.24
	12589	02/01/2023	MOAB CLEAN LLC	1111 · Checking - Zions Bank		-150.00
	INV 758	01/31/2023		7122 · O&M Buildings & Grounds	-150.00	150.00
TOTAL					-150.00	150.00
	12590	02/01/2023	WALKER DRUG	1111 · Checking - Zions Bank		-28.97
	INV 173481	01/04/2023		7111 · Shop & Safety Expenses	-28.97	28.97
TOTAL					-28.97	28.97
	12591	02/01/2023	WALKER TRUE VALUE HARDWARE	1111 · Checking - Zions Bank		-321.95
	INV 937391	01/04/2023		7111 · Shop & Safety Expenses	-81.25	81.25
	INV 937796	01/09/2023		7121 · O&M Vehicle	-118.46	118.46
	INV 938157	01/13/2023		7111 · Shop & Safety Expenses	-12.78	12.78
	INV 938540	01/18/2023		7111 · Shop & Safety Expenses	-109.46	109.46
TOTAL					-321.95	321.95
	12592	02/01/2023	ROCKY MOUNTAIN POWER	1111 · Checking - Zions Bank		-198.41
	41665999-010 3	01/26/2023		7113 · Pump Costs - Irrigation	-198.41	198.41
TOTAL					-198.41	198.41
	12593	02/02/2023	MOUNTAINLAND SUPPLY COMPANY	1111 · Checking - Zions Bank		-25,557.65
	S105137901.001	01/09/2023		7115 · O&M Water	-855.73	855.73
	S105137925.001	01/09/2023		7115 · O&M Water	-337.84	337.84
	S105142538.001	01/10/2023		7116 · O&M Sewer	-476.86	476.86
	S105138473.001	01/11/2023		7115 · O&M Water	-501.87	501.87
	S105138473.002	01/11/2023		7115 · O&M Water	-501.87	501.87
	S105018732.003	01/12/2023		7115 · O&M Water	-225.65	225.65
	S105142538.002	01/12/2023		7116 · O&M Sewer	-238.43	238.43
	S104723804.002	01/13/2023		7115 · O&M Water	-1,371.26	1,371.26
	S104855942.001	01/17/2023		7116 · O&M Sewer	-1,517.07	1,517.07
	S105143385.003	01/18/2023		7115 · O&M Water	-126.17	126.17
	S105056363.005	01/19/2023		7115 · O&M Water	-180.29	180.29
	S105143385.001	01/19/2023		7115 · O&M Water	-277.57	277.57
	S105143385.002	01/19/2023		7115 · O&M Water	-2,616.31	2,616.31
	S105156393.001	01/19/2023		7111 · Shop & Safety Expenses	-155.14	155.14
	S105149454.001	01/20/2023		7118 · O&M Irrigation	-8,961.43	8,961.43

GWSSA
Check Detail
January 20 through February 2, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
S105056363.006	01/23/2023		7115 · O&M Water	-180.29	180.29
S1005031067.001	01/25/2023		7116 · O&M Sewer	-2,794.59	2,794.59
S105155966.001	01/25/2023		7115 · O&M Water	-1,241.44	1,241.44
S105165347.001	01/25/2023		7115 · O&M Water	-1,396.59	1,396.59
S105165140.001	01/27/2023		7115 · O&M Water	-1,601.25	1,601.25
TOTAL				-25,557.65	25,557.65

TOTAL \$71,557.86

SVW & SID
Check Detail

January 20 through February 2, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
ACH	01/27/2023	RURAL DEVELOPMT	1111 - Checking		-9,099.00
			2496 - Notes Pay-RD Water Bond 2018	-3,499.63	3,499.63
			4450 - Interest Expense - Bonds	-5,599.37	5,599.37
				-9,099.00	9,099.00

TOTAL \$9,099.00

Proposed Bylaw Changes and Additions

Annual Meeting – February 6, 2023

Article 2 – Stockholders

Section 1. Annual Meeting

The regular annual meeting of the stockholders shall be held in Moab, Utah at a place, **date, and time** to be determined by the Directors. **The meeting will typically be held** at 7:00 p.m. on the first Monday of February each year. At this meeting the Directors for the ensuing year shall be elected and the officers of the Company shall present their annual reports.

This change is to give the board flexibility to move the annual meeting to a different date should a conflict of some type arise. Over the years the annual meeting date has been changed in the bylaws several times. This will allow the board to change the date without making a bylaw change on it. The board recommends voting YES on this change.

Section 3. Notice of Meetings

A ~~written or printed~~ notice of every regular or special meeting of the stockholders, stating the time and place and in case of special meetings, the objectives thereof, shall be prepared and **either emailed or post office** mailed by the Secretary, postage prepaid, to the last known address or **Email** address on the ~~stock transfer books~~ **records** of the Company, of each stockholder, at least 10 days, but no more than 50 days, before the date of any such meeting.

It now costing quite a bit to send notices by regular mail. This change is to clarify that we can send notices out by email. Also, we do not keep addresses in the “Stock Transfer Books” anymore. An Access Data computer program maintains all shareholder information. The board recommends voting YES on this change.

Section 4. Voting

Only stockholders of record shall be entitled to vote at the regular and special meetings of stockholders. At such meetings each stockholder shall be entitled to one vote for each share of stock held in his name. All fractional shares will vote as a decimal equivalent. **The Board may use a secure web-based voting system for the voting process.**

A web-based voting system is secure and efficient. This bylaw makes using it an official action. The board recommends voting YES on this change.

Section 5. Election of Officers-Terms of Office

The election of Directors shall be held at the annual meeting of the stockholders of the Company. ~~There shall be elected at the 1990 annual stockholders meeting three Directors. One to serve for five years until the annual meeting of 1995 when his office will expire. One Director to serve for four years until the 1994 annual meeting when his office will expire. One Director to serve for three years until the 1993 annual meeting when his office will expire. In 1991 two Directors will be elected. One for the term of five years to expire in 1996 and one for the term of one year to expire in 1992. In 1992 and thereafter at the annual stockholders meeting,~~ **At the annual meeting** one Board member will be elected for a five year term to fill the expired term of office for the Board of Directors.

This Section just had lots of old wording from the 1990s that no longer needed to be in there. It has been simplified. The company has a five-person board. Each board member is voted into a 5-year term. Every year one of the board members term ends and a new vote is held for that board position. The board recommends voting YES on this change.

Section 9. Order of Business

The order of business at the annual meeting, and so far as practicable, at all other meetings of the stockholders shall be as follows:

1. Calling of roll.
2. ~~Proof of due notice of meeting.~~
3. Reading and disposal of any unapproved minutes.
4. Annual reports of officers.
5. Election of Directors.
6. Unfinished business.
7. New Business.
8. Adjournment.

We have talked before about removing item 2 from our agenda. This item dates back to years ago when the only notice going out was in the local newspaper. Complaints were received from shareholders that a meeting was held and they knew nothing about it. So this was added to prove that a notice was put in the newspaper. Notices are currently put in the Assessment letter, the local newspaper, and the voting letter. It seems with how the notices are done now, that this line is not necessary any more. The board recommends voting YES on this change.

Article 8 – Distribution of Water

Section 4. Leasing of Water

Stockholders may lease their water to another stockholder or non-stockholder entity. However, the stockholder is still responsible for how that water is used and must assure the lessee is following schedules and only using the appropriate amount. All complaints about a lessee's use of a stockholder's water will be directed to the owner of the share(s). The stockholder is also responsible for any fines incurred by the lessee. The Board reserves the right to deny a lease if it will adversely affect the distribution of water between the diversion points.

This is a new section to clarify leasing of water. This has been our general policy, but it was never written. Stockholders can lease their water (paid or unpaid lease). If issues arise with the lessee, the board prefers to deal with the stockholder and not get in the middle of conflicts. Also, there are some restrictions on where water can be distributed to and so occasionally a lease arranged may have to be denied. The board recommends voting YES on this change.

Section 5. Water Conservation Programs

Various Local, State, or Federal agencies may offer Conservation Programs to stockholders. Any stockholder wishing to participate in such programs must coordinate and get approval from the Directors so as to avoid conflicts with Water Rights and water flows within the company's distribution system. Administrative fees may be applied to such requests and contracts.

This is a new section. Programs such as the current System Conservation Pilot Program offered by The Colorado River Authority are offering to pay water users to "fallow" fields to allow more water flow into the Colorado River. Actions such as this may affect company Water Rights and distribution systems. The stockholder may own the land, but the company owns the Water Rights being used. Participation in such programs require careful coordination with the company. This may result in extra costs to the company to manage such requests. The board recommends voting YES on this change.

2023 Annual Meeting Voting/Proxy Ticket

Voter ID _____ **Voter Key** _____ **# of Shares** _____

Shall Dave Engleman be retained as a board member?

YES _____ NO _____ Abstain _____

Shall the change to Article 2 - Section 1 - Annual Meeting - be approved?

YES _____ NO _____ Abstain _____

Shall the change to Article 2 - Section 3. Notice of Meetings - be approved?

YES _____ NO _____ Abstain _____

Shall the change to Article 2 - Section 4. Voting - be approved?

YES _____ NO _____ Abstain _____

Shall the change to Article 2 - Section 5. Election of Officers-Terms of Office - be approved?

YES _____ NO _____ Abstain _____

Shall the change to Article 2 - Section 9. Order of Business - be approved?

YES _____ NO _____ Abstain _____

Shall Article 8 - Section 4. Leasing of Water - be added to the bylaws?

YES _____ NO _____ Abstain _____

Shall Article 8 - Section 5. Water Conservation Programs - be added to the Bylaws?

YES _____ NO _____ Abstain _____

.....
Make sure your Voter ID, Voter Key, and Share number are entered at the top

Please bring this voting ticket with you to the meeting, or mail it to us, or it can also be scanned and emailed to us. Must be received by 6pm Feb 6th if mailed or emailed.

Moab Irrigation Co., P.O. Box 385, Moab, Utah 84532 or moabirrigation@gmail.com

Utah SNOTEL Snow/Precipitation Update Report

Provisional data, subject to revision

February 2, 2023

Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH							
2/2/2023	9560	14.6	7.6	192	18.2	10.8	169
1/19/2023	9560	13.9	6.1	228	16.5	9.6	172
Last Year		6.9	7.6	91	14.1	10.8	131
	Max Avg	12.2					

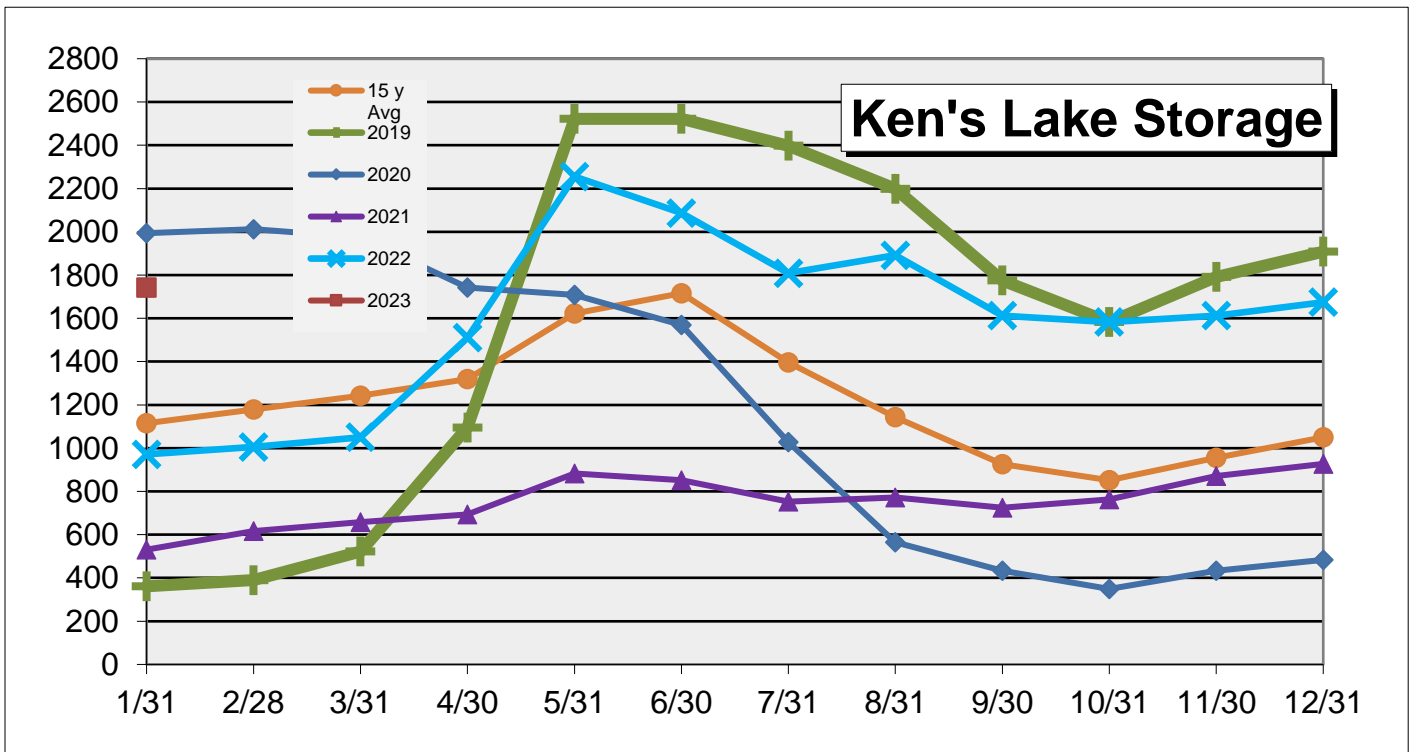
Lake level

2/1/2023	1742
1/16/2023	1675

2022 AF	971
2021 AF	531

179% of 2022

328% of 2021



Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH							
LASAL MOUNTAIN	9560	22	*	13.6	20.8	18.51	46%
1/19/2023		22.2	*	13	20.5	18.20	45%
Last Year		18.1	*	13.2	20.7	17.58	44%