

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION
December 13, 2022

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Karece Thompson	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
EXCUSED:	Kent Bush	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Eric Howes	Community Services Director
	Adam Favero	Public Works Director
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Shaundra Rushton	Communications Manager
	Nancy Dean	City Recorder
	Chersty Titensor	Deputy City Recorder

VISITORS: None

Chair Thompson called the meeting to order at 8:04 p.m.

APPROVAL OF THE MINUTES FROM THE MAY 3, 2022 WORK SESSION, AUGUST 9, 2022 POLICY SESSION AND NOVEMBER 8, 2022 POLICY SESSION

Director Roper moved to approve the minutes from the May 3, 2022 work session; August 9, 2022 policy session and November 8, 2022 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Phipps, Roper, Shepherd, and Thompson. Voting NO – None. Director Bush was not present for the vote.

APPROVAL OF TWO PROPERTY ACQUISITIONS AT 423 EAST 450 SOUTH AND 445 EAST 450 SOUTH

JJ Allen, City Manager, explained the two homes were under contract and he recommended approval to complete the acquisition of 423 East 450 South for \$320,000 and 445 East 450 South for \$285,000. He informed the Board the funding would come from RDA #8. Councilmember Phipps expressed his opinion that it would be a great investment for the future of the City. Mr. Allen added that the properties had been inspected and informed the Board there would be extensive repairs needed if the desire was to rent them out. The CDRA would need to determine whether to invest in repairs or demolish the properties. He noted the Board could review the intent for the properties at a later date.

Director Phipps moved to approve acquisition of two properties at 423 East 450 South for \$320,000 and 445 East 450 South for \$285,000 as stated in the real estate purchase agreements and authorize the Chair's signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors, Peterson, Phipps, Roper, and Shepherd. Voting NO – None. Director Bush was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Phipps moved to adjourn at 8:08 p.m., seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None.** Director Bush was not present for the vote.

The City Council policy session minutes are in a separate location.

**APPROVED AND ADOPTED
This 24th day of January, 2023**

/s/ Nike Peterson, Vice-Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, December 13, 2022.

/s/Nancy R. Dean, City Recorder