Lake Point City Council Minutes

DATE: Wednesday, Jan 11, 2023
PLACE: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074
****Council will have a second location this meeting 179 Country Club Stansbury Utah 84074****
TIME: 6:00 PM

1. **Call to Order-** 6:02pm
2. **Prayer-** Dan Crawford
3. **Pledge of Allegiance-**Ryan Zumwalt
4. **Presiding Officer-** Ryan Zumwalt
5. **Attendance Roll Call-**

Lake Point Council & Staff (C-Council)	Public	Public	Public
Jonathan Garrard (Chair) electronic	Mike Adams 469Design		
Ryan Zumwalt (Vice Chair)			
Dan Crawford (C.)			
Kathleen VonHatten (C.) electronic			
Doyle Garrard (C.)			
Jamie Olson (RCDR)			
Rob Patterson (Attorney)			

6. **Public Comment-** No public in attendance
7. **Approve the Minutes**- 01.04.2023
   A. Motion-Doyle to approve the minutes 01.04.2023 Dan 2nd
   B. Vote was unanimous, approved
8. **Action Items**
   A. Motion-Ryan to move to agenda item 8.B. RESOLUTION 2023-02 – ILA COG, then 8.D. Approval of Recorder Expenses, Dan 2nd

   B. RESOLUTION 2023-02 – ILA COG with Exhibit A. TCCOG Interlocal Agreement-Ryan (4:30 recording)
      1) Council had no edits for the COG agreement

         a. Motion-Dan to approve, Doyle 2nd
         b. Roll Call Vote-Jonathan Yea -Ryan Yea -Dan Yea -Kathleen Yea -Doyle Yea
         c. Vote was unanimous, approved

C. Approval of Recorder Expenses – Ryan Zumwalt (8:00 Recording)
   1) Council discussed Recorder expenses sheet.
   2) Hold off on computer, Google Vault,
   3) Hold off on the Safe until we have talked to the Fire District and if they will allow us to put a safe in the building.

D. Motion-Doyle to Temporarily adjourn to travel to the Stansbury Fire Station to attend their meeting, Ryan 2nd (34:15 recording)

E. Site Visit-Council traveled to North Tooele Fire Station in Stansbury (179 Country Club Stansbury Utah 84074) for NTFS meeting. Council will return to regular meeting location and resume Lake Point Council meeting where they left off. (34:08 Recording)

   1) Lake Point hand help recorder was taken to the Stansbury NTFS meeting and recording resumed after travel.
   2) Lake Point Council would like to meet in the LP fire station with two meetings weekly until hopefully May. Planning and Zoning would be the second night needed. We would like to have some space to store a few office supplies and for example a fireproof safe. Potentially we might need a time for the recorder to be there for appointments with the public or other office work.
   3) Chief Nunn, they won't have an actual office with a closed door like the Erda Council has in Erda.
   4) Lake Point Council needs to get info on council members for key fobs Cassandra Ray councils name, position, phone number, mailing address and then any special requests in writing for the lease agreement.
   5) Kathleen will follow up concerning key fobs

F. Motion- Ryan to reconvene meeting located at the Lake Point Fire station. Dan 2nd 7:25pm (50:55 recording)
   1) Doyle- Follow up with Jonathan and Kathleen on how the fire station meeting went.

G. Move to Agenda item 8.D. Recorder Expenses really quick and then agenda item 8.E. City Engineering RFP until Mike can arrive to do the Website update (which is agenda item 8.C.)

H. Revisit Recorder Expenses
   1) Approving a projector

I. City Engineer RFP – Dan Crawford
   1) Try and get this out this week.
   2) Council Discussion of edits to the RFP draft

J. Motion- Ryan to table Engineer PDF and move to Website Training since Mike had shown up. Doyle 2nd

K. Website Update and Training by 469Design- Mike Adams (1:18 recording)
   1) All emails are set up for @lakepoint.gov and is under Go Daddy and you can attach it to any email program and not limited to Outlook.
   2) (Ryan) asked Mike, the council is trying to decided if they want to use Google Vault for ease of GRAMA requests. Mike will contact GoDaddy and check if they have something similar.

3) (Dan) we just got Mike the phone numbers and they are now added to the website, we are really close to launching
4) Website is beautiful and Mike has done a great job.
5) Mike will throw some time in to teach the council and staff how to do edits
6) We will need another lakepoint.gov email for the Planning and Zoning eventually

L. Back to Engineering RFP continue from 8.I. (1:48 recording)
   1) Bids are to be sent to Jamie (Recording) and she will present them to the all the council in the council meeting
   2) Questions on RFP will be sent to Dan and Jonathan.
   3) Council continues to discussion of edits to the RFP draft
   4) Counsel Rob will look over the RFP and check language edits
      a. Motion-Dan to approve, as discussed and counsel review edits 2nd Doyle
      b. Vote was unanimous approved

M. Motion- Dan, move to agenda item 10. Council Updates
   1) Vote was unanimous approved

9. **Council Updates** (2:28 recording)

A. Dan Crawford
   1) Insurance- no price increase for property to bump to $15,000
   2) Phone received phone numbers today, and phones are in the mail.
   3) Dan will pay the bill and get reimbursed.

B. Doyle Garrard
   1) Roads & Snow- nothing on roads except making sure the county takes off the roads and Doyle will drive the roads that aren't on the current map to we have a total for all existing roads.
   2) (Kathleen) asked if the PTIF account is final and done. (Doyle) I believe so, Doyle received a request for a quarterly report, and we don't have funds, so Doyle will check on what they actually need.
   3) Bank Updates- Just need Jamie and Jonathan Signatures
      a. Credit Card for Recorder
      b. Need Credit Card Policies and Procedures for next meeting
   4) COG meeting
      a. Water Connections was discussed, Doyle is trying to follow up with the county on needing an explanation and what it is
      b. Grant Projects, we need to look into application due by March 1st
      c. (Kathleen) asked where the funds come from for grants matches (Ryan) they come from general fund.

C. Kathleen VonHatten
   1) Emergency Preparedness County Meeting
      a. That committee will be coming up with a mitigation plan to present to the County.

D. Ryan Zumwalt
   1) Didn't have anything to report

10. **Other Business/Discussion** (2:56 recording)

A. O 2023-01 - Planning and Zoning Commission Ordinance DRAFT

1) Council went through the Ordinance and discussed edits and suggestions on the draft.
2) Commission members picking deadlines
    a. Deadline for City Council to pick their Commission people is Feb. 1st and present the names at the Feb 1st meeting.
    b. Go back to the people on the list and present to each of them their duties and the Commission Ordinance to confirm if they are interested. Council will coordinate via email what they are asking the potential Commission volunteers.
    c. Everyone agrees that this Planning and Zoning will be the most important thing we do as a council.
3) Motion-Doyle to approve O 2023-01 Planning and Zoning Commission Ordinance, as discussed and counsel edits Kathleen 2nd (3:18 recording)
    a. Roll Call Vote-Jonathan Yea -Ryan Yea -Dan Yea -Kathleen Yea -Doyle Yea
    b. Vote was unanimous approved

11. Public Comment

A. No public in attendance

12. Adjournment-Dan 10:07pm

Note-The minutes may include a summary of what was discussed and are not intended to be verbatim

PASSED AND APPROVED but the Council this 25th day of January, 2023

____
(Name), ~~Chair~~
Vice Chair (23)

ATTEST:

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Jamie Olson, City Recorder