

## Stansbury Service Agency Work Minutes

**Date:** Wednesday, January 11, 2023

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

1. Call to Order by Cassandra Arnell, Board Chair @ 7:02 pm
2. Roll Call

Board Members:

Maria Sweeten – Present Left at 9:04 pm  
Cassandra Arnell - Present  
Randall Hinton - Present  
John Wright - Present  
Ammon Jacobsmeyer – Present Left at 8:45 pm  
James Hanzelka - Present

Staff Members:

Veronica Hobby - Present  
Ingrid Swenson - Present  
Darin Jacobs - Present  
Ashlyn Garrard – Present

3. Pledge of Allegiance, led by Bayleigh Bybee
4. Review of Public Comments – There were no prior comments to review.
5. General Manager Updates – Veronica Hobby updated the board on the opened Golf Superintendent's position.
6. Discussion Items
  - Review of December 14, 2022, and December 21, 2022, Business Meeting Minutes
    - Change needs to be made on the Dec 14<sup>th</sup> Minutes -
  - Presentation of Eagle Scout project by Bayleigh Bybee.
    - Bayleigh Bybee presented her project to build a dog park in Stansbury Park.
  - Presentation of flock camera system by Sergeant Nicholas Yale.
    - Sergeant Yale presented the need for flock cameras to reduce the number of crimes. He asked the board if they would purchase some. The Sheriff's office would like to have 4 in Stansbury Park.
      - The majority of the board feels that it is not part of our charter and that the municipality tax we pay to the county should be applied to it.

Veronica Hobby will approach the County to see if they would pay for the cameras, as it is for public safety.

- Discussion of Board Appointments for 2023 – Chair, Vice Chair, Treasurer, Clerk
  - The board feels that the board appointments remain the same for this year.
- Review of the 2023 Board meeting schedule
  - Changes were made for the month of November and December. The board will meet:
    - November:
      - a. Work Session on Nov 8<sup>th</sup>.
      - b. Business Meeting on Nov 15<sup>th</sup>.
    - December:
      - a. Work Session on Dec 6<sup>th</sup>.
      - b. Business Meeting on Dec 13<sup>th</sup>.
- Review of the 2023 Fee Schedule
  - Cleaning fee increase:
    - The board feels the cleaning fee should be higher than the proposed amount.
  - Golf Carts:
    - The board agrees with the increase.
- Review of 2023 Capital Projects
  - Veronica Hobby presented the Capital projects for this year.
- Review of Mill Pond Bridge project – Options were presented to the board. The board is ready to vote for a design.
- Review of Clubhouse Lakeshore project – Options were presented to the board.
- Review of Oscarson Park project – Veronica Hobby shared the drawing designs.

7. Board member reports and requests

- John Wright – SPYBA would like a date to start working on the fields. He will get in touch with Veronica Hobby.
- James Hanzelka – no comment.
- Randall Hinton – We need a diving place like a dock this summer. Something similar to what we had or just a fixed, indestructible dock like a concrete walk.

- Cassandra Arnell –
    - As a board, we need to guide management about the reporting standards such as Capital project reports and lake reports. How often do we want them to be reported, etc.?
    - Management will start going over each handbook update and review each of the policies and let the board know which policy needs to be reviewed.
    - The board needs to update the master plan, as it has been about 4 years since it was approved.
    - The board should be more active in meeting or reaching out to leaders in the community.
      - Randall Hinton will meet with the SPID board.
      - John Wright will keep in contact with the county.
      - Cassandra Arnell will bring report samples.
    - James Hanzelka will further research a procedure for prioritizing capital projects.
8. Closed Session as needed to discuss personnel, pending, threatened litigation, or property acquisitions.

**Motion** to close the regular meeting and enter into a Closed session to discuss a land issue and invite Veronica Arnell, Darin Jacobs, Ingrid Swenson, and Jordan Johnson to discuss a land issue made by James Hanzelka. Randall Hinton seconded the motion. Vote as follows:  
Cassandra Arnell, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye".  
The motion passed.

Moved to a closed session to discuss a land issue @ 9:34 pm

**Motion** to close the Closed session made by James Hanzelka. Randall Hinton seconded the motion.  
Vote as follows:  
Cassandra Arnell, "Aye"; John Wright, "Aye"; James Hanzelka, "Aye"; Randall Hinton, "Aye".  
The motion passed.

Meeting ended @ 10:07 pm

#### **Adjournment**

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*  
*Approved this 25 day of January 2023*



James Hanzelka, Board Vice Chair