

Minutes of the South Summit School District Board of Education Board Regular Meeting held **February 13, 2014** beginning at 5:00 PM in the Board Room at 375 East 300 South, Kamas, UT.

Present: Craig Hicken, President; James Snyder, Vice President; Matt Flinders, Steven Hardman, Superintendent Barry Walker, and Business Administrator, Kip Bigelow. Board Member, Suni Woolstenhulme was excused.

Guests: Cameron Whiting, Wendy Radke, Ryan McArthur, Jed Easterbrook, Hunter Tapp, and Mason Sheeran.

1. President Hicken called the meeting to order at 5:00 PM.
2. Business Administrator, Kip Bigelow gave the invocation.
3. Those present stood and repeated the Pledge of Allegiance.
4. Motion by Mr. Hardman at 5:10 to go into closed session to discuss negotiation strategies, and to review the minutes of the January 9, 2014 closed session meeting for approval in open session. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
5. Returned to open session at 6:30 PM.
6. Motion by Mr. Flinders to approve the consent calendar which included the minutes of the open and closed sessions of the January 9, 2014 Board meeting, the January check summary, revenue report, and expenditure report, and a Hughes Construction Payment Request. Ceyetana Montes was approved as a part-time custodian at the SSAFC to cover reduction of hours of the other custodians. Ruby Sargent and Larry Finan were approved as substitute teachers. Martha Johnson and Monica Hernandez were approved as ESL Adult Education Instructors. An Out-of-State Travel Request from Ryan McArthur to attend the IFLT Conference in Denver, CO, on July 15-18, 2014, was also approved. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
7. Representatives from the Debate Team were in attendance to notify the Board of the Region Debate Meet, which will be held in our District this year on March 15, 2014. They invited the Board members to be judges at the Region Meet.
8. Mr. McArthur was in attendance to give the Board information regarding his Out-Of-State Travel Request.
9. Superintendent presented the Board with information regarding the Waterford Upstart Program and MOU. UPSTART is an in-home preschool program that uses Waterford Institute's award-winning software. UPSTART provides preschool-age children (the year before they enter kindergarten) with an individualized reading, math, and science curriculum, with a focus on reading instruction. With research-based programs and a unique User Support team, UPSTART forms a partnership with parents to ensure their children obtain the education necessary to start them on the path to success in school. Waterford recently received a federal grant to conduct a research project evaluating the effectiveness of providing the Upstart Program in rural districts of the state. They would like to conduct this five-year project in South Summit School District. This project will not cost South Summit any money. The grant will pay for us to hire a person to coordinate the grant in our area. It will place computers in 70% of our preschool students homes and follow the progress of those students through second grade. South Summit must provide the names of preschool students in our area and agree to help monitor those students through second grade.

10. Motion by Mr. Snyder to approve the Waterford UPSTART program and MOU. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
11. The Board reviewed and discussed the proposed 2014-15 District Calendar.
12. Motion by Mr. Flinders to table the approval of the 2014-15 District Calendar. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
13. The Board reviewed Policy 4003 – Textbooks, for second and final reading.
14. Motion by Mr. Snyder to approve Policy 4003 – Textbooks, for second and final reading. Second by Mr. Hicken. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
15. The Board reviewed Policy 4012 – Graduation Requirements, for second and final reading.
16. Motion by Mr. Hardman to approve Policy 4012 – Graduation Requirements, for second and final reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
17. The Board reviewed Policy 6010 – Student Dress Code, for first reading.
18. Motion by Mr. Hicken to approve Policy 6010 – Student Dress Code, for first reading. Second by Mr. Flinders. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
19. The Business Administrator's contract expires June 30, 2014. Current law indicates a Board must formally renew the contract and not just let it automatically renew.
20. Motion by Mr. Flinders to renew the Business Administrator's contract for a two-year period beginning July 1, 2014. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
21. Superintendent presented the Board with a map showing a proposed parking change for the South Summit Middle School and student pick-up areas for the Elementary and Middle School. Naylor-Wentworth has been working with the Superintendent in making plans for the proposed drop-off areas.
22. Motion by Mr. Flinders to approve the removal of the existing district office and proceed with the construction of improved drop-off and pick-up areas for elementary and middle school students. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
23. Business Administrator Bigelow and Mr. Whiting have met with representatives from the high school administration, coaching staff and custodial staff, as well as Board Members, to select the supplier for the new turf in the Wildcat Stadium.
24. Mr. Whiting informed the Board of the RFP process for replacement of the turf at the stadium. The committee has reviewed the proposals and visited other fields that are using synthetic turf. The committee recommends that FieldTurf be granted the award to replace the turf.
25. Motion by Mr. Flinders to approve FieldTurf to place the existing turf at the South Summit Football Field. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.

26. Superintendent Walker asked the Board to approve his early retirement from the District effective June 30, 2014. Superintendent Walker expressed his appreciation and admiration for the Board.
27. Motion by Mr. Hicken to approve Superintendent Walker's request for early retirement from the District and to excuse him from the last year of his current contract. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
28. Board Members expressed their appreciation to Superintendent Walker for his hard work and dedication to the South Summit School District.
29. The Board had recommended, in a previous meeting, that a staffing plan be designed for the District. Superintendent prepared a draft plan and will share that plan with Mr. Whiting and Mr. Bigelow for their review, input, and potential presentation to the Board. The plan was put together after a study of similar plans in other districts, recommended staffing ratios from leading educational policy organizations "Advanced Ed", and taking into consideration the unique demographics of our state. This is a guideline only and all staffing would depend on budget constraints and individual building needs.
30. Superintendent reviewed with the Board his current monthly report and projects.
31. Business Administrator Bigelow reviewed, with the Board, construction projects that are in progress in the District.
32. Mr. Flinders inquired about staff members that are not returning next year. There are two (2) from the Elementary School that have indicated they are not returning.
33. Statutory requirements (Utah Code Ann. 52-4-104), states that Board members are to have yearly training. The Board was given a copy of code 52-4-104 and members will complete the USBA open meeting training prior to next month's meeting.
34. The Board discussed the procedure to replace Superintendent Walker. Mr. Whiting will contact USBA and have them help put together a job announcement.
35. Motion by Mr. Flinders at 8:35 PM to go into closed session to discuss negotiation strategy. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.
36. Returned to open session at 8:47 PM.
37. Motion to adjourn by Mr. Flinders at 8:47 PM. Second by Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: None.

Business Administrator

Board President