

**AGENDA
HIGHLAND CITY COUNCIL MEETING
March 4, 2014**

7:00 p.m. Regular City Council Session
Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

7:00 P.M. REGULAR SESSION – CITY COUNCIL CHAMBERS

CALL TO ORDER – Mayor Mark Thompson
INVOCATION – Rod Mann
PLEDGE OF ALLEGIANCE – Brian Braithwaite

APPEARANCES

- 1. Time has been set aside for the public to express their ideas, concerns, and comments.**
(Please limit your comments to three minutes each.)

CONSENT

- 2. MOTION: Approval of Meeting Minutes for City Council Work Session – February 11, 2014.**
- 3. MOTION: Approval of Meeting Minutes for City Council Regular Session – February 18, 2014.**
- 4. MOTION: Ratify the appointment of Committee Members - Open Space ADHOC Committee.**

CITY COUNCIL/MAYOR & COMMUNICATION ITEMS *(These items are for information purposes only.)*

- 5. Time has been set aside for the City Council & Mayor to make comments.**

#	Description	Requested/Owner	Due Date	Status
1.	Setback ordinance recommendations. A request from the Haskett family	Tim Irwin Nathan Crane	2/18/2014	Complete
2.	Place State Wide Public Notice information on Website & Newsletter. Make Surplus Property a "Notify Me" option.	Brian Braithwaite Jody Bates	3/4/2014	Complete
2.	Funding plan for Capital Facilities Plan update and certified impact fee.	Nathan Crane	2/18/2014	In Progress
4.	Committee assignments for council members	Rod Mann Mark Thompson	2/18/2014	On going
5.	Handicap Parking/ Freedom Elementary School	Rod Mann		On going

ADJOURNMENT

7:15-9:30 P.M. WORK SESSION – MULTI-PURPOSE ROOM

CALL TO ORDER – Mayor Mark Thompson

Goal Setting Work Session

ADJOURNMENT

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder does hereby certify that on this 27th day of February, 2014, the above agenda was posted in three public places within Highland City limits. Agenda also posted on State (<http://pmn.utah.gov>) and City websites (www.highlandcity.org).

JOD'ANN BATES, City Recorder

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings,
Please call the City Recorder's Office at least 3 working days prior to the meeting at (801) 772-4505**

MINUTES
HIGHLAND CITY COUNCIL MEETING

Tuesday, February 11, 2014

Highland City Council Chambers, 5400 West Civic Center Drive, Highland, Utah 84003

PRESENT: Mayor Mark Thompson, Conducting
Councilmember Brian Braithwaite
Councilmember Rod Mann
Councilmember Tim Irwin
Councilmember Dennis LeBaron
Councilmember Jessie Schoenfeld

STAFF PRESENT: Aaron Palmer, City Administrator
Matthew Shipp, Public Work Director/ City Engineer
JoD’Ann Bates, Executive Secretary/ Recorder
Nathan Crane, Community Development Director
Gary LeCheminant, Finance Director
Shannon Garlick, Secretary

OTHERS: Ed Barfuss, Jeff Conley, Andrew Conley.

WORK SESSION: 5:00 P.M.

The meeting was called to order by Mayor Mark Thompson as a work session at 5:10 p.m. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Rod Mann.

DISCUSSION:

Aaron Palmer stated the Council needs to decide where they would like to see the City this year, in five years, in ten years, and so forth. He explained the Council needs to decide what their priorities are and then they may set goals for those priorities.

The Council decided the topics to discuss are as follows:

- Public Safety
- Economic Development

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- 1 • Infrastructure (Roads, Sewer, Water, Pressurized Irrigation, Parks and Recreation)
- 2 • Financial Health
- 3 • Citizen Involvement
- 4 • Communication with Residents
- 5 • Organizational Structure
- 6 • Library
- 7 • Arts and Culture
- 8 • Cemetery
- 9 • Intergovernmental Relations

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11 **PUBLIC SAFETY**

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13 Chief Brian Gwilliam stated the average response time for the police in an emergency situation is
14 3-4 minutes, depending on where they are in the jurisdiction. He stated the average response time
15 to a non-emergency call would be 7-8 minutes if the officers are not busy, and up to 30 minutes
16 or an hour if they are busy. He stated an emergency call would be anytime an officer needs to use
17 their lights and sirens or when an officer feels their presence will prevent further criminal
18 activity or save a life. He stated his biggest concern, from an officer safety standpoint; is that
19 there are times when there is only one officer on duty, so they have to rely on neighboring cities
20 for backup. He stated there is supposed to be one officer per 1,000 residents. He stated they are
21 currently at .76 officers per 1,000. He stated they are at the same level as they were in 2008, yet
22 the population continues to increase. He stated in order to reach that ratio they would need to
23 hire 5-6 more officers. He stated they have 20 officers right now, and he would feel more
24 comfortable having 23. He mentioned the first year salary of an officer is approximately
25 \$120,000, and then it drops down to \$65-70,000 the next year.

26

27 Chief Brad Freeman stated the Fire/EMS response time is 2-4 minutes for Highland City and 2-6
28 minutes for the whole District. He stated they have 14 full time employees. He explained they
29 have two companies going out of three stations, and they would like to have 9 employees on shift
30 at the same time. He stated half of the time they only have 8, so the Alpine station only has 2
31 employees. He stated the Fire/EMS is also supposed to have 1 fire fighter per 1,000 residents,
32 which would be approximately 38 full time employees. He stated they use interns and part time
33 employees to be closer to that number and keep costs low. He stated they need to have an aerial
34 device which the ladder truck provides. He stated the ladder truck goes horizontal and vertical
35 and they use the ladder truck often.

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1 Key Points

- 2 • There will not be pressure from residents to pay more and increase the number of
- 3 officers, but to reduce staff and extend the life of vehicles.
- 4 • The citizens believe the service is good, but they need to think about response time.
- 5 • The Public Safety District needs to maintain their level of service, and the Council was
- 6 concerned that there are times when there is just one officer on duty.
- 7 • The Council had no complaints with the service level from the police.
- 8 • Citizens are concerned with the ladder truck; they don't believe the District needs to pay
- 9 for one so large, and if so, the City needs to do a better job of explaining why they have
- 10 the ladder truck.
- 11 • There are concerns that there are too many stations and employees and too high of an
- 12 overall cost for the Fire Department.

13

14 **ECONOMIC DEVELOPMENT**

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16 Key Points

- 17 • Highland is a bedroom community and most residents would like to keep it that way.
- 18 • Any growth needs to pay for itself.
- 19 • Fast Food will not bring in enough revenue for the City, but residents would not approve
- 20 a large supermarket or auto mall.
- 21 • There was the suggestion of a nice restaurant.
- 22 • Highland is not a destination city; commercial should be things people need, like, gas
- 23 stations and grocery stores.
- 24 • Sales tax revenue needs to increase to avoid increasing property taxes.
- 25 • 95% of residents are spending their money in other cities, so they need to promote local
- 26 businesses.
- 27 • There is the possibility of creating an ADHOC Committee.
- 28 • There was an ADHOC Committee in the past and staff believes it did not work.
- 29 • Councilmember Brian Braithwaite believed the ADHOC Committee did not flop and it
- 30 was valuable for residents to get engaged with the community.
- 31 • Economic Development is very important, because all of these items need money to
- 32 support them.

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34 **INFRASTRUCTURE**

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1 Key Points

- 2 • *Roads are a priority*, with parks as a second priority.
- 3 • Infrastructure includes roads, pressurized irrigation, culinary water, storm drain, parks,
4 cemetery, sewer, right of way (median divides and parkway details), curb and gutter.
- 5 • The parkway detail is paid for partially in the Open Space Fund and in the General Fund
6 under parks.
- 7 • One year, five year, and ten year goals need to be set for each infrastructure, because
8 each item is a capital expense.
- 9 • Matt Shipp is currently working on a long term road maintenance plan.
- 10 • The Council needs to know the needs of each item; they are hard to prioritize without
11 knowing those needs.
- 12 • Plans need to be put in place for each item so none of them are being neglected and
13 become a huge issue in the future.
- 14 • There are two categories: The issues the City can visibly see and the issues they cannot
15 visibly see. There needs to be a report for the longevity of each.
- 16 • The general funds may be placed wherever the Council would like, but the City needs to
17 keep the enterprise funds in savings for future needs in each area.
- 18 • The Council needs to decide if they are comfortable with having 6 month, 1 year, or 2
19 year reserves. There is a limit by law, because the City cannot be charging too high of
20 rates for savings.
- 21 • Eventually storm water may have to be filtered before going into the rivers which would
22 have an additional cost to the City.
- 23 • Staff explained they have limited resources, the Council needs to decide which things
24 they would like accomplished first and where their priorities are.
- 25 • The Council would at least like recommendations and estimated plans for each item.
- 26 • The City needs to communicate the needs and the plans with the residents or they will not
27 be willing to pass anything to increase funds.
- 28 • Pressurized Irrigation, Culinary, and Storm Water will be pushed till next year. They will
29 focus on the roads, parks, and either the right of way, open space, or sewer this year.
30 Then tackle two or three next year, but work on all of them within the next three years.
- 31 • Each of the items on this list needs an annual report, even if it is just a couple paragraphs.
32 The report should include what they did the year before and what they plan to do the
33 following year. The staff could stagger the reports a little bit so they are not
34 overwhelmed. The Council would need them close to the beginning of January, so they
35 have the reports when discussing the fiscal year budget.

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- The parks are the second priority, so the Council needs to prioritize the parks and have plans for future parks. The Council would like to have a Work Session to prioritize the parks; the Council mentioned they would like staff to present development in existing and future parks during that Work Session.
- The City needs to work on communication with the residents, so they can begin to build credibility.

CITIZEN INVOLVEMENT

Key Points

- There are very active residents, and the City needs to work with them and keep them informed or the City will always be defeated. There is usually a lack of information, so if they help those residents understand they will be able to work together.
- The City needs to focus on the website, open houses, and the newsletter.
- The City should hold a clean-up day; where each stake goes somewhere within the City and does service.
- Make sure the website is relevant and current; volunteer staff could update the website and newsletter. The City could review what is posted before it is added to the website.
- The website needs to be more user-friendly for the residents.
- The City could hold polls and surveys on the website so the residents can give their input before the Council makes decision. It could be done weekly so there is some consistency and the residents know to get online and give their opinion.

ORGANIZATIONAL STRUCTURE

Key Points

- The Council needs to take a look at the levels of management.
- The City Offices could be open five days a week instead of four. The employees could still have a four day work week, but work the scheduling out so the office is open Monday-Friday.
- The Council needs to understand how the system works and who reports to whom.
- Things are taking too long to be approved; more power needs to be given to staff.
- Previous Councils required the staff to have support from at least 3 Councilmembers before moving forward with an item. The Council needs to decide how to give direction to staff.

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LIBRARY

Key Points

- The library is an important asset to the City.
- It needs to be more interactive and report to the Council.
- The library should try to get certified with the County and provide additional resources.
- The Council needs to speak to the Library Board, see what their needs are and how they can meet those needs.
- The City needs to find an appropriate way to identify how often the library is used; the library could report how many books are being checked out. The problem is some residents just go to story time or just use the computers/read in the library and don't check out books.
- The Council would like to know what time of day most citizens utilize the library.

PARKS AND RECREATION/ EVENTS

Key Points

- There should be focus on the Highland City Fling and youth sports.
- Highland just entered a recreation agreement with Cedar Hills and American Fork.
- There is land reserved for parks and the City needs to have plans for the reserves. The General Plan states certain parcels of land will be a park, but the Council needs to make plans and decide when things will be done. Future Councils can change those plans, but there would at least be an overview.
- There is valuable land is not being utilized; the City could possibly lay grass for now.
- The City needs to focus on promoting self-funding events.

CEMETERY

Key Points

- The Council needs to decide if they want to expand the cemetery or if they are happy with the current size.
- If expanded they could place it in another location, does not necessarily have to be on the same land.

INTER-GOVERNMENTAL RELATIONS

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1 Key Points

- 2 • There is a lot of potential interaction with the neighboring cities on the borders.
- 3 • Aaron Palmer speaks to Cedar Hills's and Alpine's City Administrators quite often.
- 4 • The City should decide whether or not to charge Cedar Hills and Alpine a non-resident
- 5 rate to use the library. It's \$40 a year per card for a non-resident, but residents pay
- 6 approximately \$50 a year in property taxes. Alpine reimburses their residents when
- 7 getting a library card; maybe they could convince Alpine to donate to the library.
- 8 • Cities don't share sales tax with neighboring cities when there is a business on the border.
- 9 There is no benefit in giving another City a portion of the sales tax.

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11 **BUDGET**

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13 Key Points

- 14 • The Council needs to give direction to staff for the budget.
- 15 • The City could possibly try starting with a zero base budget. Staff likes to have the
- 16 history, so they know where they've been and show where they are going.
- 17 • The final budget needs to be done by the end of June.

18

19 **ADJOURNMENT**

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21 **MOTION: Jessie Schoenfeld moved to adjourn.**

22

23 **Brian Braithwaite seconded the motion;**

24 **Unanimous vote, motion carried.**

25

26 Meeting adjourned at 9:22 p.m.

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JoD'Ann Bates, City Recorder

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32 Date Approved: March 4, 2014

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MINUTES HIGHLAND CITY COUNCIL MEETING

Tuesday, February 18, 2014

Highland City Council Chambers, 5400 West Civic Center Drive, Highland, Utah 84003

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7 **PRESENT:** Mayor Mark Thompson, Conducting
8 Councilmember Brian Braithwaite
9 Councilmember Rod Mann
10 Councilmember Dennis LeBaron
11 Councilmember Jessie Schoenfeld
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14 **STAFF PRESENT:** Aaron Palmer, City Administrator
15 Matthew Shipp, Public Work Director/ City Engineer
16 JoD'Ann Bates, Executive Secretary/ Recorder
17 Nathan Crane, Community Development Director
18 Gary LeCheminant, Finance Director
19 Tim Merrill, City Attorney
20 Shannon Garlick, Secretary
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23 **EXCUSED:** Councilmember Tim Irwin
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26 **OTHERS:** Tori Gagon, Marianne Stephenson, Richard Henderson, Brandon Henderson,
27 Joshua Yamada, Drake Phillips, Ben Stephenson, Hunter Deuel, Gary Wright, Marialisa Wright,
28 Lori Bird, David Clegg, Bruce Randall, Mark Ward, Dawson, Austin Hadlock, Calvin Huish,
29 Brevin Bland, Rylan Vankomen, Richard Vankomen, Rebekah Kaylor, Ryan Ollerton, Cori
30 Ollerton, Brady Brammer, Bryson Jex, Mason Bergman, Tanner Wright, Weston Bergman,
31 James Johansen, Donna Jex, Rustin Oster, Greg Neild, David Rees.
32
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34 The meeting was called to order by Mayor Mark Thompson as a regular session at 7:01 p.m.
35 The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior
36 to the meeting. The prayer was offered by Jessie Schoenfeld and those assembled were led in the
37 Pledge of Allegiance by Greg Phillips, a scout.
38
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SUMMARY

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#	Description	Pass/Fail
1.	Approval of Meeting Minutes for City Council Regular Session 2/4/2014	P
2.	Motion: Ratifications of Re-Appointment and Appointment of Planning Commission Members	P
3.	Ordinance: Amending Municipal Code regarding Culinary Water Service	P
4.	Proclamation: Non-Traditional Student Week	P
5.	Public Hearing/Ordinance: Amend Development Code for R-P Zone Setbacks	P
6.	Public Hearing/Ordinance: Request Re-Zone R-1-40 to RP Zone	F
7.	Motion: Conditional Use Permit for two-story office building	F
8.	Ordinance: Amend Municipal Code for Surplus Property	P
9.	Resolution: Amending the Building Use Policy for City Hall and Community Center	P

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DETAILED MINUTES

APPEARANCES:

David Clegg, resident of Highland, stated they are working on a plan to build a home on the Robinson property. He stated the 30 feet of frontage required along the Alpine Highway seems excessive. He stated the Council agreed it was a little excessive and cost a lot for the City to maintain. He mentioned the American Fork Retention Pond across the street only has 14 feet of frontage. He stated he understands they need to put in the sidewalk and landscaping, but proposed the Council classify it as a transition area and hold them to the same frontage requirement as the retention pond.

CITY COUNCIL / MAYOR ITEMS:

Jessie Schoenfeld questioned when the Committee appointments will be assigned.

Mayor Thompson stated the Planning Commission appointments were on the agenda that night, and there were a couple other appointments that are close to being done.

Dennis LeBaron thanked the staff on their preparation for the budget work session. He suggested scheduling another work session and trying to limit that meeting to three hours.

Brian Braithwaite stated he found the budget work session to be valuable as well. He stated it would important for the Council to have some time with Gary LeCheminant and the rest of staff prior to the budget meetings. He stated there are a lot of deer in his backyard that ate his bushes, so he understands those with deer problems.

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1 **CONSENT:**

2
3 MOTION: Approval of Meeting Minutes for City Council Work Session and Regular Session –
4 February 4, 2014.

5
6 MOTION: Ratifications of the Re-Appointment and Appointment of Planning Commissioners –
7 Re-Appointment of Sherry Carruth and Appointment of Brady Brammer.

8
9 ORDINANCE: Amending Highland City Municipal Code Section 13.30.150, 13.60.050, and
10 adding 13.06.070 – Culinary Water Service.

11
12 PROCLAMATION: Non-Traditional Student Week – Governor Herbert’s Education Excellence
13 Initiative.

14
15 **MOTION: Jessie Schoenfeld moved the City Council to approve the consent items on the**
16 **agenda.**

17
18 **Dennis LeBaron seconded the motion.**

19 **Unanimous vote, motion carried.**

20
21
22 **ACTION ITEMS:**

23
24 PUBLIC HEARING/ORDINANCE: Amendment to the Highland City Development Code
25 Article 4.5 R-P Zone – Building Setbacks, Trash Enclosure locations, and Screen
26 Walls.

27
28 CONFLICT OF INTEREST: Dennis LeBaron disclosed that his wife works for the applicant
29 Greg Neild and recused himself from participating in the discussion and voting on the Action
30 Items: Amendment to the Highland City Development Code Article 4.5 R-P Zone, Request to
31 Re-Zone 0.70 Acres from R-1-40 to R-P, and Request for a Conditional Use Permit for a 9,602
32 square foot two-story Office Building.

33
34 BACKGROUND: Nathan Crane stated this is a proposal to build a 9,602 square foot two-story
35 office building which is the next step in the Ashford project. He stated in order to accommodate
36 the two-story office building the City Council needs to do three things; make an amendment to
37 the Development Code, do a Re-Zoning, and issue a Conditional Use Permit. He stated the
38 applicant is proposing a Residential-Professional District and one of the requirements for that
39 zone is if parking is not located behind the building, they must have an 80 foot minimum front
40 yard setback. He mentioned that was done to encourage parking behind the building. He stated
41 they can decrease the front yard setback to 30 feet, moving the applicant closer to 4800 West, if
42 they increase the rear yard setback between the building and existing residential. He stated the

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1 side yard setback required is 25 feet, and the applicant is proposing a change to 10 feet. He stated
2 it can be reduced to 10 feet if the City has permission from the adjacent property owner. He
3 explained the R-P Zone requires the location of a Trash Enclosure to be 100 feet from the rear.
4 He stated the proposal is to change the distance for the dumpster to 30 feet, but the Planning
5 Commission is recommending 70 feet. He mentioned the trash enclosure may not be located
6 between the street frontage and the building in the existing standards. He stated the other
7 requirement is an 8 foot fence next to any residential properties. He mentioned the R-1-
8 40/Assisted Living Overlay Zone only requires a 6 foot fence which is why the applicant is
9 requesting the requirement be changed to 6 feet on the east side, and then having wrought iron
10 fencing next to the trail on the south side. He stated the amendment to the fencing requirements
11 would allow the Planning Commission to consider an alternative if the City has written approval
12 from the adjacent property owners.

13
14 He stated whenever there is a transitional area between homes and non-residential development
15 compatibility becomes an issue. He stated they have tried to involve property owners from the
16 east and south in the decision process. He stated the Planning Commission held a Public Hearing
17 on October 29, 2013 for the amendment to the Development Code and had several residents
18 speak in opposition to the project. He stated the primary concerns were that is was two-story
19 building and the impact it would have on their quality of life and the salability of their homes in
20 the future. He explained whatever they do needs to be consistent with the General Plan and the
21 purpose of the Development Code and have a positive impact on the community. He stated the
22 General Plan designates the site as mixed use, which encourages residential and non-residential
23 development. He stated the Planning Commission held a Public Hearing in October and January
24 and recommended approval for the re-zoning subject to letters from the owners on the east and
25 south. He explained the property owner on the south indicated they are not in support of the
26 setback reduction and the property owner on the east indicated they are, but both are concerned
27 with the location of the trash enclosure. He mentioned the site plan meets the parking
28 requirements. He stated the building is located approximately 88 feet from the adjacent
29 residential land and the building height is 29'6". He stated the residents do not support a two-
30 story building, but would support a one-story building. He stated the Planning Commission
31 recommended approval subject to six stipulations, and staff is requesting the stipulation that the
32 plan addresses the letters from the east and south property owners.

33
34 ** Mayor Mark Thompson opened the Public Hearing at 7:27 p.m. **

35
36 Cori Ollerton, resident of Highland, stated she resides in Lot 7 directly behind the one-story
37 Phase 2 Ashford building. She stated their goal is to limit the mass amount of structures that back
38 up to residential areas. She stated Phase 1 was 80 feet away from her home and she felt that
39 although the level of privacy was not as high as they would like, there was a level of privacy.
40 She stated with Phase 2 there is now a building less than 30 feet away from their property line,
41 which is closer than most homes. She stated the requested building in Phase 3 will not be as
42 close, but it is a mass structure on a smaller lot. She explained this facility is a great asset for

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1 Highland City and is a beautiful building, but it has a mass impact on the surrounding residents.
2 She mentioned there have been many adjustments made for this project already, and the parking
3 was not in their backyards during Phase 1, but now is with Phase 2 and will continue with Phase
4 3. She mentioned there will not be substantial a tree barrier for 20 years. She stated their request
5 is not to forgo the zone change, because it will be very beneficial to the community, but due to
6 the fact that these buildings back up to a residential area, a two-story building is too much.
7

8 Ryan Ollerton, resident of Highland, stated Phase 1 was successful, but Phase 2 was a failure
9 from the neighbor standpoint. He stated they did not fully understand the impact until the
10 building was built. He explained the intent for the Overlay Zone is to be a buffer and to mitigate
11 the impact a new building would have on existing residents. He stated the gain of the business
12 was at the detriment of the adjacent homes. He stated in order to accommodate the structure; the
13 City required a third acre to be purchased, which is now inseparably connected to the project. He
14 stated the first two phases had to have approval from the Council to maximize their land use, and
15 now they are again attempting to maximum the land use. He stated even if the two-story building
16 meets the Code of an R-P Zone, the Council should include the stipulation that the building be
17 only one-story and 20 feet high, because of the overall impact of the project. He stated they are
18 in support of pushing the building toward 4800 West and having the trash enclosure no closer
19 than 70 feet. He stated they are not opposed to a visible fence on the south side, but expressed his
20 concern that their understanding was Phase 2 required a masonry fence on the north side, and
21 now the applicant may not be required to do so. He explained they would also feel comfortable if
22 the Council decided to deny the request and allow the applicant to finish the parking lot and
23 landscaping for Phase 2, but not allow another structure.
24

25 Gary Wright, resident of Highland, stated he lives in Lot 8 directly to the east of the project. He
26 expressed his concern that having a masonry fence will create a graffiti corridor, because there is
27 heavy traffic there for high school students. He stated having a wrought iron fence would make
28 more sense and whether it is six or eight feet should not make that big of a difference. He stated
29 he is in support of the two-story building. He encouraged the Council to amend the Code to
30 allow the dumpster to be between the building and the street on the west side rather than the east
31 side. He stated the dumpster would be smelly and noisy, but his big concern is that it's an issue
32 of safety having the dump truck navigate the parking lot in the back, rather than having the
33 dumpster at the front. He stated he would be in favor of having the building closer to his house to
34 accommodate the trash enclosure on the west side. He stated he does not believe the office
35 building will have any additional impact on his appraisal value, because there is already an
36 Assisted Living Center on the property.
37

38 Tori Gagon, resident of Highland, stated she owns the adjacent property to the south of the
39 Ashford Center and the building is closer to her property than anyone else's. She mentioned their
40 properties are zoned for mixed use. She expressed her concern that the change to a 10 foot
41 setback would force her to have a 25 foot setback when her property is developed. She explained
42 she is willing to consent to the 10 foot setback, as long as she has in writing from the City that

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1 she only needs a 10 foot setback for future development of her property. She mentioned it would
2 be a key selling point for her property. She explained her house was built 28 years ago when
3 there were not all of these stipulations, so her home is approximately 10 feet away from her
4 property line, so the close proximity of the building does concern her. She stated she does not
5 want to stop the progression if certain conditions can be made for her property in the future. She
6 explained when the Wildrose Subdivision was built, there was an agreement for a 6 foot chain
7 link fence to be put down both sides of the pathway, and it was never done. She stated she would
8 like the dumpster on the east side, because her home is on the south. She explained the majority
9 of the time the wind blows from the north, so she is not only concerned with the smell, but the
10 dumpster blew open leaving trash along her fence. She stated Greg Neild stated he would have it
11 cleaned up, but she is concerned it will be a continual issue.

12
13 Rebekah Kaylor, resident of Highland, stated she lives directly behind the two-story Assisted
14 Living Center. She explained because of where the Crossing Signal for the high school is
15 located; the only legal way for their kids to get to the school requires them to take the sidewalk
16 or path and most of them take the path. She asked the Council to keep the safety of the children
17 in mind as they discuss the walls that will be built along that path. She stated the biggest impact
18 from the two-story Assisted Living Center is the lack of a suitable wall to at least cover the first
19 level. She stated the lights from the first story shine directly into her home, especially her
20 bedroom at night. She stated the buildings are very close to the homes, but if there was a suitable
21 wall, they might be able to feel some level of privacy. She stated the wall is required to be a
22 minimum of eight feet, but her property is four feet higher than the Ashford property. She
23 mentioned she would be able to climb over the wall, which does not make her feel very secure.
24 She stated she would prefer to see a solid fence on the north, because that is where their children
25 cross to catch the bus regularly. She explained her concern is not with the residents of the Living
26 Center, but is concerned that workers and family members may have perpetrated crimes. She
27 stated she would have greater peace of mind knowing there is a solid wall.

28
29 Greg Neild, Developer of the Ashford Assisted Living Center, stated the office building has
30 always been a part of the site plan. He explained instead of having it go length wise from north to
31 south, it was changed to go east to west to prevent blocking the view. He stated there were
32 concerns that the building was too close, which is why they are attempting to push it closer to
33 4800 West. He explained they do not mind having the dumpster on either end, but it was shown
34 on the east side, because that's where the SCALO Zone allowed it when the Assisted Living
35 Center was approved.

36
37 Discussion ensued regarding the possible locations for the dumpster.

38
39 Greg Neild stated Section 3-4506 of the Code reads, "...side setback area shall be a minimum of
40 ten feet, including canopies and overhangs, except where a side property line abuts a Residential
41 District, in which case it needs to be 25 feet." He stated because the land is mixed use, the
42 surrounding land will eventually be commercial. He explained Tori Gagon's concern that she

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1 will not be able to have a 10 foot setback will be void, because both properties will have
2 commercial use. He stated if both properties have a 10 foot setback along with the 20 feet for the
3 pathway that the City owns, there will be a total of 40 feet.

4
5 Rod Mann questioned regarding the requirement for the eight foot fencing. He questioned if the
6 fencing behind the Ashford Center would not change.

7
8 Greg Neild replied they would be willing to do an eight foot fence if that's what the City wants
9 and are okay with whatever type of fence the City would like. He explained the fencing behind
10 the Ashford Center is a 6 foot masonry wall running north and south. He stated they got in
11 writing from the Wright's that they are okay with a six foot fence. He stated they are happy to
12 abide by whatever is required.

13
14 Brian Braithwaite stated there was an additional piece of property that was purchased and
15 questioned what the purpose was for that purchase.

16
17 Greg Neild stated when they approached the City, there were disagreements as to what the Code
18 required, so they went with the most stringent option, therefore, in order to accommodate the
19 Assisted Living Center they needed the additional property. He explained it is now separated so
20 it is a two lot subdivision, and the second lot can stand on its own. He stated they had an office
21 building planned for just over 10,000 square feet, but the Planning Commission did not support
22 the idea of having a cross easement for the parking. He stated they decreased the size of the
23 office building to allow the property to stand-alone.

24
25 Rod Mann questioned if it is correct that both Greg Neild and Tori Gagon could have a 10 foot
26 setback if her property becomes commercial.

27
28 Nathan Crane replied it depends on what zoning is applied to her property. He stated if it is
29 mixed use, it may or may not be a 10 foot setback.

30
31 Discussion ensued regarding the parking for the property.

32
33 Nathan Crane stated the parking is sufficient so each property may stand-alone.

34
35 Rebekah Kaylor stated the residents have a concern with parking becoming an issue in their
36 neighborhood. She stated when their neighborhood was created, the City put out signs letting the
37 high school students know they were not allowed to park there and suggested if there were
38 parking issues, the City again place signs in the neighborhood.

39
40 Mayor Thompson stated they would deal with those complaints as they arise.

DRAFT

1 Rod Mann questioned if the parking issue would be enforced like it is in the neighborhood
2 behind the Pointe. He stated signs are posted in that neighborhood and questioned what happens
3 when cars park there.

4
5 Rebekah Kaylor stated when they had issues with the high school parking; they put up signs and
6 the police issued citations for a couple of days and then no longer had any problems.

7
8 Chief Brian Gwilliam stated they issued citations in the Wildrose subdivision a couple of years
9 back, and it cleared up the problem. He explained they issued citations in the neighborhood
10 behind the Pointe as well and have not had a problem since.

11
12 ** Mayor Mark Thompson closed the Public Hearing at 8:13 p.m. **

13
14 Brian Braithwaite stated there was a statement made that there is a change in requirement for the
15 fence on the north side and questioned why that is.

16
17 Nathan Crane stated they currently have a bond for a masonry fence and it will be installed this
18 spring.

19
20 Brian Braithwaite stated they do not know what kind of zones the surrounding properties will be;
21 they could be commercial, but they could also be residential. He questioned what the impact
22 would be if the setback remained 25 feet.

23
24 Nathan Crane replied the decision is at the discretion of the Council to try to accommodate the
25 developer and solicit input from the property on the south. He explained the other factor is that
26 there is a City trail directly south, so the Council needs to decide how close they want a building
27 to the trail. He stated if the setback remained 25 feet, the building would not fit on the site. He
28 explained the building would have to move north into the parking lot, so they would need an
29 extra 42 feet to accommodate parking on the back.

30
31 Rod Mann stated if the applicant is just planning on putting grass in the 10 foot setback than
32 there is no barrier between the south facing property and the building. He questioned if the City
33 currently has graffiti problems on fences in Highland.

34
35 Matt Shipp replied the City has graffiti problems on under crossings, but not currently on fences.

36
37 Rebekah Kaylor stated there was a drug problem by the Wal-Mart in the area, so it raised the
38 concern that a long narrow pathway lined with a long dark wall, may create the perfect area for
39 untoward behavior. She stated a couple of years ago her now thirteen year old son was coming
40 down the path and had a bad feeling, she was out on the sidewalk and there was a man sitting on
41 a motorcycle at the end of the path, who left. She stated one of the homes in her neighborhood
42 was broken into, so there is easy access right there. She explained previous to this discussion she

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1 was in favor of a masonry fence, because she believed it gave more security, but she does not
2 know what the right answer is. She suggested maybe adding lighting along the fence.

3
4 Chief Brian Gwilliam stated they do not service Cedar Hills where the Wal-Mart is located, but
5 they do have a school resource officer that does deal with those kids that get suspended because
6 of tobacco or drug use.

7
8 Tori Gagon stated there have always been issues with the pathway. She explained she would not
9 be in favor of adding lighting, because her home is right there. She stated there are not many kids
10 that take the path, but she would like to feel secure. She stated she does not matter what kind of
11 fence is put in, but she believes the taller the fence the better. She stated she wanted a fence
12 along the length of her property, like what was originally agreed to because she has animals and
13 is concerned about her safety.

14
15 Tim Merrill stated that majority of misdemeanor drug cases he prosecutes involve a vehicle. He
16 explained not maybe people are brazen enough to do drugs out in the open.

17
18 Mayor Thompson questioned if the trail holds a water line.

19
20 Matt Shipp stated he does not believe so, but it has a sewer line which is very deep. He explained
21 if the City needs to do maintenance on the line, they need a wide corridor.

22
23 Discussion ensued regarding the possible locations for the dumpster on the property.

24
25 Greg Neild stated the trash is going to be picked up three times a week.

26
27 Brian Braithwaite stated there is going to be significantly more garbage refuse coming out of the
28 facility, which means it is highly likely for there to be a worse smell.

29
30 Jessie Schoenfeld clarified the dumpster is currently 70 feet away from the residents. She
31 questioned if the trail is 20 feet, if that is enough space to do maintenance on the sewer line if
32 needed.

33
34 Matt Shipp stated 20 is the minimum amount of space needed for maintenance.

35
36 Brian Braithwaite stated Phase 1 did not have a large negative impact on the residents, but Phase
37 2 had a significantly higher negative impact than he expected. He stated Greg Neild put a lot of
38 effort into mitigating that, but it is still significantly more impactful. He explained he is having a
39 hard time reconciling that impact while accommodating another project in the same area. He
40 stated the project is good for the community, but harsh for the neighbors, and if he would've
41 known the impact earlier, he probably would have changed something. He stated putting a two-
42 story building 10 feet from the property line would barely fit and there is not an appropriate

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1 place for the trash enclosure. He stated he is not in favor of putting the dumpster in the back by
2 the residents. He stated he is not in favor of making these adjustments at this point in time.

3
4 Jessie Schoenfeld stated she agrees with Brian Braithwaite. She explained she did not understand
5 how big the building would be and the impact this project would have on the adjacent properties.
6 She stated she believes there are too many things that have to change to accommodate the
7 structure at this time.

8
9 Rod Mann stated they would have residence support if they could keep the roofline at 20 feet. He
10 stated as it stands it would be difficult to make these accommodations, given the scope of the
11 project. He stated he has been to the Ashford Living Center and it is very nice, but he has also
12 been in the neighbors' yards and seen the impact of the buildings.

13
14 Tim Merrill stated these are not just exceptions for this property, but an amendment to the
15 Development Code. He stated he understands that these are accommodations for this site, but the
16 Council needs to decide if they would like to make these changes to the Code going forward for
17 all of Highland.

18
19 Mayor Thompson stated this brings to light that if they have issues here, they will continue to
20 have issues in other areas. He stated what they have done previously is the appropriate thing to
21 do and those distances were set for a reason.

22
23 Greg Neild stated this property is shown in the Master Plan as mixed use, so it will eventually be
24 commercial. He stated they chose the Residential-Professional Zone and an office building
25 because it will be the least impactful of the zones. He stated a single story building would have
26 to have higher traffic to be justified. He stated there is not going to be a direct building across the
27 whole site and the dumpster meets the SCALO Zone where it is currently located. He stated he
28 has two businesses, a Home, Health, and Hospice and a Chiropractor Office, interested in the
29 office space. He stated this is a great buffer and a wonderful asset to the City. He stated if Tori
30 Gagon's property becomes commercial or R-P, than her setback could be 10 feet and they would
31 be meeting the code.

32
33 Brian Braithwaite stated there is no guarantee that her property will become commercial. He
34 stated her property could be developed into an apartment or condo complex and still be zoned
35 residential, so the setback would still be 25 feet.

36
37 Greg Neild questioned why there has to be a change in the Code for the whole City, as opposed
38 to a variance for this one location.

39
40 Tim Merrill stated if they are unable to meet the requirements for the Zone, it would have to be
41 denied, and then the applicant could appeal to the Appeal Authority. He stated if he is denied by
42 the Appeal Authority, he could appeal to the District Court. He explained the City Council is

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1 legislative, so they do not have the ability to perform an administrative function and apply a
2 variance for an individual.

3
4 Gary Wright suggested having a solid wall four feet up, and then wrought iron the rest of the
5 way up to solve the fencing issue.

6
7 Ryan Ollerton stated they could do a one-story office building with the Home, Health, and
8 Hospice and Chiropractor tenants which are not high traffic and would require less parking stalls.
9 He stated a two-story building is too massive and has too large of an impact. He stated a one-
10 story two tenant office building could fit on the property, compliment what is already there, and
11 have a significantly lower impact.

12
13 **MOTION: Rod Mann moved the City Council to *accept* the amendment to Article 4.5 R-P**
14 **Zone Section 3-4506.1 to allow the Planning Commission to reduce the front yard setback**
15 **to 30 feet if the reduction will increase the rear yard setback between the building and**
16 **residential, *deny* the amendment to Section 3-4506.3 to allow the reduction of the side**
17 **setback from 25 feet to 10 feet with written approval from the adjacent property owner,**
18 ***deny* the amendment to Section 3-4508.5.c to allow an alternate wall design with approval**
19 **from the nearest property owner, and *deny* the amendment to Section 3-4515.d to reduce**
20 **the refuse collection area from 100 feet to 30 feet.**

21
22 **Jessie Schoenfeld seconded the motion.**

23 **Those Voting Aye: Brian Braithwaite, Rod Mann, Jessie Schoenfeld**

24 **Motion carried.**

25
26
27 **PUBLIC HEARING/ORDINANCE: Request to Re-Zone 0.70 Acres from R-1-40 to R-P –**
28 **Ashford Assisted Living Center.**

29
30 **** Mayor Mark Thompson opened the Public Hearing at 9:10 p.m. ****

31
32 **** Hearing no comments, Mayor Mark Thompson closed the Public Hearing at 9:10 p.m. ****

33
34 Rod Mann questioned if there are any restrictions on the geography or the height of the building.

35
36 Nathan Crane replied the site coverage is 25% and can be increased to 35% subject to
37 recommendation by the Planning Commission and/or approval by the City Council. He stated the
38 building height can be a maximum of 30 feet. He stated four parking spaces are required for
39 every 1,000 square feet.

40
41 Brian Braithwaite clarified this action is just re-zoning the property to the R-P Zone without
42 making changes to the requirements for the R-P Zone.

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1 Nathan Crane replied yes, this would just re-zone the property, but approving this request would
2 allow a two-story building up to a 30 feet tall as long as it meets setbacks. He suggested the City
3 Council wait to see a project that can meet the standards before re-zoning the property.
4

5 **MOTION: Brian Braithwaite moved the City Council to *deny* the proposal to Re-Zone 0.70**
6 **Acres from R-1-40 to R-P – Ashford Assisted Living Center, until the applicant can bring**
7 **forward a plan that will match the current zoning requirements.**
8

9 **Rod Mann seconded the motion.**

10 **Those Voting Aye: Jessie Schoenfeld, Brian Braithwaite, Rod Mann**
11 **Motion carried.**
12
13

14 MOTION: Request for a Conditional Use Permit for a 9,602 square foot, two-story Office
15 Building – Ashford Assisted Living.
16

17 No action required at this time.
18
19

20 ** Mayor Mark Thompson called for a recess at 9:16 p.m., meeting reconvened at 9:31 p.m. **
21
22

23 ORDINANCE: Amending Highland City Municipal Code 2.44 – Surplus Property.
24

25 BACKGROUND: Jody Bates stated with the change in the surplus of open space, staff began
26 looking at the Surplus Property Ordinance and is now proposing two changes. She stated a
27 number of years ago, a Councilmember requested staff include notification in the City newsletter
28 for surplus property, which was approved and became part of the Ordinance. She stated staff is
29 proposing to take that requirement out, because the City newsletter only goes out once a month.
30 She explained they have to wait for the newsletter to go out, which makes it difficult to get the
31 disposal of open space through in a timely manner. She stated they already advertise the disposal
32 of surplus property in the newspaper, have a Public Hearing, and can now place the information
33 on the website, so they are meeting the State public notification requirements. She stated per
34 State Code the City need to add the *Utah Public Notice Website* information on the website.
35

36 Rod Mann recommended having the Surplus Property as a “Notify Me” option, so people
37 interested in the issue would be automatically notified.
38

39 Aaron Palmer stated staff could put together a PDF document for the Surplus Property that’s
40 proposed and send it out as a “Notify Me” option.
41

42 Brian Braithwaite questioned how often the property needs to be disposed of quickly.

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1 Jody Bates stated they are not concerned with doing it extremely quickly, but the biggest issue is
2 the open space property. She stated if they need to wait every month, and then as it is stated in
3 the Ordinance before, they need to have it done seven days prior to the disposition. She stated if
4 they would like to do the disposition at the end of the month, the newsletter has already gone out
5 so they would need to wait another month to put it in the next newsletter.
6

7 Brian Braithwaite stated he believes this is something that the City sees months in advance, so
8 there should be no reason why it wouldn't be included in the newsletter in time. He stated the
9 more visibility the City gives to the residents the better.
10

11 Nathan Crane stated sometimes he only has a month or two months leeway to get information to
12 the Council. He stated the staff will do what the Council asks, but not having it in the newsletter
13 would mean one less timeframe to worry about. He stated if the issues need to be noticed up in
14 the newsletter, then most surplus issues would have to be placed in the second Council meeting
15 of the month so residents have time to read it.
16

17 Brian Braithwaite stated he would be okay with excluding open space, because most residents do
18 not care about that, but they may care about other surplus property. He stated if the staff would
19 like consistency, he would rather stick with having the information in the newsletter.
20

21 Jody Bates stated the number of newsletters going out is diminishing.
22

23 Rod Mann stated a lot of residents do not read the newsletter, so if there is the "Notify Me"
24 option on the website, than those who do care about the surplus property can be notified. He
25 suggested having the "Notify Me" option promoted in the newsletter, so those residents can be
26 automatically notified each time rather than having to read it in the newsletter.
27

28 Jody Bates stated regardless of if the Council would like to remove the notification from the
29 newsletter; they still need to update the Municipal Code to add the *Utah Public Notice Website*
30 information to the website per State Code.
31

32 Brian Braithwaite suggested having a statement on the newsletter stating any notification,
33 including surplus property, can be found at a specific location on the website.
34

35 Mayor Thompson stated the biggest issue right now is that if it is not noticed in the newsletter
36 the Council cannot take action.
37

38 Rod Mann stated he does not believe it needs to be placed in the Ordinance that a statement will
39 be placed in the newsletter each month, but that it should just be a matter of policy.
40

41 Jody Bates stated she will have the statement placed in the newsletter each month.
42

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1 **MOTION: Dennis LeBaron moved the City Council to approve the amendment to the**
2 **Highland City Municipal Code 2.44 – Surplus Property as written.**

3
4 **Brian Braithwaite seconded the motion.**

5 **Unanimous vote, motion carried.**

6
7
8 **RESOLUTION: Amending Building Use Policy – Highland City Hall and Highland Community**
9 **Center.**

10
11 **BACKGROUND:** Jody Bates stated it is an update and housekeeping issue. She stated there
12 were some things in the Building Use Policy the City was not doing anyway and some things
13 that needed to be added.

14
15 **Jessie Schoenfeld moved the City Council to amend the Building Use Policy – Highland**
16 **City Hall and Highland Community Center as presented.**

17
18 **Dennis LeBaron seconded the motion.**

19
20 Mayor Thompson expressed his concern for taking a deposit if there is not someone to check
21 everyone in and out of the building. He stated he has been in the building when the previous
22 people had not properly cleaned it up, and does not want the next users to lose their deposit or be
23 in charge of cleaning up after other people.

24
25 Jody Bates stated Emily Gillingwater checks each key in and out and tries to get down to the
26 Community Center as often as she can. She stated Emily Gillingwater usually gets a hold of the
27 following user and asks how the building was when they went in, along with giving a check off
28 list each user has to sign. She stated they just have to hope people are being honest, because there
29 is no way to check the building after every use. She stated they changed the time use for the City
30 Hall to 9:00 p.m. on weekdays and 6:00 p.m. on Saturdays, because that is when the library
31 leaves the building. She stated they did not want to have issues if people are left in the City Hall
32 after hours.

33
34 Brian Braithwaite clarified that most people do not request the City Hall after 9:00 p.m. on
35 weekdays and 6:00 p.m. on Saturdays.

36
37 **Those Voting Aye: Brian Braithwaite, Dennis LeBaron, Jessie Schoenfeld.**

38 **Those Voting Nye: Rod Mann**

39
40
41 **COMMUNICATION ITEMS BY MAYOR, CITY COUNCIL & STAFF:**
42

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- Open Space Setbacks – Nathan Crane, Community Development Director

BACKGROUND: Nathan Crane stated he wanted to follow up with the Council on the email regarding the summary of the Haskett situation and find out what direction the Council would like staff to take.

Rod Mann stated he is not in favor of changing the Ordinance to revise the setbacks, because once it's changed, the Ordinance is changed for everyone and the City does not know what the unintended consequences will be.

Dennis LeBaron and Jessie Schoenfeld agreed they are not in favor of changing the Ordinance.

Mayor Thompson questioned if there were exceptions made for properties in the subdivision.

Nathan Crane stated there are nine corner lots in this subdivision and two of the lots that are closer in setbacks with no explanation. He stated when the Haskett home was built, an exception was already given to them to allow them to extend into the rear yard. He stated then there was a reduction in setbacks for the open space subdivisions, so the home is no longer an exception.

Rod Mann clarified they appealed to the Appeal Authority and were denied the appeal.

Dennis LeBaron questioned if a date will be set for the next Budget Work Session.

Aaron Palmer stated he will send an email to the Council within the next few days giving a couple dates in March, so the Council may choose what works best for them.

Rod Mann suggested holding a fifteen minute team building activity at the Work Session, which would teach an object lesson and help the Council and staff get to know one another better.

Brian Braithwaite stated he would be in favor of the exercise.

Rod Mann stated gave the heads up that he saves his marked up minutes in the Dropbox with a "Rod". He stated staff and Council are welcome to look at those edits and annotations as well.

ADJOURNMENT

MOTION: Rod Mann moved to adjourn.

Jessie Schoenfeld seconded the motion.

Unanimous vote, motion carried.

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1 Meeting adjourned at 9:58 p.m.

2

3

4

5

6

7 Date Approved: March 4, 2014

JoD'Ann Bates, City Recorder



CITY COUNCIL AGENDA REPORT

ITEM #4

DATE: March 4, 2014

TO: Honorable Mayor and Members of the City Council

FROM: Mark S. Thompson, Mayor

BY: Mark S. Thompson, Mayor

SUBJECT: RATIFY THE MAYOR'S APPOINTMENT OF AS MEMBERS OF THE OPEN SPACE COMMITTEE.

STAFF RECOMMENDATION:

Mayor Thompson recommends the City Council ratify the appointment of the following names as members of the Open Space ADHOC Committee:

*Ed Dennis	*Ginger Ford
*Scott Smith	*Ed Barfuss
*Doug Cunningham	Elizabeth Rice
*Dave Hall	Laryn Hill

BACKGROUND:

On February 4, 2014, the City Council approved a Resolution forming an ADHOC Open Space Committee, in order to address issues regarding Open Space subdivisions, orphan parcels and the surplus of those parcels within the open space subdivisions.

On February 15, 2011 the City Council passed Ordinance O-2011-07 defining the duties and terms of those members to include. "Members shall be appointed by the Mayor with the advice and consent of the City Council".

FISCAL IMPACT:

No Impact

ATTACHMENTS:

*Previous Volunteer Statements



Highland City • 5400 W. Civic Center Dr., Suite 1 • Highland, UT 84003
(801) 756-5751 • Fax (801) 756-6903

Highland City Volunteer Statement of Interest

The residents of Highland have great pride in their City. The City utilizes many volunteers in numerous capacities to improve the overall quality of life in our town.

In order to encourage this participation, Mayor Richie is requesting statement of interests from those who are willing to serve. As vacancies or needs arise within the City, the Mayor and the Community Enhancement Coordinator will review the statements, conduct interviews and make a selection(s).

If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Ed Dennis Date February 8, 2010
Phone number (801) 718-6326 Email address edennis6580@gmail.com
Residence address 10142 North 6580 West, Highland, Utah 84003

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 8 years
Occupation Controller/Senior Vice President - Ensign Peak Advisors
Education BS - Accounting - BYU, Master of Accountancy - BYU

Are you able to meet in the evenings? Yes Semi-monthly Yes Monthly Yes
List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: I have been president of our HOA for approximately 7 years. I also have audit experience auditing local governments including several Utah County cities and also Utah County. I have attended many City meetings and I'm very familiar with many of the issues and concerns facing Highland City.

Please state why you would like to serve: I'm very anxious to help in small way to make our beautiful community a better and more citizen friendly community. I also feel like I can offer suggestions that minimize the financial impact on the City budget that is already stressed. I feel strongly that the City needs to carefully prioritize spending.

If not selected for an immediate opening, do you wish to be considered for the next opening? Yes
Additional comments: Thanks for you consideration of my application. Ed Dennis

Please select your interest:

Standing Committees

Arts Council

Beautification

Highland Fling

Tree Commission

Youth Council

Planning Commission

Ad Hoc Committees

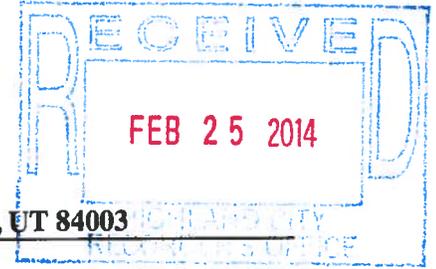
Economic Development

Open Space

Parks

Transportation

Submittal of a Statement of Interest does not guarantee an appointment to a committee



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If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Scott L. Smith MD Date 2/17/14
 Phone number 801-360-1214 Email address scottlsmith.dr@msn.com
 Residence address 9813 N. Meadow Lane Highland, Utah 84003

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 25 years
 Occupation Physician, Business owner
 Education BYU, U of U, Duke University, Harvard University
 Are you able to meet in the evenings? yes Semi-monthly yes Monthly yes

List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: Served on City Council 2010-2013 Served on Animal Control Board 2010-2012
Served on Fire Board 2012-2013 HOA president 3 times
Served on Open Space Committee 2010-2013 I have studied the Municipal Development Code
Served on Library Board 2010-2013

Please state why you would like to serve: I enjoy community service. I feel I have an understanding of many of the issues confronting the City and have valuable input & ideas

If not selected for an immediate opening, do you wish to be considered for the next opening? yes
 Additional comments: I have years of experience and activity; have donated time and finances to the City

Please select your interest:

Standing Committees

- Arts Council
- Beautification
- Highland Fling
- Tree Commission
- Youth Council

- Planning Commission
- Library Board

- Ad Hoc Committees
- Economic Development
 - Open Space
 - Parks
 - Transportation



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If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Douglas Cunningham Date 11/27/2010
Phone number 801-216-4144 Email address DouglasTC@yahoo.com
Residence address 12306 Timberline Dr.

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 3 1/2 years

Occupation Software Engineer

Education Computer Science BYU

Are you able to meet in the evenings? yes Semi-monthly x Monthly x

List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: Open Space resident, trail/park user
community theater participant

Please state why you would like to serve: I want to help clear up unresolved open space issues in the city

If not selected for an immediate opening, do you wish to be considered for the next opening? yes
Additional comments: _____

Please select your interest:

Standing Committees

Arts Council

Beautification

Highland Fling

Tree Commission

Youth Council

Planning Commission

Ad Hoc Committees

Economic Development

Open Space

Parks

Transportation



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If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Dave Hall Date 11-26-2010
Phone number 801 602 9666 Email address apldave@gmail.com
Residence address 9748 N. Canterbury Park Cir.

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 7 years
Occupation Self Employed RVP. Pre Paid legal services
Education H.S.
Are you able to meet in the evenings? Yes Semi-monthly Yes Monthly Yes

List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: My whole business model is based on service to others ; helping people become better at what they do I manage a team of over 20,000 people that work from home and help them achieve their goals

Please state why you would like to serve: Over the last few years I have become frustrated with way our Citizens have been ignored and would like to improve our City by giving of my time
If not selected for an immediate opening, do you wish to be considered for the next opening? _____

Additional comments: _____

Please select your interest:

Standing Committees

- Arts Council
- Beautification
- Highland Fling
- Tree Commission
- Youth Council

Planning Commission

Ad Hoc Committees

- Economic Development
- Open Space
- Parks
- Transportation



Highland City • 5400 W. Civic Center Dr., Suite 1 • Highland, UT 84003
(801) 756-5751 • Fax (801) 756-6903

Highland City Volunteer Statement of Interest

The residents of Highland have great pride in their City. The City utilizes many volunteers in numerous capacities to improve the overall quality of life in our town.

In order to encourage this participation, Mayor Richie is requesting statement of interests from those who are willing to serve. As vacancies or needs arise within the City, the Mayor and the Community Enhancement Coordinator will review the statements, conduct interviews and make a selection(s).

If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Emer Deviri (Ed) Barfuss Date 11-30-2010
Phone number 801-763-1284 Email address edb@panventures.com
Residence address 5135 Country Club Dr., Highland

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? Six years
Occupation Retired
Education MBA

Are you able to meet in the evenings? yes Semi-monthly yes Monthly yes
List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: Trim trees as a hobby - Currently on Tree Commission -
Flare management & audit experience - Currently on Open Space Committee.

Please state why you would like to serve: We need to beautify our city and
resolve some long standing problems -

If not selected for an immediate opening, do you wish to be considered for the next opening? yes
Additional comments: _____

Please select your interest:

- | | | |
|----------------------------|---------------------|--------------------------|
| <u>Standing Committees</u> | | <u>Ad Hoc Committees</u> |
| Arts Council | Planning Commission | Economic Development |
| Beautification | | <u>Open Space</u> |
| Highland Fling | | <u>Parks</u> |
| <u>Tree Commission</u> | | Transportation |
| Youth Council | | |

Submittal of a Statement of Interest does not guarantee an appointment to a committee



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Name Ginger Ford Date 2-1-10
 Phone number 801-756-6855 Email address ginger4ford@yahoo.com
 Residence address 4237 W. Park Dr. Highland

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 20 years - moved away - been here the last 5 years

Occupation _____

Education High School grad. 3 years at BYU

Are you able to meet in the evenings? yes Semi-monthly Sometimes Monthly yes

List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: I love gardening + planting - have taken several horticulture classes and am enrolled in the Master Gardener classes at Thanksgiving Point. I love living in Highland and want to help beautify it.

Please state why you would like to serve: _____

If not selected for an immediate opening, do you wish to be considered for the next opening? yes

Additional comments: _____

Please select your interest:

Standing Committees

Arts Council

Beautification

Highland Fling

Tree Commission

Youth Council

Planning Commission

Ad Hoc Committees

Economic Development

Open Space

Parks

Transportation

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