DAVIS COUNTY COUNCIL OF GOVERNMENTS

BYLAWS
Amended January 18th, 2023

IT IS HEREBY AGREED by the signatories listed below, who are the officers and thereby representatives of the Davis County Council of Governments ("Council"), that the provisions herein are incorporated by approval of the Council and shall hereby be governed thereby. It is also agreed that the Council shall comply with statutory provisions governing such interlocal entities, namely, statute found at Utah Code Annotated, 11-13-5 and 11-13-6, and any subsequent or similar statutory or common law.

1. DURATION. The duration of the Davis County Council of Governments shall be perpetual except as effected by the termination provisions provided hereinafter.
2. a. MEMBERS. The Davis County Council of Governments shall be composed of the following officials: the three members of the Board of Commissioners of Davis County; the mayors of the following cities: Bountiful, Centerville, Clearfield, Clinton, Farmington, Fruit Heights, Kaysville, Layton, North Salt Lake, South Weber, Sunset, Syracuse, West Bountiful, West Point, and Woods Cross, and; the duly elected head of any other municipality which shall come into existence hereafter within the boundaries of Davis County; the President of the Davis School Board; the President and CEO of the Davis Chamber of Commerce. The Commander of Hill Air Force Base shall serve as an ex-officio, non-voting member of the COG. The duly appointed representatives of the above may appear in their behalf at the meetings of the Council, and represent the member agency when authorized so to do by the governing body of the said

member agency. Each member agency may also designate an alternate member to attend when the duly appointed representative is unable to attend.

b. VOTING. Each member of the Council, as above constituted, shall have one vote in transacting business of the Council, and the business of the Council shall be conducted by majority vote. No fewer than fifty percent (50%) of the above-designated representatives shall constitute a quorum to transact business of the Council, and it shall take a majority vote of those present and voting to transact any business for and in behalf of the Council.

c. OFFICERS. The officers of the Council shall be Chair, a Vice Chair, and Secretary/Treasurer selected from the members of the Council. The position of Secretary/Treasurer may be separated into two positions if approved by a majority of the Council. Elections shall take place in January of the preceding year, at which time a Vice Chair and Secretary/Treasurer shall be elected. On January 1st of each year, the Vice Chair from the preceding year shall become the Chair, and the Vice Chair and Secretary/Treasurer elected in January shall assume office.

d. EXECUTIVE COMMITTEE. The above Officers as well as the immediate past chair of the Council may serve as the Executive Committee on behalf of the Council. The Executive Committee may meet separately as deemed prudent by the Chair and one other member of the Executive Committee. Duties of Officers and Executive Committee may include but not be limited to organizing meetings, reviewing agenda, previewing or reviewing financial information, budgets, bank reconciliations, may serve as bank signers, and other duties as assigned by the Council.

d. RULES OF PROCEDURE. The Council shall conduct business pursuant to rules of procedure to be adopted by the officers of the Council with the approval of the Council meeting in duly authorized sessions.

3. PURPOSES. The purposes of the Council shall be to provide an association of the above referred to governmental entities to counsel together, plan comprehensively and act in concert regarding municipal government, master planning, transportation, economic development, open-space planning, public safety, water resource planning, air pollution, governmental operation and such other problems and areas in which there is a joint interest.

4. a. STAFF. The Director and staff of the Davis County Department of Community and Economic Development will perform the necessary administrative and technical services for the Council with the Davis County Community and Economic Development Director serving as "Director" of the Council.

b. The responsibilities of the Council Director shall include:

1. General Administrative support capability to provide the handling of correspondence, recording of Council minutes and business matters, etc., of the Council.

2. Coordinating staff and consultant services and making recommendations to handle the Council of Governments' workload and policies dealing with area-wide master plan, open space, economic development, air pollution and other such problems and areas in which there is joint interest.

3. 4. The Council Director may specifically appoint other staff at his or her discretion to perform or delegate duties to including but not limited to Administrator, and one or more Deputy Administrator(s).

5. In addition to the above-designated duties, Council Director shall perform all other duties delegated to him by the Council.

1. MEETINGS. The Council shall meet at a minimum of once a quarter, or upon call of its Chair, or by petition of 20% of the membership of the Council.
2. COMMITTEES. The Council may, from time to time, as it deems necessary and desirable, organize committees to undertake specific duties and functions. The Council shall approve a specific purpose, duties and bylaws for each committee established. The bylaws shall, among other things, set forth the membership and method of appointing members to committees. The Council shall also establish the method for appointing the Chair and Vice Chair committees. The Council reserves the right to dissolve any committee at any regular meeting by a majority vote of the entire Council.
3. TERMINATION. The Council can only be dissolved and the agreement under which it was organized terminated by the three-fourths (3/4) vote of all participating and duly authorized members at a meeting specially held on the subject of said termination which meeting shall be held only pursuant to written notice to all members ten days prior to the said meeting with the subject of the said meeting to be included in the same notice. Upon the termination of the agreement and dissolution of the Council, any and all property held at that time in the name of the Council shall be liquidated and disposed of by the officers of the Council, and the proceeds there from returned to the participating members of the Council in the pro-rata share of the total which the

assessed valuation of real property of each government unit bears to the assessed value of the property in Davis County.

4. EFFECTIVE DATE. These Bylaws shall be reviewed and approved on an annual basis and remain effective on the later of the date dually signed below or the amended date indicated at the top of these Bylaws.

_____ _____

Clark Wilkinson, Chair Date

_____ _____

Joy Petro, Vice Chair Date