Mona City Council Meeting Minutes- January 10, 2022

MEMBERS PRESENT: Randy Christensen- Mayor

Jay Christensen **–** Councilmember

TJ Pace – Councilmember

Amy Stanley – Councilmember

Ron Warren - Councilmember

MEMBERS ABSENT: Jay Mecham- Councilmember

STAFF PRESENT: Alicia Hills – Mona City Recorder

 Dennis Gardner- Planning and Zoning Chair

 Brent Arns – Sewer Plant Supervisor

 Michelle Dalton – City Secretary/Treasurer

 Sara Samuelson – Finance Director

OTHERS PRESENT: Myrna Trauntvein-Nephi Times News Reporter, Kris Kay, Tyler Painter, Jeffrey Kay

Mayor Randy Christensen called the meeting to order at 7:03 pm.

**Opening Prayer/Pledge of Allegiance:**

Bryson Downey led the pledge of allegiance.

Councilmember Christensen led the prayer.

**Approval of Minutes:**

Councilmember Christensen motioned to accept the work session minutes of December 13, 2022, as written. Councilmember Pace seconded the motion to approve the work session minutes of December 13, 2022, as written. The vote to of the council to approve the work session minutes was unanimous.

Councilmember Warren motioned to accept the city council meeting minutes of December 13, 2022, as written. Councilmember Christensen seconded the motion to approve the city council meeting minutes of December 13, 2022, as written. The vote to of the council to approve the city council meeting minutes was unanimous.

**Six County Presentation:**

The Six County Presentation has been postponed to the City Council meeting on January 24, 2023.

**Recreation:**

* **Introduction of new Recreation Director Kelsey Quarnberg**

Councilmember Amy Stanley reported that the new recreation coordinator is Kelsey Quarnberg and she spent time over the Christmas break training her. Councilmember Stanley reported that Quarnberg will be keeping the things that are working and possibly implementing some new ideas. She also received a call this week and the big softball tournament will be held in June again at the Mona facilities.

Mayor Christensen also reminded the council of the Utah State UTV riding certification that must be completed. He reported that he had taken it that morning and it takes 20 minutes and is only required to be taken once in a lifetime. Secretary Dalton reported that it has been advertised in the Mona newsletter.

**Secretary/Treasurer Report:**

* **Byron Brent McAfee- Fence Permit- 5 South 650 East**

Secretary/Treasurer Dalton reported that Brent McAfee made application for a fence permit. She reported that the fence will be constructed of vinyl and will be 6 feet high. It will be located adjacent to a driveway/road but meets ordinance requirements.

Councilmember Warren motioned to approve the fence permit for Brent McAfee at 5 South 650 East. Councilmember Stanley seconded the motion to approve the fence permit for 5 South 650 East. The vote to of the council to approve the fence permit at 5 South 650 East was unanimous.

* **Tim Adams- Business license for NLK9-778 South 1300 East inside Painter’s storage facility**

Secretary/Treasurer Dalton reported that Tim Adams made application for a business license for a dog boarding and training business to train police dogs.

Councilmember Christensen motioned to approve the business license for Tim Adams for NLK9. Councilmember Pace seconded the motion to approve the business license for Tim Adams for NLK9. The vote to of the council to approve the business license for Tim Adams was unanimous.

Secretary/Treasurer Dalton reported that the remodel in the main office is almost complete, they are just waiting for the window to come in to be installed, which should take about 5 to 6 days. She reported that Dan Woodland Construction did a nice job on the project and did a great job of keeping the area clean.

Dalton updated the council of a new billing mailing system will be implemented. The new system will mail a trifold bill with the newsletter on the back of the bill, along with a return envelope. She said that it is the same company Nephi uses to mail their bills and it won’t cost any more than the current bills, but will cut the hours she spends sending out bills.

**Finance Report:**

Finance director Sara Samuelson distributed a copy of the current fee schedule and asked the council to review it and update her of any changes that need to be made. A public hearing will be held at the meeting on January 24 to adopt the schedule for the year.

* **Approval of Finances:**Samuelson distributed the disbursement report for 12/14/2022 through 1/10/2023. There were no questions concerning the report.

Councilmember Warren made a motion to approve the finances as presented. Councilmember Pace seconded the motion to approve the finances as presented. The roll call vote of the Council to approve the finances as presented was as follows:

 Councilmember Christensen: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Aye

* **Budget Quarterly Report**

Director Samuelson presented the quarterly financial report which contained the budget as well as the amount used so far and its percentage. Samuelson stated that she marked some of the areas of interest for the council to make note of, which has been attached to the minutes. She summarized that overall, the city is about where it was anticipated to be within the budget.

**Planning and Zoning:**

Planning and Zoning Chair Gardner reported that at the recent planning and zoning meeting, the council was in approval for the proposed annexation and anticipated growth area agreement for Mona City. Mayor Christensen said that he would follow up with Juab County and Nephi City on the matter.

* **Dan Hardy - Accessory Building Permit (shed/pole barn) - 355 West 100 South**

Chair Gardner reported that the building was already in progress, but the planning and zoning required a permit be obtained. The building inspector did inspections on it

Councilmember Pace made motion to approve the accessory building permit for Dan Hardy at 355 West 100 South. Councilmember Stanley seconded the motion to approve the accessory building for Dan Hardy at 355 West 100 South. The vote of the Council was unanimous in favor.

* **Byron Brent McAfee- Accessory Building Permit- 5 South 650 East**

Councilmember Christensen made motion to approve the accessory building permit for Byron McAfee at 5 South 650 East. Councilmember Pace seconded the motion to approve the accessory building for Byron McAfee at 5 South 650 East. The vote of the Council was unanimous in favor.

* **Chris Kay- Building demolition and new build-65 North 100 West**

Chair Gardner reported that there is currently a house in the location which will be torn down and a new home built. The Planning and Zoning Council passed the building demolition and building permit with some contingencies, to which Kay has met, and the building inspector has signed the application. The land was not initially legally divided into separate lots for each lot, so it is now divided into two separate lots and filed with Juab County accordingly. Chair Gardner reported that the new building is an 1850 square foot house.

Councilmember Warren made motion to approve the demolition of the old building and a new building permit for Chris Kay at 65 North 100 West. Councilmember Pace seconded the motion to approve the demolition of the old building and a new building permit for Chris Kay at 65 North 100 West. The vote of the Council in favor was unanimous.

* **Jeff Kay- Minor Subdivision-two lots located at 677 South Old Highway 91 and 700 South 100 East.**

Chair Gardner reported that Jeff Kay has previously divided the land, but it was done prior to when the new Mona Code was implemented that states that “only one minor subdivision may be created on a lot every 10 years” and was able to create a minor subdivision. But it was made clear that any further minor subdivisions would fall under the new code.

Councilmember Christensen made motion to approve the Jeff Kay minor subdivision. Councilmember Stanley seconded the motion to approve the Jeff Kay minor subdivision. The vote of the Council was unanimous in favor.

**Gas & Water:**

Gas and Water Operator Chad Phillips reported that there have been compaction issues down on 100 South, with the road sinking. He reported that while working today, the backhoe dropped four feet because of problems. He said that before any more work is done on roads, whether by going with a contractor, or the city doing it themselves, the compaction needs to be correct before the asphalt is laid. Phillips said “Mona is seeing more rain than we have in years and we need to make sure that the roads are compacted before asphalt is put down.”

Phillips requested a work session concerning Geneva Rock. He said that there is a lot of planning and work that will need to go into the project, and so it needs to have a work session to start discussing it.

Phillips said he needs the load sheet and the pressure so it can be sent to Sunrise. Chair Gardner said he would send it to him.

Phillips said that the city needs to discuss with Nephi on the gas system for the Burraston area if there are plans to go forward with that project. Mayor Christensen stated that Seth was supposed to get him a dollar figure, to which he has not seen yet, but now that the annexation growth map has been approved, he can talk with Seth about both of the issues.

Phillips reported that he picked up some road base today and has spent time filling holes around town.

Mayor Christensen asked Phillips whether the gas and water meters have gone up in cost? Phillips replied that they are. Phillips said he will get the figures and he has the fee schedule and will get the numbers into the schedule.

**Recorder Report:**

* **Personnel Policy:**

Recorder Hills provided a copy of suggested updates to the personnel policy that were provided by the city attorney. The Council will read the suggested updates and the policy will have a resolution on the new updates at the meeting on January 24, 2023.

**Council Business:**

Councilmember Warren reported that he is going to have Troy and the workers get some roads fixed that are sinking and discussed having the fixes paid for by the company who recently put them in.

Councilmember Warren reported that with all the recent snow that the snow clearing has been going well.

Councilmember Pace reported that Tony Openshaw has most of the waste burned at the green waste. Mayor Christensen reported that he talked with Troy and as soon as the weather allows, they will run water down to the green waste to help with cleanup.

Councilmember Pace reported that he talked with John Cripen, and he is waiting for an email from the mayor to get it done. Mayor Christensen said that he is waiting for Jay to get back to talk to him about it.

Councilmember Christensen said that the CIB grant will be submitted on Friday. It has to be completed by January 31st and it should meet the deadline. Mayor Christensen requested that a date be set to meet and discuss the capital improvement list.

Councilmember Stanley had nothing to report.

Mayor Christensen asked Bryson if he has any updates on the tools that are needed for the new truck. Bryson reported that they need a jumping jack for roads, which should be around $2500, along with some other items. Mayor Christensen told Bryson to have an amount of money needed and at the next meeting the Council will approve it and if they find a good deal, it can be purchased.

**Public Comment:**

None

**Adjournment**

Councilmember Warren made a motion to adjourn the meeting at 8:01 pm. Councilmember Pace seconded the motion. The vote to adjourn the meeting at 8:01pm was unanimous.

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Randy Christensen, Mayor Alicia Hills, Mona City Recorder