

Meeting Minutes (Draft) - January 18, 2023

1. 3:30 PM - Roll Call
 - a. Present: Al Bottema, Richard Trujillo, Paul Smart, and Jared Stewart (staff)
 - b. Absent: Jeff Saunders, Macy Wellman
2. Discussion:
 - Jared provided an update on the 2022 CLG Grant progress, which included four projects:
 - o **Broadway Reconnaissance Level Survey (RLS):** this was completed at no cost during the summer of 2022 by the State Historic Preservation Office (SHPO). Using SHPO was able to reduce our expenses overall.
 - o **Downtown Master Plan:** a consultant conducted a survey in the fall of 2022, with over 800 responses. The consultant will present survey findings and big ideas of the plan to the Planning Commission on February 8th at 7:00 PM. Jared will send a presentation to the commission after this meeting. The plan is estimated to be complete in April 2023.
 - o **Downtown Historic District Nomination:** a consultant was selected to completed the research and paperwork to nominate a historic district for Downtown Tooele. A draft was completed and delivered on Monday. Jared asked the group to review and provide any input. It was also sent to SHPO for their review.
 - o **Restoration at the Tooele Valley Railroad Museum:** project includes window replacement (main building), repainting (main building), and placing monitoring strips on the foundation of the engineer house to check the foundation. These projects have not been completed and were delayed by the change in museum coordinator. Jared will follow up with the Parks Department and museum coordinator and keep the group looped in.
 - 2023 CLG Grant, discussion of projects and selection of projects to use in the 2023 grant application cycle.
 - o Jared spoke with the SHPO coordinator for CLG grants and learned that an applicant with incomplete projects won't be awarded new funds. 2022 CLG funds will still be available and we won't lose any of our already awarded grants.
 - o Paul asked what could be done to speed up projects and make sure that next year we have completed the necessary work to apply. Jared will follow up with Parks, as will Al Bottema. We need to learn if the Museum Coordinator has already gotten bids from Phil's Glass. The group discussed lead paint. Al brought up that volunteers could be used to help complete painting and other work at the museum—JustServe, the Tooele Transcript, Facebook, and the 90 North Main City Newsletter could be great ways to advertise. Jared will get in touch with Shilo to have something put in the newsletter about getting new commission members involved.

- Discussion about the Tooele Downtown Storytelling Initiative: Jared summarized efforts of Sarah Stringham, an intern from the University of Utah doing research on historic properties in the downtown area. Currently, Sarah has completed research on approximately 20 properties. Research includes a brief history, prior uses of the buildings, photos, and maps. After Sarah finishes research then we will upload and organize it in partnership with the Tooele City Library.
 - o Paul will help research on 154 S Main Street (Chamber of Commerce Building), which Sarah has had trouble finding information on.
 - o Al will bring up this project in meetings with the Sons of the Utah Pioneers and Daughters of the Utah Pioneers. The objective being that we spread the word about the opportunity to contribute stories, audio histories, and other photos.
 - o Paul recommended that we ask Sarah if she knows others who might have interest in being interns in the future. Jared will follow up with Sarah and the University.
- Discussion by the group about goals for 2023:
 - o Goal 1: fill the commission with at least two new members.
 - o Goal 2: complete outstanding restoration and preservation projects.
 - o Goal 3: tell the stories and history of the community.
- Selection of a Commission Chair for 2023—Paul Smart nominated Al Bottema as the Chair for the coming year. Richard and Al agreed; Al stated that he would be happy to act as Chair again.

3. Adjourned at 4:55 PM.