

HighMark Charter School Board of Directors Meeting

January 23, 2023

Location: 2467 E. South Weber Drive, South Weber, UT 84405

Time: 7:00PM



The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

AGENDA

CALL TO ORDER

PUBLIC COMMENT (Comments limited to three minutes each)

- 2023/2024 Fee Schedule & Fee Waiver Policy

PRESENTATIONS

- Audit Presentation & Training

REPORTS

- Principal's Report
- Budget Report

CONSENT ITEMS

- October 17, 2022 Board Meeting and Closed Session Minutes
- October 28, 2022 Board Meeting Minutes
- Ratify New Hires

VOTING ITEMS AND DISCUSSION ITEMS

- 2023/2024 School Year Calendar
- School Specialty Purchase
- Tuition Reimbursement
- Proper Use of Public Funds and Assets Policy
- Reuse and Disposal of Textbooks Policy

CALENDARING

- Board Meeting- March 27th, 2023
- National Charter School Conference- June 18-21st, Austin TX

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.



Financial Statements
June 30, 2022

HighMark Charter School

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Independent Auditor's Report

The Board of Directors
HighMark Charter School
South Weber, Utah

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and the major fund of HighMark Charter School (the School) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedule of revenue, expenditures, and changes in fund balance – budget and actual – general fund and notes to the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing

standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 20, 2022, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Ogden, Utah
October 20, 2022

The discussion and analysis of the HighMark Charter School's (the School) financial performance provides an overall review of financial activities for the fiscal year.

FINANCIAL HIGHLIGHTS

During the 2021-2022 school year, the School resumed full-time in-person education of students. Before the school year began, the School's Board and administration carefully budgeted for and, throughout the year, managed the School's finances. With resumption to full time in-person learning, enrollment increased over previous years, as parents chose to enroll their children. Additionally, the School was able to reduce costs and carefully utilized additional funding received to address learning loss in students during the COVID-19 pandemic.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serve as an introduction to the School's basic financial statements. These financial statements include three primary components:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

The basic financial statements consist of two kinds of statements that present different views of the School's financial activities.

Government-Wide Financial Statements (GWFS)

The GWFS (i.e., Statement of Net Position and Statement of Activities) provide readers with a broad overview of the School's finances. The government-wide statements report information about the School as a whole using accounting methods similar to those used by private-sector companies.

The Statement of Net Position provides information on all of the assets and liabilities of the School, with the difference between the two providing the net position. Increases or decreases in the net position may indicate whether the financial position of the School is improving or deteriorating, respectively.

The Statement of Activities reflects changes in net position during the fiscal year. Changes in net position are reported using the accrual basis of accounting, similar to that used by private-sector companies. Accrual basis accounting takes into account all current year related revenue and expenditures, regardless of when cash is received or paid.

The GWFS presents an aggregate view of the School's finances and contains useful long-term information as well as information for the just-completed fiscal year.

To assess the overall financial condition of the School, additional non-financial factors, such as changes in the condition of school buildings and other facilities, should be considered.

In the GWFS, the School's activities are all classified as governmental activities. Governmental activities include all regular and special education, all educational support activities, administration, custodial, maintenance, transportation, and food services. Most of these activities are supported by the State of Utah Minimum School Program. The GWFS can be found on pages 9-10 of this report.

Fund Financial Statements

Funds are accounting devices the School uses to keep track of sources of funding and spending on particular programs and to demonstrate compliance with various regulatory requirements. Fund financial statements focus on individual parts of the School. Fund statements generally report operations in more detail than the government-wide statements. This statement focuses on its most significant or "major" funds and not on the School as a whole.

The School establishes other funds, as necessary, to control and manage money for particular purposes or to show that it is properly using certain revenue.

Governmental Funds

Governmental funds account for nearly the same functions as the governmental activities. However, unlike the GWFS, governmental funds focus on near-term inflows and outflows as well as the balances left at year-end that are available for funding future basic services.

It is useful to compare information found in the governmental funds with that of the governmental activities. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions.

The basic governmental funds financial statements can be found on pages 11-14 of this report.

Notes

The notes to the financial statements starting on page 15 provide further explanation of some of the information in the statements and provide additional disclosures so statement users have a complete picture of the School's financial activities and position.

Required supplementary information further explains and supports the financial statements by including a comparison of the School's budget data for the year.

Government-Wide Financial Analysis

Net position may serve as a useful indicator of an organization's financial position.

	2022	2021
Assets		
Current and other assets	\$ 2,817,297	\$ 2,311,253
Capital assets	9,437,318	9,644,158
Total assets	\$ 12,254,615	\$ 11,955,411
Liabilities		
Current and other liabilities	\$ 386,707	\$ 405,663
Long-term liabilities	10,075,107	10,374,789
Total liabilities	10,461,814	10,780,452
Net Position		
Net investment in capital assets	(553,613)	(570,356)
Restricted	742,848	834,725
Unrestricted	1,603,566	910,590
Total net position	\$ 1,792,801	\$ 1,174,959

A portion of the School's net position is the investments in capital assets (i.e., building, land, audio and visual materials, furniture and equipment, computers, and capital improvements) and the related debt used to acquire those assets still outstanding. These capital assets provide services to students; consequently, these assets are not available for future spending. Restricted net position is restricted for debt service and program restrictions. The remaining portion of the School's net position is unrestricted.

Governmental Activities

Changes in Net Position – The table below shows the changes in net position for the fiscal years 2022 and 2021. The School relies on state and federal support for 96% of its governmental activities for the year ended June 30, 2022. The School had total revenue of \$5,853,663 and total expenses of \$5,235,821, during the year ended June 30, 2022. The School had an increase in net position of \$617,842 during the year ended June 30, 2022. The increase in net position was due primarily to a concerted effort by the Board and administration to increase positive net position through increasing student enrollment, decreasing expenditures, and judicious use of additional COVID-related funding.

	<u>2022</u>	<u>2021</u>	<u>Change</u>
Revenue			
Program revenue			
State and federal aid	\$ 5,604,400	\$ 5,422,839	\$ 181,561
Operating grants and contributions	11,857	7,607	4,250
Other local revenue	<u>237,406</u>	<u>182,844</u>	<u>54,562</u>
Total revenue	<u>5,853,663</u>	<u>5,613,290</u>	<u>240,373</u>
Expenses			
Instructional	3,088,957	3,058,419	30,538
Support services			
Students	328,106	419,334	(91,228)
Staff assistance	28,152	112,208	(84,056)
School administration	528,497	538,911	(10,414)
Central services	304,508	328,316	(23,808)
Operation and maintenance of facilities	494,158	494,087	71
Transportation	6,336	-	6,336
School food services	354	-	354
Interest and other costs	<u>456,753</u>	<u>494,214</u>	<u>(37,461)</u>
Total expenses	<u>5,235,821</u>	<u>5,445,489</u>	<u>(209,668)</u>
Change in Net Position	<u>\$ 617,842</u>	<u>\$ 167,801</u>	<u>\$ 450,041</u>

Governmental Funds

The focus of the School's governmental funds is to provide balances of spendable resources and to provide data on near-term inflows and outflows.

General Fund – The general fund is the general operating fund for the School. At the end of the current fiscal year, the general fund balance is \$2,430,590, which is an increase of \$499,798 from the prior year. The School's Board and administration chose, at the beginning of the year, to budget for a greater surplus than in prior years. An increase in enrolled students and careful use of COVID-19 related funding allowed for a surplus greater than originally planned.

Expenditures for general School purposes totaled \$5,353,865, which is a decrease of \$108,284 from the prior year. The decrease in expenditures over the prior year was due to a decrease the number of employees at the School as well as a decrease in supply purchases.

General fund salaries totaled \$2,603,536, while the associated fringe benefits of retirement, social security, unemployment, workers compensation, health, dental and vision added \$862,277 to arrive at 64.7% of the School's general fund expenditures.

Budgetary Highlights

The School adopts an original budget in June for the subsequent year.

Actual expenditures in the General Fund were \$23,041 less than the amended budget. The amended budget was prepared with a conservative approach for revenues and budgeted for additional year-end expenditures, which were not made.

Capital Assets

The School has invested \$11,801,236 in a wide range of capital assets, but primarily in land, building and capital improvements. The total accumulated depreciation on these assets amounts to \$2,363,918. There were capital asset additions of \$97,254 for fiscal year 2022.

Additional information regarding the School's capital assets can be found in Note 3 to the basic financial statements.

Long-Term Debt

Long-term debt consists of a \$5,643,937 note payable with the United States Department of Agriculture that bears interest at 3.50%. The note matures in August 2048. The School also has a note payable with the Utah State Board of Education totaling \$84,176. The note matures in July 2023. The School also has outstanding bonds with a financial institution totaling \$4,346,994, with rates ranging from 6.13% to 8.38%. The School is required to meet certain covenants including debt coverage and cash available as defined by their notes payable agreement. See Note 4 to the financial statements for more information about long-term debt.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Board Chair, Richard Bigler, at the HighMark Charter School, 2467 E. South Weber Drive, South Weber, Utah 84405, or by email at rbigler@hmcharterschool.org.

HighMark Charter School
Statement of Net Position
June 30, 2022

	<u>Governmental Activities</u>
Assets	
Cash and investments	\$ 1,825,971
Restricted cash and investments	675,983
State receivables	13,390
Federal receivables	288,063
Other receivables	1,646
Prepaid expenses	12,244
Capital assets (not subject to depreciation)	1,330,000
Capital assets (net of accumulated depreciation)	<u>8,107,318</u>
Total assets	<u>12,254,615</u>
Liabilities	
Accounts payable	18,376
Accrued liabilities	350,599
Unearned revenue	17,732
Long-term liabilities	
Due within one year - notes and bonds payable	311,934
Due in more than one year - notes and bonds payable	<u>9,763,173</u>
Total liabilities	<u>10,461,814</u>
Net Position	
Net investment in capital assets	(553,613)
Restricted for	
Special education	53,475
Teacher salary supplement program	13,390
Debt service	675,983
Unrestricted	<u>1,603,566</u>
Total net position	<u><u>\$ 1,792,801</u></u>

HighMark Charter School

Statement of Activities

Year Ended June 30, 2022

Functions/Programs	Program Revenue			Net Revenue (Expense) and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
<i>Governmental activities</i>				
Instructional	\$ 3,088,957	\$ -	\$ 2,842,978	\$ (245,979)
Support services				
Students	328,106	-	-	(328,106)
Staff assistance	28,152	-	-	(28,152)
School administration	528,497	-	-	(528,497)
Central services	304,508	-	-	(304,508)
Operation and maintenance of facilities	494,158	-	-	(494,158)
Transportation	6,336	-	-	(6,336)
School food services	354	-	-	(354)
Interest and other costs	456,753	-	-	(456,753)
Total Governmental Activities	<u>\$ 5,235,821</u>	<u>\$ -</u>	<u>\$ 2,842,978</u>	<u>(2,392,843)</u>
General Revenue				
Grants and contributions not restricted to specific programs				
State aid				2,773,279
Local revenue				131,099
Interest earnings				6,362
Miscellaneous				99,945
Total general revenue				<u>3,010,685</u>
Change in Net Position				617,842
Net Position, Beginning of Year				<u>1,174,959</u>
Net Position, End of Year				<u>\$ 1,792,801</u>

HighMark Charter School
Balance Sheet – Governmental Funds
June 30, 2022

	<u>General</u>
Assets	
Cash and investments	\$ 1,825,971
Restricted cash and investments	675,983
State receivables	13,390
Federal receivables	288,063
Other receivables	1,646
Prepaid expenses	<u>12,244</u>
Total assets	<u><u>\$ 2,817,297</u></u>
Liabilities and Fund Balance	
Liabilities	
Accounts payable	\$ 18,376
Accrued liabilities	350,599
Unearned revenue	<u>17,732</u>
Total liabilities	<u>386,707</u>
Fund Balance	
Nonspendable	
Prepaid expenses	12,244
Restricted for	
Special education	53,475
Teacher salary supplement program	13,390
Debt service	675,983
Unassigned	<u>1,675,498</u>
Total fund balance	<u>2,430,590</u>
	<u><u>\$ 2,817,297</u></u>

HighMark Charter School
Reconciliation for Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2022

Total Fund Balance - Governmental Funds	\$	2,430,590
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The cost of capital assets (building, land, audio and visual materials, furniture and equipment, computers, and capital improvements) purchased or constructed is reported as an expenditure in governmental funds. The statement of net position includes those capital assets among the assets of the School as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the statement of activities. Because depreciation expense does not affect financial resources, it is not reported in government funds.

Costs of capital assets	11,801,236		
Depreciation expense to date	<u>(2,363,918)</u>		
			9,437,318

Long-term liabilities applicable to governmental activities are not due and payable in the current period and therefore are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position. Balances at year end are:

Long-term liabilities			
Notes and bonds payable	<u>(10,075,107)</u>		
			<u>(10,075,107)</u>

Net Position	\$	<u><u>1,792,801</u></u>
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HighMark Charter School
Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Funds
Year Ended June 30, 2022

	<u>General</u>
Revenue	
State aid	\$ 5,316,337
Federal aid	288,063
Earnings on investments	6,362
School fees	90,038
Other local sources	152,863
Total revenue	<u>5,853,663</u>
Expenditures	
Instructional	<u>3,088,957</u>
Support services	
Students	328,106
Staff assistance	28,152
School administration	528,497
Central services	304,508
Operation and maintenance of facilities	190,064
Transportation	6,336
Total support services	<u>1,385,663</u>
Non instructional	
School food services program	354
Capital outlay	97,254
Total non instructional	<u>97,608</u>
Debt service	
Principal	299,682
Interest and other costs	481,955
Total debt service	<u>781,637</u>
Total expenditures	<u>5,353,865</u>
Net Change in Fund Balance	499,798
Fund Balance, Beginning of Year	<u>1,930,792</u>
Fund Balance, End of Year	<u><u>\$ 2,430,590</u></u>

HighMark Charter School
Reconciliation of Governmental Funds Statement of Revenue, Expenditures,
and Changes in Fund Balance to the Statement of Activities
Year Ended June 30, 2022

Total Net Change in Fund Balances - Governmental Funds	\$	499,798
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays during the fiscal year:

Capital outlay	97,254		
Depreciation expense	(304,094)		
			(206,840)

The governmental funds report repayment of long-term liability payments as expenditures. Interest is recognized as an expenditure in the governmental activities when it is due. In the statement of activities, interest expense is recognized as it accrues, regardless of when it is due. The net effect of these differences in the treatment of debt and related items is as follows:

Repayment of notes and bonds payable principal	299,682		
Change in accrued interest	25,202		
			324,884

Change in Net Position of Governmental Activities	\$	617,842
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Note 1 - Summary of Significant Accounting Policies

HighMark Charter School (the School) was formed in 2011 and is a nonprofit institution, organized under the nonprofit corporation laws of the State of Utah. The School was organized by a group of parents, teachers, and business professionals to provide an educational opportunity in South Weber, Utah that was not governed by the local school district. The School was founded on the premise that parents as partners in the learning process leads to success for each child. Every parent is asked to be involved with the School either through committees or through volunteering time in the classroom or with other needs the school may have as they arise. The School provides the following activities: education, encompassing instruction, student and staff support activities and facilities maintenance and operation. Supporting services include general and administrative services which are overall entity-related administrative costs.

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the School are described below.

Financial Reporting Entity

The School follows Governmental Accounting Standards Board (GASB) in determining the reporting entity and component units. The financial reporting entity consists solely of the primary government. Accordingly, the financial statements include all funds and agencies of the primary government whose budgets are controlled or whose boards are appointed by the Board of Directors (Board).

The accounts of the School are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The funds of the School are classified as governmental funds. The fund classifications and a description of each existing fund type follow:

Governmental Funds

Governmental funds are used to account for the School's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. The general fund is considered a major fund. Governmental funds include:

General fund – the primary operating fund of the School accounts for all financial resources, except those required to be accounted for in other funds.

Measurement Focus and Basis of Accounting

Government-Wide Financial Statements (GWFS)

The statement of net position and the statement of activities display information about the reporting government as a whole.

The statement of net position and the statement of activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenue, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenue, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 *Accounting and Financial Reporting for Nonexchange Transactions* in the GWFS.

Program Revenue

Program revenue included in the statement of activities derive directly from the program itself or from parties outside the School's citizenry, as a whole; program revenue reduces the cost of the function to be financed from the School's general revenue. Program revenue includes charges to students or applicants who purchase, use or directly benefit from the goods or services provided by the given function.

Fund Financial Statements

Governmental Funds

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual, defined as measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers all revenue available if they are collected within 90 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt, which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. With this measurement focus, only current assets and current liabilities and deferred outflows and inflows of resources, as applicable, are generally included on the balance sheet. Operating statements of these funds present increases and decreases in fund balance.

The governmental funds use the following practices in recording revenue and expenditures:

Revenue

Entitlements and shared revenue (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met.

Other receipts become measurable and available (collected within 90 days of year-end) when cash is received by the School and are recognized as revenue at that time. The School's period of availability is 90 days subsequent to year end.

Expenditures

Salaries are recorded as incurred. Salaries for July and August are accrued at June 30 as it relates to work performed prior to year-end.

Restricted Cash and Investments

Cash and investments restricted for debt service is cash and investments set aside for bonds payable reserve requirements.

Investments

Investments are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

Receivables

All receivables are shown net of any allowance for uncollectible amounts. No allowances for uncollectible items have been recorded as of June 30, 2022.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

Capital Assets

Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated acquisition value at the date of donation. Estimated useful lives are management's estimate of how long the asset is expected to meet service demands.

Straight-line depreciation is used based on the following estimated useful lives:

Buildings	40 years
Audio and visual materials	5 years
Furniture and equipment	7 years
Computers	5 years
Capital improvements	20 years

The School's capitalization threshold is \$1,500. The cost of normal maintenance and repairs not adding to the value of the asset or materially extending asset lives are not capitalized.

Long-Term Liabilities

For government-wide reporting, material premiums and discounts are deferred and amortized over the life of the debt using the straight-line method, which approximates the effective interest method. Debt is reported net of the applicable premium or discount. Issuance costs are expensed as incurred.

For fund financial reporting, premiums and discounts, as well as issuance costs are recognized in the period the debt is issued. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

Restricted Net Position

For the government-wide statement of net position, net position is reported as restricted when constraints placed on net position use is either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

It is the School's policy to consider restricted-net position to have been depleted before unrestricted-net position is applied.

Fund Balances of Fund Financial Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the School is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The School has historically shown prepaids as being nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the general obligations and are restricted through debt covenants.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action by the Board. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed.

Assigned: This classification includes amounts that are constrained by the Board's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or by the Board delegating this responsibility to the Director or his designee through the budgetary process.

Unassigned: This classification includes the residual fund balance for the general fund and the amount established for minimum funding.

The School would typically use restricted fund balances first, followed by committed resources, and the assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

Grants and Other Intergovernmental Revenue

Federal and state reimbursement-type grants are recorded as intergovernmental revenue when the related expenditures/expenses are incurred and, in the governmental funds, when the revenue meets the availability criterion.

Implementation of GASB Statement No. 87

In June 2017, the GASB issued Statement No. 87, *Leases*, which improves accounting and financing reporting for leases by governments. The Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously classified as operating leases. This statement is effective for reporting periods beginning after June 15, 2021, as it was postponed by eighteen months with the issuance of GASB Statement No. 95. The School adopted this guidance for the period ended June 30, 2022, and it did not have a material impact on the School's financial statements.

Note 2 - Cash and Investments

At June 30, 2022, the School's cash and investments consisted of the following:

Cash			
Insured		\$ 250,000	
Uninsured and not collateralized		<u>939,628</u>	
Total bank balance of deposits		<u>\$ 1,189,628</u>	
	Rating	Fair Value	Investment Maturities
Investments			
PTIF	Unrated	<u>\$ 1,312,326</u>	Less than 1 year
Total cash and investments		<u>\$ 2,501,954</u>	

The State of Utah Money Management Council has the responsibility to advise the State Treasurer about investment policies, promote measures and rules that will assist in strengthening the banking and credit structure of the state, and review the rules adopted under the authority of the State of Utah Money Management Act (the Act) that relate to the deposit and investment of public funds.

The School follows the requirements of the Act (Utah Code, Title 51, Chapter 7) in handling its depository and investment transactions. The Act requires the depositing of School funds in a qualified depository. The Act defines a qualified depository as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the State Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

The Act defines the types of securities authorized as appropriate investments for the School's funds and the conditions for making investment transactions. Investment transactions may be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities.

Statutes authorize the School to invest in negotiable or nonnegotiable deposits of qualified depositories and permitted negotiable depositories; repurchase and reverse repurchase agreements; commercial paper that is classified as "first tier" by two nationally recognized statistical rating organizations; bankers' acceptances; obligations of the United States Treasury including bills, notes, and bonds; obligations, other than mortgage derivative products, issued by U.S. government sponsored enterprises (U.S. Agencies) such as the Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation (Freddie Mac), and Federal National Mortgage Association (Fannie Mae); bonds, notes, and other evidence of indebtedness of political subdivisions of the state; fixed rate corporate obligations and variable rate securities rated "A" or higher, or the equivalent of "A" or higher, by two nationally recognized statistical rating organizations; shares or certificates in a money market mutual fund as defined in the Act; and the Utah State Public Treasurers' Investment Fund.

The Utah State Treasurer's Office operates the Public Treasurers' Investment Fund (PTIF). The PTIF is available for investment of funds administered by any Utah public treasurer and is not registered with the SEC as an investment company. The PTIF is authorized and regulated by the Act (Utah Code, Title 51, Chapter 7). The Act established the Money Management Council which oversees the activities of the State Treasurer and the PTIF and details the types of authorized investments. Deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah, and participants share proportionally in any realized gains or losses on investments.

The PTIF operates and reports to participants on a fair value basis. The income, gains, and losses of the PTIF, net of administration fees, are allocated based upon the participant's average daily balance. The fair value of the PTIF investment pool is approximately equal to the value of the pool shares.

Fair Value of Investments

The School measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Quoted prices for identical investments in active markets;
- Level 2: Observable inputs other than quoted market prices; and,
- Level 3: Unobservable inputs.

The investments consist only of PTIF funds which are classified as Level 2. The PTIF funds use the application of the June 30, 2022, fair value as calculated by the Utah State Treasurer, to the School's average daily balance in the Fund. The School currently has no assets that qualify for Level 1 or 3 investments. The following table illustrates the investments by the appropriate levels for the School:

	Total	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
June 30, 2022				
PTIF	\$ 1,312,326	\$ -	\$ 1,312,326	\$ -

Custodial Credit Risk

For deposits and investments, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School will not be able to recover the value of its deposits, investments, or collateral securities that are in the possession of an outside party. The School's policy for managing custodial credit risk is to adhere to the Act. The Act requires all deposits of the School to be in a qualified depository, defined as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School's policy for reducing its exposure to credit risk is to comply with the Act, as previously discussed.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the School's investment in a single issuer. The School's policy for reducing this risk of loss is to comply with the Rules of the Money Management Council. Rule 17 of the Money Management Council limits investments in a single issuer of commercial paper and corporate obligations to 5-10% depending upon the total dollar amount held in the portfolio.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The School's policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with the Act. Section 51-7-11 of the Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. The Act further limits the remaining term to maturity on all investments in commercial paper, bankers' acceptances, fixed rate negotiable deposits, and fixed rate corporate obligations to 270 days - 15 months or less. The Act further limits the remaining term to maturity on all investments in obligations of the United States Treasury; obligations issued by U.S. government sponsored enterprises; and bonds, notes, and other evidence of indebtedness of political subdivisions of the state to five years. In addition, variable rate negotiable deposits and variable rate securities may not have a remaining term to final maturity exceeding three years.

Note 3 - Capital Assets

A summary of activity in the capital assets is as follows:

	<u>June 30, 2021</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2022</u>
Governmental activities				
Capital assets, not subject to depreciation				
Land	\$ 1,330,000	\$ -	\$ -	\$ 1,330,000
Capital assets				
Building	9,902,600	-	-	9,902,600
Audio and visual materials	10,626	95,466	-	106,092
Furniture and equipment	129,277	1,788	-	131,065
Computers	90,234	-	(60,205)	30,029
Capital improvements	301,450	-	-	301,450
Total capital assets	<u>10,434,187</u>	<u>97,254</u>	<u>(60,205)</u>	<u>10,471,236</u>
Less accumulated depreciation for				
Building	(1,905,423)	(253,913)	-	(2,159,336)
Audio and visual materials	(1,063)	(11,672)	-	(12,735)
Furniture and equipment	(65,869)	(17,431)	-	(83,300)
Computers	(68,534)	(6,006)	60,205	(14,335)
Capital improvements	(79,140)	(15,072)	-	(94,212)
Total accumulated depreciation	<u>(2,120,029)</u>	<u>(304,094)</u>	<u>60,205</u>	<u>(2,363,918)</u>
Total capital assets, subject to depreciation	<u>8,314,158</u>	<u>(206,840)</u>	<u>-</u>	<u>8,107,318</u>
Total capital assets, net	<u>\$ 9,644,158</u>	<u>\$ (206,840)</u>	<u>\$ -</u>	<u>\$ 9,437,318</u>

Depreciation expense was charged to operation and maintenance of facilities function of the School.

Note 4 - Long-Term Liabilities

A summary of activity for the long-term liabilities is as follows:

	Balance at June 30, 2021	Additions	Retirements	Balance at June 30, 2022	Due Within One Year
Notes payable	\$ 5,933,773	\$ -	\$ (205,660)	\$ 5,728,113	\$ 211,805
Bonds payable	4,441,016	-	(94,022)	4,346,994	100,129
	<u>\$ 10,374,789</u>	<u>\$ -</u>	<u>\$ (299,682)</u>	<u>\$ 10,075,107</u>	<u>\$ 311,934</u>

Long-term liabilities as of June 30, 2022, consist of the following:

Promissory note issued by the United States Department of Agriculture and had an original issue amount of \$6,539,000. The note bears interest at 3.50%. The note requires monthly payments of principal and interest of \$27,646 through August 2048. The proceeds were used to purchase a school building.	\$ 5,643,937
Promissory note issued by the Utah State Board of Education and had an original issue amount of \$297,563. The note bears interest at 2.00%. The note requires monthly payments of principal and interest of \$6,551 through July 2023. The proceeds were used for general operations.	84,176
Series 2013A Revenue Bonds are qualified zone academy bonds and are 6.13% bonds issued during fiscal year 2013 for \$4,500,000. Monthly principal and interest payments of \$27,357 are required through September 2043. The proceeds were used to purchase a school building.	3,894,854
Series 2013B Revenue Bonds are qualified zone academy bonds and are 8.38% bonds issued during fiscal year 2013 for \$500,000. Monthly principal and interest payments of \$3,802 are required through September 2043. The proceeds were used to purchase a school building.	452,140
	<u>\$ 10,075,107</u>

The annual requirements to pay principal and interest on the outstanding long-term liabilities is as follows:

Years Ending	Principal	Interest	Total
2023	\$ 311,934	\$ 470,154	\$ 782,088
2024	252,117	457,910	710,027
2025	257,452	446,024	703,476
2026	269,959	433,517	703,476
2027	283,133	420,343	703,476
2028-2032	1,639,516	1,877,864	3,517,380
2033-2037	2,094,512	1,422,868	3,517,380
2038-2042	2,690,964	826,416	3,517,380
2043-2047	1,897,033	592,100	2,489,133
2048-2049	378,487	363,041	741,528
Total	<u>\$ 10,075,107</u>	<u>\$ 7,310,237</u>	<u>\$ 17,385,344</u>

Note 5 - Concentrations

The School's principal source of support is state and federal-based support revenue. For the year ended June 30, 2022, this funding source accounted for approximately 96% of all revenue.

Note 6 - Benefit Plan

The School has a defined contribution retirement plan covering all full-time, salaried employees. The plan is administered by Helpside, an outsourcing company that the School has contracted with to perform its payroll and retirement functions. Eligible employees may contribute into an account at their option and discretion. The School matches up to 100% of employee contributions that do not exceed 4% of the employee's salary. For the year ended June 30, 2022, the School matched \$44,696.



Required Supplementary Information
June 30, 2022

HighMark Charter School

HighMark Charter School

Schedule of Revenue, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
Year Ended June 30, 2022

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget- Positive (Negative)
Revenue				
State aid	\$ 5,267,390	\$ 5,013,529	\$ 5,316,337	\$ 302,808
Federal aid	142,300	272,658	288,063	15,405
Earnings on investments	10,000	6,500	6,362	(138)
School fees	60,000	88,800	90,038	1,238
Other local sources	66,250	138,500	152,863	14,363
Total revenue	5,545,940	5,519,987	5,853,663	333,676
Expenditures				
Instructional	3,497,906	3,235,334	3,088,957	146,377
Support services				
Students	281,569	276,140	328,106	(51,966)
Staff assistance	7,500	8,500	28,152	(19,652)
School administration	231,463	332,600	528,497	(195,897)
Central services	361,500	371,500	304,508	66,992
Operation and maintenance of facilities	293,500	258,078	190,064	68,014
Transportation	15,000	15,000	6,336	8,664
Total support services	1,190,532	1,261,818	1,385,663	(123,845)
Non instructional				
School food services program	-	-	354	(354)
Capital outlay	-	97,254	97,254	-
Total non instructional	-	97,254	97,608	(354)
Debt service				
Principal	300,000	300,000	299,682	318
Interest	482,500	482,500	481,955	545
Total debt service	782,500	782,500	781,637	863
Total expenditures	5,470,938	5,376,906	5,353,865	23,041
Excess of Revenue Over Expenditures	\$ 75,002	\$ 143,081	\$ 499,798	\$ 310,635

Note 1 - Basis of Budgeting

The School follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The School's Principal is appointed as the budget officer. Before June 1 of each year, the budget officer shall prepare a tentative budget, with supporting documentation, to be submitted to the Board.
2. The tentative budget and supporting documents shall include the following items:
 - a. The revenue and expenditures of the preceding fiscal year
 - b. The estimated revenue and expenditures of the current fiscal year
 - c. A detailed estimate of the essential expenditures for all the purposes for the next succeeding fiscal year, and
 - d. The estimated financial condition of the School at the close of the fiscal year
3. The tentative budget shall be filed with the School's Principal for public inspection at least 15 days before the date of the tentative budget's proposed adoption by the Board.
4. Before June 30 of each year, the Board will adopt a budget for the next fiscal year.
5. By the sooner of July 15 or 30 days of adopting a budget, the Board will file a copy of the adopted budget with the state auditor and the State Board of Education.



Compliance Reports
June 30, 2022

HighMark Charter School



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

The Board of Directors
HighMark Charter School
South Weber, Utah

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of HighMark Charter School (the School), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and the related notes to the financial statements and have issued our report thereon dated October 20, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Ogden, Utah
October 20, 2022



**Independent Auditor's Report on Compliance and Report on Internal Control over Compliance
as Required by the *State Compliance Audit Guide***

The Board of Directors
HighMark Charter School
South Weber, Utah

Report on Compliance

We have audited HighMark Charter School's (the School) compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the State Auditor, for the year ended June 30, 2022.

State compliance requirements were tested for the year ended June 30, 2022, in the following areas:

Budgetary Compliance
Fraud Risk Assessment
Public Treasurer's Bond
Internal Control Systems
Public Education Programs

Management's Responsibility

Management is responsible for compliance with the state requirements referred to above.

Auditor's Responsibility

Our responsibility is to express an opinion on the School's compliance based on our audit of the state compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the state compliance requirements referred to above that could have a direct and material effect on a state compliance requirement occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each state compliance requirement referred to above. However, our audit does not provide a legal determination of the School's compliance with those requirements.

Opinion on Compliance

In our opinion, the School complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2022.

Report on Internal Control over Compliance

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the state compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the state compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with those state compliance requirements and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a state compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.



Ogden, Utah
October 20, 2022

HighMark Charter School
Statement of Financial Position
As of 12/31/22

	07/01/2022 - 12/31/2022	Year Ending 06/30/2022
Assets & Other Debits		
Current Assets		
Operating Cash		
Cash		
8111-05H-001 - HighMark ZB OP	1,288,176	1,157,238
8112-05H-001 - HIGHMARK ZB PETTY	2,819	1,237
Total Cash	1,290,995	1,158,475
Investments		
8120-05H-001 - PTIF - HMC	1,079,579	667,496
Total Investments	1,079,579	667,496
Operating Cash	2,370,574	1,825,971
Accounts Receivables		
8133 - State	0	13,390
8134 - Federal	0	288,063
8139 - Other Receivables	2,432	1,646
Total Accounts Receivables	2,432	303,099
Other Current Assets		
8150 - Prepaid Expenditures	32,244	12,244
Total Other Current Assets	32,244	12,244
Total Current Assets	2,405,250	2,141,314
Restricted Cash	681,132	675,984
Net Assets		
Fixed Assets		
8201 - Audio-Visual Materials	106,092	106,091
8202 - Furniture, Fixtures & Equipment	131,065	131,066
8204 - Computer Hardware	30,029	30,029
8206 - Capital Improvements	301,449	301,449
8210 - Land	1,330,000	1,330,000
8220 - Buildings	9,902,600	9,902,600
Total Fixed Assets	11,801,235	11,801,235
Depreciation	(2,363,917)	(2,363,918)
Total Net Assets	9,437,318	9,437,317
Total Assets & Other Debits	12,523,700	12,254,615
Liabilities & Fund Equity		
Current Liabilities		
9510 - Accounts Payable	701	9,843
9530 - Accrued Liabilities	(449)	8,533
9540 - Accrued Salaries and Withholdings	(113)	350,599
9561 - Other Local	(630)	17,732
Total Current Liabilities	(491)	386,707

Long-Term Liabilities		
9610-05H-001 - Series 2013A - HMC	3,894,854	3,894,854
9610-05H-002 - Series 2013B - HMC	452,140	452,140
9620-05H-001 - USDA Loan - HMC	5,643,937	5,643,937
9620-05H-002 - USOE Revolving Loan - HMC	84,175	84,175
Total Long-Term Liabilities	10,075,106	10,075,106
Fund Balance	1,792,803	1,174,958
Net Income	656,282	617,844
Total Liabilities & Fund Equity	12,523,700	12,254,615

**HighMark Charter School
Statement of Activities
For the Period: 7/1/22 - 12/31/22**

Income

Revenue From Local Sources

- 1510 - Interest on Investments
- 1741 - General Student Fees
- 1743 - Curricular Activity Fees
- 1747 - Extra-Curricular Activity Fees
- 1750 - School Vending & Stores (Gross Sales)
- 1910 - Rentals
- 1920 - Contributions and Donations From Private Sources
- 1990 - Miscellaneous
- 1990-001 - Field Trips

Total Revenue From Local Sources

Revenue From State Sources

- 3005 - Regular School Programs K
- 3010 - Regular School Programs 1-12
- 3020 - Professional Staff
- 3100 - Restricted Basic School Programs
- 3200 - Related to the Basic Programs
- 3300 - Special Populations
- 3400 - Other Programs
- 3500 - One-time Funding
- 3800 - Non-MSP State Revenues (via USBE)

Total Revenue From State Sources

Revenue From Federal Sources

- 4200 - Unrestricted Revenue Received From Federal Government Through The State
- 4522 - IDEA - B -- Pre-School Disabled (Sec 619)
- 4524 - IDEA - B -- Disabled (PL 101-476)
- 4800 - Federal No Child Left Behind

Total Revenue From Federal Sources

Total Income

Expenses

Instruction/Salaries

- 0121 - Salaries - Principals and Assistants
- 0131 - Salaries - Teachers
- 0132 - Salaries - Substitute Teachers
- 0142 - Salaries - Guidance Personnel
- 0152 - Salaries - Secretarial and Clerical Personnel
- 0161 - Salaries - Teacher Aides and Para-Professionals

Total Instruction/Salaries

Employee Benefits

- 0220 - Social Security
- 0230 - Local Retirement
- 0240 - Group Insurance
- 0290 - Other Employee Benefits

Total Employee Benefits

Purchased Prof & Tech Serv

- 0320 - Professional - Educational Services
- 0330 - Professional Employee Training and Development
- 0340 - Other Professional Services
- 0345 - Business Services
- 0350 - Technical Services

Total Purchased Professional & Technical Services

Purchased Property Services

- 0410 - Utility Services
- 0430 - Repairs & Maintenance Services
- 0433 - Custodial Services
- 0442 - Rental of Equipment & Vehicles
- 0490 - Other Purchased Property Services

Total Purchased Property Services

Other Purchased Services

- 0513 - Student Transportation Services - Commercial
- 0517 - Student Overnight Trips/Field Trips
- 0518 - Student Day Trips/Field Trips (includes Admission Charges)
- 0521 - Property Insurance
- 0530 - Communication (Telephone & Other)
- 0540 - Advertising
- 0561 - Student Tuition to other LEAs In State
- 0580 - Travel/Per Diem

Total Other Purchased Services

Supplies & Materials

- 0610 - General Supplies
- 0610-001 - Furniture and Fixtures (not capitalized)
- 0610-002 - Other Food Purchases
- 0641 - Textbooks
- 0642 - E-Textbooks / Online Curriculum
- 0644 - Library Books
- 0650 - Supplies - Technology Related
- 0670 - Software
- 0680 - Maintenance Supplies and Materials

Total Supplies & Materials

Property

- 0710 - Land and Site Improvements
- 0730 - Equipment

Total Property

Debt Services & Miscellaneous

- 0810 - Dues and Fees
- 0810-001 - UBTI Federal Tax
- 0830 - Interest

0840 - Redemption of Principal

Total Debt Services & Miscellaneous

Total Expenses

Total Net Income

Annual June 30, 2023	Year-to-Date December 31, 2022	
Budget	Actual	% of Budget
22,500	20,247	90.0 %
1,000	1,011	101.1 %
30,000	22,082	73.6 %
42,000	34,597	82.4 %
20,000	11,566	57.8 %
12,500	8,434	67.5 %
8,000	3,165	39.6 %
95,000	61,326	64.6 %
2,500	477	19.1 %
233,500	162,905	69.8 %
130,437	65,219	50.0 %
2,396,674	1,199,887	50.1 %
190,435	95,348	50.1 %
595,645	297,745	50.0 %
2,226,261	1,136,698	51.1 %
50,495	25,359	50.2 %
202,849	105,156	51.8 %
225,382	88,286	39.2 %
22,383	58,534	261.5 %
6,040,561	3,072,232	50.9 %
71,974	0	0.0 %
3,500	0	0.0 %
98,560	0	0.0 %
1,323	0	0.0 %
175,357	0	0.0 %
6,449,418	3,235,137	50.2 %
100,000	59,883	59.9 %
2,177,772	793,639	36.4 %
35,000	7,915	22.6 %
56,550	22,556	39.9 %
124,442	68,306	54.9 %
363,100	140,913	38.8 %
2,856,864	1,093,212	38.3 %

286,987	106,501	37.1 %
80,001	29,803	37.3 %
120,000	37,500	31.2 %
470,399	176,934	37.6 %
957,387	350,738	36.6 %
80,001	34,809	43.5 %
20,000	14,057	70.3 %
24,999	15,688	62.8 %
300,000	141,437	47.1 %
75,000	41,655	55.5 %
500,000	247,646	49.5 %
65,000	26,805	41.2 %
60,000	3,722	6.2 %
75,000	29,814	39.8 %
1,000	626	62.6 %
35,000	17,109	48.9 %
236,000	78,076	33.1 %
15,000	3,053	20.4 %
0	100	0.0 %
10,000	1,994	19.9 %
26,153	26,153	100.0 %
22,500	3,848	17.1 %
100	25	24.3 %
0	225	0.0 %
5,000	3,495	69.9 %
78,753	38,893	49.4 %
250,000	67,805	27.1 %
210,000	200	0.1 %
90,000	43,417	48.2 %
15,000	13,704	91.4 %
27,500	25,609	93.1 %
1,500	0	0.0 %
150,000	126,359	84.2 %
20,000	10,017	50.1 %
15,000	7,452	49.7 %
779,000	294,563	37.8 %
67,850	67,850	100.0 %
8,500	8,494	99.9 %
76,350	76,344	100.0 %
25,000	8,788	35.2 %
1,000	0	0.0 %
470,166	236,645	50.3 %

318,432	154,399	48.5 %
814,598	399,832	49.1 %
6,298,952	2,579,304	40.9 %
150,466	655,833	435.9 %

1st - 44
2nd - 47
3rd - 44
4th - 45

Mon/Wed - A Day
Tues/Thurs - B Day
Friday - Rotate A Day / B Day

Daily School Schedule

Mon - Thurs - 8:20-3:05

Friday - 8:20-1:30

HighMark Charter School

Board of Directors Meeting

October 17, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405

In Attendance: Richard Bigler, Lori Drake, Blake Petersen

Others In Attendance: Shawn Miehlike, Krystal Taylor, Janey Stoddard, Ryan Smith, Matt Mouritsen, David Robertson

Excused: Rory Ukena



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:03PM.

PUBLIC COMMENT

There was no public comment.

REPORTS

- Principal's Report

Shawn Miehlike began his report with a summary of current enrollment numbers for the 2022/2023 school year. He also provided information on upcoming events at the school and potential purchases for classroom enhancement.

David Robertson joined the meeting at 7:06PM.

VOTING ITEMS AND DISCUSSION ITEMS

- Approve Resolution Authorizing the Refinancing of the School's Facilities

David Robertson reviewed current information regarding a potential refinance. The cost savings at this time are not what the board is looking for. Once a higher amount of savings is likely, the board will authorize David Robertson to move forward with the process.

Lori Drake made a motion to approve the Resolution Authorizing the Refinance of the School's Facilities and the authorization of the use of the Board Chair's electronic signature on the document. Blake Petersen seconded the motion. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

David Robertson left the meeting at 7:30PM.

REPORTS

- Budget Report

Blake Petersen and Ryan Smith reviewed current monthly financials. Milestones have been met and the board is pleased with the current financial status of the school.

CONSENT ITEMS

- August 15, 2022 Board Meeting Minutes and Closed Session Affidavit

Richard Bigler made a motion to approve the August 15, 2022 Board Meeting and Closed Session Minutes. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

- Ratify New Hires

There were no new hires to ratify.

VOTING ITEMS AND DISCUSSION ITEMS

- Extreme Green Contract

Shawn Miehke provided an overview of the service that has been provided with Extreme Green for snow removal. His recommendation is that the board continue to use them for the upcoming season.

Lori Drake made a motion to approve Extreme Green as the snow removal vendor. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

- LEA Specific Licenses

The board reviewed six teachers who will be receiving LEA Specific Licenses. Shawn provided further clarification on the path each will be taking moving forward. The recommendation was that each is approved for three years.

Blake Petersen made a motion to approve the six listed teachers for three year LEA Specific Licences. Lori Drake seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

- Amended Policies:

- Electronic Meetings Policy
- Bullying and Hazing Policy
- Parent and Family Engagement Policy

The board reviewed a redline version of each policy. Krystal Taylor provided an overview of the changes in each.

Richard Bigler made a motion to approve the amended Electronic Meetings Policy, amended Bullying and Hazing Policy, and the amended Parent and Family Engagement Policy. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

- Board Recruitment

Richard Bigler led a discussion regarding filling the vacancy on the board. They will continue to take applications for potential members.

- Technology Management Services Discussion

Shawn Miehke discussed upcoming meetings and previous discussions he has had with technology vendors and the pricing breakdown. The board will wait for Shawn to provide further feedback after all meetings have taken place before the potential of switching vendors through an RFP process.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:05PM Richard Bigler made a motion to move into closed session located in the Art

Room at HighMark Charter School. Lori Drake seconded. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye. Motion passed unanimously.

ADJOURN

At 8:14PM Richard Bigler made a motion to move out of closed session and adjourn. Lori Drake seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

DRAFT

HighMark Charter School
Board of Directors Closed Session

Meeting Date: October 17, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17th day of October, 2022, at 2467 E. South Weber Drive, South Weber, UT Utah.

Richard Bigler, Board Chair

A handwritten signature in black ink, appearing to read 'Richard Bigler', is written over a large, light gray 'DRAFT' watermark.

Signature

HighMark Charter School

Board of Directors Meeting

October 28, 2022

Anchor Location: 2467 E. South Weber Drive, South Weber, UT 84405

This meeting of the board of directors was held electronically.

In Attendance: Richard Bigler, Blake Petersen, Lori Drake, Rory Ukena

Others In Attendance: Shawn Miehke, Krystal Taylor, Janey Stoddard, Priscilla Wadman, Katie Valentin



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 12:05PM.

VOTING ITEMS AND DISCUSSION ITEMS

- Technology Service Agreement Contract Addendum
Shawn Miehke provided the board with an update on the ETS contract and amounts that have been negotiated moving forward.
Richard Bigler made a motion to approve the technology service agreement contract addendum with ETS. Lori Drake seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye; Rory Ukena, Aye.
- Select Health Medical Insurance Plan
Janey Stoddard joined the call at 12:09PM.
Rory Ukena joined the call at 12:11PM.
The board was provided an overview of the recommended changes moving forward with the Select Health medical insurance plans. Priscilla Wadman clarified processes and the timeline moving forward.
Richard Bigler made a motion to approve the Select Health medical insurance plan moving from Helpside/EMI medical plan to the Select Health medical insurance plan with the ability for Shawn Miehke to move forward in selecting plan options, including aligning all options to a January 1 effective date (dental, eye, etc.). Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye; Rory Ukena, Aye.

ADJOURN

At 12:21PM Richard Bigler made a motion to adjourn. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye; Rory Ukena, Aye.

HighMark Charter School
Policy: Proper Use of Public Funds and Assets Policy
Adopted: January 23, 2023



Purpose

The purpose of this policy is to establish that HighMark Charter School (the “School”) will not misuse its public funds or assets to try to persuade students to enroll in the School or participate in any of the School’s programs.

Policy

The School shall comply with Utah Administrative Code Rule R277-417 regarding providing incentives, disbursements, or equipment to its students or potential students.

The School may use public funds to provide its students with equipment as set forth in R277-417. However, if the School or a third-party provider of the School purchases equipment and provides the equipment to a student or a student’s parent or guardian, the equipment remains the property of the School. Upon receipt of such equipment, the student and the student’s parent or guardian shall take reasonable precautions to protect the equipment. If the equipment is damaged or lost while under the care of the student or the student’s parent or guardian, they may be financially responsible for the cost of repair or replacement.

The School shall use, manage, and dispose of equipment and other assets in accordance with applicable law and rule.

HighMark Charter School
Policy: Reuse and Disposal of Textbooks Policy
Adopted: January 23, 2023



Purpose

The purpose of this policy is to help ensure HighMark Charter School (the “School”) disposes of its textbooks properly and in accordance with Utah Code § 53G-7-606 and Utah Administrative Code Rule R277-433.

Definitions

For purposes of this policy, “textbook” has the same meaning as described in Utah Code § 53G-7-601 and R277-433.

Policy

The School shall select and purchase textbooks in accordance with School policy and applicable law. The Principal or his/her designee is responsible for determining how long the School will use or reuse its textbooks and when and how the School will dispose of its textbooks.

The School shall not dispose of textbooks without first notifying all other LEAs in the state of the School’s intent to dispose of the textbooks. However, this requirement does not apply to textbooks that have been damaged, mutilated, or worn out.

The Principal shall establish administrative procedures regarding the various ways in which the School may dispose of textbooks and how the School may provide the required notification to all other LEAs in the state before disposing of textbooks.

Administrative Procedures Reuse and Disposal of Textbooks

These procedures are established pursuant to the Reuse and Disposal of Textbooks Policy established by the School's Board of Directors.

Textbook Disposal

The School's Principal or his/her designee is authorized to determine when the School will no longer use certain textbooks. The reasons for deciding that the School will no longer use certain textbooks may be varied, including that the textbooks are outdated, have inaccurate, inappropriate, or insufficient content, and/or are in poor physical condition.

After the School's Principal or his/her designee determines that the School is no longer going to use certain textbooks, the School may dispose of the textbooks, subject to the notification requirements below. Textbooks may be disposed of in a variety of ways. For example, the School may donate, recycle, sell, exchange, or even throw away textbooks, as appropriate. However, whenever practical and when textbooks still have market value, the School shall attempt to sell or negotiate the exchange of the textbooks before donating, recycling, or throwing them away.

Required Notification

Prior to disposing of textbooks, the School shall notify all other LEAs in the state of the School's intent to dispose of the textbooks. The School may provide this notification by any reasonable method, including, for example, by a mass email to all other LEAs in the state or by providing the notification to the Utah State Board of Education ("USBE") who will then provide the notification to all other LEAs (such as through USBE emails to LEA curriculum directors). The notification shall describe how long the textbooks may be available and the general timeline for their disposal.

The notification requirement described above does not apply when textbooks have been damaged, mutilated, or worn out. The School may dispose of such textbooks without providing any prior notification to other LEAs.

Principal's Report

DATA REPORT

Reading (K-6th): BOY to MOY

Double-Digit growth in Kindergarten & 1st Grade

21 Students moving into the blue from BOY to MOY

12 fewer students in the red from BOY to MOY

Overall school-wide growth of 3%

Math (K-3rd): BOY to MOY

Strong growth in Kindergarten & 3rd Grade

4 Students moving into the blue from BOY to MOY

Overall school-wide growth of 2%

FINANCIALS

Total Net Position - 2021:
\$1,174,959

Total Net Position - 2022:
\$1,792,801

The School had total revenue of \$5,853,663 and total expenses of \$5,235,821 during the year that ended June 30, 2022. The School had an increase in net Position of \$617,842 during the year that ended June 30, 2022.

Highmark is projected to save at least \$150,000 for the year ending June 30, 2023.

AROUND THE SCHOOL

October:

Highmark Halloween - Over 350 people attended - PTSO raised almost \$5,000

First round of Parent - Teacher Conferences

Sports - Won Flag Football Championship & Volleyball Championship

November:

Switched contracts with ETS - ETS Tech comes to Highmark each week - Service and Pricing improved.

Highmarket Shark Tank Presentations - Students Businesses are selected to sell at Highmarket

Vision Screening - Grades: K - 1st - 3rd - 5th - 7th - 9th

December:

Completed MOY Acadience Reading (K - 6th) and Math (K - 3rd)

Completed first RISE Interim testing (4th - 8th)

Jr. High Christmas Concert

Elementary Chirp Christmas Concert

January:

Five clubs have started at Highmark (5th - 9th)

Acoustic Guitar - Chess - Crochet - Culinary - Dun-

geons & Dragons

Eighty students (20%) have signed up for our first round. Second round with new clubs end of February/Start of March

Switched Health Insurance over to Select Health

Open Enrollment/Lottery Started on January 10 for the 23-24 School Year.

Sports - Wrestling & Boys Basketball took Runner-up.

LOOKING AHEAD

Furniture: Purchase all new furniture for every elementary classroom + free space upstairs.

Computer Lab: Need to purchase 28 new computers for our Jr. High Computer Lab.

Future Projects: Install new hooks/hangers downstairs for students in grades 4th through 6th.

Remove and install new carpet throughout the school. (23-24)

Remove and install replacement for wallpaper. (23-24)

Enrollment 23-24: As of 1/20/23 120 new students have applied to Highmark for the 23-24 school year.

As of 1/20/23 seven students have said they won't be returning for the 23-24 school year.

HighMark Charter School
Policy: Fee Waiver Policy
Approved: March 14, 2022

Purpose

HighMark Charter School (the "School") must abide by the Utah State Board of Education rules which direct the School's Board of Directors (the "Board") to implement a policy regarding student fees. The purpose of this policy is to provide educational opportunities for all students. This allows the School to establish a reasonable system of fees, while prohibiting practices that would exclude those unable to pay from participation in school-sponsored activities.

Policy

Under the direction of the Board, the School's Director (the "Director") is authorized to administer this policy and is directed to do so fairly, objectively, and without delay, and in a manner that avoids stigma and unreasonable burdens on students or parents/guardians.

Definitions

"Co-curricular activity" means an activity, course, or program that:

- (a) is an extension of a curricular activity;
- (b) is included in an instructional plan and supervised or conducted by a teacher or educational professional;
- (c) is conducted outside of regular School hours;
- (d) is provided, sponsored, or supported by the School;
- (e) includes a required regular School day activity, course, or program.

"Curricular activity" means an activity, course, or program that is:

- (a) intended to deliver instruction;
- (b) provided, sponsored, or supported by the School; and
- (c) conducted only during School hours.

"Extracurricular activity"

- (a) means an activity, a course, or a program that is:
 - (i) not directly related to delivering instruction;
 - (ii) not a curricular activity or co-curricular activity; and
 - (iii) provided, sponsored, or supported by the School.
- (b) does not include a noncurricular club as defined in Section 53G-7-701.

"Fee" means something of monetary value requested or required by the School as a condition to a student's participation in an activity, class, or program provided,

sponsored, or supported by the School. This includes money or something of monetary value raised by a student or the student's family through fundraising.

“Instructional equipment”

- (a) means an activity-related, course-related, or program-related tool or instrument that:
 - (i) is required for a student to use as part of an activity, course, or program in a secondary school;
 - (ii) typically becomes the property of the student upon exiting the activity, course, or program, and
 - (iii) is subject to a fee waiver;
- (b) includes:
 - (i) shears or styling tools;
 - (ii) a band instrument;
 - (iii) a camera;
 - (iv) a stethoscope; or
 - (v) sports equipment, including a bat, mitt, or tennis racket.
- (c) does not include school equipment.

“Instructional supply” means a consumable or non-reusable supply that is necessary for a student to use as part of an activity, course, or program in a secondary school and includes:

- (a) prescriptive footwear;
- (b) brushes or other art supplies, including clay, paint, or art canvas;
- (c) wood for wood shop;
- (d) Legos for Lego robotics;
- (e) film; or
- (f) filament used for 3D printing.

"Non-waivable charge" means a cost, payment, or expenditure that:

- (a) is a personal discretionary charge or purchase, including:
 - (i) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
 - (ii) a charge for college credit related to the successful completion of:
 - (A) a concurrent enrollment class; or
 - (B) an advanced placement examination; or
 - (iii) except when requested or required by the School, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item;
- (b) is subject to sales tax as described in Utah State Tax Commission Publication 35, Sales Tax Information for Public and Private Elementary and Secondary Schools; or
- (c) by Utah Code, federal law, or State Board of Education rule is designated not to be a fee, including:
 - (i) a school uniform as provided in Utah Code § 53G-7-801;

- (ii) a school lunch; or
- (iii) a charge for a replacement for damaged or lost School equipment or supplies.

"Provided, sponsored, or supported by the School"

(a) means an activity, class, program, fundraiser, club, camp, clinic, or other event that:

- (i) is authorized by the School; or
- (ii) satisfies at least one of the following conditions:
 - (A) the activity, class, program, fundraiser, club, camp, clinic, or other event is managed or supervised by the School, or a School employee in the employees School employment capacity;
 - (B) the activity, class, program, fundraiser, club, camp, clinic, or other event uses, more than inconsequentially, the School's facilities, equipment, or other School resources; or
 - (C) the activity, class, program, fundraising event, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the School's activity funds or minimum school program dollars.

(b) does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.

"Provision in lieu of fee waiver"

- (a) means an alternative to fee payment or waiver of fee payment; and
- (b) does not include a plan under which fees are paid in installments or under some other delayed payment arrangement.

"Requested or required by the School as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

- (a) fully participate in school or in a School activity, class, or program;
- (b) successfully complete a School class for the highest grade; or
- (c) avoid a direct or indirect limitation on full participation in a School activity, class, or program, including limitations created by:
 - (i) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - (ii) withholding or curtailing any privilege that is otherwise provided to any other student.

"School equipment" means a durable school-owned machine, equipment, or tool used by a student as part of an activity, course, or program in a secondary school and includes a saw or 3D printer. "School equipment" includes a saw or 3D printer.

"Something of monetary value"

(a) means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services; and

(b) includes:

- (i) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;
- (ii) payments made to a third party that provide a part of a School activity, class, or program;
- (iii) classroom textbooks, supplies or materials;
- (iv) charges or expenditures for school activity clothing; and
- (v) a fine, except for a student fine specifically approved the School for:
 - (A) failing to return School property;
 - (B) losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior; or
 - (C) improper use of School property, including a parking violation.

“Textbook”

(a) means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material;

(b) includes:

- (i) a hardcopy book or printed pages of instructional material, including a consumable workbook; or
- (ii) computer hardware, software, or digital content.

(c) does not include instructional equipment or instructional supplies.

“Waiver” means a full release from the requirement of payment of a fee and from any provision in lieu of fee payment.

General School Fees Provisions

The School may only collect a fee for an activity, class, or program provided, sponsored, or supported by the School consistent with School policies and state law.

Beginning with the 2021-2022 school year:

(a) if the School imposes a fee, the fee shall be equal to or less than the expense incurred by the School in providing for a student the activity, course, or program for which the School imposes a fee; and

(b) the School may not impose an additional fee or increase a fee to supplant or subsidize another fee.

Beginning with the 2022-23 school year, the School may not sell textbooks or otherwise charge a fee for textbooks or the maintenance costs of School equipment as provided in Section 53G-7-602, except for a textbook used for a concurrent enrollment or advanced placement course.

All fees are subject to the fee waiver provisions of this policy.

Fees for Classes & Activities During the Regular School Day

Fees for Students in Kindergarten through Sixth Grade

No fee may be charged in kindergarten through sixth grade for materials, textbooks, supplies (except as provided below), or for any class or regular school day activity, including assemblies and field trips.

Elementary students cannot be required to provide their own student supplies. However, the School or teacher may provide to a student's parent or a suggested list of student supplies for use during the regular school day so that a parent or guardian may furnish on a voluntary basis student supplies for student use. The list provided to a student's parent or guardian must include and be preceded by the following language:

"NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL."

The School may charge a fee to a student in grade six if all of the following are true:

- (a) the School has students in any of the grades seven through twelve;
- (b) the School follows a secondary model of delivering instruction to the School's grade six students; and
- (c) The School annually provides notice to parents that the School will collect fees from grade six students and that the fees are subject to waiver.

Fees for Students in Seventh through Ninth Grade

Fees may be charged in grades 7-9 in connection with an activity, class, or program provided, sponsored, or supported by the School that takes place during the regular school day if the fee is approved as provided in this policy and state law. All such fees are subject to waiver. In addition, if an established or approved class requires payment of fees or purchase of items (i.e., tickets to events, etc.) in order for students to fully participate and to have the opportunity to acquire all skills and knowledge required for full credit and highest grades, the fees or costs for the class are subject to waiver.

In project related courses, projects required for course completion will be included in the course fee.

Secondary students may be required to provide their own student supplies, subject to the fee waiver provisions of this policy.

Fees for Optional Projects

The School may require students at any grade level to provide materials or pay for an additional discretionary project if the student chooses a project in lieu of, or in addition to a required classroom project. A student may not be required to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course. The School will avoid allowing high cost additional projects, particularly when authorizing an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.

Fees for Activities Outside of the Regular School Day

Fees may be charged in all grades for any School-sponsored activity that does not take place during the regular school day if participation in the activity is voluntary and does not affect the student's grade or ability to participate fully in any course taught during the regular school day. Fee waivers are available for such fees.

A fee related to a co-curricular or extracurricular activity may not exceed the maximum fee amounts for the co-curricular or extracurricular activity adopted by the Board, as provided below.

Activities that use the School facilities outside the regular school day but are not provided, sponsored, or supported by the School (i.e., programs sponsored by the parent organization and/or an outside organization) may charge for participation, and fee waivers are not available for these charges.

An activity, class, or program that is provided, sponsored, or supported by the School outside of the regular School day or School year calendar is subject to this policy and state law regardless of the time or season of the activity, class, or program.

In the event the School provides supplemental kindergarten, the School may charge a fee related to a student's enrollment in the supplemental kindergarten. A fee for supplemental kindergarten is subject to waiver.

Fee Schedule

The Board will approve a Fee Schedule at least once each year on or before April 1. The Fee Schedule will establish the maximum fee amount per student for each activity and the maximum total aggregate fee amount per student per school year. No fee may be charged or assessed in connection with an activity, class, or program provided, sponsored, or supported by the School, including for a curricular, co-curricular or extracurricular activity, unless the fee has been set and approved by the Board, is equal to or less than the established maximum fee amount for the activity, and is included in the approved Fee Schedule.

The School will encourage public participation in the development of the Fee Schedule and related policies.

Before approving the School's Fee Schedule, the School will provide an opportunity for the public to comment on the proposed Fee Schedule during a minimum of two public Board meetings. In addition to the standard notice of Board meetings under the Open and Public Meetings Act, the School will provide notice of these Board meetings using the same form of communication regularly used by the administration to communicate with parents.

After the Fee Schedule is adopted, the Board may amend the Fee Schedule using the same process.

Maximum Fee Amounts

In connection with establishing the Fee Schedule, the Board will establish a per student annual maximum fee amount that the School may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by the School for the year. This is a maximum total aggregate fee amount per student per School year.

The Board may establish a reasonable number of activities, courses, or programs that will be covered by the annual maximum fee amount.

The amount of revenue raised by a student through an individual fundraiser for an activity, as well as the total per student amount expected to be received through required group fundraising for an activity, will be included as part of the maximum fee amount per student for the activity and maximum total aggregate fee amount per student.

Notice to Parents

The Director will annually provide written notice of the School's Fee Schedule and Fee Waiver Policy to the parent or guardian of each student in the School by ensuring that a written copy of the School's Fee Schedule and Fee Waiver Policy is included with all registration materials provided to potential or continuing students each year. The procedures for obtaining fee waivers and for appealing a denial of a waiver will also be included with the School's registration materials.

The School will post the applicable Fee Schedule and Fee Waiver Policy, including maximum fee amounts, on the School's website each school year.

Donations

The School may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the School and receipt of the donation will not affect participation by an individual student.

A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.

The School may solicit and accept a donation or contribution in accordance with the School's policies, including the Donation and Fundraising Policy, but all such requests must clearly state that donations and contributions by a student or parent are voluntary.

If the School solicits donations, the School: (a) shall solicit and handle donations in accordance with policies and procedures established by the School; and (b) may not place any undue burden on a student or family in relation to a donation.

Fee Collection

The School may pursue reasonable methods for obtaining payment for fees and for charges assessed in connection with a student losing or willfully damaging school property.

The School may not exclude students from school, an activity, a class, or a program that is provided, sponsored, or supported by the School during the regular school day; refuse to issue a course grade; or withhold official student records, including written or electronic grade reports, diplomas, or transcripts, as a result of unpaid fees.

The School may withhold the official student records of a student responsible for lost or damaged School property consistent with Utah Code § 53G-8-212 until the student or the student's parent has paid for the damages, but may not withhold a student's records required for student enrollment or placement in a subsequent school.

A reasonable charge may be imposed by the School to cover the cost of duplicating, mailing, or transmitting transcripts and other school records. No charge may be imposed for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which the student is enrolled or intends to enroll.

Consistent with Utah Code § 53G-6-604, the School will forward a certified copy of a transferring student's record to a new school within 30 days of the request, regardless of whether the student owes fees or fines to the School.

Students shall be given notice and an opportunity to pay fines prior to withholding issuance of official written grade reports, diplomas and transcripts. If the student and the student's parent or guardian are unable to pay for damages or if it is determined by the School in consultation with the student's parents that the student's interests would not be served if the parents were to pay for the damages, then the School may provide

for a program of voluntary work for the student in lieu of the payment. A general breakage fee levied against all students in a class or school is not permitted.

Fee Refunds

Student fees are non-refundable.

Budgeting and Spending Revenue Collected Through Fees

The School will follow the general accounting standards described in Rule R277-113 for treatment of fee revenue.

Beginning with the 2020-2021 school year, the School will establish a spend plan for the revenue collected from each fee charged. The spend plan will (a) provide students, parents, and employees transparency by identifying a fee's funding uses; (b) identify the needs of the activity, course, or program for the fee being charged and include a list or description of the anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.

School Fee Collections & Accounting Procedures

It is the responsibility of the Director to ensure that all student fees collected are in compliance with the Fee Schedule and applicable financial policies and procedures.

Fees must be received and deposited in a timely manner.

Money may only be collected by staff authorized by the Director. Students may not collect fees.

Beginning in the 2020-21 school year, the School may not use revenue collected through fees to offset the cost of fee waivers by requiring students and families who do not qualify for fee waivers to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers. However, the School may notify students and families that the students and families may voluntarily pay an increased fee amount or provide a donation to cover the costs of other students and families.

Fee Waiver Provisions

To ensure that no student is denied the opportunity to participate in a class or activity that is provided, sponsored, or supported by the School because of an inability to pay a fee, the School provides fee waivers or other provisions in lieu of fee waivers. Fee waivers or other provisions in lieu of fee waivers will be available to any student whose parent is unable to pay a fee.

All fees are subject to waiver.

Non-waivable charges are not subject to waiver.

Fee Waiver Administration

The Director will administer this policy and will review and grant fee waiver requests. The process for obtaining waivers or pursuing alternatives will be administered in accordance with this policy, fairly, objectively, and without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.

The School will not treat a student receiving a fee waiver or provision in lieu of a fee waiver differently from other students. The process for obtaining waivers or pursuing alternatives will create no visible indicators that could lead to identification of fee waiver applicants.

The process for obtaining waivers or pursuing alternatives will comply with the privacy requirements of The Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (FERPA). The School may not identify a student on fee waiver to students, staff members, or other persons who do not need to know. As a general rule, teachers and coaches do not need to know which students receive fee waivers. Students may not assist in the fee waiver approval process.

Fee Waiver Eligibility

A student is eligible for a fee waiver if the School receives verification that:

- (a) In accordance with Utah Code § 53G-7-504(4), family income falls within levels established annually by the State Superintendent and published on the Utah State Board of Education website;
- (b) The student to whom the fee applies receives Supplemental Security Income (SSI). If a student receives SSI, the School may require a benefit verification letter from the Social Security Administration;
- (c) The family receives TANF funding. If a student's family receives TANF, the School may require a letter of decision covering the period for which the fee waiver is sought from the Utah Department of Workforce Services; or
- (d) The student is in foster care through the Division of Child and Family Services or is in state custody. If a student is in state custody or foster care, the School may rely on the youth in care required intake form or school enrollment letter provided by a caseworker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department.

The School will not maintain copies of any documentation provided to verify eligibility for a fee waiver.

The School will not subject a family to unreasonable demands for re-qualification.

The School may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the foregoing provisions but who, because of extenuating circumstances, is not reasonably capable of paying the fee.

The School may charge a proportional share of a fee or a reduced fee if circumstances change for a student or family so that fee waiver eligibility no longer exists.

Fee Waiver Approval Process

The Director will inform patrons of the process for obtaining waivers and will provide a copy of the standard fee waiver application on the School's website and in registration materials each year.

The Director will review fee waiver applications within five (5) school days of receipt. If the School denies a request for a fee waiver, the School will provide the decision to deny a waiver in writing and will provide notice of the procedure for appeal in the form approved by the Utah State Board of Education.

Any requirement that a student pay a fee will be suspended during any period in which the student's eligibility for a waiver is being determined or during the time a denial of waiver is being appealed.

The School will maintain documentation of fee waiver applications and decisions that is adequate to report the required information to the Utah State Board of Education.

Appeal Process

Denial of eligibility for a waiver may be appealed in writing to the Director within ten (10) school days of receiving notice of denial. The School shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the Director to discuss the parent's concerns. If, after meeting with the Director, the waiver is still denied, the parent may appeal, in writing, within ten (10) school days of receiving notice of denial to the Board.

In order to protect privacy and confidentiality, the School will not retain information or documentation provided to verify eligibility for fee waivers.

Alternatives to Fees and Fee Waivers

The School may allow a student to perform service or another approved task (as described in Utah Code § 53G-7-504(2)) in lieu of paying a fee or, in the case of an eligible student, in lieu receiving a fee waiver, but such alternatives may not be required.

If the School allows an alternative to satisfy a fee requirement, the Director will explore with the interested student and his or her parent/guardian the alternatives available for satisfying the fee requirement, and parents will be given the opportunity to review proposed alternatives to fees and fee waivers. However, if a student is eligible for a waiver, textbook fees must be waived, and no alternative in lieu of a fee waiver is permissible for such fees.

The School may allow a student to perform service in lieu of paying a fee or receiving a fee waiver if: (a) the School establishes a service policy or procedure that ensure that a service assignment is appropriate to the age, physical condition, and maturity of the student; (b) the School's service policy or procedure is consistent with state and federal laws, including Section 53G-7-504 regarding the waiver of fees and the federal Fair Labor Standards Act, 29 U.S.C. 201; (c) the service can be performed within a reasonable period of time; and (d) the service is at least equal to the minimum wage for each hour or service.

A student who performs service may not be treated differently than other students who pay a fee.

The service may not create an unreasonable burden for a student or parent and may not be of such a nature as to demean or stigmatize the student.

The School will transfer the student's service credit to another LEA upon request of the student.

The School may make an installment payment plan available for the payment of a fee. Such a payment plan may not be required in lieu of a fee waiver.

Annual Review, Approval, and Training

The Board will review and approve this policy annually.

The School will develop a plan for at least annual training of School employees on fee-related policies specific to each employee's job functions.



HIGHMARK CHARTER

2023-2024 Student Fee Schedule

The following student fees may be assessed to students of HighMark as follows:

REQUIRED FEES (for all fully and partially enrolled students in grades 6-9)			
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)		TOTAL FEE
Grade 6	ID card with lanyard or replacement	\$3.00	\$3
Grade 7	School activities	\$15.00	\$83
	ID card with lanyard or replacement	\$3.00	
	Science labs	\$15.00	
	CCA Supplies	\$15.00	
	Elective Supplies	\$35.00	
Grade 8	School activities	\$15.00	\$84
	ID Card with lanyard or replacement	\$3.00	
	Science labs	\$16.00	
	Electives Supplies	\$50.00	
Grade 9	School activities	\$15.00	\$97
	ID card with lanyard or replacement	\$3.00	
	Science labs	\$19.00	
	Electives Supplies	\$60.00	

OTHER FEES, INCLUDING FEES FOR OPTIONAL AFTER-SCHOOL CLUBS, ACTIVITIES, AND SPORTS (for participating students in grades 6-9)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Cheerleading	• Stipend for coach, judges, music	\$80
	• Uniforms, camp – approximate	\$800-1200
Student Government	• Activities, stipend for advisor	\$80
	• Sweater, training – approximate	\$80-100
Volleyball	• Supplies, referees, stipend for coaches	\$70
Cross Country	• Supplies, stipend for coaches	\$35
Soccer	• Supplies, referees, stipend for coaches	\$70
Wrestling	• Supplies, referees, stipend for coaches	\$70
Baseball/Softball	• Supplies, referees, stipend for coaches	\$70
Track and Field	• Supplies, referees, stipend for coaches	\$70
Academic Bowl	• Supplies, stipend for coaches	\$20
Basketball	• Supplies, referees, stipend for coaches	\$70
Flag Football	• Supplies, referees, stipend for coaches	\$70
Sport Uniforms	• Sport uniforms – approximate	\$20-100
Sport Clinics	• Supplies, stipend for coaches; each sport may have a 2-day clinic	\$15
9 th Grade <i>Optional</i> Business trip	• Air fare, hotel, bus, food	\$1300

PER STUDENT (GRADE 6) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$1800

This amount reflects the total student fees any student in grade 6 would be required to pay if the student participated in all after-school activities provided, sponsored, or supported by the School for students in grades 6 for the year.

PER STUDENT (GRADES 7-8) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$1900

This amount reflects the total student fees any student in grades 7-8 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grades 7-8 for the year.

PER STUDENT (GRADE 9) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$3100

This amount reflects the total student fees any student in grade 9 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grade 9 for the year.

Notice to Parents: Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials provided during registration (School Fees Posters and Notices, Fee Waiver Policy, Fee Waiver Applications, Fee Waiver Decision and Appeal Form, etc.). If you file a fee waiver request with the School and the request is denied, you may appeal the School's decision.

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



1ST GRADE - 1ST GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 TANGERINE CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-TANGERINE H:36.75 X L:24 X W:24	3	\$166.97	\$500.91
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSS?S?XXR	1496633 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 15- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:15 X L:13 X W:13	4	\$81.76	\$327.04
	AFFORDABLE INTERIOR SYSTEMS LLC DNNR2??S??RAR	5002717 STOOL - CLASSROOM SELECT - NEORYDE - 14-1/2-20-1/2 INCH ADJ STOOL HEIGHT - RUBBER BASE - SPECIFY SEAT COLOR - TANGERINE SPECIFY TABLET COLOR-TANGERINE H:30 X L:13 X W:13	4	\$117.26	\$469.04
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 LIME CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	9	\$72.63	\$653.67
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 PERIWINKLE CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	9	\$72.63	\$653.67
	MOORECO INC - SOFT SEATING 23558DC-XX-XXX	5003974 SOFT SEATING - CS - NEOLOUNGE - HONEYCOMB 7 PIECE SET - SPECIFY OUTER COLOR - SPECIFY CENTER COLOR H:18 X L:62.5 X W:60	1	\$1,424.59	\$1,424.59
	MOORECO INC - SOFT SEATING 58554-VX-FABRIC	97FX SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR H:3 X L:16 X W:16	7	\$69.00	\$483.00
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 6668X-AD-XXXX-XX	HIERARCHY ACTIVITY TABLE 36X72 HIERARCHY ACTIVITY TABLE 36X72 HALF MOON SPECIFY TOP SPECIFY EDGE SPECIFY LEG	2	\$326.67	\$653.34

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



1ST GRADE - 1ST GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	MOORECO INC - TEMPLE TX 10X31X-XXXX	SNAP DESK LARGE SNAP DESK LARGE RECT- SPECIFY LEG COLOR (BLACK OR PLATINUM) T-MOLD COLOR(BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
-----FURNITURE TOTAL					\$8,237.26
ROOM TOTAL					\$8,237.26

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



1ST GRADE -B - 1ST GRADE -B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 TANGERINE CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-TANGERINE H:36.75 X L:24 X W:24	3	\$166.97	\$500.91
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSS?S?XXR	1496633 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 15- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:15 X L:13 X W:13	4	\$81.76	\$327.04
	AFFORDABLE INTERIOR SYSTEMS LLC DNNR2??S??RAR	5002717 STOOL - CLASSROOM SELECT - NEORYDE - 14-1/2-20-1/2 INCH ADJ STOOL HEIGHT - RUBBER BASE - SPECIFY SEAT COLOR - TANGERINE SPECIFY TABLET COLOR-TANGERINE H:30 X L:13 X W:13	4	\$117.26	\$469.04
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 LIME CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	9	\$72.63	\$653.67
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 PERIWINKLE CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	9	\$72.63	\$653.67
	MOORECO INC - SOFT SEATING 23558DC-XX-XXX	5003974 SOFT SEATING - CS - NEOLOUNGE - HONEYCOMB 7 PIECE SET - SPECIFY OUTER COLOR - SPECIFY CENTER COLOR H:18 X L:62.5 X W:60	1	\$1,424.59	\$1,424.59
	MOORECO INC - SOFT SEATING 58554-VX-FABRIC	97FX SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR H:3 X L:16 X W:16	7	\$69.00	\$483.00
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 6668X-AD-XXXX-XX	HIERARCHY ACTIVITY TABLE 36X72 HIERARCHY ACTIVITY TABLE 36X72 HALF MOON SPECIFY TOP SPECIFY EDGE SPECIFY LEG	2	\$326.67	\$653.34

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



1ST GRADE -B - 1ST GRADE -B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	MOORECO INC - TEMPLE TX 10X31X-XXXX	SNAP DESK LARGE SNAP DESK LARGE RECT- SPECIFY LEG COLOR (BLACK OR PLATINUM) T-MOLD COLOR(BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
-----FURNITURE TOTAL					\$8,237.26
ROOM TOTAL					\$8,237.26

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



2ND GRADE - 2ND GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	12	\$284.56	\$3,414.72
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 PERIWINKLE CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	17	\$72.63	\$1,234.71
	MOORECO INC - SOFT SEATING 23559-XXX	5003951 CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - SPINNER 6 PIECE SET - SPECIFY UPHOLSTERY COLOR-EON SPRING H:18 X L:56.25 X W:53.5	2	\$1,494.88	\$2,989.76
	MOORECO INC - TEMPLE TX 80401T-3060XX-XX	5004103 TABLE - CLASSROOM SELECT - COMMUNITY TABLE WITH ONE LAMINATE COLOR - 60 W X 30 D IN - SPECIFY LAMINATE COLOR - GRAPHITE NEBULA SPECIFY HEIGHT-29 INCHES H:0 X L:30 X W:60	2	\$1,515.39	\$3,030.78
	MOORECO INC - TEMPLE TX 80401B-175318-XXXXX	5004588 BENCH - COMMUNITY TABLE BENCH SINGLE LAMINATE WITH CUSHION - 53 W X 17 D X 18 H IN - SPECIFY LAMINATE COLOR - EON FRESH WATER COATED - SPECIFY CUSHION COLOR-GRAPHITE NEBULA H:18 X L:17 X W:53	4	\$793.65	\$3,174.60
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 11X3AX-XXXX	SHAPES SAIL STUDENT DESK SHAPES SAIL STUDENT DESK SPECIFY T-MOLD COLOR(BLACK, PLATINUM, OR HIERARCHY COLOR) SPECIFY LEG COLOR(BLACK OR PLATINUM)	17	\$178.67	\$3,037.39
FURNITURE TOTAL					\$17,724.63
ROOM TOTAL					\$17,724.63

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



2ND GRADE-B - 2ND GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	12	\$284.56	\$3,414.72
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EKCHB??XX?	5002945 PERIWINKLE CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:28.5 X L:18.5 X W:16.25	17	\$72.63	\$1,234.71
	MOORECO INC - SOFT SEATING 23559-XXX	5003951 CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - SPINNER 6 PIECE SET - SPECIFY UPHOLSTERY COLOR-EON SPRING H:18 X L:56.25 X W:53.5	2	\$1,494.88	\$2,989.76
	MOORECO INC - TEMPLE TX 80401T-3060XX-XX	5004103 TABLE - CLASSROOM SELECT - COMMUNITY TABLE WITH ONE LAMINATE COLOR - 60 W X 30 D IN - SPECIFY LAMINATE COLOR - GRAPHITE NEBULA SPECIFY HEIGHT-29 INCHES H:0 X L:30 X W:60	2	\$1,515.39	\$3,030.78
	MOORECO INC - TEMPLE TX 80401B-175318-XXXXX	5004588 BENCH - COMMUNITY TABLE BENCH SINGLE LAMINATE WITH CUSHION - 53 W X 17 D X 18 H IN - SPECIFY LAMINATE COLOR - EON FRESH WATER COATED - SPECIFY CUSHION COLOR-GRAPHITE NEBULA H:18 X L:17 X W:53	4	\$793.65	\$3,174.60
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 11X3AX-XXXX	SHAPES SAIL STUDENT DESK SHAPES SAIL STUDENT DESK SPECIFY T-MOLD COLOR(BLACK, PLATINUM, OR HIERARCHY COLOR) SPECIFY LEG COLOR(BLACK OR PLATINUM)	17	\$178.67	\$3,037.39
FURNITURE TOTAL					\$17,724.63
ROOM TOTAL					\$17,724.63

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



3RD GRADE - 3RD GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	8	\$284.56	\$2,276.48
	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 LIME CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-LIME H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 LIME STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME H:13 X L:18 X W:13	8	\$85.06	\$680.48
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:13 X L:18 X W:13	6	\$85.06	\$510.36
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 PERIWINKLE CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - PERIWINKLE SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	10	\$88.85	\$888.50
	MOORECO INC - SOFT SEATING 55136-XX	1605247 SOFT SEATING - CS - NEOLINK - ARMLESS 58 INCH SOFA - SPECIFY CHAIR COLOR-EON FRESH WATER H:34 X L:32 X W:58	2	\$1,160.60	\$2,321.20
	MOORECO INC - SOFT SEATING 58565DC-VX-?	5004684 STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON SPRING SPECIFY SIDE COLOR-FRESH WATER H:18 X L:18 X W:18	4	\$210.48	\$841.92
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 10X3HX-XXXX	SNAP BOOMERANG SNAP BOOMERANG - PLEASE SPECIFY LEG COLOR(BLACK OR PLATINUM), T-MOLD COLOR (BLACK, PLATINUM HIERARCHY COLOR) AND STANDARD	18	\$177.33	\$3,191.94
FURNITURE TOTAL					\$11,720.52
ROOM TOTAL					\$11,720.52

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



3RD GRADE-B - 3RD GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	8	\$284.56	\$2,276.48
	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 LIME CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-LIME H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 LIME STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME H:13 X L:18 X W:13	8	\$85.06	\$680.48
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:13 X L:18 X W:13	6	\$85.06	\$510.36
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 PERIWINKLE CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - PERIWINKLE SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	10	\$88.85	\$888.50
	MOORECO INC - SOFT SEATING 55136-XX	1605247 SOFT SEATING - CS - NEOLINK - ARMLESS 58 INCH SOFA - SPECIFY CHAIR COLOR-EON FRESH WATER H:34 X L:32 X W:58	2	\$1,160.60	\$2,321.20
	MOORECO INC - SOFT SEATING 58565DC-VX-?	5004684 STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON SPRING SPECIFY SIDE COLOR-FRESH WATER H:18 X L:18 X W:18	4	\$210.48	\$841.92
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 10X3HX-XXXX	SNAP BOOMERANG SNAP BOOMERANG - PLEASE SPECIFY LEG COLOR(BLACK OR PLATINUM), T-MOLD COLOR (BLACK, PLATINUM HIERARCHY COLOR) AND STANDARD	18	\$177.33	\$3,191.94
FURNITURE TOTAL					\$11,720.52
ROOM TOTAL					\$11,720.52

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



4TH GRADE - 4TH GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	4	\$284.56	\$1,138.24
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	10	\$88.85	\$888.50
	AFFORDABLE INTERIOR SYSTEMS LLC DI4LZ??A??XX?	5003803 PERIWINKLE STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES H:44 X L:20.5 X W:20.5	8	\$96.29	\$770.32
	AFFORDABLE INTERIOR SYSTEMS LLC DLMS6TTDLMB???X	5004261 TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR H:40 X L:30 X W:48	2	\$470.25	\$940.50
	MOORECO INC - SOFT SEATING 57901ST-XX-XX	5003916 SOFT SEATING - CS - NEOLINK - LOW BACK ARMLESS - WITH WORKSURFACE - SPECIFY FABRIC COLOR -EON FRESH WATER SPECIFY LAMINATE COLOR-FUSHION MAPLE H:29 X L:29.5 X W:56	2	\$1,529.83	\$3,059.66
	MOORECO INC - SOFT SEATING 58565DC-VX-?	5004684 STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON SPRING SPECIFY SIDE COLOR-FRESH WATER H:18 X L:18 X W:18	4	\$210.48	\$841.92
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 16XXHX-XXXX	CREATOR RECTANGLE CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
FURNITURE TOTAL					\$10,241.81
ROOM TOTAL					\$10,241.81

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



4TH GRADE-B - 4TH GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	4	\$284.56	\$1,138.24
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	10	\$88.85	\$888.50
	AFFORDABLE INTERIOR SYSTEMS LLC DI4LZ??A??XX?	5003803 PERIWINKLE STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES H:44 X L:20.5 X W:20.5	8	\$96.29	\$770.32
	AFFORDABLE INTERIOR SYSTEMS LLC DLMS6TTDLMB???X	5004261 TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR H:40 X L:30 X W:48	2	\$470.25	\$940.50
	MOORECO INC - SOFT SEATING 57901ST-XX-XX	5003916 SOFT SEATING - CS - NEOLINK - LOW BACK ARMLESS - WITH WORKSURFACE - SPECIFY FABRIC COLOR -EON FRESH WATER SPECIFY LAMINATE COLOR-FUSHION MAPLE H:29 X L:29.5 X W:56	2	\$1,529.83	\$3,059.66
	MOORECO INC - SOFT SEATING 58565DC-VX-?	5004684 STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON SPRING SPECIFY SIDE COLOR-FRESH WATER H:18 X L:18 X W:18	4	\$210.48	\$841.92
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 16XXHX-XXXX	CREATOR RECTANGLE CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
FURNITURE TOTAL					\$10,241.81
ROOM TOTAL					\$10,241.81

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



5TH GRADE - 5TH GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	6	\$284.56	\$1,707.36
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR H:13 X L:18 X W:13	6	\$85.06	\$510.36
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 LIME STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME H:13 X L:18 X W:13	3	\$85.06	\$255.18
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	14	\$88.85	\$1,243.90
	MOORECO INC - SOFT SEATING 23544DC-XX-XXX	5003986 CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - BENCH 48 IN OTTOMAN - 48 W X 18 D X 18 H IN - SPECIFY TOP COLOR - EON FRESH WATER SPECIFY BASE COLOR-EON SPRING H:18 X L:18 X W:48	2	\$467.37	\$934.74
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - TEMPLE TX # 6668XS-S-XXXX-XX	6668XS S XXXX XX HIERARCHY ACTIVITY TABLE- 60" X 30"TRAPEZOID- STANDING HEIGHT LEGS 27-42"H- SPECIFY LEG, LAMINATE AND EDGE BAND COLORS	2	\$305.33	\$610.66
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 10X34X-XXXX	SNAP DESK TRAP SMALL SNAP DESK TRAP SMALL SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOL(BLACK, PLATINUM OR HIERARCHY COLOR)	14	\$166.67	\$2,333.38
----- FURNITURE TOTAL					\$9,745.42
ROOM TOTAL					\$9,745.42

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



5TH GRADE-B - 5TH GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	6	\$284.56	\$1,707.36
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR H:13 X L:18 X W:13	6	\$85.06	\$510.36
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 LIME STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME H:13 X L:18 X W:13	3	\$85.06	\$255.18
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	14	\$88.85	\$1,243.90
	MOORECO INC - SOFT SEATING 23544DC-XX-XXX	5003986 CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - BENCH 48 IN OTTOMAN - 48 W X 18 D X 18 H IN - SPECIFY TOP COLOR - EON FRESH WATER SPECIFY BASE COLOR-EON SPRING H:18 X L:18 X W:48	2	\$467.37	\$934.74
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - TEMPLE TX # 6668XS-S-XXXX-XX	6668XS S XXXX XX HIERARCHY ACTIVITY TABLE- 60" X 30"TRAPEZOID- STANDING HEIGHT LEGS 27-42"H- SPECIFY LEG, LAMINATE AND EDGE BAND COLORS	2	\$305.33	\$610.66
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 10X34X-XXXX	SNAP DESK TRAP SMALL SNAP DESK TRAP SMALL SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOL(BLACK, PLATINUM OR HIERARCHY COLOR)	14	\$166.67	\$2,333.38
----- FURNITURE TOTAL					\$9,745.42
ROOM TOTAL					\$9,745.42

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE - 6TH GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	4	\$284.56	\$1,138.24
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 SAFFRON STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-SAFFRON H:13 X L:18 X W:13	4	\$85.06	\$340.24
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 SAFFRON CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - SAFFRON SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4LZ??A??XX?	5003803 PERIWINKLE STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES H:44 X L:20.5 X W:20.5	12	\$96.29	\$1,155.48
	AFFORDABLE INTERIOR SYSTEMS LLC DLMS6TTDLMB???X	5004261 TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR H:40 X L:30 X W:48	3	\$470.25	\$1,410.75
	MOORECO INC - SOFT SEATING 23562DC-XX-XX	5003979 CS SOFT SEATING - NEOLOUNGE - ARMLESS SOFA IN - 67 W X 31 D X 35 H IN - SPECIFY BACK COLOR - EON FRESH WATER SPECIFY SEAT COLOR-EON SPRING H:35 X L:31 X W:67	2	\$849.16	\$1,698.32
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE - 6TH GRADE

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	MOORECO INC - TEMPLE TX 16XXHX-XXXX	CREATOR RECTANGLE CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
----- FURNITURE TOTAL					\$10,541.37
ROOM TOTAL					\$10,541.37

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE-B - 6TH GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	4	\$284.56	\$1,138.24
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 SAFFRON STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-SAFFRON H:13 X L:18 X W:13	4	\$85.06	\$340.24
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 SAFFRON CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - SAFFRON SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4LZ??A??XX?	5003803 PERIWINKLE STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES H:44 X L:20.5 X W:20.5	12	\$96.29	\$1,155.48
	AFFORDABLE INTERIOR SYSTEMS LLC DLMS6TTDLMB???X	5004261 TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR H:40 X L:30 X W:48	3	\$470.25	\$1,410.75
	MOORECO INC - SOFT SEATING 23562DC-XX-XX	5003979 CS SOFT SEATING - NEOLOUNGE - ARMLESS SOFA IN - 67 W X 31 D X 35 H IN - SPECIFY BACK COLOR - EON FRESH WATER SPECIFY SEAT COLOR-EON SPRING H:35 X L:31 X W:67	2	\$849.16	\$1,698.32
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE-B - 6TH GRADE-B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	MOORECO INC - TEMPLE TX 16XXHX-XXXX	CREATOR RECTANGLE CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
-----FURNITURE TOTAL					\$10,541.37
ROOM TOTAL					\$10,541.37

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE-C - 6TH GRADE-C

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER T-LT	T-LT LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	4	\$284.56	\$1,138.24
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 SAFFRON STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-SAFFRON H:13 X L:18 X W:13	4	\$85.06	\$340.24
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 LIME CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4EMCHA??XX?	5002960 SAFFRON CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - SAFFRON SPECIFY GLIDES-NYLON H:32 X L:20.5 X W:18.25	5	\$88.85	\$444.25
	AFFORDABLE INTERIOR SYSTEMS LLC DI4LZ??A??XX?	5003803 PERIWINKLE STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES H:44 X L:20.5 X W:20.5	12	\$96.29	\$1,155.48
	AFFORDABLE INTERIOR SYSTEMS LLC DLMS6TTDLMB???X	5004261 TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR H:40 X L:30 X W:48	3	\$470.25	\$1,410.75
	MOORECO INC - SOFT SEATING 23562DC-XX-XX	5003979 CS SOFT SEATING - NEOLOUNGE - ARMLESS SOFA IN - 67 W X 31 D X 35 H IN - SPECIFY BACK COLOR - EON FRESH WATER SPECIFY SEAT COLOR-EON SPRING H:35 X L:31 X W:67	2	\$849.16	\$1,698.32
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - TEMPLE TX 91783-XXXX-XX	AVID PNEUMATIC CONFERENCE AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	1	\$469.33	\$469.33
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



6TH GRADE-C - 6TH GRADE-C

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	MOORECO INC - TEMPLE TX 16XXHX-XXXX	CREATOR RECTANGLE CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	10	\$176.00	\$1,760.00
-----FURNITURE TOTAL					\$10,541.37
ROOM TOTAL					\$10,541.37

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



HALLWAY COLLAB - HALLWAY COLLAB

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS LLC DNRSMS?S?XXR	1546366 LIME STOOL - CLASSROOM SELECT - NEOROK - 18- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME H:13 X L:18 X W:13	4	\$85.06	\$340.24
	MOORECO INC - SOFT SEATING 58575DC-VX-FABRIC	5004310 SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING H:25.5 X L:26.5 X W:21	2	\$418.92	\$837.84
	MOORECO INC - SOFT SEATING 58565DC-VX-?	5004684 MINERAL STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON MINERAL SPECIFY SIDE COLOR-EON FRESH WATER H:18 X L:18 X W:18	4	\$210.48	\$841.92
	MOORECO INC - TEMPLE TX 10X3HX-XXXX	SNAP BOOMERANG SNAP BOOMERANG - PLEASE SPECIFY LEG COLOR(BLACK OR PLATINUM), T-MOLD COLOR (BLACK, PLATINUM HIERARCHY COLOR) AND STANDARD	4	\$177.33	\$709.32
-----FURNITURE TOTAL					\$2,729.32
ROOM TOTAL					\$2,729.32

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



KINDERGARTEN - KINDERGARTEN

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 PERIWINKLE CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PERIWINKLE H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 PISTACHIO CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PISTACHIO H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSS?S?XXR	1496633 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 15- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:15 X L:13 X W:13	6	\$81.76	\$490.56
	AFFORDABLE INTERIOR SYSTEMS LLC D14E1CHC??XX?	5002938 PERIWINKLE CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 14 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:24.25 X L:16 X W:14.25	15	\$65.83	\$987.45
	MOORECO INC - SOFT SEATING 58554-VX-FABRIC	5004359 SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR H:3 X L:16 X W:16	6	\$69.00	\$414.00
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 13X3BX-XXXX	CLOUD 9 MEDIUM CLOUD 9 MEDIUM- SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T-MOLD COLOR(BLACK, PLATINUM OR HIERARCHY COLOR)	8	\$222.67	\$1,781.36
FURNITURE TOTAL					\$4,849.98
ROOM TOTAL					\$4,849.98

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



KINDERGARTEN B - KINDERGARTEN B

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 PERIWINKLE CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PERIWINKLE H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNPNRBKP?XXC	1496393 PISTACHIO CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A + - 17-3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PISTACHIO H:36.75 X L:24 X W:24	1	\$166.97	\$166.97
	AFFORDABLE INTERIOR SYSTEMS LLC DNRSS?S?XXR	1496633 PERIWINKLE STOOL - CLASSROOM SELECT - NEOROK - 15- 1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE H:15 X L:13 X W:13	6	\$81.76	\$490.56
	AFFORDABLE INTERIOR SYSTEMS LLC D14E1CHC??XX?	5002938 PERIWINKLE CHAIR - CLASSROOM SELECT - INSP0 ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 14 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON H:24.25 X L:16 X W:14.25	15	\$65.83	\$987.45
	MOORECO INC - SOFT SEATING 58554-VX-FABRIC	5004359 SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR H:3 X L:16 X W:16	6	\$69.00	\$414.00
	MOORECO INC - TEMPLE TX 91775-XXXX-XX	AVID SINGLE PEDESTAL AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE	1	\$842.67	\$842.67
	MOORECO INC - TEMPLE TX 13X3BX-XXXX	CLOUD 9 MEDIUM CLOUD 9 MEDIUM- SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T-MOLD COLOR(BLACK, PLATINUM OR HIERARCHY COLOR)	8	\$222.67	\$1,781.36
FURNITURE TOTAL					\$4,849.98
ROOM TOTAL					\$4,849.98

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



Z FREIGHT - Z FREIGHT

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	Z - SCHOOL SPECIALTY FREIGHT Z FREIGHT	Z FREIGHT	1	\$13,540.94	\$13,540.94
FURNITURE TOTAL					\$13,540.94
ROOM TOTAL					\$13,540.94

ROOM BY ROOM

HIGHMARK CHARTER SCHOOL_HIGHMARK K-6 COLLAB
CLASSROOMS_



Z INSTALL - Z INSTALL

	MANUFACTURER MODEL#	ITEM DESCRIPTION	QTY	ACTUAL	EXTENDED
FURNITURE	Z - SCHOOL SPECIALTY INSTALLATION Z INSTALL	Z INSTALL	1	\$22,092.56	\$22,092.56
FURNITURE TOTAL					\$22,092.56
ROOM TOTAL					\$22,092.56
SUBTOTAL					\$195,026.17
DEDUCT					\$.00
GRAND TOTAL					\$195,026.17

Quote Info:

Created: 12/19/2022
 Revised: 12/19/2022
 Valid Thru: 1/18/2023
 Delivery Date:






SOLD TO:








HIGHMARK CHARTER SCHOOL
 2467 E SOUTH WEBER DR
 SOUTH WEBER , UT 84405
 UNITED STATES








SHIP TO:








HIGHMARK CHARTER SCHOOL
 2467 E SOUTH WEBER DR
 SOUTH WEBER , UT 84405








QUOTATION: PBD2022031455-8








#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
1	T-LT	AFFORDABLE INTERIOR SYSTEMS - LEOMINSTER LAPTOP TABLE GLACIER WHITE TOP-SW-WHITE	\$284.56	72	\$20,488.32
					
2	DI4EICH??XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 14 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON	\$65.83	30	\$1,974.90
					
3	DI4EKCHB??XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON	\$72.63	18	\$1,307.34
					
4	DI4EKCHB??XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 16 - CHROME FRAME - SPECIFY SHELL COLOR -PERIWINKLE SPECIFY GLIDES-NYLON	\$72.63	52	\$3,776.76
					
5	DI4EMCHA??XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - LIME SPECIFY GLIDES-NYLON	\$88.85	63	\$5,597.55
					

#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
6	DI4EMCHA?? XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - PERIWINKLE SPECIFY GLIDES-NYLON	\$88.85	20	\$1,777.00
					
7	DI4EMCHA?? XX?	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - INSPO ELLIPTICAL FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - SAFFRON SPECIFY GLIDES-NYLON	\$88.85	15	\$1,332.75
					
8	DI4LZ??A??XX?	AFFORDABLE INTERIOR SYSTEMS LLC STOOL - CLASSROOM SELECT - INSPO - BISTRO STOOL- SOFT PLASTIC A SHELL 18 - 30 INCH HEIGHT - SPECIFY SHELL COLOR - SPECIFY FRAME COLOR-PERIWINKLE - SPECIFY GLIDES	\$96.29	52	\$5,007.08
					
9	DLMS6TTDLMB ???X	AFFORDABLE INTERIOR SYSTEMS LLC TABLE - CLASSROOM SELECT - CONSTRUCTIT MAKERSPACE UTILITY PROJECT CENTER - RECTANGLE 30X48 - TITANIUM FRAME - MARKERBOARD TOP - SPECIFY LOCKEDGE COLOR - SPECIFY SIDE PANEL COLOR	\$470.25	13	\$6,113.25
					
10	DNNR2??S?? RAR	AFFORDABLE INTERIOR SYSTEMS LLC STOOL - CLASSROOM SELECT - NEORYDE - 14-1/2-20-1/2 INCH ADJ STOOL HEIGHT - RUBBER BASE - SPECIFY SEAT COLOR - TANGERINE SPECIFY TABLET COLOR-TANGERINE	\$117.26	8	\$938.08
					
11	DNPNRBKP?XXC	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A+ - 17 -3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-LIME	\$166.97	2	\$333.94
					
12	DNPNRBKP?XXC	AFFORDABLE INTERIOR SYSTEMS LLC CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A+ - 17 -3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PERIWINKLE	\$166.97	2	\$333.94
					




#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
13	DNPNRBKP?XXC	AFFORDABLE INTERIOR SYSTEMS LLC  CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A+ - 17 -3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-PISTACHIO	\$166.97	2	\$333.94
14	DNPNRBKP?XXC	AFFORDABLE INTERIOR SYSTEMS LLC  CHAIR - CLASSROOM SELECT - NEOCLASS PNEUMATIC LIFT - SOFT PLASTIC SHELL 18 A+ - 17 -3/4-22-1/4 INCH ADJ HEIGHT - SPECIFY SHELL COLOR-TANGERINE	\$166.97	6	\$1,001.82
15	DNRSMS?S?XXR	AFFORDABLE INTERIOR SYSTEMS LLC  STOOL - CLASSROOM SELECT - NEOROK - 18-1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR	\$85.06	12	\$1,020.72
16	DNRSMS?S?XXR	AFFORDABLE INTERIOR SYSTEMS LLC  STOOL - CLASSROOM SELECT - NEOROK - 18-1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-LIME	\$85.06	26	\$2,211.56
17	DNRSMS?S?XXR	AFFORDABLE INTERIOR SYSTEMS LLC  STOOL - CLASSROOM SELECT - NEOROK - 18-1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE	\$85.06	12	\$1,020.72
18	DNRSMS?S?XXR	AFFORDABLE INTERIOR SYSTEMS LLC  STOOL - CLASSROOM SELECT - NEOROK - 18-1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-SAFFRON	\$85.06	12	\$1,020.72
19	DNRSS?S?XXR	AFFORDABLE INTERIOR SYSTEMS LLC  STOOL - CLASSROOM SELECT - NEOROK - 15-1/2 INCH STOOL HEIGHT - RUBBER BASE - SPECIFY FRAME COLOR-PERIWINKLE	\$81.76	20	\$1,635.20
20	23544DC-XX-XXX	MOORECO INC - SOFT SEATING	\$467.37	4	\$1,869.48

#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
		 CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - BENCH 48 IN OTTOMAN - 48 W X 18 D X 18 H IN - SPECIFY TOP COLOR - EON FRESH WATER SPECIFY BASE COLOR-EON SPRING			
21	23558DC-XX-XXX	MOORECO INC - SOFT SEATING  SOFT SEATING - CS - NEOLOUNGE - HONEYCOMB 7 PIECE SET - SPECIFY OUTER COLOR - SPECIFY CENTER COLOR	\$1,424.59	2	\$2,849.18
22	23559-XXX	MOORECO INC - SOFT SEATING  CLASSROOM SELECT - SOFT SEATING - NEOLOUNGE - SPINNER 6 PIECE SET - SPECIFY UPHOLSTERY COLOR-EON SPRING	\$1,494.88	4	\$5,979.52
23	23562DC-XX-XX	MOORECO INC - SOFT SEATING  CS SOFT SEATING - NEOLOUNGE - ARMLESS SOFA IN - 67 W X 31 D X 35 H IN - SPECIFY BACK COLOR - EON FRESH WATER SPECIFY SEAT COLOR-EON SPRING	\$849.16	6	\$5,094.96
24	55136-XX	MOORECO INC - SOFT SEATING  SOFT SEATING - CS - NEOLINK - ARMLESS 58 INCH SOFA - SPECIFY CHAIR COLOR-EON FRESH WATER	\$1,160.60	4	\$4,642.40
25	57901ST-XX-XX	MOORECO INC - SOFT SEATING  SOFT SEATING - CS - NEOLINK - LOW BACK ARMLESS - WITH WORKSURFACE - SPECIFY FABRIC COLOR - EON FRESH WATER SPECIFY LAMINATE COLOR-FUSHION MAPLE	\$1,529.83	4	\$6,119.32
26	58554-VX-FABRIC	MOORECO INC - SOFT SEATING  SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR	\$69.00	12	\$828.00
27	58554-VX-FABRIC	MOORECO INC - SOFT SEATING	\$69.00	14	\$966.00

#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
		 SOFT SEATING - CS - NEOLOUNGE2 - ROUND SEAT PAD - SPECIFY FABRIC COLOR			
28	58565DC-VX-?	MOORECO INC - SOFT SEATING  STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON SPRING SPECIFY SIDE COLOR-FRESH WATER	\$210.48	16	\$3,367.68
29	58565DC-VX-?	MOORECO INC - SOFT SEATING  STOOL - CS - SOFT SEATING - NEOLOUNGE - ROCKER OTTOMAN- 18 W X 18 D X 18 H IN - SPECIFY TOP SEAT COLOR - EON MINERAL SPECIFY SIDE COLOR-EON FRESH WATER	\$210.48	4	\$841.92
30	58575DC-VX-FABRIC	MOORECO INC - SOFT SEATING  SOFT SEATING - CS - NEOLOUNGE2-ROCKER- SPECIFY SEAT COLOR- SPECIFY SIDE/BACK COLOR-EON FRESH WATER-EON SPRING	\$418.92	12	\$5,027.04
31	# 6668XS-S-XXXX-XX	MOORECO INC - TEMPLE TX  HIERARCHY ACTIVITY TABLE- 60" X 30"TRAPEZOID- STANDING HEIGHT LEGS 27-42"H- SPECIFY LEG, LAMINATE AND EDGE BAND COLORS	\$305.33	4	\$1,221.32
32	10X31X-XXXX	MOORECO INC - TEMPLE TX  SNAP DESK LARGE RECT- SPECIFY LEG COLOR (BLACK OR PLATINUM) T-MOLD COLOR (BLACK, PLATINUM OR HIERARCHY COLOR)	\$176.00	20	\$3,520.00
33	10X34X-XXXX	MOORECO INC - TEMPLE TX  SNAP DESK TRAP SMALL SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOL(BLACK, PLATINUM OR HIERARCHY COLOR)	\$166.67	28	\$4,666.76
34	10X3HX-XXXX	MOORECO INC - TEMPLE TX	\$177.33	40	\$7,093.20

#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
		 SNAP BOOMERANG - PLEASE SPECIFY LEG COLOR(BLACK OR PLATINUM), T-MOLD COLOR (BLACK, PLATINUM HIERARCHY COLOR) AND STANDARD			
35	11X3AX-XXXX	MOORECO INC - TEMPLE TX  SHAPES SAIL STUDENT DESK SPECIFY T-MOLD COLOR(BLACK, PLATINUM, OR HIERARCHY COLOR) SPECIFY LEG COLOR(BLACK OR PLATINUM)	\$178.67	34	\$6,074.78
36	13X3BX-XXXX	MOORECO INC - TEMPLE TX  CLOUD 9 MEDIUM- SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T-MOLD COLOR (BLACK, PLATINUM OR HIERARCHY COLOR)	\$222.67	16	\$3,562.72
37	16XXHX-XXXX	MOORECO INC - TEMPLE TX  CREATOR-RECTANGLE DESK SPECIFY LEG COLOR(BLACK OR PLATINUM) SPECIFY T MOLD (BLACK, PLATINUM OR HIERARCHY COLOR)	\$176.00	50	\$8,800.00
38	6668X-AD-XXXX-XX	MOORECO INC - TEMPLE TX  HIERARCHY ACTIVITY TABLE 36X72 HALF MOON SPECIFY TOP SPECIFY EDGE SPECIFY LEG	\$326.67	4	\$1,306.68
39	80401B-175318-XXXXX	MOORECO INC - TEMPLE TX  BENCH - COMMUNITY TABLE BENCH SINGLE LAMINATE WITH CUSHION - 53 W X 17 D X 18 H IN - SPECIFY LAMINATE COLOR - EON FRESH WATER COATED - SPECIFY CUSHION COLOR- GRAPHITE NEBULA	\$793.65	8	\$6,349.20
40	80401T-3060XX-XX	MOORECO INC - TEMPLE TX  TABLE - CLASSROOM SELECT - COMMUNITY TABLE WITH ONE LAMINATE COLOR - 60 W X 30 D IN - SPECIFY LAMINATE COLOR - GRAPHITE NEBULA SPECIFY HEIGHT-29 INCHES	\$1,515.39	4	\$6,061.56
41	91775-XXXX-XX	MOORECO INC - TEMPLE TX	\$842.67	15	\$12,640.05

QUOTATION: PBD2022031455-8

#	MODEL	DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
		 AVID-SINGLE PEDESTAL DESK SET 24X60 SPECIFY T-MOLD COLOR SPECIFY LAMINATE			
42	91783-XXXX-XX	MOORECO INC - TEMPLE TX AVID-PNEUMATIC CONFERENCE END TABLE SPECIFY T-MOLD COLOR	\$469.33	7	\$3,285.31
					
43	Z FREIGHT	Z - SCHOOL SPECIALTY FREIGHT	\$13,540.94	1	\$13,540.94
44	Z INSTALL	Z - SCHOOL SPECIALTY INSTALLATION	\$22,092.56	1	\$22,092.56
					
ACCEPTED BY _____					
DATE ACCEPTED _____			TOTAL \$195,026.17		
Sales Team _____					
JEANETTE MENDENHALL 8015982050					
JEANETTE.MENDENHALL@SCHOOLSPECIALTY.COM					
Notes _____					

"THE PRICE INCLUDED ON THE PROPOSAL DOES NOT INCLUDE TAXES AND
WOULD BE ADDED IN ADDITION TO QUOTED SELL PRICE."



School Specialty, LLC
W6316 Design Drive
Greenville, WI 54942
orders@schoolspecialty.com

QUOTATION: PBD2022031455-8

Sold To:

HIGHMARK CHARTER SCHOOL
2467 E SOUTH WEBER DR
SOUTH WEBER, UT 84405
UNITED STATES

Ship To:

HIGHMARK CHARTER SCHOOL
2467 E SOUTH WEBER DR
SOUTH WEBER, UT 84405
US

Quotation Date: 12/19/2022

We appreciate the opportunity to provide the enclosed quote for our products. Unless otherwise indicated, prices include delivery and installation and do not include sales tax. Please refer to the Quotation Number above when corresponding with School Specialty regarding this quote.

We offer our quotation subject to the following terms and conditions:

- 1) FOB Point: FOB Destination - Delivered & Installed
- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Pricing: This proposal is valid for a period of thirty (30) days from the quotation date. All prices are subject to change without notice following the quotation date. Orders received after the quotation date are subject to re-quote. Unless a products line item description includes specifications (e.g., a color, finish, fabric, etc.) the pricing included is for standard colors and/or materials. Standard colors and materials are used during the preliminary design and budget review phase. Custom colors and/or materials will impact lead times and pricing. Changes in quantities may result in price changes. All pricing is in USD.
- 4) For Shipment By: Customer must take delivery before (Date To Be Determined). Additional storage charges will be applied if customer delays delivery past 30 days after (Date To Be Determined).
- 5) Shipment from School Specialty: If products with different lead-times are on the same purchase order, the longest lead-time will apply to the entire order. Additional shipping and handling charges will apply to orders that are requested to be partial shipped before the School Specialty acknowledged due date. Orders that specify shipment later than the preceding dates are subject to cancellation or re-quote. Installation charges are based on shipments received in full. PLEASE NOTE: Ship date will not be assigned to the order until School Specialty has received a purchase order meeting the terms and conditions of this quotation.
- 6) Acceptance: Written purchase orders must be sent to: School Specialty LLS., W6316 Design Drive, Greenville, WI 54942

7) Speciall Conditions: - pre-install checklist being filled out prior to installation if applicable.

8) Contract: Manufacturers Quoted with: MA695

No Contract:

The following items must be included on all Purchase Orders:

- Sold To/Bill To Information: complete legal name, address, telephone number and fax number
- Correct Ship To Information: complete legal name, address, telephone number and fax number
 - >If there has been an address change, name change, or new address please make sure this is included
- Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
- Purchase Order Total: total of all items and services included on the purchase order
- Authorization: signature of authorized purchasing agent or buying entity
- Order Details: reference a fully quoted SSL quote (ex: PBD2019020184-17) or include all the information listed below
 - >Quantity of each item>Complete model number, including all finishes and option information (by line item)
 - >Net purchase price (by line item)
 - >Extended net purchase price (all line items)
 - >Any additional applicable charges (ex: installation and/or delivery charges)
- Signatures on a quote or a worksheet will not be accepted as a purchase order.
- If you do not have a formal Purchase Order process or need assistance creating a Purchase Order, please contact your School Specialty Sales Representative and they will gladly assist you with available options.

Purchase Orders that do not meet all the requirements, or lack necessary color, fabric and/or material selections, will result in the Purchase Order being placed on hold and may impact delivery/installation dates. Order lead times will only begin after: i) receipt of a Purchase Order meeting all the forgoing requirements, ii) acceptance of the Purchase Order by School Specialty, and iii) the acceptance of the order by all relevant manufacturing partners.

IN THE EVENT THE PURCHASE ORDER FAILS TO MEET ALL THE TERMS AND CONDITIONS HEREIN, SCHOOL SPECIALTY SHALL NOT BE LIABLE TO CUSTOMER FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING BUT NOT LIMITED TO ANY DAMAGES RESULTING FROM LOSS OF USE OR PROFITS, ARISING OUT OF OR IN CONNECTION WITH DATE(S) OF DELIVERY OR INSTALLATION, OR LEAD TIMES, WHETHER IN AN ACTION BASED ON CONTRACT (INCLUDING "CHARGE-BACKS", "LATE FEES" OR SIMILAR), TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, EXPRESS OR IMPLIED WARRANTY OR ANY OTHER LEGAL THEORY PERMITTED UNDER APPLICABLE LAW, EVEN IF CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Customer agrees and acknowledge that the failure to meet the terms and conditions described in this quotation may result in delivery and installation delays and accepts all responsibility for any consequences of such delays on Customer.