



Utah County Sheriff's Office
North Annex Training Room
256 W 3200 N, Spanish Fork

Utah County LEPC

Meeting Minutes

January 19, 2023, 14:00-15:00

BOARD MEMBERS PRESENT:

Kelly Johnson - Chair
Thayne Routh - Vice Chair
Allison Jester - Secretary
Janeen Olson - Info Coordinator

OTHERS PRESENT:

Jordan Arthur, Jeff Beaty, Brent Belnap, Chris Blinzinger, Paul Budrow, Kurt Cottrell, Ashley Davis, Robin Ebmeyer, Quin Fackrell, Kylaas Flanagan, Justin Hansen, Brian Harris, Kadee Hudson, Luis Jimenez, Eric Kerwin, Chris Lindquist, Kari Malkovich, John Marx, Katrina Navaro, Chelsie Reynolds, Thayne Routh, Scott Sampson, Ron Sand, Carly Sands, Emily Schelhous, Christy Seiger-Webster, Jason Stevens, Ryan Strabel, Ryan Toone, Marja Towne, Derrick Valerio, Tad Warren

Open the Meeting

1. Kelly Johnson opened the meeting at 14:01
2. Welcome & Introductions

Presentation

1. McWayne Ductile - Luis & Christy - Confined Spaces
 - o Confined Space - small space not designed for continuous occupancy - ovens, silos, vaults, boilers, tanks, hoppers, etc. Not always underground.
 - o Mcwayne offers maps and training for local response, yearly exercises. Goal of 12 minutes or less for response.
 - o Hazards are physical (noise, structure, heat) and atmospheric (O2 deficiency, flammability)
 - o Mitigation of hazards - training, permits, plans, continuous monitoring, communication with first responders, always have an entry supervisor.
 - o Always inform local responders to begin and end the permit so that they are aware of the operation, hazards, etc.

General Meeting Items

1. Review & Approve Meeting Minutes - Nov. 8, 2022
 - a. Kari Malkovich motioned to approve the Nov. 8, 2022 minutes. Ryan Strabel seconded the motion. All were in favor and the motion passed unanimously.

2. General LEPC Business

a. Kelly Johnson - LEPC Chair

i. Meetings

1. Regular meetings are every other month, the off months we will do tours, workshops, other supplementary activities. See calendar and flier @ lepc.utahcounty.gov.
2. February Workshop on Tier2 submission. We will walk you through the process of submission and talk about EHS plans. Great opportunity to invite those that are not reporting and help them, Utah County is historically under-reported.

ii. Current/Future Goals

1. Working to get Tier2 submittal synced with dispatch to inform first responders.

2. Past Goals:

- a. Increase active members to 150 by July.
 - i. Not there yet, but have many more people coming and more diversity.
- b. Improve Website
 - i. It was non-existent before, now it has calendars, links, flyers, info. It rocks!!
- c. Table-top exercises, tours of facilities
 - i. Have done that and hope this year is even better. See upcoming on the calendar.

3. Future Goals Suggestions and Brainstorming

- a. History - why are we here
- b. Offer Live and recorded meetings
- c. Can we get people here who are missing?
- d. Do we have capability and knowledge gaps
- e. Sub-committees?
 - i. Update LEPC County Plans, By-Laws.
 - ii. Review EHS Plans and improve?
- f. Business Sponsorships?
- g. Good Steak at meetings (hahaha)
- h. Engage Fire Chiefs and align HazMat Response (needs to be done at a higher level)
- i. Larger room - we are running out of space
- j. EHS submittal Plans
- k. Onboarding new members packet (also on website to allow for sharing)
- l. Workshop Facility EHS Plans
- m. Increase players and members (Mayors, Police Chiefs, Fire Chiefs, Reps for legacy hazmat sites, Inviting industry and community partners)
- n. Facilitate group discount buying - air monitors etc.

4. Future Goals

- a. Review/Create LEPC emergency response plans
- b. Increase attendance to 80 by the end of 2023, 120 members by end of year. Hybrid Meetings to facilitate this.
- c. Create new member packets and facilitate new onboarding.

iii. Petroleum ASTs

1. There were some spills that were not reported in the last few months. ASTs must be registered by July 2023 after which penalties will be put into place for non-registered users.
 2. McWayne suggests that you go through and ensure your tanks don't meet the program and be proactive in letting the program know that you are aware and have evaluated your on-site tanks. It gets you brownie points and they can update their own database, saving everyone time.
 3. See flier or website for more information.
- b. LEPC Membership (forms and new members)
3. Action Items - None

Other Business

1. Future Meeting Schedule
 - o **February 16 @ 14:00 @ North Annex Training Room**
Tier II Reporting Workshop
 - o **March 16 @ 14:00 @ North Annex Training Room**
Utah County LEPC Meeting - Presentation: doTERRA
 - o **April 21 @ 14:00-15:30 @ Duncan Aviation, Provo**
Tour @ Duncan Aviation, Self-Contained Generator Systems
2. Other Events / Opportunities
 - o **January 25 @ North Annex Training Room**
TEEX AWR421 "Demystifying Cyber Attacks"
 - o **January 26 @ North Annex Training Room**
TEEX PER398 "Cybersecurity Resiliency in Industrial Control Systems"
 - ★ Sign up for the above trainings at: <https://my.teex.org/TeexPortal/>
 - o **Utah Pipeline Association Seminars** - Jan & Feb, Multiple Locations
Information & Registration @ <https://upa.pipelineawareness.org/>

Adjourn Meeting

Quin Fackrel motioned to close the meeting. Kylaas Flanagan seconded the motion. Meeting was closed at 15:17.

Next Meeting March 16, 2023 @ 14:00