

CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street Orem, Utah  
October 22, 2013

**3:30 P.M. PUBLIC SAFETY TOUR**

CONDUCTING	Mayor James Evans
ELECTED OFFICIALS	Councilmembers Hans Andersen, Margaret Black, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Jon Amundson, Assistant City Manager; Richard Manning, Administrative Services Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Chris Tschirki, Public Works Director; Bill Bell, Development Services Director; Scott Gurney, Interim Public Safety Director; Charlene Crozier, Interim Library Director; Jason Bench, Interim Planning Division Manager; Ned Jackson, Division Commander; Steve Clark, Division Commander; and Donna Weaver, City Recorder

**PUBLIC SAFETY TOUR- Public Safety Building, 95 E Center Street**

Scott Gurney, Interim Public Safety Director, took those present on a tour of the Public Safety Building. The tour included a look at the following departments within Public Safety:

- Patrol
- Investigations
- Victim Advocates
- Support Services
- Vehicles: Cars and Motorcycles
- K9
- Dispatch
- Sex Crimes
- Neighborhood Preservation

**5:00 P.M. STUDY SESSION**

CONDUCTING	Mayor James Evans
ELECTED OFFICIALS	Councilmembers Hans Andersen, Margaret Black, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Jon Amundson, Assistant City Manager; Richard Manning, Administrative Services

Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Chris Tschirki, Public Works Director; Bill Bell, Interim Development Services Director; Scott Gurney, Interim Public Safety Director; Charlene Crozier, Interim Library Director; Jason Bench, Interim Planning Division Manager; and Donna Weaver, City Recorder

Craig Martinez, Public Safety Police Lieutenant, presented to Council and Staff information regarding the social media tools being utilized by the Orem Department of Public Safety.

Mr. Davidson suggested that Orem elected officials adopt a City Council Code of Conduct, where expectations are specifically outlined, to preserve respect and courtesy for each Council member and the public. Should the Council agree with this plan of action, each Council member would be invited to review the concept and give insight. Mr. Davidson said January 1, 2014, would be a great time to implement it with as there would be new members joining the Council at that time.

## **REVIEW OF AGENDA ITEMS**

The Council and staff reviewed the agenda items.

## **CITY COUNCIL NEW BUSINESS**

The Council adjourned at 5:55 p.m. to the City Council Chambers for the regular meeting.

## **6:00 P.M. REGULAR SESSION**

### **CONDUCTING**

Mayor James Evans

### **ELECTED OFFICIALS**

Councilmembers Hans Andersen, Margaret Black, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner

### **APPOINTED STAFF**

Jamie Davidson, City Manager; Jon Amundson, Assistant City Manager; Greg Stephens, City Attorney; Richard Manning, Administrative Services Director; Bill Bell, Interim Development Services Director; Scott Gurney, Interim Public Safety Director; Karl Hirst, Recreation Director; Charlene Crozier, Interim Library Director; and Donna Weaver, City Recorder

### **INVOCATION / INSPIRATIONAL THOUGHT**

Ned Jackson

### **PLEDGE OF ALLEGIANCE APPROVAL OF MINUTES**

Andrew Turner

### City Council Meetings

There were no minutes ready for approval.

## **MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL**

### Upcoming Events

The Mayor referred the Council to the upcoming events listed in the agenda packet.

### Upcoming Agenda Items

The Mayor referred the Council to the upcoming agenda items listed in the agenda packet.

### Appointments to Boards and Commissions

Mayor Evans **moved** to appoint Mike Walker to the Heritage Advisory Commission, and Steve Smith to the Recreation Advisory Commission. Mr. Seastrand **seconded** the motion. Those voting aye: Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

### Proclamations

Mrs. McCandless **moved** to proclaim November 1, 2013, as Extra Mile Day in the City of Orem. Mr. Seastrand **seconded** the motion. Those voting aye: Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

### REPORT – Recreation Advisory Commission

Mr. Bench recommended that this item be rescheduled.

### Recognition of New Neighborhoods in Action Officers

No new Neighborhood in Action officers were recognized.

## **CITY MANAGER APPOINTMENTS**

There were no appointments.

## **CONSENT ITEMS**

There were no Consent Items.

## **PERSONAL APPEARANCES**

Time was allotted for the public to express their ideas, concerns, and comments on items not on the agenda. Those wishing to speak should have signed in prior to the meeting, and comments were limited to two minutes or less.

Scott Sampson said illegal signs in Orem are advertising pollution. He encouraged candidates to take their signs down soon after the election.

Mr. Earl said Federal law does not allow requiring campaign signs to come down.

## **SCHEDULED ITEMS**

### 6:20 P.M. PUBLIC HEARING

ORDINANCE – Amending Standard Land Use Code 5512 (Motor Vehicles (Used)) of the Orem City Code from a nonpermitted use to a permitted use in the HS zone.

Mr. Bench reviewed with the Council a recommendation to amend Standard Land Use Code (SLU) 5512 (Motor Vehicles (Used)) of the Orem City Code from a nonpermitted use to a permitted use in the HS zone. He said the HS (Highway Services) zone is located along the frontage of I-15. This area is highly visible to motorists traveling the corridor and is a very desirable area in regards to selling cars, whether new, or used. The HS zone already allows the sale of new cars, marine craft (boats new & used), and aircraft. Changing the ordinance to also allow for the sale of used cars is in harmony with current uses within the zone.

The HS zone is classified by the Orem General Plan as a Regional Commercial land use. The Orem General Plan states, “The Regional Commercial classification is established to provide locations in which the primary use of the land is for commercial and service uses to serve the needs of people living in an entire region.” Allowing used cars along the I-15 corridor serves the traveling community that comes through the City on a daily basis and is in harmony with the Orem General Plan.

Ryan Clark, City Economic Director, said that a lot of parcels in this zone are under-utilized or are oddly shaped. This recommendation would give the City opportunity to generate sales tax revenue on these unique parcels.

Mayor Evans opened the public hearing. No one came forward so, he closed the public hearing.

Mrs. McCandless **moved**, by ordinance, to amend Standard Land Use Code (SLU) 5512 (Motor Vehicles (Used)) of the Orem City Code from a nonpermitted use to a permitted use in the HS zone. Mr. Andersen **seconded** the motion. Those voting aye: Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

### 6:20 P.M. PUBLIC HEARING

ORDINANCE – Enacting Section 22-11-51 (PD-38 zone) and Appendix FF (concept plan); and amending Section 22-5-3 (A) and the zoning map of the City of Orem by changing the zone on 9.38 acres at 1697 South 400 East from R6.5 to PD-38.

Mr. Bench presented a request to enact Section 22-11-51 (PD-38 zone) and Appendix FF (concept plan); and amend Section 22-5-3(A) and the zoning map of the City of Orem by changing the zone on 9.38 acres located at approximately 1697 South 400 East from the R6.5 zone to the PD-38 zone. The applicant recently acquired the Village Condominiums and renamed the development Summit Ridge Apartments. Approved in 1971, Summit Ridge contains 96 units on 9.38 acres which is a density of 10.2 units per acre. The overall site is underutilized and contains a large parking lot on the

southeast corner of the property. The applicant is seeking approval to construct a 74-unit building at this location. The density with the additional units would be 18.1 units/acre. As a comparison, other apartment projects in the City have the following densities (total units):

- Village Park Apartments, 1080 North Sate Street – 21.5 units/acre (192)
- Cortland Ridge Apartments, 800 West 800 North – 15.4 units/acre (144)
- Pinnacle Canyon View Apartments, 1430 South Sandhill – 24.4 units/acre (288)
- Country Springs Apartments, 625 South Orem Blvd. – 25.6 units/acre (164)

Since the current zone on the property (R6.5) does not permit the construction of high density housing, the applicant is proposing the creation of a new planned development (PD) zone. The text of the proposed PD zone is included with this report.

The applicant held a neighborhood meeting on April 4, 2013, and August 6, 2013, with several neighbors in attendance. The neighbors appear generally in favor of the request. Their main concern was “upgrading” the existing tenants, which zoning cannot address. One phone call prior to the Planning Commission was received by a neighbor inquiring about the height of the building. The caller is a property owner to the east who felt that the proposed 25-foot setback was too close to the property line.

The City Code indicates that planned development zones are appropriate for residential developments that are significantly different in design, layout or characteristics from the type of residential development allowed under existing zoning classifications. The new apartment building being proposed by the applicant is significantly different from the type of development that would be allowed under any of the City’s standard zones and so would appear to meet this requirement.

The proposed PD-38 zone contains the following development requirements:

1. Density. The maximum density proposed under the PD-38 zone is 18.5 units per acre. The proposed building as shown on the elevations contains 72 units with the potential to add two additional units depending on what the developer does with “dead” space on two of the floors. These two locations can potentially be converted to additional units. The text reflects this possibility.
2. Height. The maximum height for structures is 50 feet and four stories.
3. Setbacks. Buildings must be set back at least 25 feet from neighboring properties not part of the PD-38 zone. Parking spaces, accessory structures, including covered parking, must be set back at least five feet from any property line and 25 feet from any public right-of-way.
4. Architectural Style. New buildings are required to conform to the elevations contained in the concept plan. Exterior finishing materials will be at least 60% brick, stone, or stucco.
5. Parking. At least 1.25 parking stalls will be required for units with one bedroom and at least two parking stalls will be required for units with two or more bedrooms. A total of 289 stalls will be required and the concept plan indicates that 399 stalls will be provided.
6. Fencing. A fence at least six feet in height is required along the entire perimeter of the project except where adjacent to public streets. The entire fence must be of the same design and materials.
7. Landscaping. The existing landscaping, which is extensive, will generally remain the same. There will be additional landscaping around the new building.

Mrs. McCandless inquired about the distance between the buildings and the adjoining structures.

Jeff Hawkes, developer, said they ranged between 75 and 115 feet. He has worked closely with the surrounding neighbors on a screening plan. He then reviewed the history of the project. They met with each contiguous neighbor and held a neighborhood meeting. The concern of most of the neighbors was the quality of the renters. The management company has changed, and there are new policies and procedures that will be enforceable onsite. He said he was also upgrading the existing units. The new construction would enhance the project and attract a higher quality renter.

Mr. Seastrand said he admired how Mr. Hawkes had approached the process of working with the neighbors. Mr. Seastrand asked what Mr. Hawkes' long-term plan for the property.

Mr. Hawkes said he planned to keep the project long-term, and it could be the beginning of good things for the entire neighborhood.

Mr. Seastrand asked about the lighting, and Mr. Hawkes said there was a fair amount of lighting in the existing project perimeter. The proposed plan would increase that, but he will work with the neighbors on it.

Mr. Sumner expressed appreciation for how Mr. Hawkes had worked with the neighbors. Mr. Sumner wondered how the current tenants of the existing units would be impacted by expansion. Mr. Hawkes said he assumed all the existing leases. Over a twelve-month period, those leases would be brought into the new policies and procedures.

Mrs. Black said she assumed the rent would go up, and Mr. Hawkes said it. She then expressed her appreciation for the improvements.

Mayor Evans opened the public hearing.

Russell Pitman said he was a trustee for the fourplex adjacent to this development. He said he objected to the project in the Planning Commission meeting, and said he was at this meeting to object again. His concerns included parking, building size, fence height, and what this project would do to the density of the neighborhood.

Peggy Pitman Usher said she was concerned about (1) building garages in the parking stalls; (2) and people hopping the fence.

Troy Strong said he lived in Lindon, but his family lived in the neighborhood by this proposed project. He said they support anything that would improve the area and believe this project would be a "shot in the arm" for the neighborhood.

The Mayor closed the public hearing.

Subsequent to Council and staff discussion, it was decided to require a seven-foot high fence on the project's side. Any storage buildings would have to come before the Council again and still meet the parking requirements for the project.

Mrs. McCandless said this project fits the definition of residential in a PD zone because of its proximity to State Street, and it would boost the neighborhood.

Mr. Andersen **moved** to enact Section 22-11-51 (PD-38 zone) and Appendix FF (concept plan); and amend Section 22-5-3(A) and the zoning map of the City of Orem by changing the zone on 9.38 acres located at approximately 1697 South 400 East from the R6.5 zone to the PD-38 zone, with an additional requirement for a 7-foot high fence the length and width of the new building. Mrs. Black **seconded** the motion.

Mr. Seastrand said it seemed the intent that the height of the fence would need to be six feet and asked for clarification. Mayor Evans said it was seven feet.

Mayor Evans called for a vote. Those voting aye: Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

#### 6:30 P.M. PUBLIC HEARING

#### CONTINUED PUBLIC HEARING - ORDINANCE – Amending Chapter 14 of the Orem Code (Signs)

Mr. Bench reviewed a request to amend Chapter 14 of the Orem City Code pertaining to signs. He noted this was a continued discussion from the City Council meeting of October 9, 2013. City staff had proposed modifying the sign ordinance to allow portable signs on all properties located in a commercial zone. Under the current staff proposal, one portable sign would be allowed on any commercial property and two portable signs would be allowed on any commercial property that has 150 feet or more of frontage on a public street.

Staff had also undertaken a major overhaul of the entire sign ordinance with the intent of eliminating any potential content-based provisions that could be deemed contrary to the requirements of the First Amendment to the United States Constitution. Pursuant to this goal, City staff have eliminated from the ordinance several types of signs whose definitions were content based, added several new sign definitions and modified the definition of others. The proposed changes to Chapter 14 of the Orem City Code have been included with this agenda summary.

The Planning Commission considered the proposed amendments to the sign ordinance at its meeting on October 2, 2013, and again on October 16, 2013. The Planning Commission recommended approval with the following changes:

1. Add the CM zone to the sign zone table in Section 14-3-4.
2. Allow readerboard signs only in connection with temporary sites (no permanent site could use a readerboard sign) and extend the period of use from 30 days to 45 days.
3. Allow a decorative border on monument and pole signs up to 18 inches in width that would not count against the maximum sign area.

Mr. Sumner asked about A-frame signs, and if the businesses there could have that kind of sign. Mr. Bench said they could.

Mrs. Black asked if a banner-blade sign would be allowed. Mr. Bench indicated it would, if it was positioned correctly in regards to the building.

Mayor Evans opened the public hearing.

Sharon Price Anderson suggested allowing more signage when there were multiple businesses in a building. She read a quote emphasizing that “less is more” in terms of regulation.

Scott Sampson said many things are draped under the banner of “free speech”, and he questioned whether that was really the intent of the Founding Fathers. Some signs are distracting to drivers. While advertising is valuable, people should be able to have somewhere they can go where they are free of advertising. These signs are really a form of spam.

Carolyn Manwaring said she supported the proposal, except for signs in motion which are a distraction.

Mayor Evans closed the public hearing.

Mrs. Street referred to an email suggesting the Council throw out all sign regulations. It is necessary to find a balance between helping businesses advertise and aesthetics. If a building has multiple businesses, she believes that should be a landlord issue.

Mrs. McCandless said she appreciated the work that had been done on this. This was not a free speech issue, but a commercial issue. She agreed that “less is more”, but she also believed she meant it in a different way than Mrs. Anderson. Mrs. McCandless provided some examples of the kinds of signs businesses could use in the current ordinance. Mrs. McCandless then reviewed additional signs with the proposed ordinance. Her concern was that, once the door was opened, it would be incredibly difficult to close it. This was especially an issue with plans being discussed for State Street. The proposed change was premature.

Mrs. Black said she shared Mrs. McCandless’s concerns. The Beautification Advisory Commission had concerns with this proposed ordinance. Mrs. Black said she would feel better if the banner blade signs were eliminated.

Mr. Sumner said this was not the end of the sign ordinance. He said he believed this ordinance was moving in the right direction.

Mayor Evans agreed, saying he had received a lot of input from members of the business community.

Mr. Andersen said having an ordinance that was not enforced was no way to run a city. The proposed ordinance addressed his earlier concerns. If residents saw ugly signs, they should tell the owners.

Mr. Seastrand noted that the Council did make some changes to the sign ordinance in the last round. It was important to have some uniformity in the signs. He said this ordinance was a huge improvement over the previous one.

Mrs. Black **moved**, by ordinance, to approve amend Chapter 14 of the Orem City Code pertaining to signs with the proposed changes and the Planning Commission recommendations, but with the exception of eliminating banner blade signs. Mrs. Street **seconded** the motion. Those voting aye: Mrs. Black and Mrs. Street. Those voting nay: Hans Andersen, Jim Evans, Mark E. Seastrand, Karen McCandless and Brent Sumner. The motion **failed**.

Mr. Seastrand **moved**, by ordinance, to amend Chapter 14 of the Orem City Code pertaining to signs, with the proposed changes and the Planning Commission recommendations. Mrs. Street **seconded** the motion. Those voting aye: Hans Andersen, Jim Evans, Mark E. Seastrand, Mary Street, and Brent Sumner. Those voting nay: Mrs. Black and Mrs. McCandless. The motion **passed** with a 5:2 majority.

#### 6:30 P.M. PUBLIC HEARING

#### ORDINANCE – Amending the Current Fiscal Year 2013-2014 Budget

Richard Manning reviewed a request to amend the current Fiscal Year 2013-2014 Budget and amend Fiscal Year 2013-2014 Budget. The Fiscal Year 2013-2014 City of Orem budget has many adjustments that occur throughout the fiscal year.

Brandon Nelson reviewed proposed adjustments, including grants received from Federal, State, and other governmental or private entities/organizations; appropriating CARE Tax reserve funds to fund certain arts and recreation projects and/or organizations; funding of several Community & Neighborhood Services capital improvement projects through the use of Federal Housing & Urban Development (HUD) grant funds; and various other smaller technical corrections or minor budget adjustments that need to be made.

Mr. Manning said this highlighted that a budget is a plan, and that it was necessary to make adjustments for reality.

Mr. Andersen wondered what happened to the increases in sales tax revenue. Mr. Manning said it would not be wise to start using those funds because the economy could go down again. There could also be revenue fluctuations in other areas that needed to be met.

Mr. Davidson said there have been situations with the State sometimes would take back funds. The sales tax revenues Mr. Andersen was referring to were from July. The City would need to see if that trend continued. It was encouraging that the growth has been increasing.

Mayor Evans opened the public hearing. When no one came forward to speak, he closed the public hearing.

Mrs. Street encouraged the Council and staff to remember the City's budget principles and the need to look at ways to be on a sustainable track.

Mrs. McCandless **moved** to amend the current Fiscal Year 2013-2014 Budget and amend Fiscal Year 2013-2014 Budget. Mr. Seastrand **seconded** the motion. Those voting aye: Hans Andersen, Margaret

Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

### ORDINANCE – Amending Chapter 8 of the Orem City Code – Cemeteries

Chris Tschirki reviewed a proposal to amend Chapter 8 of the Orem City Code. He said the City was responsible for maintaining and operating city cemeteries. Currently, Chapter 8 contains a number of inconsistencies and outdated policies and practices. The proposed changes to Chapter 8 would accomplish the following:

1. Create additional specificity and uniformity throughout the ordinance;
2. Clarify the duties and responsibilities of cemetery employees and patrons;
3. Grant the City Sexton limited but necessary discretion to deal with problems that arise during the daily operation of the cemetery;
4. Establish separate policies and procedures for the benefit of the public;
5. Remove superfluous or extraneous provisions that are no longer applicable to the operation of the cemetery; and
6. Explain and implement the City Resident Veteran Program

#### Additional Specificity and Uniformity

The amendment removes extraneous words from the ordinance and incorporates defined terms to promote clarity and consistency throughout the ordinance.

#### Clarification of Duties

The changes to the ordinance establish when a duty has been specifically delegated to the City Sexton or to another cemetery employee. The amendment also clarifies the specific requirements that cemetery patrons must fulfill in order to utilize cemetery services.

#### Grant of Limited Discretion to the City Sexton

The City Sexton and other cemetery employees have the responsibility of serving cemetery patrons during emotionally charged events. It is necessary for the City Sexton to have some limited discretion to address issues and concerns that arise. The amendment provides the City Sexton with some discretion to make judgment calls based on circumstances that may not have been contemplated by the ordinance or the cemetery policies and procedures.

#### Creation of Separate Policies and Procedures

The City Sexton will have the responsibility of drafting cemetery policies and procedures. These policies and procedures will not impact the substantive rights of burial right owners or the rights and obligations of the City. The creation of separate policies and procedures will simply allow the City Sexton to clarify for cemetery patrons and the public applicable rules and regulations that must be met in order to maintain a beautiful, peaceful, safe, and efficient cemetery. The policies and procedures will contain, inter alia, specifications and rules for vault size and use, the size and make of grave markers, the use and maintenance of grave marker and lot decorations, the acceptable number of burials per lot, and provisions outlining the maintenance of cemetery records.

### Removal of Extraneous Provisions

The amendment will remove certain sections of the ordinance that have not been or are no longer used including: the burial of indigents; the burial of infants or youths; the practice of double-depth burials (however double-depth burials will be allowed in limited circumstances as explained in the policies and procedures); all requirements and specifications dealing with grave marker composition and size; and all sections of the ordinance dealing with grave marker and lot decorations (these requirements will now be included in the cemetery policies and procedures).

### Explain and Implement the City Resident Veteran Program

The amendment also allows the City to continue to provide a benefit to veterans who are residents of the City and who choose to be interred at the cemetery. To further this end, the City will implement the City Resident Veteran Program under which the City will donate a lot in the veteran's section of the cemetery to any qualified veteran for his/her burial at the time of his/her death subject to proof of veteran status and residency and the payment of opening and closing charges. If the donated lot is not used for the burial of the qualified veteran, then the lot will revert back to the City. Surviving spouses of the veteran will have the option of purchasing burial rights in a lot adjacent to the lot where the veteran is interred. This program will remain in place until all lots in the veteran's section of the cemetery have been filled.

When Mrs. Black expressed concern about limiting a single marker per lot for children, Mrs. Schreiber said some of the reasons for that were (1) maintenance, (2) preservation and (3) safety of the grave markers. The discretion would now be left to the Sexton.

Mr. Seastrand asked if double-depth burials were allowed. Mr. Tschirki said they are allowed in veteran areas.

Mr. Tschirki then said the concern for grave markers could be addressed in the manual. He said he would discuss it with the Sexton and report back to the Council on it.

Mrs. McCandless said Orem had outstanding cemetery staff. They were the right people in that job.

Mr. Seastrand asked who would approve changes in the manual. Mr. Tschirki said it was his intention to be involved, as well as the division manager and the Attorney's Office. Mr. Seastrand voiced concern that this could place the Sexton in an awkward position.

Mr. Davidson suggested that it could be changed to also require the approval of the Public Works Director.

Heather Schreiber suggested that the language could be as follows:

*The city may prepare additional rules and regulations for the operation of the cemeteries that are not contained in this chapter; these additional rules and regulations include those found in the cemetery policy and procedures manual, as approved by the Public Work's director.*

Mr. Andersen **moved**, by ordinance, to amend Chapter 8 of the Orem City Code as proposed but with Mrs. Schriever's addition. Mrs. McCandless **seconded** the motion. Those voting aye:

Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

### **COMMUNICATION ITEMS**

There were no comments on the communication items.

### **CITY MANAGER INFORMATION ITEMS**

Mr. Davidson invited the Council to wish Mr. Sumner a happy birthday.

### **ADJOURNMENT**

Mr. Seastrand **moved** to adjourn the meeting. Mrs. Black **seconded** the motion. Those voting aye: Councilmembers Hans Andersen, Margaret Black, Jim Evans, Karen A. McCandless, Mark E. Seastrand, Mary Street, and Brent Sumner. The motion **passed** unanimously.

The meeting adjourned at 8:37 p.m.

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Donna R. Weaver, City Recorder

Approved: December 10, 2013