



Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532
435-259-8121 ♦ 435-259-8122 fax ♦ www.grandwater.org

AGENCY MANAGER

Dana Van Horn

OPERATING COMMITTEE

Dan Pyatt (President)
Gary Wilson (V. President)
Mike Holyoak
Jerry McNeely
Rex Tanner
Rick Thompson
Dale Weiss

FORMING BOARDS:

SVWSID

Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Dale Weiss (Treas.)
Rick Thompson (Clerk)
Ken Helfenbein

GCWCD

Dan Pyatt (Ch)
Jerry McNeely (V. Ch)
Brian Backus
Preston Paxman
Rex Tanner

GCSSWD

Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Rani De rasary
Trisha Hedin
Rick Thompson

GWSSA OPERATING COMMITTEE MEETING 3025 E. SPANISH TRAIL ROAD, MOAB, UTAH THURSDAY, JANUARY 19, 2023 – 7:00 P.M. AGENDA

Grand Water & Sewer Service Agency

Call to order

1. Minutes - board meeting of 12-15-2022
 2. Citizens to be heard
 3. Check approval
 4. Financial statement
 5. Discussion and approval of joining the Employer's Council and arranging for HR training
 6. Approval of Utah Local Matching Grant contract #230630598 – Emergency Interconnect with the City of Moab not to exceed \$74,500
 7. Approval of Board and Employee Ethics Policy - Tabled Item - Resolution 2022-12-01
 8. Project updates
 9. Lake/snow report
 10. Committee report
 11. Items from staff
 12. Items from board members
 13. Closed session – as needed
- Adjournment

Those with special needs request wishing to attend this meeting are encouraged to contact the Agency three (3) days in advance of these events. Specific accommodations necessary to allow the participation of disabled persons will be provided to the maximum extent possible. Requests or any questions or comments can be communicated to (435) 259-8121.

GWSSA FULL BOARD AND DISTRICT MEETINGS
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
DECEMBER 15, 2022 – 7:00 P.M.

The meeting was called to order by Vice President Gary Wilson at 7:12 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present: Dale Weiss, Ken Helfenbein, Rick Thompson, Rani Derasary, Jerry McNeely, Trish Hedin, and Mike Holyoak. Absent were Dan Pyatt, Rex Tanner, Brian Backus, and Preston Paxman.

Others present were Dana Van Horn and Shauna Vink.

Minutes of meeting 12-1-2022 Motion to approve the minutes of 12-1-2022 as presented by Dale Weiss. Second by Rani Derasary. MOTION CARRIED 8-0.

Minutes of meeting 12-7-2022 Motion to approve the minutes of 12-7-2022 as presented by Rick Thompson. Second by Mike Holyoak. MOTION CARRIED 8-0.

Citizens to be heard None

Check approval Motion to approve the payment of bills in the amount of \$80,827.34 by Dale Weiss. Second by Ken Helfenbein. MOTION CARRIED 8-0.

Financial statement Dana presented the November 2022 financial statement.

Public hearing – 2022 amended and 2023 budgets Chairman Gary Wilson opened the public hearing at 7:18 p.m. Dana went over the budgets with the board. There was no public present. Chairman Wilson closed the public hearing at 7:57 p.m.

Approval of 2022 amended budget Motion to approve the 2022 amended budget by Dale Weiss. Second by Trish Hedin. MOTION CARRIED 8-0.

Approval of 2023 budget Motion to approve the 2022 amended budget by Dale Weiss. Second by Trish Hedin. MOTION CARRIED 8-0

Approval of amended Fraud Risk Assessment for 2022 Motion to approve the amended Fraud Risk Assessment for 2022 by Dale Weiss. Second by Ken Helfenbein. MOTION CARRIED 8-0.

Project updates None

Lake/Snow report the lake has 1658 AF in storage the Snow-Water-Equivalent is 2. The YTD precipitation is 30.6 inches and 165% of average.

Committee report None

Items from staff Dana said the audit is coming up in February. Mike Miles will be down in January to do the audit prep work. Dana, Ben, and crew members participated in a 3-day sewer training by Rural Water. Dana, Dale, and Rani all attended a Water Utility Resource Management Plan focus group meeting. All employee reviews have been completed and Dana is scheduled for training in January in Salt Lake City. Dana and the board would like to have policy reviews/updates done throughout the year. Dana is going to be applying for grants to enhance security at the tank sites. The FOG program will be up and running in early 2023.

Items from board members None

Closed session if necessary None

Vice President Wilson declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:30 p.m.

ATTEST:

Dan Pyatt, Chairman

Dana Van Horn, Secretary/Treasurer

DRAFT

**CHECKS PRESENTED AT GW&SSA MEETING OF
January 19, 2023**

Summary Sheet

GWSSA 12/16/2022 through 1/19/2023	164,516.45
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Check Total	164,516.45
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SVWSID 12/16/22 through 1/19/2023	278,405.30
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Check Total	278,405.30
<hr/>	
Grand Total	\$442,921.75
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GWSSA Check Detail

December 16, 2022 through January 19, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
	12/22/2022	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-15,537.98
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-15,537.98	15,537.98
				<u>-15,537.98</u>	<u>15,537.98</u>
	12/30/2022		1111 - Checking - Zions Bank		-54.29
			7114 - O&M Office	-54.29	54.29
				<u>-54.29</u>	<u>54.29</u>
	01/05/2023	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-14,443.19
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-14,443.19	14,443.19
				<u>-14,443.19</u>	<u>14,443.19</u>
	01/19/2023	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-13,886.93
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-13,886.93	13,886.93
				<u>-13,886.93</u>	<u>13,886.93</u>
	01/19/2023	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-2,292.57
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-2,292.57	2,292.57
				<u>-2,292.57</u>	<u>2,292.57</u>
556	12/27/2022	URS	1111 - Checking - Zions Bank		-3,962.20
	12/27/2022		4160 - Retirement	-3,962.20	3,962.20
				<u>-3,962.20</u>	<u>3,962.20</u>
557	01/09/2023	URS	1111 - Checking - Zions Bank		-4,096.74
	01/09/2023		4160 - Retirement	-4,096.74	4,096.74
				<u>-4,096.74</u>	<u>4,096.74</u>
941	12/26/2022	ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-5,520.32
			2222 - Federal Withholding	-2,318.00	2,318.00
			2221 - FICA Payable	-1,297.68	1,297.68
			2221 - FICA Payable	-1,297.68	1,297.68
			2221 - FICA Payable	-303.48	303.48
			2221 - FICA Payable	-303.48	303.48
				<u>-5,520.32</u>	<u>5,520.32</u>
941	01/09/2023	ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-5,569.16
			2222 - Federal Withholding	-2,299.00	2,299.00
			2221 - FICA Payable	-1,325.15	1,325.15
			2221 - FICA Payable	-1,325.15	1,325.15
			2221 - FICA Payable	-309.93	309.93
			2221 - FICA Payable	-309.93	309.93
				<u>-5,569.16</u>	<u>5,569.16</u>
DD2765	12/23/2022	Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
			4108 - Ben Musselman	-3,286.85	
			2110 - Direct Deposit Liabilities	2,364.40	
					<u>0.00</u>
DD2766	12/23/2022	Corbie R Shumway	1111 - Checking - Zions Bank		0.00
			4216 - Corbie Shumway	-2,350.40	
			4216 - Corbie Shumway	-506.81	
			2110 - Direct Deposit Liabilities	100.00	
			2110 - Direct Deposit Liabilities	2,049.63	
					<u>0.00</u>
DD2767	12/23/2022	Dana M. Van Horn	1111 - Checking - Zions Bank		0.00
			4106 - Dana Van Horn	-3,772.09	
			2110 - Direct Deposit Liabilities	100.00	
			2110 - Direct Deposit Liabilities	2,634.53	
					<u>0.00</u>

**GWSSA
Check Detail**

December 16, 2022 through January 19, 2023

				0.00
DD2768	12/23/2022 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-1,960.00	
		4218 · Dusty Schriver	-18.38	
		2110 · Direct Deposit Liabilities	1,561.03	
			<hr/>	0.00
DD2769	12/23/2022 Jason M Gerber	1111 - Checking - Zions Bank		0.00
		4122 · Jason Gerber	-2,554.07	
		4122 · Jason Gerber	-32.33	
		2110 · Direct Deposit Liabilities	1,886.55	
			<hr/>	0.00
DD2770	12/23/2022 Kristi A Taylor	1111 - Checking - Zions Bank		0.00
		4213 · Kristi Taylor	-2,103.36	
		4213 · Kristi Taylor	-47.04	
		2110 · Direct Deposit Liabilities	1,650.89	
			<hr/>	0.00
DD2771	12/23/2022 Shauna R Vink	1111 - Checking - Zions Bank		0.00
		4217 · Shauna Vink	-1,840.00	
		4217 · Shauna Vink	-60.38	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,200.00	
			<hr/>	0.00
DD2772	12/23/2022 Tyler D Shumway	1111 - Checking - Zions Bank		0.00
		4146 · Tyler D. Shumway	-2,083.16	
		4146 · Tyler D. Shumway	-205.60	
		4146 · Tyler D. Shumway	-27.41	
		4146 · Tyler D. Shumway	-82.23	
		2110 · Direct Deposit Liabilities	1,740.95	
			<hr/>	0.00
DD2773	01/06/2023 Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
		4108 · Ben Musselman	-3,286.85	
		2110 · Direct Deposit Liabilities	1,988.58	
			<hr/>	0.00
DD2774	01/06/2023 Corbie R Shumway	1111 - Checking - Zions Bank		0.00
		4216 · Corbie Shumway	-1,145.82	
		4216 · Corbie Shumway	-88.14	
		4216 · Corbie Shumway	-1,116.44	
		2110 · Direct Deposit Liabilities	100.00	
		2110 · Direct Deposit Liabilities	1,716.41	
			<hr/>	0.00
DD2775	01/06/2023 Dana M. Van Horn	1111 - Checking - Zions Bank		0.00
		4106 · Dana Van Horn	-3,772.09	
		2110 · Direct Deposit Liabilities	100.00	
		2110 · Direct Deposit Liabilities	2,320.83	
			<hr/>	0.00
DD2776	01/06/2023 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-1,788.50	
		4218 · Dusty Schriver	-171.50	
		2110 · Direct Deposit Liabilities	1,455.60	
			<hr/>	0.00
DD2777	01/06/2023 Jason M Gerber	1111 - Checking - Zions Bank		0.00
		4122 · Jason Gerber	-2,198.44	

GWSSA Check Detail

December 16, 2022 through January 19, 2023

		4122 · Jason Gerber	-970.00	
		4122 · Jason Gerber	-387.96	
		2110 · Direct Deposit Liabilities	2,363.15	
			0.00	
DD2778	01/06/2023 Kristi A Taylor	1111 · Checking - Zions Bank		0.00
		4213 · Kristi Taylor	-1,935.36	
		4213 · Kristi Taylor	-215.04	
		2110 · Direct Deposit Liabilities	1,533.40	
			0.00	
DD2779	01/06/2023 Shauna R Vink	1111 · Checking - Zions Bank		0.00
		4217 · Shauna Vink	-1,840.00	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	885.14	
			0.00	
DD2780	01/06/2023 Tyler D Shumway	1111 · Checking - Zions Bank		0.00
		4146 · Tyler D. Shumway	-1,809.06	
		4146 · Tyler D. Shumway	-575.68	
		4146 · Tyler D. Shumway	-219.28	
		4146 · Tyler D. Shumway	-191.87	
		2110 · Direct Deposit Liabilities	1,730.08	
			0.00	
12485	12/29/2022 U.S. POSTMASTER 12/29/2022	1111 · Checking - Zions Bank		-52.82
		7105 · Billing Expenses	-52.82	52.82
			-52.82	52.82
12519	01/03/2023 U.S. POSTMASTER 01/03/2023	1111 · Checking - Zions Bank		-1,556.64
		7105 · Billing Expenses	-639.84	639.84
		7105 · Billing Expenses	-900.00	900.00
		7105 · Billing Expenses	-16.80	16.80
			-1,556.64	1,556.64
12522	12/21/2022 CHEMTECH-FORD, INC. INV 22L1091 12/15/2022	1111 · Checking - Zions Bank		-120.00
		7115 · O&M Water	-120.00	120.00
			-120.00	120.00
12523	12/21/2022 MAID IN MOAB, LLC INV 982 11/30/2022	1111 · Checking - Zions Bank		-208.00
		7122 · O&M Buildings & Grounds	-208.00	208.00
			-208.00	208.00
12524	12/21/2022 ROCKY MOUNTAIN POWER 59034676-005 12/08/2022	1111 · Checking - Zions Bank		-118.04
		7112 · Pump Costs - Culinary	-118.04	118.04
			-118.04	118.04
12525	12/21/2022 RUST AUTOMATION & CONTROLS, INC INV32313 12/16/2022	1111 · Checking - Zions Bank		-150.00
		7108 · Professional Services	-150.00	150.00
			-150.00	150.00
12526	12/21/2022 UTAH BUREAU OF CRIMINAL IDENTIFICATION INV 202212B21 11/30/2022	1111 · Checking - Zions Bank		-33.25
		7114 · O&M Office	-33.25	33.25
			-33.25	33.25
12527	12/21/2022 VAN HORN, DANA 12/20/2022	1111 · Checking - Zions Bank		-820.00
		7137 · Miscellaneous Expenses	-820.00	820.00
			-820.00	820.00
12528	12/22/2022 MIDNIGHT FUELS, LLC INV 2347 12/14/2022	1111 · Checking - Zions Bank		-2,718.59
		7121 · O&M Vehicle	-2,718.59	2,718.59
			-2,718.59	2,718.59

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12529	12/22/2022 SHAUNA VINK 12/22/2022	1111 - Checking - Zions Bank 7104 · Travel and Training	-58.75	58.75
			-58.75	58.75
12530	12/22/2022 TAYLOR, KRISTI 12/22/2022	1111 - Checking - Zions Bank 7104 · Travel and Training	-118.75	118.75
			-118.75	118.75
12531	01/01/2023 AMERICAN WATER WORKS ASSOCIATION 01/01/2023	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-400.00	400.00
			-400.00	400.00
12532 INV GW-2023-1	01/01/2023 BROWNS HILL ENGINEERING & CONTROLS 01/01/2023	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-2,456.01	2,456.01
			-2,456.01	2,456.01
12533 INV 121606	01/01/2023 CASELLE, INC. 01/01/2023	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-5,096.00	5,096.00
			-5,096.00	5,096.00
12534 INV 199017	01/01/2023 iWorQ 01/01/2023	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-6,500.00	6,500.00
			-6,500.00	6,500.00
12535	01/01/2023 TRUST LANDS ADMINISTRATION 01/01/2023	1111 - Checking - Zions Bank 7106 · Rents/Leases	-820.00	820.00
			-820.00	820.00
12536	01/01/2023 UTAH ASSOCIATION OF SPECIAL DISTRICT 01/01/2023	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-3,554.00	3,554.00
			-3,554.00	3,554.00
12537 INV 1603568	01/01/2023 UTAH LOCAL GOVERNMENTS TRUST 01/01/2023	1111 - Checking - Zions Bank 7109 · Insurance Premiums & Bonds	-353.50	353.50
			-353.50	353.50
12538	01/01/2023 ZIONS BANK- SAFETY DEPOSIT BOX 01/01/2023	1111 - Checking - Zions Bank 7106 · Rents/Leases	-55.00	55.00
			-55.00	55.00
12539	01/01/2023 TRUST LANDS ADMINISTRATION 01/01/2023	1111 - Checking - Zions Bank 7106 · Rents/Leases	-1,500.00	1,500.00
			-1,500.00	1,500.00
12540	12/22/2022 TRUST LANDS ADMINISTRATION	1111 - Checking - Zions Bank	0.00	0.00
			0.00	0.00
12541	01/01/2023 TRUST LANDS ADMINISTRATION 01/01/2023	1111 - Checking - Zions Bank 7106 · Rents/Leases	-20.00	20.00
			-20.00	20.00
12542	12/22/2022 MOAB IRRIGATION COMPANY 12/22/2022	1111 - Checking - Zions Bank 7124 · Irrigation Water Assessments	-23,630.59	23,630.59
			-23,630.59	23,630.59
12543 INV TFBJ33	12/27/2022 STANDARD PLUMBING 11/28/2022	1111 - Checking - Zions Bank 7111 · Shop & Safety Expenses	-8.99	8.99
INV TFB479	11/28/2022	7115 · O&M Water	-10.00	10.00
INV TFF855	11/29/2022	7111 · Shop & Safety Expenses	-79.97	79.97
INV TFD771	11/29/2022	7115 · O&M Water	-26.03	26.03
INV TFKB74	12/01/2022	7115 · O&M Water	-3.99	3.99

**GWSSA
Check Detail**

December 16, 2022 through January 19, 2023

INV TGY50	12/20/2022	7116 · O&M Sewer	-29.98	29.98
			-158.96	158.96
12544	12/29/2022	DOMINION ENERGY		
	12/21/2022	1111 · Checking - Zions Bank		-538.38
		7114 · O&M Office	-538.38	538.38
			-538.38	538.38
12545	12/29/2022	WELLS FARGO - VISA		
	12/22/2022	1111 · Checking - Zions Bank		-1,281.38
		7121 · O&M Vehicle	-187.34	187.34
		7137 · Miscellaneous Expenses	-159.05	159.05
		7104 · Travel and Training	-499.00	499.00
		7114 · O&M Office	-435.99	435.99
			-1,281.38	1,281.38
12546	01/05/2023	BROWNS HILL ENGINEERING & CONTROLS		
INV 24658	12/21/2022	1111 · Checking - Zions Bank		-2,440.00
		7115 · O&M Water	-2,440.00	2,440.00
			-2,440.00	2,440.00
12547	01/05/2023	CARQUEST AUTO PARTS		
INV 14910-2867	12/01/2022	1111 · Checking - Zions Bank		-146.05
INV 14910-2877	12/07/2022	7121 · O&M Vehicle	-12.24	12.24
INV 14910-2876	12/12/2022	7121 · O&M Vehicle	-96.07	96.07
		7121 · O&M Vehicle	-37.74	37.74
			-146.05	146.05
12548	01/05/2023	CHEMTECH-FORD, INC.		
INV 22L1521	12/29/2022	1111 · Checking - Zions Bank		-1,924.00
		7115 · O&M Water	-1,924.00	1,924.00
			-1,924.00	1,924.00
12549	01/05/2023	DESERT WEST OFFICE SUPPLY		
INV 251344	12/01/2022	1111 · Checking - Zions Bank		-178.16
INV 251689	12/13/2022	7114 · O&M Office	-92.16	92.16
INV 251829	12/19/2022	7115 · O&M Water	-17.00	17.00
INV 251941	12/22/2022	7115 · O&M Water	-51.00	51.00
		7114 · O&M Office	-18.00	18.00
			-178.16	178.16
12550	01/05/2023	HARRISON FIELD SERVICES, INC		
INV 7202	12/29/2022	1111 · Checking - Zions Bank		-2,851.40
		7116 · O&M Sewer	-2,851.40	2,851.40
			-2,851.40	2,851.40
12551	01/05/2023	Jason Gerber		
	01/04/2023	1111 · Checking - Zions Bank		-150.00
		7111 · Shop & Safety Expenses	-150.00	150.00
			-150.00	150.00
12552	01/05/2023	MOAB CLEAN LLC		
INV 749	12/31/2022	1111 · Checking - Zions Bank		-105.00
		7122 · O&M Buildings & Grounds	-105.00	105.00
			-105.00	105.00
12553	01/05/2023	MOUNTAINLAND SUPPLY COMPANY		
S105085212.00	12/07/2022	1111 · Checking - Zions Bank		-6,417.23
S105083927.00	12/14/2022	7115 · O&M Water	-1,043.25	1,043.25
S105103544.00	12/14/2022	7115 · O&M Water	-41.57	41.57
S105056363.00	12/15/2022	7115 · O&M Water	-826.67	826.67
S105094940.00	12/15/2022	7115 · O&M Water	-198.04	198.04
S105094940.00	12/15/2022	7115 · O&M Water	-1,261.54	1,261.54
S105102437.00	12/21/2022	7115 · O&M Water	-601.42	601.42
S105056363.00	12/28/2022	7116 · O&M Sewer	-601.42	601.42
S105102437.00	12/28/2022	7115 · O&M Water	-1,316.40	1,316.40
		7115 · O&M Water	-1,128.34	1,128.34
			-6,417.23	6,417.23
12554	01/05/2023	NAPA AUTO PARTS		
INV 654330	12/05/2022	1111 · Checking - Zions Bank		-65.16
INV 654300	12/05/2022	7111 · Shop & Safety Expenses	-1.00	1.00
INV 655433	12/21/2022	7111 · Shop & Safety Expenses	-38.99	38.99
		7111 · Shop & Safety Expenses	-25.17	25.17

GWSSA Check Detail

December 16, 2022 through January 19, 2023

			-65.16	65.16
12555	01/05/2023 PEHP	1111 - Checking - Zions Bank		-321.67
	12/31/2022	4155 - Group Insurance	-321.67	321.67
			<u>-321.67</u>	<u>321.67</u>
12556	01/05/2023 ROCKY MOUNTAIN POWER	1111 - Checking - Zions Bank		-6,022.55
41665999-010	12/27/2022	7112 - Pump Costs - Culinary	-186.35	186.35
41665999-001	12/28/2022	7112 - Pump Costs - Culinary	-2,902.31	2,902.31
41665999-008	12/28/2022	7112 - Pump Costs - Culinary	-63.55	63.55
59034676-002	12/28/2022	7114 - O&M Office	-192.60	192.60
41665999-005	12/28/2022	7112 - Pump Costs - Culinary	-2,314.50	2,314.50
58978956-004	12/29/2022	7113 - Pump Costs - Irrigation	-182.53	182.53
41665999-003	12/29/2022	7112 - Pump Costs - Culinary	-180.71	180.71
			<u>-6,022.55</u>	<u>6,022.55</u>
12557	01/05/2023 VERIZON WIRELESS	1111 - Checking - Zions Bank		-277.54
	12/20/2022	7114 - O&M Office	-277.54	277.54
			<u>-277.54</u>	<u>277.54</u>
12558	01/05/2023 WALKER TRUE VALUE HARDWARE	1111 - Checking - Zions Bank		-88.51
INV 934933	12/01/2022	7115 - O&M Water	-16.56	16.56
INV 936668	12/22/2022	7111 - Shop & Safety Expenses	-23.98	23.98
INV 936992	12/28/2022	7122 - O&M Buildings & Grounds	-47.97	47.97
			<u>-88.51</u>	<u>88.51</u>
12559	01/12/2023 EMERY TELECOM	1111 - Checking - Zions Bank		-263.01
	01/01/2023	7114 - O&M Office	-263.01	263.01
			<u>-263.01</u>	<u>263.01</u>
12560	01/12/2023 FUEL NETWORK	1111 - Checking - Zions Bank		-109.34
INV F2306E008	01/04/2023	7121 - O&M Vehicle	-109.34	109.34
			<u>-109.34</u>	<u>109.34</u>
12561	01/12/2023 GRAND TIRE	1111 - Checking - Zions Bank		-949.60
	01/05/2023	7121 - O&M Vehicle	-949.60	949.60
			<u>-949.60</u>	<u>949.60</u>
12562	01/12/2023 LUBE IT EXPRESS	1111 - Checking - Zions Bank		-95.90
INV 106325	01/09/2023	7121 - O&M Vehicle	-95.90	95.90
			<u>-95.90</u>	<u>95.90</u>
12563	01/12/2023 ROCKY MOUNTAIN POWER	1111 - Checking - Zions Bank		-126.75
58978956-005	12/30/2022	7113 - Pump Costs - Irrigation	-10.26	10.26
59034676-005	01/03/2023	7112 - Pump Costs - Culinary	-116.49	116.49
			<u>-126.75</u>	<u>126.75</u>
12564	01/12/2023 SOLID WASTE SSD1	1111 - Checking - Zions Bank		-76.00
	12/31/2022	7122 - O&M Buildings & Grounds	-76.00	76.00
			<u>-76.00</u>	<u>76.00</u>
12565	01/12/2023 SOUTHEASTERN UTAH DIST HEALTH DEPA	1111 - Checking - Zions Bank		-153.00
INV #54510	01/05/2023	7114 - O&M Office	-153.00	153.00
			<u>-153.00</u>	<u>153.00</u>
12566	01/12/2023 UTAH DEPARTMENT OF NATURAL RESOUF	1111 - Checking - Zions Bank		0.00
			0.00	0.00
12567	01/12/2023 WASH-IT EXPRESS	1111 - Checking - Zions Bank		-18.29
	12/31/2022	7121 - O&M Vehicle	-18.29	18.29
			<u>-18.29</u>	<u>18.29</u>

GWSSA Check Detail

December 16, 2022 through January 19, 2023

12569	01/19/2023 CHEMTECH-FORD, INC. INV 23A0769 01/13/2023	1111 - Checking - Zions Bank 7115 - O&M Water	-90.00	90.00
			-90.00	90.00
12570	01/19/2023 HARRISON FIELD SERVICES, INC INV 7211 01/12/2023	1111 - Checking - Zions Bank 7115 - O&M Water	-21,376.69	21,376.69
			-21,376.69	21,376.69
12571	01/19/2023 LUBE IT EXPRESS INV 106379 01/12/2023	1111 - Checking - Zions Bank 7121 - O&M Vehicle	-69.63	69.63
			-69.63	69.63
12572	01/19/2023 ROCKY MOUNTAIN POWER 41665999-002 (01/06/2023	1111 - Checking - Zions Bank 7112 - Pump Costs - Culinary	-1,606.93	1,606.93
			-1,606.93	1,606.93
12573	01/19/2023 UTAH DIVISION OF OIL, GAS, & MINING PERMIT ID S03 01/04/2023	1111 - Checking - Zions Bank 7106 - Rents/Leases	-150.00	150.00
			-150.00	150.00
12574	01/19/2023 UTAH DIVISION OF WATER RIGHTS # 05-1458 (A37) 01/19/2023 # 05-475 (A352) 01/19/2023	1111 - Checking - Zions Bank 7125 - Water Rights Expense 7125 - Water Rights Expense	-150.00	150.00
			-150.00	150.00
			-300.00	300.00
12575	01/19/2023 UTAH LOCAL GOVERNMENTS TRUST INV 1604052 01/11/2023	1111 - Checking - Zions Bank 7109 - Insurance Premiums & Bonds	-462.00	462.00
			-462.00	462.00
TOTAL				\$164,516.45

SVW & SID Check Detail

December 16, 2022 through January 19, 2023

Num	Date	Name	Item	Account	Paid Amount	Original Amount
	12/31/2022			1111 - Checking		-0.77
			4240 - Office Expense		-0.77	0.77
					-0.77	0.77
ACH	12/27/2022	RURAL DEVELOPMT		1111 - Checking		-9,099.00
			2496 - Notes Pay-RD Water Bond 2018		-3,491.99	3,491.99
			4450 - Interest Expense - Bonds		-5,607.01	5,607.01
					-9,099.00	9,099.00
ACH	01/15/2023	RURAL DEVELOPMT		1111 - Checking		-5,421.00
			2494 - Note Pay - RD Wtr Bond Phase II		-3,085.85	3,085.85
			4450 - Interest Expense - Bonds		-2,335.15	2,335.15
					-5,421.00	5,421.00
5543	01/03/2023	RURAL DEVELOPMT		1111 - Checking		-263,884.53
	01/03/2023		2495 - Notes Pay-RD Water Bond		-262,815.27	262,815.27
			4450 - Interest Expense - Bonds		-1,069.26	1,069.26
					-263,884.53	263,884.53
TOTAL						\$278,405.30

1/19/23					
Grand Water & Sewer Service Agency					
Monthly Financial Statement					
December 2022 - 100% Of Year Elapsed					
		Amended 12/15/2022		YEAR TO DATE	
		2022 Budget	December Operating Revenue "BILLED"	PERCENT	
				Current YTD Operating Revenue "BILLED"	
REVENUE - Operating					
1	Water Fees - Irrigation	\$140,000.00	\$0.00	101%	\$142,072.01
2	Water Fees - RSI	\$9,700.00	\$924.00	111%	\$10,732.05
3	Irrigation Pumping Reimburse Fees	\$470.00	\$0.00	0%	\$0.00
4	Water Fees-Culinary	\$1,335,000.00	\$71,916.81	100%	\$1,336,529.22
5	Sewer Fees	\$1,100,000.00	\$102,891.40	105%	\$1,154,056.71
6	SJSVSSD Sewer Monthly O&M	\$19,638.00	\$0.00	0%	\$0.00
7	W&S Fees & Penalties	\$15,700.00	\$2,627.41	179%	\$28,047.62
8	Other Fees	\$1,480.00	\$30.00	122%	\$1,800.00
9	Will Serve Fees	\$7,154.00	\$0.00	98%	\$6,994.40
10	Irrigation Fees & Penalties	\$435.00	\$0.00	107%	\$464.71
11	Irrigation Meter Fees	\$4,000.00	\$0.00	106%	\$4,250.00
12	Water Connections	\$39,163.00	\$3,767.18	100%	\$39,163.26
13	Sewer Connections	\$1,400.00	\$100.00	100%	\$1,400.00
14	Irrigation Connections	\$18,867.00	\$0.00	100%	\$18,866.68
TOTAL OPERATING REVENUE		\$2,693,007.00	\$182,256.80	102%	\$2,744,376.66
YEAR TO DATE					
			DECEMBER NON- OPERATING REVENUE	PERCENT	CURRENT YTD NON- OPERATING REVENUE
REVENUE - Non-Operating					
15	Impact Fees - RSI	\$60,583.00	\$0.00	99%	\$59,994.00
16	Impact Fees - Water	\$452,874.00	\$0.00	99%	\$448,192.76
17	Impact Fees - Sewer	\$250,975.00	\$0.00	99%	\$248,350.20
18	Impact Fees - Sewer SJSVSSD	\$34,963.00	\$0.00	99%	\$34,713.90
19	Impact Fees - Moab City	\$169,813.00	\$1,361.00	100%	\$169,812.76
20	Lease Income	\$4,800.00	\$400.00	100%	\$4,800.00
21	Other/Misc Income	\$16,856.00	\$588.00	103%	\$17,444.36
22	Tarp Incentive Program	\$996.00	\$0.00	100%	\$996.00
23	Interest Income	\$46,939.00	\$16,015.25	165%	\$77,295.38
24	Impact Fee Reserve Transfer	\$306,744.98	\$0.00	100%	\$306,744.00
25	Revenue Transfer From GCWCD	\$21,599.00	\$21,599.00	100%	\$21,599.00
26	Revenue Transfer From SVWSID	\$0.00	\$0.00	0%	\$0.00
27	Retained earnings - Irrigation Meter (1157)	\$0.00	\$0.00	0%	\$0.00
28	Retained earnings - O&M Irrigation Reserve (1153)	\$0.00	\$0.00	0%	\$0.00
29	Retained earnings - GCWCD Contingency (1156)	\$8,000.00	\$0.00	0%	\$0.00
30	Retained earnings - Capital Improvements, other (1163)	\$0.00	\$0.00	0%	\$0.00
31	Retained earnings - Contingency R&R Fund (1165)	\$0.00	\$0.00	0%	\$0.00
32	Retained earnings - Fleet (1166)	\$0.00	\$0.00	0%	\$0.00
33	Grants Received - DWR	\$19,380.00	\$0.00	100%	\$19,380.00
34	Transfer from GCSSWD	\$0.00	\$0.00	0%	\$0.00
TOTAL NON-OPERATING REVENUE		\$1,394,522.98	\$39,963.25	101%	\$1,409,322.36
TOTAL REVENUE RECEIVED - (Operating & Non-Operating)		\$4,087,529.98	\$222,220.05	102%	\$4,153,699.02
YEAR TO DATE					
			DECEMBER EXPENSES	PERCENT	CURRENT YTD EXPENSES
EXPENSES - Operating					

35	Salaries	\$504,100.00	\$44,464.31	103%	\$518,744.21
36	Employees Benefits	\$252,850.00	\$21,947.72	102%	\$257,349.31
37	Software, Subscriptions & Memberships	\$50,200.00	\$2,456.01	100%	\$49,995.50
38	Education/Donations	\$22,800.00	\$0.00	100%	\$22,800.00
39	Public Notices	\$561.00	\$0.00	100%	\$561.00
40	Travel & Training	\$6,000.00	\$676.50	92%	\$5,519.03
41	Billing Expense	\$37,100.00	\$2,862.98	98%	\$36,320.56
42	Rents/Leases	\$21,487.00	\$0.00	100%	\$21,487.00
43	Will Serve Expense	\$7,154.00	\$0.00	95%	\$6,797.50
44	Professional Services	\$61,500.00	\$23,552.98	100%	\$61,530.68
45	Insurance & Bonds	\$52,450.00	\$0.00	98%	\$51,266.36
	EXPENSES - Operating (con't.)				
46	Election Costs - SVWSID	\$0.00	\$0.00	0%	\$0.00
47	Shop & Safety Expense	\$19,000.00	\$89.14	89%	\$16,816.78
48	Pump Cost Culinary	\$102,000.00	\$5,835.88	99%	\$101,188.90
49	Pump Cost Irrigation	\$11,900.00	\$193.89	101%	\$12,026.83
50	O&M Office	\$19,400.00	\$1,872.86	103%	\$19,901.70
51	O&M Water	\$140,000.00	\$6,621.18	93%	\$129,631.92
52	O&M Sewer	\$23,425.00	\$3,382.80	115%	\$26,907.50
53	O&M Reservoir and Grounds	\$0.00	\$0.00	0%	\$0.00
54	O&M Irrigation	\$500.00	\$0.00	-62%	-\$309.92
55	O&M Wells -Culinary	\$1,194.00	\$0.00	100%	\$1,194.18
56	O&M Wells - Irrigation	\$29,770.00	\$0.00	100%	\$29,769.93
57	O&M Vehicle	\$29,000.00	\$3,051.98	100%	\$29,040.18
58	O&M Buildings & Grounds	\$9,200.00	\$152.97	102%	\$9,390.04
59	Sewage Treatment	\$522,569.00	\$54,765.07	100%	\$522,568.59
60	Irrigation Water Assessments	\$32,000.00	\$23,630.59	99%	\$31,663.59
61	Water Rights Expense	\$150.00	\$0.00	100%	\$150.00
	EXPENSES Non-Operating				
62	Reserve - Contingency Water (1161)	\$0.00	\$0.00	0%	\$0.00
63	Reserve - Contingency Sewer (1162)	\$30,000.00	\$30,000.00	100%	\$30,000.00
64	Reserve - Contingency Irrigation (1156)	\$0.00	\$0.00	0%	\$0.00
65	Capital Improvements - Building Fund (1165)	\$0.00	\$0.00	0%	\$0.00
66	Fleet Replacement Fund (1166)	\$60,000.00	\$60,000.00	100%	\$60,000.00
67	Irrigation Meter Replacement Fund (1157)	\$4,000.00	\$4,000.00	100%	\$4,000.00
68	Water Line Connections	\$39,163.00	\$3,767.18	100%	\$39,163.26
69	Sewer Line Connections	\$1,400.00	\$100.00	100%	\$1,400.00
70	Irrigation Connections	\$18,867.00	\$0.00	100%	\$18,866.68
71	Irrigation Project	\$21,599.00	\$0.00	100%	\$21,598.89
72	Impact Fee Reserve - Water (SVW&SID)	\$452,874.00	\$452,873.57	100%	\$452,873.57
73	Impact Fee Reserve - Sewer (SVW&SID)	\$250,975.00	\$250,974.49	100%	\$250,974.49
74	Impact Fee Reserve - SJ (SVW&SID)	\$34,963.00	\$34,963.17	100%	\$34,963.17
75	Impact Fee Reserve - RSI (GCWCD)	\$60,583.00	\$60,582.93	100%	\$60,582.93
76	Impact Fee Transfer - Moab City	\$169,813.00	\$1,361.00	100%	\$169,812.76
77	Capital Improvements (1164)	\$55,800.00	\$0.00	100%	\$55,800.00
78	Transfer to SVWSID 2020 Sewer Project	\$0.00	\$0.00	0%	\$0.00
79	Transfer to SVWSID 2018 Water Project	\$0.00	\$0.00	0%	\$0.00
80	Transfer to SVWSID Water Project Phase II	\$0.00	\$0.00	0%	\$0.00
81	Impact Fee Refunds	\$0.00	\$0.00	0%	\$0.00
82	Revenue Transfer to SVWSID	\$150,000.00	\$0.00	100%	\$150,000.00
83	" - Impact Fees For Loan Participation	\$283,342.00	\$0.00	100%	\$283,342.00
84	" - City Sewer Bond Payment	\$102,207.00	\$0.00	100%	\$102,207.00
85	Revenue Transfer to GCWCD	\$20,800.00	\$0.00	100%	\$20,800.00
86	Revenue Transfer to SVWSID - asset reserve	\$106,050.00	\$0.00	100%	\$106,050.00
87	Miscellaneous Expenses	\$1,711.64	\$979.05	99%	\$1,694.69
	TOTAL EXPENSES	\$3,820,457.64	\$1,095,158.25	100%	\$3,826,440.81
	Subtotal (Revenues-Expenses)	267,072.34	-872,938.20		
	Depreciation	146,361.92	\$12,196.82	100%	\$146,361.96
	Operating Margin	3.16%			

Grand Water & Sewer Service Agency								
Monthly Financial Statement - YTD								
Outstanding Accounts Receivable								
December 2022 -100% Of Year Elapsed								
	Amended 12/15/2022	YEAR TO DATE			YEAR TO DATE			
Operating Revenue Billed Vs. Operating Revenue Received	2022 Budget	December Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED" TOTAL	December Operating Revenue "RECEIVED"	PERCENT	Current YTD Operating Revenue "RECEIVED" TOTAL	YTD OUTSTANDING ACCTS RECEIVABLE
REVENUE - Operating								
1 Water Fees - Irrigation	\$140,000.00	\$0.00	101%	\$142,072.01	\$86,391.39	97%	\$136,045.36	-\$6,026.65
2 Water Fees - RSI	\$9,700.00	\$924.00	111%	\$10,732.05	\$759.51	102%	\$9,932.08	-\$799.97
3 Irrigation Pumping Reimburse Fees	\$470.00	\$0.00	0%	\$0.00	\$0.30	100%	\$470.08	\$470.08
4 Water Fees-Culinary	\$1,335,000.00	\$71,916.81	100%	\$1,336,529.22	\$89,796.74	102%	\$1,362,256.33	\$25,727.11
5 Sewer Fees	\$1,100,000.00	\$102,891.40	105%	\$1,154,056.71	\$100,439.89	101%	\$1,108,341.85	-\$45,714.86
6 SJSVSSD Sewer Treatment ERU's	\$19,638.00	\$0.00	0%	\$0.00	\$1,636.50	100%	\$19,638.00	\$19,638.00
7 W&S Fees & Penalties	\$15,700.00	\$2,627.41	179%	\$28,047.62	\$1,400.91	103%	\$16,139.40	-\$11,908.22
8 Other Fees	\$1,480.00	\$30.00	122%	\$1,800.00	\$290.77	109%	\$1,610.07	-\$189.93
9 Will Serve Fees	\$7,154.00	\$0.00	98%	\$6,994.40	\$0.00	100%	\$7,154.40	\$160.00
10 Irrigation Fees & Penalties	\$435.00	\$0.00	107%	\$464.71	\$0.00	100%	\$434.67	-\$30.04
11 Irrigation Meter Fees	\$4,000.00	\$0.00	106%	\$4,250.00	\$2,457.99	102%	\$4,060.12	-\$189.88
12 Water Connections	\$39,163.00	\$3,767.18	100%	\$39,163.26	\$3,767.18	100%	\$39,163.26	\$0.00
13 Sewer Connections	\$1,400.00	\$100.00	100%	\$1,400.00	\$100.00	100%	\$1,400.00	\$0.00
14 Irrigation Connections	\$18,867.00	\$0.00	100%	\$18,866.68	\$0.00	100%	\$18,866.68	\$0.00
TOTAL OPERATING REVENUE	\$2,693,007.00	\$182,256.80	102%	\$2,744,376.66	\$287,041.18	101%	\$2,725,512.30	-\$18,864.36

GWSSA
Balance Sheet
As of January 19, 2023

	Jan 19, 23
ASSETS	
Current Assets	
Checking/Savings	
1110 · Banking	
1111 · Checking - Zions Bank	247,180.50
1112 · Checking - Wells Fargo	26,797.31
Total 1110 · Banking	273,977.81
1114 · Cash on Hand - Drawer	218.80
1115 · Petty Cash	100.00
1150 · PTIF Accounts	
1151 · Cash at PTIF	1,174,057.66
1152 · GCSSWD Reserve	
1153 · O&M Reservoir Reserve-Restrict	207,094.08
Total 1152 · GCSSWD Reserve	207,094.08
1154 · GCWCD Reserve	
1155 · GCWCD - Capital Improvements	42,587.43
1156 · GCWCD - Contingency	15,262.43
1157 · Irrigation Meter Replace-Rest.	13,600.00
Total 1154 · GCWCD Reserve	71,449.86
1158 · SVWSID Reserve	
1159 · Capital Improvements - Water	206,383.00
1160 · Capital Improvements - Sewer	38,663.57
1161 · Contingency - Water	220,000.00
1162 · Contingency - Sewer	290,000.00
Total 1158 · SVWSID Reserve	755,046.57
1163 · Capital Improvements	
1164 · Capital Improvemts Reserve	170,175.00
1165 · Building Repair & Replace Fund	40,000.00
1166 · Vehicle Fleet Fund	199,538.00
1163 · Capital Improvements - Other	67,082.00
Total 1163 · Capital Improvements	476,795.00
1167 · Impact Fees-Available for Bonds	
1168 · I.F. - WATER	213,544.59
1169 · I.F. - SEWER	571,376.41
1170 · I.F. - RSI	55,374.16
Total 1167 · Impact Fees-Available for Bonds	840,295.16
1150 · PTIF Accounts - Other	172,853.06
Total 1150 · PTIF Accounts	3,697,591.39
1171 · Impact Fees	
1173 · Water	10,556.16
1176 · Sewer	5,986.32
1177 · SJSVSSD SEWER	42,608.34
1178 · RSI	1,992.38
Total 1171 · Impact Fees	61,143.20
1190 · Impact Fees - Holding	
1191 · I.F. - Water	453,761.45
1194 · I.F. - RSI	60,709.77
1195 · I.F. - Sewer	251,481.85
1196 · I.F. - SJSVSSD SEWER	33,271.59
Total 1190 · Impact Fees - Holding	799,224.66
Total Checking/Savings	4,832,255.86

GWSSA
Balance Sheet
As of January 19, 2023

	Jan 19, 23
Accounts Receivable	
1200 · Customer Receivables	-61,352.74
Total Accounts Receivable	-61,352.74
Other Current Assets	
1270 · Inventory - Water Materials	146,516.66
1275 · Inventory - Sewer Materials	17,458.63
1280 · Water Rights	323,440.00
1301 · Allowance for Doubtful Accts	-75,760.15
1360 · Prepaid Rents & Fees	2,545.69
Total Other Current Assets	414,200.83
Total Current Assets	5,185,103.95
Fixed Assets	
1600 · Fixed & Other Assets	3,388,234.01
1610 · Fixed Assets - Office Equipment	98,183.50
1620 · Buildings & Building Improvements	352,381.77
1630 · Land & Easements	148,126.97
1640 · Vehicle & Equipment	547,797.14
1800 · Accumulated Depreciation	-1,310,401.55
Total Fixed Assets	3,224,321.84
Other Assets	
1910 · Deferred Outflows of Resources	127,337.00
Total Other Assets	127,337.00
TOTAL ASSETS	8,536,762.79
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	2,800.90
Total Accounts Payable	2,800.90
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-16,179.49
2120 · Salaries Payable	-5,124.54
2150 · Compensated Absences	19,247.27
2221 · FICA Payable	310.32
2223 · Utah State Withholding	7,007.00
2240 · Cafeteria Plan Ins	1,476.50
2245 · Moab Fitness Center Employee Ac	12.30
2246 · Allstate - Vol Insur Benefits	5.38
Total Other Current Liabilities	6,754.74
Total Current Liabilities	9,555.64
Long Term Liabilities	
2610 · Net Pension Liability	17,901.00
2620 · Deferred Inflows of Resources	127,986.00
Total Long Term Liabilities	145,887.00
Total Liabilities	155,442.64

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Accrual Basis

GWSSA
Balance Sheet
As of January 19, 2023

	<u>Jan 19, 23</u>
Equity	
2720 · Contrib fro Other Local Govt	544,564.33
2831 · Ret Earnings - Swr Conn Rev	225,724.91
2841 · Ret Earnings - Wtr Conn Rev	179,211.13
2851 · Ret Earnings - Irri Conn Rev	18,000.00
2891 · Retained Earnings	7,957,557.96
Net Income	-543,738.18
Total Equity	<u>8,381,320.15</u>
TOTAL LIABILITIES & EQUITY	<u>8,536,762.79</u>



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- Direct access to our HR professionals and state-licensed employment law attorneys (Consulting and Enterprise membership levels, only):

EMPLOYMENT LAW ADVICE AND COUNSEL	HR ADVICE AND GUIDANCE
<ul style="list-style-type: none"> • Policy and handbook review/creation • General employment law advice • Workplace Safety • Compliance advice • Drug and Alcohol • EEO guidance • Terminations • Garnishments • Waiver and Release Agreements • State and Federal wage laws 	<ul style="list-style-type: none"> • Diversity, Equity and Inclusion (DEI) • Change management • Hiring and separation • Compensation and benefits • Performance management • Training and development • Employee relations • Record keeping • HR Strategy • Onboarding • Workplace Violence

- Member pricing on specialized HR and legal services, including:

SPECIALIZED LEGAL SERVICES	HR CONSULTING SERVICES	TRAINING AND EVENTS
<ul style="list-style-type: none"> • Affirmative Action Plans • Pay Equity Audits and Evaluations • Workplace Investigations • Labor Relations (collective bargaining, unfair labor practices) • California Legal Services • Administrative Representation (OSHA, DOL, EEOC, DLE, unemployment hearings; only available to members) 	<ul style="list-style-type: none"> • Outsourced HR Support • Payroll & Benefits Processing • Pre-Employment Screenings • Recruiting • Compensation Plans • Conflict Mediation • Opinion Surveys • Career Transition • Organizational Development Projects • Executive and Leadership Coaching • Strategic Planning 	<ul style="list-style-type: none"> • HR training and certifications • Legal compliance • Leadership and management training • Payroll training • Harassment prevention training • Annual conferences and events • And more

**some Specialized Legal Services are only available to members of Employers Council*

WHO ARE WE?

We are 200 respected industry veterans—licensed employment law attorneys, HR professionals, researchers, investigators, negotiators, coaches, and more—committed to making your employees effective and your workplace successful. Founded in 1939, we have grown into the nation’s largest employers association, with a growing membership of nearly 4,000 organizations.

WHY EXECUTIVES CHOOSE EMPLOYERS COUNCIL

Members value our services for many reasons, but these are the top five reasons industry leaders and C-suite executives choose to partner with Employers Council.

Efficiency. We’re a one-stop solution for all your human resources and employment law needs—everything you need in one membership. We are flexible, adaptable, and make sure the information we provide you is easy to apply.

Value. Three membership levels and member pricing on all specialized legal and HR services lets you create a membership package that meets your unique needs—and your budget. Our comprehensive memberships cost much less than trying to buy a la carte services from multiple providers in the general marketplace.

Responsiveness. Our Member Care Team is on call to help you get the answers you need, when you need them. We are there when you need us and seek to get you the right answers – even to the tough questions – no matter what it takes.

Security. HR and employment law mistakes can be costly, in more ways than one. Employers Council can help you manage your risk and anticipate issues before they arise. We help you prepare for whatever may come your way, equipping you with the knowledge you need to confidently make decisions as you lead your organization.

Professional. Employers Council helps keep your team aware of the ever-shifting employment law and human resources landscapes. We stay on top of all the changes so you don’t have to, partnering with you to help you problem solve and achieve your best results.

COMPREHENSIVE BENEFITS. CONCIERGE SERVICE. CLEAR PRICING.

Call us at (800) 833-1421 to talk through which annual membership level will fit your organization best.

	CORE	CONSULTING	ENTERPRISE
Dedicated Member Experience Team	✓	✓	✓
Members-only online resource library	✓	✓	✓
Members-only online community	✓	✓	✓
Member pricing on pay as you go HR & legal services	✓	✓	✓
Member pricing on training and events	✓	✓	✓
Benchmark survey access	✓ <i>1 survey included Member pricing on additional surveys</i>	✓ <i>3 surveys included Member pricing on additional surveys</i>	✓ <i>All surveys included</i>
Consultation with HR specialists and employment law attorneys		✓ <i>Limited number of hours for up to 10 individuals</i>	✓ <i>Unlimited hours, unlimited individuals</i>
Free compensation data		✓ <i>Member access to research 20 positions</i>	✓ <i>Member access to research 20 positions</i>
Employee handbook		✓ <i>Reviewed by HR professional</i>	✓ <i>Custom employee handbook with legal review</i>
Free training assessment consultation			✓
Free consultation and organizational development plan			✓
Market pricing reports for jobs			✓ <i>Compensation report from multiple sources for up to 20 positions</i>
Free special half-day training			✓ <i>Limited training menu</i>

Your membership questions, answered.

Q: What makes Employers Council different?

A: With one call (or click), our members have access to a wide variety of tools, resources, services, and knowledgeable professionals. It's like having additional HR and employment law resources on-demand, in-pocket.

Q: How do I decide which membership level is right for me?

A: Our Membership Sales Team can help you find the best fit. Call (800) 833-1421 to let us know more about your organization's needs, including how many employees need access to our community features, whether access to HR professionals and licensed attorneys is a priority for your team, and which benchmark surveys might be useful to you.

Q: Can I change my membership level if I decide I need more support later on?

A: You are always welcome to upgrade your membership. Just call us to discuss your needs as they change.

Q: What do these plans cost?

A: Our Membership Sales Team is happy to talk over our simple pricing structure, which is based on organization size. Please call (800) 833-1421 or email sales@employerscouncil.org.

MEMBERSHIP TIERS	1-100 Employees	101-500 Employees	500+ Employees
CORE	\$1,600/yr (does not include consulting with HR professionals & employment law attorneys)	\$1,600/yr (does not include consulting with HR professionals & employment law attorneys)	\$1,600/yr (does not include consulting with HR professionals & employment law attorneys)
CONSULTING	\$3,600/yr (includes up to 10 hours of consulting with HR professionals & employment law attorneys)	\$7,100/yr (includes up to 20 hours of consulting with HR professionals & employment law attorneys)	\$9,700/yr (includes up to 30 hours of consulting with HR professionals & employment law attorneys)
ENTERPRISE	\$7,700/yr (includes unlimited hours of consulting with HR professionals & employment law attorneys)	\$12,800/yr (includes unlimited hours of consulting with HR professionals & employment law attorneys)	\$19,200/yr (includes unlimited hours of consulting with HR professionals & employment law attorneys)

**Monthly plans available for all membership levels at a 15% upcharge.*

“

Employers Council has been instrumental in helping us navigate HR issues and legal issues. It's the best membership check I write. **I tell any fellow CEOs: If you're not a member, you need to be.**

KEN SPARKS

PRESIDENT AND CEO OF CHILDREN'S HOPECHEST

*Start the membership level conversation with our
Membership Sales Team: (800) 833-1421 or
sales@employerscouncil.org*



COLORADO SPRINGS / DENVER / GRAND JUNCTION / LOVELAND / SALT LAKE CITY / SCOTTSDALE

EmployersCouncil.org

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Utah Governor's Office of
Economic Opportunity

Local Matching Grant Agreement

State of Utah American Rescue Plan Act Funds

TERMS

By accepting the funds authorized under this agreement, you agree on behalf of Grand Water and Sewer Service Agency to comply with the following terms:

1. You are an authorized representative of the organization receiving the funds and the representations and documentation provided in connection with the application and this agreement are complete, true, and correct.
2. This agreement will be effective on January 10, 2023 and will terminate on December 31, 2026. Your organization will participate in the Project as described in your application or proposal (see Attachment B).
3. Your organization agrees that the amount to be provided under this agreement is \$159,000.00.
4. Your organization agrees to invoice the full amount, on official letterhead referencing the contract number, within three months of the effective date of the contract.
5. Your organization will spend or encumber grant funds within six (6) months of this agreement.
6. Your organization will obtain 100% matching funds, does not have significant unprogrammed local ARPA dollars of 30% or more, and has not received significant revenue replacement after February 1, 2022 as required by [Appropriations Adjustments H.B. 3, Last General Session 2022, Lines 1600-1619](#).
7. Your organization will provide documentation of such matching funds upon execution of this agreement by emailing documentation to utaheconcompliance@utah.gov.
8. You attest that the representations made to the State of Utah in the Local Matching Grant project application continue to be true (or, if there have been any material changes, the State of Utah has been advised of such changes and has agreed in writing to those changes).
9. Your organization will comply with all terms and restrictions applicable to American Rescue Plan Act. <https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf>.
10. Your organization will provide to the State of Utah, or its designee, a summary report of how grant funds were spent or encumbered and complied with the American Rescue Plan Act, in a manner specified by the State of Utah, by December 31, 2026 or at the State's request and emailed to utaheconcompliance@utah.gov.
11. Your organization will maintain records and documentation for all expenses arising out of this agreement for at least seven (7) years from the date of the award and will allow State of Utah personnel and any other designated federal government or third-party contractor personnel to have reasonable access to records and documentation in connection with the funding.
12. Your organization will submit to audits as reasonably requested by the State of Utah or its designee(s).

13. Your organization understands and agrees to comply with all applicable provisions of Utah Code § 51-2a and Utah Code Title 63J.
14. Your organization fully indemnifies and holds harmless the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of this agreement, except for that portion of any claim, loss, or damage arising hereunder due to the sole fault of the State of Utah.
15. The State of Utah may require repayment of the funds and pursue any other reasonable penalty if, in its sole discretion, it determines that your organization has violated a law or requirement pertaining to the funding, including the terms of this agreement. Any misrepresentation or fraud made in connection with this agreement may result in criminal prosecution, civil liability, and/or other penalties.
16. If any term of this agreement is determined to violate the law or any conditions pertaining to the disbursement of federal funds to the State of Utah, then the parties agree that this agreement shall be modified to comply with the law, and that the State of Utah may, in its sole discretion modify the terms of this agreement accordingly.

CONTACTS

GRAND WATER AND SEWER SERVICE AGENCY

Name: Dana Van Horn
Address: 3025 East Spanish Trail Rd
PO Box 1046
Moab, UT 84532
Phone: (435) 259-8121
E-mail: dana@grandwater.org
Vendor #: 110027A

STATE OF UTAH

Name: Kamron Dalton
Title: Go Utah Managing Director, Operations
Address: 60 East South Temple, 3rd Floor
Salt Lake City, UT 84111
Phone: (801) 538-8677
E-mail: kdalton@utah.gov

SIGNATURE AND ACKNOWLEDGEMENT

BY SIGNING THIS AGREEMENT, YOU HEREBY ACKNOWLEDGE THAT THE YOU HAVE READ, UNDERSTOOD, AND AGREE TO ALL OF THE TERMS SET FORTH HEREIN.

THE STATE OF UTAH

GRAND WATER AND SEWER SERVICE AGENCY

Name:
Title:
Date:
Governor's Office of Economic Opportunity

Name:
Title:
Date:

Name:
Title:
Date:
Governor's Office of Economic Opportunity

Name:
Title:
Date:
Governor's Office of Economic Opportunity

Date:
Division of Finance
State of Utah
Contract Number: 230630598
Vendor #: 110027A
Commodity Code: 99999

ATTACHMENT A: STANDARD TERMS AND CONDITIONS FOR GRANTS BETWEEN GOVERNMENT ENTITIES

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a. **“Contract”** means these terms and conditions, the cover pages, and all other attachments and documents incorporated by reference.
 - b. **“Grant Money”** means money derived from State fees or tax revenues that are owned, held, or administered by the State.
 - c. **“Grantee”** means the individual or entity which is the recipient of Grant Money from the State. The term “Grantee” includes Grantee’s agents, officers, employees, and partners.
 - d. **“Non-Public Information”** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable State and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional information that must be kept non-public under federal and State laws.
 - e. **“State”** means the State of Utah Department, Division, Office, Bureau, Agency, or other State entity identified on the Contract providing the Grant Money.
 - f. **“SubGrantees”** means persons or entities under the direct or indirect control or responsibility of Grantee, including, but not limited to, Grantee’s agents, consultants, employees, authorized resellers, or anyone else for whom Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including Grantee’s manufacturers, distributors, and suppliers.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and State constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract. This includes documentation related to Grantee’s performance of the Contract terms, scope of work, project-specific requirements, and outcomes reported to the State by Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State staff, and/or a party hired by the State, access to all records necessary to account for all Grant Money received by Grantee as a result of this Contract and to verify that Grantee’s use of the Grant Money is appropriate and has been properly reported.
5. **INDEPENDENT CAPACITY:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State of Utah agency effectuating this Contract.
6. **INDEMNITY:** Both parties to this Contract are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it.
7. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90 which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (v) Utah’s Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the workplace. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee’s employees.

8. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.
9. **TERMINATION:** Unless otherwise stated in this Contract, this Contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. Any material violation of the terms of the program or Contract may give rise to for-cause termination.
10. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
11. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees, as well as any SubGrantees as required by law.
12. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public records in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that non-protected portions of Grantee's Application will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
13. **PAYMENT:** The acceptance by Grantee of final Grant Money payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all liability to Grantee. No State payment is to be construed to prejudice any claims that the State may have against Grantee. State may withhold, adjust payment amount, or require repayment of any Grant Money under this Contract that is: provided in reliance on an inaccurate or incomplete representation, unsupported by sufficient invoices or other documentation, not used by Grantee for the project identified, used for any purpose in violation of the terms of this Contract or in violation of the law, or paid in excess of what is actually owed.
14. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon Grantee's use of the Grant Money. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
15. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State.
16. **NON-PUBLIC INFORMATION:** If Non-Public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-Public Information strictly confidential; and (iii) not disclose any Non-Public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-Public Information. Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-Public Information to the State or certify, in writing, that the Non-Public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.
17. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
18. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability, such limitations of liability will not apply to this section.
19. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognize that they have no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
20. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
21. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract signature page(s); (iii) the State's additional terms and

conditions, if any; (iv) any other document listed or referenced in Contract; and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.

22. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
23. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
24. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(Revision date: 21 March 2019)

DRAFT

ATTACHMENT B: PROJECT DESCRIPTION

PROJECT DESCRIPTION:

In August 2022, a 100-year event caused destructive flooding in Mill and Pack Creeks within Grand County. Public water infrastructure was damaged and resulted in residents of the City of Moab losing access to clean, pressurized water.

The Grand Water and Sewer Service Agency (GWSSA) and the City of Moab (the “City”) are seeking SLFRF funding for the interconnection of City and GWSSA culinary water networks. The interconnection provides sufficient new infrastructure that will allow the City and GWSSA to mutually supplement their respective culinary water systems in times of need. There is currently not an interconnection in place, and had one been in place, the loss of water to residents during the flood event may have been lessened.

In addition, there are limited water sources in the service area. During the last year, several water sources were interrupted. A new interconnection between the systems will minimize effects from disruption of culinary water sources.

This project is an allowable use as 31 CFR Pt.35 Final Rule states, “the ARPA provides that SLFRF funds may be used: ... (d) To make necessary investments in water, sewer, or broadband infrastructure” (p.4339). Final Rule Part II.D.1 Water and Sewer Infrastructure, states, “The interim final rule permitted a broad range of necessary investments in projects that improve access to clean drinking water and improve wastewater and stormwater infrastructure systems” (p.4409). This project is a result of GWSSA and the City identifying a need for increased resilience, making it applicable as a necessary investment as it is, “(1) responsive to an identified need to achieve or maintain an adequate minimum level of service...” (p.4409).

The interconnect will be constructed to the same standard of the current culinary water network, and, as such, it will “respond to a need to achieve or maintain an adequate minimum level of service... [for the] needs of the population to be served and would satisfy applicable standards” (p.4410). The Final Rule states that eligible uses for SLFRF include the “Use of DWSRF and CWSRF to Support Climate Change Adaptations... In cases of a natural disaster, recipients may also use SLFRF funds for water infrastructure to provide relief, such as interconnecting water systems or rehabilitating existing wells during an extended drought” (p.4411).

Climate Change is predicted to increase severe monsoonal storms in Grand County. As such, the City of Moab and GWSSA seek to become more resilient and adaptable with this interconnect project.

BUDGET NARRATIVE:

Funding sources: 50% cash local government match \$159,000; 50% ARPA grant \$159,000. Provisional Budget: 500ft 12-inch pipe \$60,000; meter \$10,000; two 12-inch gate valves \$10,000; pressure reducing valve \$80,000; miscellaneous plumbing and fixtures \$80,000; engineering \$30,000; contingency \$48,000; grand total \$318,000.

RESOLUTION 2022-12-01
A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY
ETHICAL BEHAVIOR POLICY – EMPLOYEE AND BOARD

A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY CREATING THE ETHICAL BEHAVIOR POLICY FOR AGENCY BOARD MEMBERS AND EMPLOYEES

WHEREAS, The Grand Water & Sewer Service Agency has adopted and amended rules, regulations, and policies for the effective management of the Agency; and

WHEREAS, The Grand Water & Sewer Service Agency now finds that the preservation of order and the efficient transaction of business and Agency governance requires additional amendments to the rules, regulations, and policies of the Agency;

NOW, THEREFORE, BE IT RESOLVED BY THE GRAND WATER & SEWER SERVICE AGENCY BOARD OF TRUSTEES THAT:

Section 1: The Agency hereby adopts the Agency Ethical Behavior Policy for board members and employees which will replace portions of the **Agency and Board Rules, Regulations, and Policies – Board Governance Policy**, attached hereto as Exhibit A and incorporated herein by this reference. And will create a separate Policy for both employees and board members, attached hereto as Exhibit B and incorporated herein by this reference.

Section 2: This resolution shall take effect immediately upon passage.

Adopted by the Grand Water and Sewer Service Agency December 1, 2022, by the following vote:

Aye: _____

Nay: _____

Absent: _____

ATTEST:

Dan Pyatt, President

Dana Van Horn, Secretary/Treasurer

Appendix A

Agency and Board Rules, Regulations, and Policies – Board Governance Policy

SECTION VIII
CONFLICTS OF INTEREST

A. **Purpose.** The Agency is subject to the requirements of the Utah Public Officers' and Employees' Ethics Act, Utah Code Ann. §67-16-1, *et seq.*, 1989, as amended (the "Ethics Act"). It was the intent of the Legislature in the Ethics Act, to promote the public interest and strengthen the faith and confidence of the people of Utah in the integrity of their government. It is not the purpose of the Ethics Act or this Policy to deny any public officer or employee the opportunities available to all other citizens of the state to acquire private economic or other interests so long as this does not interfere with the full and faithful discharge of his or her public duties.

B. **Disclosure.** In conformance with the requirements of Ethics Act, every Director who is an officer, director, agent, employee or the owner of any interest in any business entity which is subject to regulation by the Agency shall disclose any such position held and the precise nature and value of the Director's interest. The disclosure shall be made (1) when the Director first becomes a Director; (2) whenever the Director's position in the business entity changes significantly or the value of their interest in the entity is significantly increased; and (3) whenever the Agency is considering taking an action that would implicate or affect the entity in which the Director has a position or interest. Under the Ethics Act, disclosure shall be made in a sworn statement filed with the Board. Such a disclosure statement shall be public information and available for examination by the public.

C. **Code of Ethics.** See Separate Ethical Behavior Policy – Board members and employees

~~_____ C. **Prohibited Activities.** Under the Ethics Act, no Director shall:~~

~~1. _____ Accept employment or engage in business or professional activity which might reasonably expect them to improperly disclose confidential information which they have gained by reason of their official position or~~

~~2. _____ Disclose confidential information acquired by reason of their official position, nor use such information for theirs or another's personal gain.~~

~~_____ 3. _____ Accept other employment that he might expect would impair his independence of judgment in the performance of his public duties.~~

~~_____ 4. _____ Accept other employment that he might expect would interfere with the ethical performance of his public duties.~~

~~5. Use or attempt to use their official position to secure special privileges or exemptions for themselves or others.~~

~~6. Accept, receive, take, seek or solicit directly or indirectly, any gift, compensation, or loan for themselves or another if:~~

~~a. it tends to influence them in the discharge of their official duties; or~~

~~b. they have recently been, is, or in the near future may be involved in any governmental action directly affecting the donor or lender.~~

~~The following are not considered a gift, compensation, or loan:~~

~~a. an occasional nonpecuniary gift, having a value of not in excess of \$50;~~

~~b. an award publicly presented in recognition of public services;~~

~~c. a bona fide loan made in the ordinary course of business by an institution engaged in making such loans; or~~

~~d. a political campaign contribution;~~

~~7. Receive or agree to receive compensation for assisting any person or business entity in any transaction involving the Agency.~~

~~8. Participate in their official capacity or receive compensation in respect to any transaction between the Agency and any business entity in which the Director is also an officer, director, or employee or owns a substantial interest, unless disclosure has been made by the Director as provided in Section VII A. above.~~

~~9. Commingle Agency funds with the Director's own money. If it appears that the Secretary, Treasurer or any other officer is making a profit out of public~~

~~money, or is using the same for any purpose not authorized by law, said officer shall be suspended from office.~~

~~10. Have personal investment in any business entity which will create a substantial conflict of interest between his private interests and his public duties.~~

~~11. Demand from any person as a condition of granting any application or request for any approval or authorization, that the person donate personal property, money or services to the Agency.~~

12. Be a full or part time employee of the Agency.

D. Conflict with Regard to a Particular Agenda Item. Directors shall declare to the Board any conflicts of interest that they may have on any particular agenda item. A Director who perceives that another member may have a conflict of interest which is undeclared may question the member with the perceived conflict and ask that the conflict either be declared or an explanation given as to why there is no conflict. It is recommended that if a member declares a conflict of interest that the member remove themselves from the meeting for the duration of the agenda item with which they have a conflict.

Appendix B

Agency and Board Rules, Regulations, and Policies – Ethical Behavior Policy – Board members and Employees

GWSSA Employee and Board Member Code of Ethics

Prohibited Conduct

No current employee or officer, as specified, shall:

1. Disqualification from Acting on Grand Water & Sewer Service Agency (GWSSA) Business.
 - a. Engage in any transaction or activity, which is, or would to a reasonable person appear to be, in conflict with or incompatible with the proper discharge of official duties, or which impairs, or would to a reasonable person appear to impair, the employee's independence of judgment or action in the performance of official duties and fail to disqualify him or herself from official action in those instances where conflict occurs;
 - b. Have a financial or other private interest, direct or indirect, personally or through a member of his or her immediate family, in any matter upon which the employee or board member is required to act in the discharge of his or her official duties, and fail to disqualify him or herself from acting or participating;
 - c. Fail to disqualify him or herself from acting on any transaction which involves GWSSA and any person who is, or at any time within the preceding twelve (12) month period has been a private client of his or hers, or of his or her firm or partnership;
 - d. Have a financial or other private interest, direct or indirect, personally or through a member of his or her immediate family, in any contract or transaction to which GWSSA or any public water supplier may be a party, and fails to disclose such interest to the appropriate authority prior to the formation of the contract or the time GWSSA or public water supplier enters into the transaction; provided, that this paragraph shall not apply to any contract awarded through the public bid process in accordance with applicable law.
2. Improper Use of Official Position.
 - a. Use his or her official position for a purpose that is, or would to a reasonable person appear to be primarily for the private benefit of the employee or board member, rather than primarily for the benefit of GWSSA; or to achieve a private gain or an exemption from duty or responsibility for the employee, board member, or any other person;
 - b. Use or permit the use of any person, funds, or property under his or her official control, direction, or custody, or of any GWSSA funds or property, for a purpose which is, or to a reasonable person would appear to be, for something other than a legitimate purpose.
 - c. Except in the course of official duties, assist any person in any transaction where the employee's assistance is, or to a reasonable person would appear to be, enhanced by that employee's or board member's position with GWSSA; provided that this subsection shall not apply to any employee or board member appearing on his or her own behalf or

- representing himself or herself as to any matter in which he or she has a proprietary interest, if not otherwise prohibited by ordinance;
- d. Regardless of prior disclosure thereof, have a financial interest, direct or indirect, personally or through a member of his or her immediate family, in a business entity doing or seeking to do business with GWSSA and influence or attempt to influence the selection of, or the conduct of business with that business or entity.
3. Accept Gifts or Loans.
 - a. Ask for or receive, directly or indirectly, any compensation, gift, gratuity, or thing of value, or promise thereof, for performing or for omitting or deferring the performance of any official duty; except that the following shall be allowed:
 - i. Unsolicited flowers, plants, and floral arrangements;
 - ii. Unsolicited advertising or promotional items of nominal value, such as pens and notepads;
 - iii. Unsolicited token or awards of appreciation in the form of a plaque, trophy, desk item, wall memento, or similar item;
 - iv. Unsolicited food items given to a department when the contents are shared among employees and the public;
 - v. Unsolicited items received for the purpose of evaluation or review provided the officer or employee has no personal beneficial interest in the eventual use or acquisition of the item by the [entity];
 - vi. Information material, publications, or subscriptions related to the recipient's performance of official duties;
 - vii. Food and beverages consumed at hosted receptions where attendance is related to official duties;
 - viii. Meals, beverages, and lodging associated with retreats or other meetings where the official serves as a representative, designee or is otherwise assigned to another organization or entity from GWSSA;
 - ix. Travel costs, lodging, and tuition costs associated with GWSSA sanctioned training or education when not provided by a private entity under contract with GWSSA
 - x. Admission to, and the cost of food and beverages consumed at, events sponsored by or in conjunction with a civic, charitable, governmental, or community organization and other officials or employees of similar agencies are in attendance;
 - xi. Unsolicited gifts from dignitaries from another entity or other jurisdiction that are intended to be personal in nature;
 - xii. Campaign contributions; and
 - xiii. Unsolicited gifts with an aggregate economic value of \$50.00 or less from a single source in a calendar year received either directly or indirectly by the official or employee.
 4. Disclose Privileged Information.

Disclose or use any privileged or proprietary information gained by reason of his or her official position for the immediate or anticipated personal gain or

benefit of the employee, board member, or any other person or entity; provided, that nothing shall prohibit the disclosure or use of information which is a matter of public knowledge, or which is available to the public on request.

5. Financial or Beneficial Interest in Transactions.

Regardless of prior disclosure an employee or board member may not participate in or benefit from (personally or through his or her family) a contract or agreement where that employee or board member acted as an agent of GWSSA. This includes receiving compensation, gratuity, or another benefit from an interested party of an agreement or contract with GWSSA.

6. Nepotism.

a. Violate *Utah Code* § 52-3, which prohibits employment of relatives, with few exceptions.

7. Misuse of Public Resources or Property.

a. Violate *Utah Code* § 76-8-4, which delineates the unlawful use of public funds and destruction of property, including records.

8. Outside Employment – Employees Only

a. Retain secondary employment outside of GWSSA employment, which, as determined by the GWSSA Board of Directors and according to Utah Administrative Code R477-9-2:

- i. Interferes with an employee's performance.
- ii. Conflicts with the interests of GWSSA or the State of Utah.
- iii. Gives reason for criticism or suspicion of conflicting interests or duties.

9. Political Activity.

a. Except as otherwise provided by law:

- i. The partisan political activity, political opinion, or political affiliation of an applicant for a position with GWSSA may not provide a basis for denying employment or appointment to the applicant.
- ii. A GWSSA board member's or employee's partisan political activity, political opinion, or political affiliation may not provide the basis for the board member's or employee's employment, promotion, appointment, disciplinary action, demotion, or dismissal.
- iii. A GWSSA employee may not engage in political campaigning or solicit political contributions during hours of employment.
- iv. A GWSSA board member or employee may not use GWSSA equipment while engaged in campaigning or other political activity.
- v. A GWSSA board member or employee may not directly or indirectly coerce, command, or advise another GWSSA board member or employee to pay, lend, or contribute part of the board member's or employee's salary or compensation, or anything else of value to a political party, committee, organization, agency, or person for political purposes.
- vi. A GWSSA board member or employee may not attempt to make another board member's or employee's employment status

- dependent on the board member's or employee's support or lack of support of a political party, affiliation, opinion, committee, organization, agency, or person engaged in political activity.
- b. A GWSSA employee who has filed a declaration of candidacy may:
 - i. be given a leave of absence for the period between the primary election and the general election; and
 - ii. Use any vacation or other leave available to engage in campaign activities.
 - c. Neither the filing of a declaration of candidacy nor a leave of absence under this section may be used as the basis for an adverse employment action, including discipline and termination, against the employee.
 - d. Nothing in this chapter shall be construed to:
 - i. prohibit a GWSSA board member's or employee's voluntary contribution to a party or candidate of the board member's or employee's choice; or
 - ii. Permit a GWSSA board member or employee partisan political activity that is prohibited under federal law.
 - e. No GWSSA board member or employee shall solicit or participate in soliciting any assessment, subscription, or contribution to any political party during working hours on the premises of any GWSSA property.
 - f. No GWSSA board member or employee shall promise any appointment to any position with GWSSA as a reward for any political activity.
 - g. A GWSSA employee who is elected to an office with GWSSA or its forming districts shall terminate GWSSA employment prior to being sworn into the elected office.
10. Fair and Equal Treatment.
- a. No person shall be appointed to, removed from, or in any way favored or discriminated against with respect to any appointive public office because of such person's race, color, age, religion, sex, national origin, or functional limitation as defined by applicable state or federal laws, if otherwise qualified for the position or office.
 - b. No GWSSA board member or employee shall grant any special consideration, treatment, or advantage to any citizen beyond that which is available to every other citizen.
11. Prohibited Conduct After Leaving GWSSA:
- a. No former employee shall, during the period of one (1) year after leaving GWSSA office or employment:
 - i. Disclose or use any privileged or proprietary information gained by reason of his/her GWSSA employment or appointment/election for his/her gain or anticipated gain, or for the gain or anticipated gain of any person, unless the information is a matter of public knowledge or is available to the public on request;
 - ii. Assist any person in proceedings involving an agency of GWSSA with which he/she was previously employed, involving a matter in which he or she was officially involved, participated, or acted in the course of duty;

- iii. Represent any person as an advocate in any matter in which the former employee was officially involved while a GWSSA employee;
- iv. Participate as a competitor in any competitive selection process for a GWSSA contract in which he or she assisted GWSSA in determining the project or work to be done or the process to be used.

Utah SNOTEL Snow/Precipitation Update Report

Provisional data, subject to revision

January 19, 2023

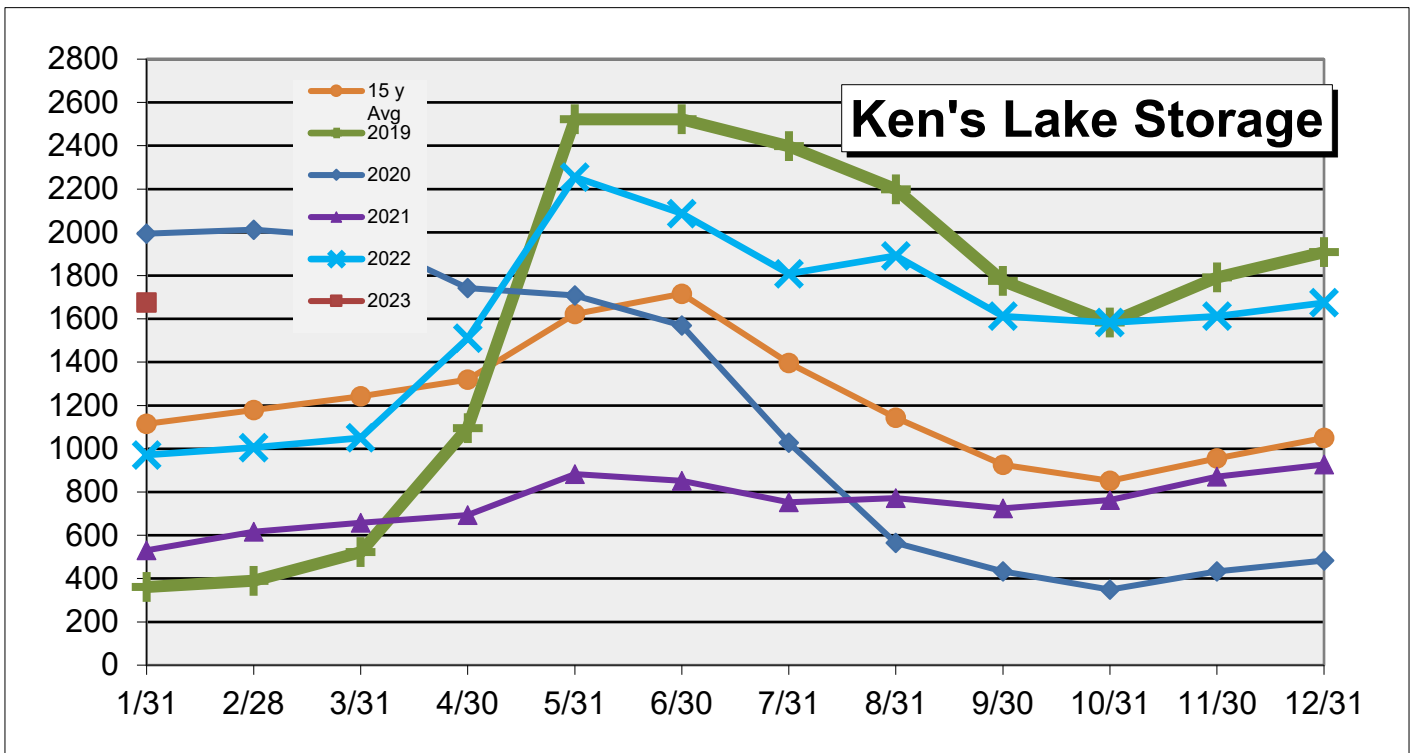
Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH							
1/19/2023	9560	13.9	6.1	228	16.5	9.6	172
12/29/2022	9560	8	5.1	178	10.6	8.4	126
Last Year		6.9	6.1	113	14.1	9.6	147
	Max Avg	12.2					

Lake level

1/16/2023	1675
11/30/2022	1612

2022 AF	971
2021 AF	531

173% of 2021
315% of 2020



Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH							
LASAL MOUNTAIN	9560	22.2	*	13	20.5	18.20	45%
12/15/2022		20.3	*	11.9	19.4	16.95	42%
Last Year		19.4	*	13.2	21	17.97	45%

Board of Water Resources



Dams and reservoirs like Jordanelle Reservoir allow the spring runoff to be captured and stored for use throughout the year and are part of an overall water management strategy.

Over the past 75 years, the Board of Water Resources (Board) has provided financial assistance to irrigation companies, municipalities and water districts to construct approximately 1,520 projects.

The Board of Water Resources is composed of eight appointed individuals who represent Utah's eight **River Districts**. The board oversees and administers revolving funds that were established by the Utah Legislature to benefit Utah citizens. These funds are used to

provide low-interest or zero-interest funds for water projects throughout the state. Repayments of the funds (including all interest paid) return to the board and fund additional projects. Board funds can be obtained by most private or public water service providers. Entities seeking project funding work with professional, friendly staff who strive to make the funding process as simple as possible.

What does a board member do?

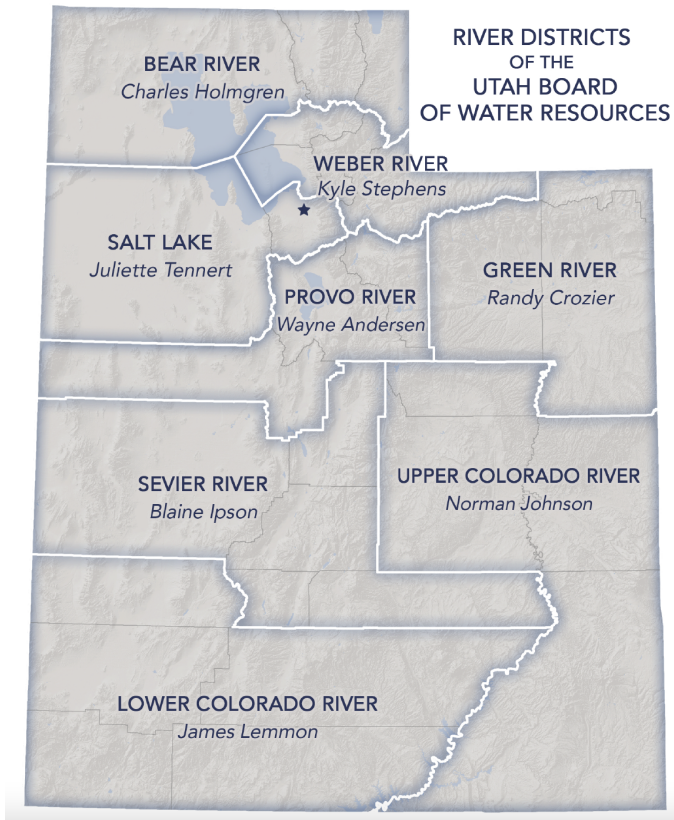
- Approves project funding applications for investigation
- Meets with project applicants and division staff to learn the scope of projects
- Meets as a board about 7 times each year to discuss and vote on project authorization, committal of funds and receive project updates
- Attends water conferences/summits (as able) as a representative of the board
- Assists with planning a board tour in their area (about once every 8 years)
- Completes training as necessary to serve on a state board (public meetings, security, etc.)

What are the benefits of being a board member?

- Actively participates in water issues specific to their area
- Travel and per diem are paid by the board
- Opportunity to influence conservation, development and water efficiency in local area
- Get to help neighbors and others around the state with water projects

Apply to become a board member at <https://boards.utah.gov>





Board Statutory Authority

1. Board of Water Resources – Division of Water Resources ([Utah Code 73-10-1/35](#))

Defines the role of the Board and Division of Water Resources, including:

- Protect Utah’s rights to interstate waters.
- Direct comprehensive water planning.
- Manage Utah’s water resource project construction programs, and provide funding for Dam Safety Compliance.
- Oversee compliance with water conservation plan requirements.

2. Management Plan for Water Conveyance Facilities ([Utah Code 73-10-33](#))

Requires that water conveyance facilities complete and update (every 10 years), a management plan that contains specific items.

3. Secondary Water Metering ([Utah Code 73-10-34](#))

Requires secondary water providers to install meters on all pressurized secondary water connections and to report water use data to the Division of Water Rights. Authorizes the Board of Water Resources to fund up to \$10 million of secondary metering projects annually from the Conservation and Development Fund.

4. Green River Pipeline Cost Update ([Utah Code 73-10-35](#))

Requires the division to update a 2002 study that estimated the cost of piping water from the Green River drainage to the Wasatch Front.

5. Water Development Coordinating Council ([Utah Code 73-10c](#))

Coordinates the use and application of funds between the Board of Water Resources, Water Quality Board and Drinking Water Board to promote water conservation and development.



6. **Water Infrastructure Restricted Account ([Utah Code 73-10g-103/106](#))**
Requires the division and the Board of Water Resources in consultation with the State Water Development Commission to:
 - Establish criteria for better water data and data reporting
 - Establish new conservation targets
 - Institute a process for the independent verification of water data
 - Establish a plan for independent review of construction plan and the plan for repayment of the project.

7. **Amended Bear River Compact ([Utah Code 73-16](#))**
Provides for the distribution of use of the waters of the Bear River.

8. **Columbia Interstate Compact ([Utah Code 73-19](#))**
Promotes the development, use, conservation and control of the water resources of the Columbia River Basin.

9. **West Desert Pumping Project ([Utah Code 73-23](#))**
Maintain and operate West Desert Pumping Plant.

10. **Bear River Development Act ([Utah Code 73-26](#))**
Develop the waters of the Bear River.

11. **State Water Development Commission ([Utah Code 73-27](#))**
Division and Board work with/inform the Commission to make recommendations to the legislature and governor on a variety of water issues.

12. **Lake Powell Pipeline Development Act ([Utah Code 73-28](#))**
Directs the Board of Water Resources to develop and construct the Lake Powell Pipeline Project.

13. **Water Banking Act ([Utah Code 73-31](#))**
An owner of a qualifying water right may file a Water Bank Application with the Board of Water Resources (“Board”) to create a water bank. This application identifies the key elements informing the form, function, and objectives of the proposed bank. The Board authority includes:
 - Review, approve, and revoke a water bank application, require reporting, and conduct other functions related to the Act.
 - The Board may direct the Division of Water Resources to assist with fulfilling the Act.

