

Orangeville City Council
Meeting Minutes
October 13, 2022
7:00pm

Present: David Robertson, Carole Larsen, Carol Stilson, Kirk McQuivey (call), Tracy Addley, Brandon Hoffman (call), Travis Richards, Keoni Barawis, Carolyn Marsing, and Tasha Jewkes.

Visitors: Michael Jewkes

David Robertson called the meeting to order at 7:00pm

An opening prayer was offered by Kirk McQuivey and the pledge of allegiance was led by David Robertson.

Approval of Bills and Warrants

A motion to approve the bills and warrants was made by Carol Stilson, it was seconded by Carole Larsen.

Vote:

Carol Stilson I

Carole Larsen I

Kirk McQuivey I

Tracy Addley I

Brandon Hoffman I

Motion passed.

Approval of Minutes from previous meeting

The motion to approve the minutes from the previous meeting was made by Tracy Addley and seconded by Carol Stilson. The vote was unanimous, motion passed.

Public Hearing

A motion was made by Tracy Addley to move into a public hearing, it was seconded by Carol Stilson.

Funds need to be transferred from the PTIF fund to the General Account for fleet vehicles. There was discussion with the council as far as maintenance costs and leasing vehicles. It was decided that funds in the amount of \$60,000 will be moved out of the PTIF for purchase of vehicles.

A motion was made by Carol Stilson to close the public hearing and move back into our regular meeting. It was seconded by Tracy Addley. The vote was unanimous, motion passed.

Approval of Lease/ Purchase Fleet Service Proposal

A motion was made by Tracy Addley to table the approval of the lease/purchase proposal. It was seconded by Carole Larsen. The vote was unanimous, motion passed.

Kris Justesen -Landlord Utility Agreement

This agreement is between a Landlord and Tenant, whereas the Tenant may receive a copy of the utilities during their occupancy. There was a motion made to approve the Landlord Utility Agreement for Kris Justesen by Carol Stilson. It was seconded by Tracy Addley. The vote was unanimous, motion passed.

Mike Bean Tree Removal

Mr. Bean spoke with the Mayor about trees that needed to be removed next to his property because they are dead. There was discussion among the council about whether the city is responsible for the removal. The City Council would like to touch bases with our attorney to make sure we do everything legally so we do not have problems in the future. A motion was made by Carol Stilson to table this item until they are able to speak with our lawyers. It was seconded by Tracy Addley. The vote was unanimous, motion passed.

Community Center New Fridge

The refrigerator at the community center needs to be replaced. The council was presented with quotes for cost. Carole Larsen made a motion to purchase a fridge that is the same size as the one that is currently there. It was seconded by Carol Stilson.

Vote:

Carol Stilson I

Carole Larsen I

Kirk McQuivey I

Tracy Addley I

Brandon Hoffman I

Motion passed.

Cameras at City Hall

City Hall is in need of additional security. Therefore, a total of 4 cameras will be added to the back-parking lot, front office, exterior of the main front entrance and the council room. A motion was made by Tracy Addley to install cameras at City Hall. It was seconded by Carol Stilson.

Vote:

Carol Stilson I

Carole Larsen I

Kirk McQuivey I

Tracy Addley I

Brandon Hoffman I

Motion passed.

Ratify Donation to Newspaper for Veterans

A motion was made by Tracy Addley to ratify the donation made to the newspaper. It was seconded by Carole Larsen.

Vote:

Carol Stilson I

Carole Larsen I

Kirk McQuivey I

Tracy Addley I

Brandon Hoffman I
Motion passed.

Carolyn Raise for Certificate

The Mayor asked Carolyn to be the office manager in February shortly after he took office. She also has received a certificate as a Certified Public Funds Investment Manager. The Mayor proposed a 5% increase for the certificate and 5% increase for her promotion to office manager. This would equate to \$1.72 raise total. There are some members of the council that are concerned about sustainability. Therefore, it was asked that this discussion be tabled until the council can look at the budget. Tracy Addley made a motion to table Carolyn's raise until next month. It was seconded by Carol Stilson. The vote was unanimous, motion passed.

Staff Reports

Fire Chief- Mike Tuttle – Absent

Zoning Administrator -Seth Manning – Manning reports clearance issued for Chandler Curtis to reroof. Neva Slane wants to put a beehive in her backyard. Kent Wilson would like to attach a garage to his house. Both Slane and Wilson were granted clearance by Seth. Connie and Mike Lucas were approved for deck expansion, canopy over their deck, new fence and a retaining wall. Rebecca Cook would like to sell her flag lot. Alex Butler in process of Airbnb license procedure.

Maintenance and Animal Control -Keoni Barawis – Nothing to Report.

Treasurer Carolyn Marsing – Nothing to Report.

Recorder Tasha Jewkes- Reports she had a great experience at her first conference for municipal clerks. Jewkes also spoke with the attorney about the agreement for Don Bennett. There needs to be an approval for the agreement. A meeting will be held next week on Wednesday the 19th at 6:00pm.

Council Reports

Carole Larsen – McKelle France provided a site and utility plans for the Joe's Boulderling Camp. It will still need to go through planning and zoning for the engineer plans.

Carol Stilson- Youth City Council is having a pumpkin carving at the old fire station this Saturday at 2:00.

Kirk McQuivey – McQuivey had a great time at the conference. When he returned, he said there were complaints about the city park bathrooms that they were dirty and missing toilet paper.

Tracy Addley – Nothing to Report.

Brandon Hoffman – Sidewalk has been started on 3rd West. There will also be grinding and cutting around the city starting soon. They will notify the City as soon as they plan to start.

Mayor Robertson – Mayor would like to make sure we have an ordinance put in place about tree removal. There is a lot of money being put into the flood dykes; we need to make sure it includes above Gary Peacock. A lot of silt is coming down from that area. We need to get a letter to the Commissioners. On November 3rd there is a meeting that someone needs to attend from the Southeastern Utah Association of Local Governments to apply for funds in 2023.

A motion was made to close the meeting by Carole Larsen and seconded by Carol Stilson. The vote was unanimous. Motion passed; meeting was adjourned.

Tasha Jewkes- Recorder