

BOARD OF TRUSTEES MEETING MINUTES

January 27, 2014
** District Office**
5:00 p.m.

I. CALL TO ORDER

The January 27, 2014, Board of Trustees meeting was called to order by Chair Jan Wilking. Other Board members in attendance were Mary Ann Pack and Robert Richer. Richard Pick arrived at 5:04 p.m. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Dave Actor, Brian Passey, Kevin Berkley, Marlo Davis, Blaine Bowden and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Parsons, Kinghorn and Harris.

II. CONSENT AGENDA

A. Approval of Board Meeting Minutes for December 16, 2013

Mr. Richer made the motion to approve the Board Meeting Minutes for December 16, 2013 with said typo corrections, Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

B. Escrow Fund Reduction Approval – Echo Spur on Rossi Hill – Retain 20%

Mr. Pick made the motion to approve the Escrow Fund Reduction Approval – Echo Spur on Rossi Hill – Retain 20%, Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARD – **Blaine Bowden 10 years** **Marlo Davis 15 years**

Mr. Wilking presented Mr. Bowden with his award for 10 years of service. He said it is the dedication and quality of the employees that makes the District what it is and he thanked Mr. Bowden for his service.

Mr. Robinson said Mr. Bowden is a very valuable asset to the District. He works primarily on our pump stations. Mr. Bowden is fully responsible for keeping them operating without problems and has done that for 10 years straight. He does an outstanding job, works on any other special tasks and is certified to work with electrical. Mr. Bowden keeps up with his certificates and qualifications in order to work on the electrical projects. Mr. Robinson said that he is really glad to have Mr. Bowden here and hopes he stays for a long time.

Mr. Wilking presented Mr. Davis with his award for 15 years of service. He again said the dedication of the employees is amazing and he thanked Mr. Davis for his service.

Mr. Boyle said Mr. Davis stepped up/volunteered to be the Acting Pre-Treatment Coordinator just about 5 years ago. He did an outstanding job. Mr. Davis revised a pretreatment program which was accepted by the State of Utah and is what they follow today. He has been appointed as the East Canyon Supervisor and we are very happy to have him on the team. Mr. Davis is still training the new Pre-Treatment Coordinator. Mr. Boyle said that Mr. Davis is someone he can always count on and he wouldn't know what to do without him and doesn't want to find out.

Mr. Wilking wanted to thank the managers and Mr. Luers. He said that it is a reflection of the managers that employees are willing to stay the amount of time they have and it's great.

Congratulations to Mr. Bowden and Mr. Davis for the service awards.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$979,791.93

Mr. Pick made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Ms. Pack, Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

A. Colony 4C Phase 1 – 16.33 REs

B. Colony 4C Phase 2 – 18.67 REs

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

Proposed this Meeting: # Above Splitter 0; # ECWRF 35; # SCWRF 0; Total 35

Two Line Extension Agreements have been filed for Colony Phase 4C. The developer is proposing to split the 4C project into two phases in order to coincide with construction scheduling. Wastewater main lines in Phase 1 will be located in ski runs as well as roadways. The lines in Phase 2 will be all located within ski runs.

Staff recommends approval of Subdivision Projects.

Mr. Richer made the motion to approve the Subdivision Projects, Mr. Pick seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

VII. DISTRICT MANAGER

A. Discussion Items

1. Rescheduling the May 19, 2014 Board meeting – Mr. Luers told the Board that there is a conflict with the Board meeting in May. He asked them to review their schedules and see what other date would work. After discussing the issue the new Board meeting date will be May 12, 2014.

2. Training Building Update – Mr. Luers told the Board that Mr. Boyle and Mr. Ashcroft would be giving them an update on the training building. Mr. Ashcroft, Carollo Engineers, started off by stating the design is nearing completion and that we received prequalification submittals on Friday, January 24, 2014, from 14 General Contractors and 6 Electrical Contractors. He anticipated the bid date to be on March 5, 2014 and said the construction schedule is 1 year for substantial completion, 60 days for final completion which would put the final completion sometime around June, 2015. Mr. Boyle then showed the Board slides of the design of the training building.

Mr. Ashcroft told the Board the estimated construction cost only is now \$3,589,000 but said the total could change during the bidding process.

Mr. Luers stated that once we have the bids with the actual numbers we will be bringing this back to the Board for approval.

B. Information Items

1. Financial Statement

2. Impact Fee Report

3. 2014 NACWA, Local Public Service Award – Mr. Luers wanted to congratulate Mr. Wilking for receiving the National Environmental Achievement Public Service Award. He said the National Environmental Achievement Awards (NEAA) annually recognize individuals and member agencies that have made outstanding contributions to environmental protection and wastewater management. The NEAA Public Service Award is given to current or former elected or appointed public officials at the local, state and federal level of government who have demonstrated exemplary commitment and service to their community, the environment and to NACWA.

Mr. Wilking wanted to thank everyone who nominated him for the award. He said this award is deserved by the entire Board and the District staff.

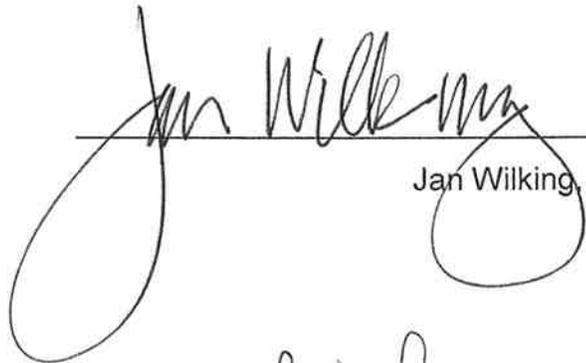
Mr. Wilking said that it was brought to his attention that Mr. Luers had been appointed to the Utah Local Governments Trust Advisory Committee (TAC). Mr. Luers stated that he was invited to serve as a member of the TAC and accepted. Mr. Wilking said that this is the type of involvement with the State that certainly enhances the status of the District. Mr. Luers said he is honored to serve on the committee.

VIII. FUTURE AGENDA ITEMS

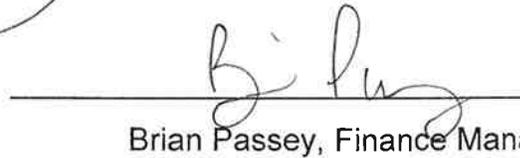
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters – Mr. Wilking told the Board that he has talked with Mayor Jack Thomas regarding serving on the Board in replace of Mayor Dana Williams. He said that Mayor Thomas said to give him a little time to settle in and he would get back with him. Mr. Pick said he had also talked with Mayor Thomas and he also said he was favorable about serving on the Board. Mr. Wilking encouraged all the Board members to talk with Mayor Thomas and let him know we are excited for him to join the Board of Trustee's for Snyderville Basin Water Reclamation District. He stated that if Mayor Thomas was unable to serve that we would like one of Park City Municipal Council members to serve on the Board.

IV. ADJOURN

Mr. Pick made the motion to Adjourn, Ms. Pack seconded and the motion carried with Mr. Pick, Mr. Wilking, Mr. Richer and Ms. Pack voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk