

BOARD OF TRUSTEES MEETING MINUTES

December 16, 2013
** District Office**
6:00 p.m.

I. OPEN PUBLIC HEARING

The December 16, 2013, Board of Trustees Public Hearing was called to order by Vice Chair Mary Ann Pack. Other Board members in attendance were Mayor Dana Williams, Richard Pick and Robert Richer. Jan Wilking was excused. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Dave Actor, Brian Passey and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Parsons, Kinghorn and Harris.

II. PUBLIC HEARING ITEMS

A. Proposed 2014 Budget – Ms. Pack asked if there was any public input regarding the proposed 2014 Budget and there was none.

B. Proposed Fee Increase, Resolution #121 – Ms. Pack asked if there was any public input regarding the proposed fee increase and there was none.

Mr. Cook wanted to state for the record there was no public in attendance.

III. CLOSE PUBLIC HEARING

Mayor Williams made the motion to close the Public Hearing, Mr. Pick seconded and the motion carried with Ms. Pack, Mayor Williams, Mr. Pick, and Mr. Richer voting in the affirmative.

AGENDA

I. CALL TO ORDER

The December 16, 2013, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack. Other Board members in attendance were Mayor Dana Williams, Richard Pick and Robert Richer. Jan Wilking was excused. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Dave Actor, Brian Passey and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Parsons, Kinghorn and Harris.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for November 18, 2013
- B. Escrow Fund Reduction Approval
 - a. The Colony at White Pine Canyon Bridge 70 Phase 2 Main Line Relocation – Retain 0 percent
 - b. Village at Kimball Junction Lot 4A – Retain 0 percent
 - c. Canyons Golf Course Hole 15 – Retain 8 percent
 - d. Thaynes Creek Ranch Estates – Retain 20 percent
 - e. North Silver Lake Lodge – Retain 20 percent
- C. Final Project Approval
 - Canyons Golf Course Hole 15
- D. Substantial Completion Approval
 - North Silver Lake Lodge

Mr. Richer made the motion to approve the Consent Agenda as follows:

- A. Approval of Board Meeting Minutes for November 18, 2013
- B. Escrow Fund Reduction Approval
 - a. The Colony at White Pine Canyon Bridge 70 Phase 2 Main Line Relocation – Retain 0 percent
 - e. North Silver Lake Lodge – Retain 20 percent

- C. Final Project Approval
Canyons Golf Course Hole 15
- D. Substantial Completion Approval
North Silver Lake Lodge

Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer, Mayor Williams and Ms. Pack voting in the affirmative.

Mayor Williams made the motion to approve the Consent Agenda as follows:

- B. Escrow Fund Reduction Approval
 - b. Village at Kimball Junction Lot 4A – Retain 0 percent
 - c. Canyons Golf Course Hole 15 – Retain 8 percent
 - d. Thaynes Creek Ranch Estates – Retain 20 percent

Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer, Mayor Williams and Ms. Pack voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$748,000.80

Mr. Pick made the motion to approve the expenditures, Mr. Richer seconded and the motion carried with Mayor Williams, Mr. Pick, Mr. Richer and Ms. Pack voting in the affirmative.

V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 77; # ECWRF 168.84; # SCWRF 0;
Total 149.04
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VI. DISTRICT MANAGER

A. Discussion Items – Mr. Luers told the Board he wanted to bring to their attention that the Summit County engineering department has been discussing a project to rebuild Buckboard Drive in 2016. He said that this is a very large project in our budget this year. Mr. Luers said that our engineering department meets with Summit County's engineering department on a regular basis regarding all projects in the area. He stated that we wouldn't want to continue with our project if Summit County is indeed going to do their project in 2016. Mr. Luers said that if the discussions continue that in fact Summit County is going to proceed with their project in 2016 we would delay our project until then and jointly work with Summit County.

Mr. Luers stated in discussing the matter with Mr. Robinson that the line has a "dip" in it and it is collecting solids. He said we have had a blockage in this line in the past and we would clean out the line more frequently and monitor it until the project was done in 2016.

Mr. Luers continued on to say that if this was to happen we would not use what we have budgeted for this project in 2014, approximately \$300,000. He said we would use the funds for other projects if we needed to but would update the Board beforehand. Other than this factor no other changes have been made to the budget.

B. Action Items

1. Consider Adopting 2014 Budget – Mr. Luers told the Board that the 2014 Budget has not changed since the last discussion at the November Board meeting. He asked the Board to adopt the 2014 Budget.

Mayor Williams made the motion to adopt the 2014 Budget, Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer and Mayor Williams voting in the affirmative.

2. Consider and Adopt Resolution #121, Consolidated Fee Schedule – Mr. Luers reviewed Resolution #121 with the Board. He stated that the new fee scheduled has been published in the newspaper as required by law and we have not had any public comments to date. Mr. Luers asked the Board to adopt Resolution #121, Consolidated Fee Schedule.

Mr. Richer made the motion to adopt Resolution #121, Consolidated Fee Schedule, Mr. Pick seconded and the motion carried with Mayor Williams, Mr. Pick, Mr. Richer and Ms. Pack voting in the affirmative.

3. Consider Adopting Board Meeting Schedule for 2014 – Mr. Luers reviewed the Board Meeting Schedule for 2014. He asked them if they would adopt the Board Meeting schedule for 2014.

Mayor Williams made the motion to adopt the Board Meeting Schedule for 2014, Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, Mayor Williams and Ms. Pack voting in the affirmative.

C. Information Item

1. Financial Statement
2. Impact Fee Report
3. Certificate of Achievement for Excellence in Financial Reporting for the 2012

Calendar Year – Mr. Luers stated that Mr. Passey received a Certificate of Achievement for Excellence in Financial Reporting for the 2012 Calendar Year. He said that this makes it the 15th straight year receiving this achievement at the District. Congratulations to Mr. Passey in continuing this achievement.

4. Christmas Brunch – Tuesday, December 24, 2013, 10:30am-noon – Mr. Luers invited the Board to our annual Christmas Brunch on Tuesday, December 24, 2013. He said that all District staff is invited and he said it would be great if the Board could join us.

VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters – Mr. Luers expressed his appreciation to Mayor Williams for

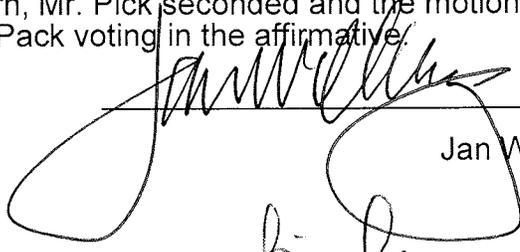
serving on the Board since 2010. He presented him with a plaque and said it has been a pleasure working with him.

The Board also expressed their appreciation and said Mayor Williams will be greatly missed.

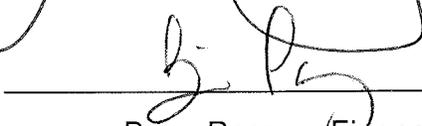
Good luck to Mayor Williams in his future endeavors.

VIII. ADJOURN

Mayor Williams made the motion to Adjourn, Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, Mayor Williams and Ms. Pack voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk