



Summit Academy and Summit Academy High School
Board Meeting Agenda
1225 E 13200 S
Draper, UT 84020
January 19, 2023

Time	Items to Present
7:00 pm	Welcome
7:05 pm	Public Comment (Please limit comments to 2 minutes)
7:20 pm	Consent Agenda <ul style="list-style-type: none">● Board Meeting Minutes, November 2022 (<i>P</i>)● Board Work Session Minutes, November 2022 (<i>P</i>)
7:25 pm	LEA Report <ul style="list-style-type: none">● Joint LEAs● Employee Recognition - Theme of the month is Talented (<i>P</i>)<ul style="list-style-type: none">○ Draper- (Tiana McEwen-Kindergarten Teacher, Kristina Davis- JH Para)○ Independence- (Nina Patterson-science teacher, Michelle Shurtz-Counselor)○ Bluffdale- (Jenni Wright-Teacher, Melodie Sattree-Front Office)○ SAHS- (Kami Marchent-Teacher, Ben Jacobs-Assistant Principal)○ LEA- (Kim Welch - Directors Assistant)● Summit Academy<ul style="list-style-type: none">○ Draper<ul style="list-style-type: none">■ In December, our boys basketball team won the USCAL championship game!■ We were able to provide funds for 18 children this holiday season with our student council penny wars fundraiser.■ Our student council decorated a tree for the Festival of Trees this year. It was bid on and sold very quickly.○ Independence<ul style="list-style-type: none">■ Our Junior high out-scored all surrounding schools on RISE EOY including North Star who we have never surpassed.■ We have A LOT going on this month with literacy and student connections:<ul style="list-style-type: none">● Writing Contest concluded● Reading Contest the entire month (Very Hungry Caterpillar theme)● Spelling Bees● Fly-Up day (students meet teachers in the next grade who do a fun activity with them including preschool and Kindergarten; Bluffdale 6th grade comes over and this year we had our counselor and Dean go talk to the high school's student council who will be coming to run a fun grade wars assembly and Q&A)● Paw Pals (creating and meeting student buddies across all grades)



SUMMIT ACADEMY

	<ul style="list-style-type: none"> ■ One of our teacher Friday teams has created two events this month for staff: a workout from one of our teacher's who did that previously at a gym and an acts of kindness week (staff for staff). You are welcome to come and work out with us; let me know and we will send you the link to sign-up. ○ Bluffdale <ul style="list-style-type: none"> ■ This year's Spanish Christmas program was put on by the 1st and 2nd grade immersion students. They sang and danced and had memorized their Spanish speaking parts. We are so proud of the hard work that the students and their teachers are doing. It's a wonderful experience to bring in a different culture for all of the school to experience. ■ We also held our traditional holiday sing-a-long. Every grade prepared a holiday song to perform. We put up a lighted Christmas tree in the gym, dimmed the lights and the students sat around the tree and sang. The students do such a good job cheering and supporting each other. It's fun to watch them really own the culture in our school. ■ In January, we held our White Ribbon Week which focuses on internet safety. Our theme is "I have the power." Students learn that they have the power to turn off hurtful images and get help from adults when they see something that makes them uncomfortable. We have mini-lessons in the classroom everyday as well as lunchroom activities that focus on internet safety. ● Summit Academy High School <ul style="list-style-type: none"> ○ Congratulations to Charlise Matsuda on being the first wrestler from Summit Academy to ever be selected as a Utah All-Star. The Ross Brunson Utah All-Star Dual, which honors the best male and female wrestlers in the state of Utah, will be held at the UCCU Center on UVU campus on January 10th. 1,400 girls are wrestling in the state of Utah this year, and Charlise was selected as one of only 48 female wrestlers to participate in the All-Star Dual. We congratulate Charlise on this prestigious recognition and achievement. ○ 45% of our students are on the 2nd term honor roll. Our students are beginning to receive their college acceptance letters. One student, Sarah Park, received an almost full ride scholarship to Boston College. ○ Our boys' basketball team attended a tournament in CA over the Christmas break, Showcase of Shoemaker Invitational" and won first place. Two students are receiving offers from La Verne University, whose coach met with them at the tournament. Our boys' team is currently ranked #5 by Deseret News right now. This is the first time SAHS boys' basketball has ever been ranked by Deseret News. ● Questions from report
8:00 pm	<p>Finance Report</p> <ul style="list-style-type: none"> ● Joint LEAs <ul style="list-style-type: none"> ○ Finance Update(<i>P</i>) ○ Budget Revisions (<i>P</i>)
8:20 pm	<p>Discussion and action items to review</p> <ul style="list-style-type: none"> ● Joint LEAs <ul style="list-style-type: none"> ○ #3106 College and Career Readiness Policy (<i>P</i>) ○ #3303 Textbook and Instructional Materials Policy (<i>P</i>)



SUMMIT ACADEMY

	<ul style="list-style-type: none"> ○ #3305 Home School Student Assessment (P) ○ #4002 Child Abuse-Neglect Reporting Policy (P) ○ #5201 Safe School Policy (P) ○ #5202 Search of Person and Property Property (P) ○ #5203 Bullying, Cyber Bullying, Hazing and Retaliation (P) ○ #5205 Emergency Operations Policy (P) ○ #6101 Public Education Material Fund Policy (P) ● Assessment Data Calendar ● Summit Academy High School <ul style="list-style-type: none"> ○ Fee Schedule - Lacrosse team (P)
9:00 pm Board Members	<p>Committee Reports</p> <ul style="list-style-type: none"> ● Academic Committee ● Finance Committee ● Audit Committee ● Governance Committee ● Development Committee
9:20 pm	<p>Board Business</p> <ul style="list-style-type: none"> ● Policy Enforcement Discretion ● Exhibit A Discussion ● Board Bylaws Review ● Board Calendar Review
9:45 pm	<p>Follow Up</p> <ul style="list-style-type: none"> ● Table-top Exercises with Admin - June
10:00 pm	<p>Closing Comments</p>
10:05 pm	<p>Closed Session</p> <ul style="list-style-type: none"> ● Possible Closed Session in Accordance with the Open and Public Meetings Act for Purposes outlined in law. ● Potential Action Items from Closed Session <p>(Select one from the following)</p> <ul style="list-style-type: none"> ● Discussion for issues related to Summit Academy and Summit Academy High School ● Discussion for issues related to Summit Academy ● Discussion for issues related to Summit Academy High School <p>(Select from the following)</p> <ul style="list-style-type: none"> ● for the purpose of discussion of the character, professional competence, or physical or mental health of an individual. ● for the purpose of discussing pending or reasonable imminent litigation. ● for the purpose to enter a strategy session to discuss the purchase, exchange or lease, or sale of real property. ● for the purpose to enter discussion regarding deployment of security personnel, devices or systems. ● for the purpose of investigating proceedings regarding allegations of criminal misconduct.

(P) Packet Materials



Summit Academy Board of Trustees

1225 E 13200 South

Draper, UT 84020

November 17, 2022

7:00 PM

(PENDING)

Welcome

The meeting was called to order at 7:05 pm with Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Public Comment

None

Consent Agenda

Board Meeting Minutes October 2022

A Motion to approve the Consent Agenda Items was given by Marcia Whitman

A second was given by Robyn Derbidge

Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Board Employee Recognition Awards:

We have a program called Summit Strong. We are going to hand out some certificates and recognize some amazing people at Summit.

Teacher Recognitions

SAHS-

Heather Shinkles: SAHS Front Office lead Secretary and administrative assistant. You are loved by all staff and students.

Holly Georgeson: Math- You work hard mentoring other teachers and are always willing to sub for teachers.

Bluffdale-

Heather Latimer: You are omnipresent no matter what, you are always there to support the students and the teachers. You help so much. You give great ideas and help with challenging behaviors. You are everyone's go to.

Lisa Webb-Teacher: Passionate about her job. She goes above and beyond supporting those around her. She is always willing to help another teacher with lessons. Every child in her class has her full support and attention 100% of the time.

LEA-

Alana Johnson: Director of Teacher Development: You have been so great to work with. You are so helpful with everything in Cactus and making sure that everything in licensing is accurate. With all the changes you have kept your team strong by remaining positive along with great communication. You are always looking out for everyone's needs and putting them first.

Draper-

Shari Hayden: Jr High CTE -Huge support to everyone on our campus staff and students. This year she took on the role of mentor specialist and has taken that role to the next level.

Megan Bouck: SpEd Para- Thanks for always being willing to step in and support all of our students' needs even when it is difficult to do so. We are thankful for all that she does to help support the diverse needs of all of our students.

Independence:

Nikki Bath: One of the most resilient educators that we know. She's always patient as she works with students with tricky behaviors and supports the staff. We are so glad that she is part of our staff.

Rachel Behrens: Always willing to jump in and help others. She has been a great support, not only for the team but for the staff. She has positive energy which contributes to a positive classroom culture and also a positive staff culture. She is always wanting to learn and grow as an educator and we are so lucky to have her.

Director's Report

Joint LEA's

School Report card, BOY - Jumana Besieso

(Powerpoint presentation referred to) Our Grade has moved up to B, and we should be at A next year. We are above the state average at every campus. Jumana believes that was due to the English Learner portion. She is looking at ELL. They have hired some extra help and they will see that need move up to moderate or typical. She wants to highlight the growth for each subject. Growth is measured with high, moderate to low. This last year, we measured High Growth. The state average and our district, and we have far exceeded the state average. We take the same test year to year and it shows our growth from year to year. You can go into the state report card and move the tiles around. English learners are moving upward with our new ELL Coordinator. We are 75% which is much higher than last year. For SAHA, we are at 82% for last year. Acadience Reading for BOY, K is benchmark or above. 1st grade 56% 2nd grade 67%, 4th grade 70% 5th grade 75% and 6th grade 89%. That is reading for BOY this year. There

is a definite improvement. Example from BOY 21 to BOY 22, There was an increase in every grade. For example in Math BOY, there was an increase of 1st-8%, 2nd-13%, 3rd-1%, 4th-9%, 5th - 6%, 6th-3%. We are making progress. Mr. Z asks if the teachers are happy about the increase. She replied that all increases are good. After the last three years, we are still not dealing with normal due to the pandemic.

Summit Academy

Draper- Principal Lindy Hatch

45% of our JH students (6th-8th grade) made the honor roll. 39 of those students were on the high honor roll.

- Held our first ever Growth Assemblies. We will be doing these assemblies after each quarter this year. This will give us an opportunity to recognize the students that are being resilient and working hard to grow. 41 students were recognized. Teachers nominated these students for different reasons.
- 5th grade had their first ever Colonial Days in place of the previous state reports. Students chose an occupation from one of the 13 colonies and wrote a report about it. They were able to dress up as a person with that profession when they presented their reports to other students of other grade levels. After their presentations, the 5th grade students came back and went through different rotations representing different activities from colonial days such as making butter and bread. It was a huge success. It was a lot of work but definitely worth it. They will be doing it again.

Independence- Principal Lisa Cutler

The broadcasting media class put together a presentation. (Media presentation for the board). It highlighted students performing service, the Halloween parade, and other events.

This year our 6th grade team added a program to their pyramid projects. It was a new addition and went over wonderfully with students and families.

We have planned our student focus groups and plan to get feedback from all students grades 5-8.

Ninety-five of our 7th and 8th graders made honor roll or high honor roll during first term!

Bluffdale- Dianna Brantley

We held our annual Veterans' Day Assembly last Friday. Our 3rd graders have learned about Veterans and their many sacrifices. They did an amazing job showing what they learned during the assembly which was held for parents and for all of our students. Each year the entire student body practices the National Anthem to sing at this assembly. It's a sweet moment to stand with my students as we sing together and honor our great nation.

We celebrated Dia de los Muertos (The Day of the Dead) by constructing our first ever ofrenda (alter). We learned that ofrenda's have 3 levels and contain items that represent the 4 elements, wind, water, earth, and fire. Students and staff brought in pictures of their loved ones to be placed on the ofrenda. It was a sweet experience as our students stood with reverence by the oferenda and shared stories of their loved ones. The students were very reverent and respectful. Thanks to Maestra Salgado for sharing her culture with us!

Summit Academy High School-Angela Grimmer

Our nominated Sterling Scholars this year:

- English- McKenzie Hoang

- Mathematics- Olivia Backus
- Science- Brooklyn Stevenett
- Social Sciences- Sarah Park
- Speech/Theatre/Forensics- Keilah van Hees
- World Languages- Billy Briggs
- Computer Technology- Aspen Delis
- Skilled & Technical Sciences- Lily Eaton
- Education, Family and Consumer Sciences- Sarah Mooney
- Business & Marketing- Eric Pesci
- Vocal Performance- Teegan Jenkins
- Visual Arts- Aiden Burgos
- Instrumental Music- Cassie Urry
- Dance- Mason Maurer

We held our first honor roll breakfast! We had 264 students on the honor roll or high honor roll for term 1. That is more than 50%.

One of our Girls Cross Country team members has been awarded Academic All State by UHSAA and Deseret News: Keilah van Hees

Finance Report

Joint LEAs- Brad Wilkinson

Finance Update -

Academies:

We are $\frac{1}{3}$ through the school year. We are at 32% on the revenue side. We are always about 10% behind on expenses because of how the contracts are written. We are right on cue, and right on projections. (Highlights the pie chart that is being shown) We have 18% left for the remaining things. Our bond handcuffs us a little bit. We are just over 11 million dollars in reserves, but we need to save that for the bond covenants. The only metric we are not meeting in the bond metrics is the operating margin. We will make some adjustments and he believes that we will get that where it needs to be. There are a lot of bond metrics in play as far as the merger is concerned. On the line by line, there is room for budget revisions for various reasons. They are easy for you to see and identify. On the Workers Compensation line, it has gone up from \$25,000.00 to \$40,000.00. We have done a lot of training and have done all we can to prevent slip and falls and hope to see the rates go down instead of up on that.

High School: We have done a few bigger projects in the beginning of the year. Our reserves are healthy. They are meeting every metric except the building cost. As years go by that will get better. The Workers comp rate is good. They are right on budget.

Landscaping and Snow Removal Contract - We currently have a Landscaping contract with one company and a different contract for Snow removal. The contracts are up this year, so we put out an RFP, and got some responses. We looked at landscaping bids and all of the different costs with hours and Prosecutive was the lower bid, so we chose to go with them for the year. We followed the same process for Snow removal. We ended up going with Roth. We have a relationship with them and It works out for the best. Bob Zentner asks questions about what the contract includes for landscaping and how many inches of snow requires what snow removal services. Both bids are three year contracts. They recommend these contracts.

A Motion to approve and award the Landscaping Services Contract to Prosecutive Landscaping Services and the Snow Removal Contract to Roth's Landscaping services for Summit Academy and Summit Academy High School was given by Robyn Derbidge

A second was given by Joel Woodruff

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Salary Schedule Revision: Minor Changes

SAHS:

It has been approved by the state that Boys LaCrosse has been added as a sanctioned Sport, so we have hired coaches and support staff for a total of \$2,500.00 for the head coach.

It seems that we are always needing to hire support for the students for intervention. It has been in a weird space of what that looks like. Our para's are around \$15.00 an hour, but they are trained and licensed as teachers, but not quite a full time teacher. The new lane is \$25.00 an hour. This is a new lane.

Academies:

We are covered for the next two years due to extra COVID money. You can train para's to do interventions, but they are not licensed. These would be licensed teachers doing intervention and don't have all of the other responsibilities that a teacher has to do.

A Motion to approve the adjustments to the FY 2023 Salary Schedule for Summit Academy and Summit Academy High School was given by Robin Derbidge.

A second was given by Bob Zentner

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Discussion and Action item to review

Joint LEAs-

SY23-24 Calendar

A Motion to approve the SY23-24 Calendar for Summit Academy and Summit Academy High School was given by Marcia Whitman.

A second was given by Robyn Derbidge

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

#3204 Discipline Policy

The Board would like the “disciplinary board” defined. Joel Woodruff would like more parental accountability from the parent's involved. The administrators mention that parents are involved much

earlier in the process as well as at this time, but they can't require that parent's come. Marcia Whitman shows that it is already included in the policy. The board will table this policy for now. It needs more work.

#3205 Student Dress Code Policy

A Motion to approve policy #3205 The Student Dress Code Policy for Summit Academy with the minor change of the word hooded to hoods and an additional comma as discussed during this meeting was given by Chelsea Welch.

A second was given by Marcia Whitman

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

#3301 Flexible Grouping Policy

A Motion to approve Flexible Grouping Policy #3301 for Summit Academy and Summit Academy High School was given by Marcia Whitman.

A second was given by Robyn Derbidge

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

#3501 Parent and Family Engagement Policy

A Motion to approve the Parent and Family Engagement Policy #3501 with the change to the purpose to read, "Parent/guardian serve as partners with the LEA in helping their children achieve academic success" for Summit Academy and Summit Academy High School with the change was given by Chelsea Welch.

A second was given by Marcia Whitman

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

#5106 Threat Policy

A Motion to approve Policy #5106 Threat Policy for Summit Academy and Summit Academy High School was given by Marcia Whitman.

A second was given by Bob Zentner.

Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Summit Academy

Preschool Separation Discussion & Approval - Brad Wilkinson

Summit Academy Preschool was formed with the school. They were filed under our number and several things have come up and they need to be separate. It is becoming a risk and liability to the school. Summit met with the state about what could be done. They are a feeder school to Summit. We want to keep them as part of our community and in our facility. The first thing is that they need to create their own board. They will be a 501c3. They will be governed by a board of directors. The current board could be that board and it could be a whole new board. That has to be done first before anything else can be done. Once that is officially approved, we can start taking all the rest of the steps. The workload will fall to Brad and Amber at the beginning. They will change the name. It is Summit Adventures. They are no longer part of our website. That entity would just lease from Summit Academies. There would be a new agreement drawn up and the preschool would pay Summit for services rendered. There are several people interested in being on the new preschool board.

- Board Direction and Vote on Creation of new Pre School Board

A Motion to approve the separation and continued support of the plan proposed between Summit Academy, Summit Academy High School, and Summit Adventures Preschool as briefed was given by Joel Woodruff

A second was given by Robyn Derbidge and Bob Zentner

Vote Yes-Jon Eborn, Chelsea Welch, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Summit Academy High School

Fee Schedule - Lacrosse team. We are starting the process of getting Lacrosse out there for parents and players to see so that we can get it approved later on. It will be on the agenda in January.

Jon Eborn wants to recognize Bob Zentner and thank him for all of the time and effort that he is putting into the work on the Academic Committee. Mr. Zentner mentions what a pleasure it is to attend staff meetings and to work with such great people.

Board Business

Chelsea Welch discusses writing policy that can be enforced at will? She would like the board's thoughts on that. She gives an example of a policy that is not being enforced and there is an assumption that the policy that will be followed. If it can't be followed, then should there be a policy about that? She would like to see the board go back to creating good solid followed policy. Jon Eborn asks about policy that says may or shall? Chelsea is wondering if it is a good policy to continuously write "may". She thinks that they are getting into dangerous territory when we are not specific in our policy. How is the policy written? Does it have built in discretion? If the board uses the word "shall" then the policy should be followed appropriately.

Exhibit A- The board was waiting on financials before going into committee and Brad mentions that they have that information and the financials are in the hands of the state and they may be waiting for a better time to go to market for a new bond and debt. It doesn't work if the rates keep going up. They may need to wait. It will go to the authorizing committee. They want to be ready when it is a good time to go to market.

Action Items -

Annual Calendar

Follow Up

Table-top Exercises with Admin - June

- 1/27/2022 Scott Pettit
 - Risk assessment in July, Board review in August
- Grad rate, ACT and APCE Data (November)

Board Meeting Assessment

To our school Director, What is concerning you?

Next meeting - January 2023

Individual Meeting Assessment

Closed Session (include as appropriate)

A Motion to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonable imminent litigation for Summit Academy and Summit Academy High School was given by Bob Zentner

A second was given by Joel Woodruff

Vote Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Open session resumed at 10:32 p.m.

Potential action items from closed session

A Motion to adjourn was given by Chelsea Welch

A second was given by Marcia Whitman

Vote Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Adjourned at 10:35 p.m.



Summit Academy Board of Trustees

1225 E 13200 South

Draper, UT 84020

November 10, 2022

7:00 PM

(PENDING)

SA and SAHS Work Session

Welcome

The meeting was called to order at 7:07 pm with Jon Eborn, Chelsea Welch, Robyn Derbridge, Bob Zentner, Marcia Whitman, and Joel Woodruff (on the phone),

Public Comment- None

Discussion Item

Portrait of a Learner - Scott Petit

Scott appreciates the board taking the time to meet for this important subject for the entire LEA. This goes back to an individualized education for every learner. We are working on the Portrait of a Graduate. (There is a video presentation that the entire board can see.) We are gathering input from all of our stakeholders. We are looking at the board to give us a unique perspective as our governing body. We also understand your bias. We would like all of the feedback collected by the end of November. In March, we plan to come to you to adopt this as an official document for Summit Academy and Summit Academy High School. Tonight we want to capture your feedback. This was a lot of work and a team effort. I want to show you the old Mission Statement with the new Mission Statement and to show you that we haven't really strayed very far from the original Mission Statement from when Summit was established. Joel's comments are that they need some commas in the statement and change the order of students, teachers, families and if we should change things around a little bit. Petit states that we are trying to find our North Star. All people use the North star to navigate. It stays fixed and acts as our guiding principle. It is not a curriculum map. It is a vision of the knowledge skills and dispositions that all students can embody in the future. All students regardless of grades or talents will graduate with a set of skills. We are including all stakeholders in the development of this document. We are asking what our strengths and weaknesses are. We will hold a community focus group as well as a student and preschool focus group. It

is important that we include everyone. We are not throwing out what we have been working on for years. We have our PLC's, the big Eight, the Active student engagement, multilayer system of supports, and using personalized student learning. The board's role now is to give their ideas.

We are asking the board to write down what they think the role of public education is. We are going to split the group into groups of three for 3 minutes to share with each other their thoughts and ideas. Many of the ideas are similar. Joel Woodruff shared his idea that it is to provide an optimal academic environment for students to develop skills as a lifelong learner, future citizens and productive members of society. Jon Eborn agrees to go with that. Mr. Zentner agrees that they are all similar.

As a review, we ask what is a portrait? We are looking at what it takes to become a lifelong learner. Mr. Zentner is asking about the Graduate versus Portrait of a Learner. He likes "Graduate" to become a lifelong learner. This is a Summit Academy Schools thing, not a state thing. We would like all students to graduate with a valuable skill or skills to be a good and productive member of the community. Right now we have boxes that you check off. It's not necessarily valuable if it is just checking off boxes. Jon Eborn mentions that it should have flexibility because education is going to look different in ten years.

We will set the stage for students to have more ownership of their education. The students in our school now will be those doctors and attorneys providing our future needs. Hopefully it is something that we can see is a little part of something from everyone. Our kindergarteners are going to be graduating in 2035. Imagine it is 2035 and we have become all that we desired it to be. We are asking the board to put one adjective or short phrase on each sticky note about what it is like to learn and work here and the others are to describe a graduate. Brainstorm and write as many as you can.

We are going to look at some possible futures. Keep in mind that there are no facts, just possibilities. Here is an example. We are going to look at a circular high school. Local grounds cared for by some learning circles. What are impacts? If it isn't hierarchical, we would have to change the way we track. What are private and local spaces? Does it include businesses? Who is running it, facilitators, and safety. What about Elementary kids? Field trips. Could student's pursue passions in different ways? This could increase these passions in this environment. What impacts outside of the school? You could have a high schooler come out of school and make a living wage. There are five other examples. Decide which one you want to focus on. Now that you have discussed all of those possible futures, go back to your sticky notes and is there anything you would add to thrive in the future that you described? What skills would they need in those possible futures. Out of all of the sticky notes that you wrote, please pick 5-7 top things that they would need in total. Each member should pick 5-7 themselves. Now, as a group, we are going to use these big posters to share our sticky notes. Post your note with no debate. Use rows and columns. If it is similar to someone else's you can add it close to that one. Go ahead and group them together. Circle your groups. Now start with the one thing that you think is most important. Next we are going to take pictures of your posters and we are going to bring them all together. We have taken pictures of all the posters of all of the groups. We are going to take everything from everyone and look at trends, and then we are going to come back to the board for feedback. We are going to make sure that everyone has something that they had a part in. Look at the data, figure out trends, turn it over to a design team and then bring it back to you. The State created one and we are going to look at what we like and don't like. It is a guiding document, but we are going to create our own. This is a nationwide endeavor. You can google it and see what they have come up with. It isn't one size fits all. Joel Woodruff asks what spurred this conversation about "Portrait of a Graduate". Scott Petit explains that it started when the Charter World started. We realized that if we want education to be more valuable than competency based education, checking off boxes or a basic curriculum map. It got us looking at education differently. It does tie into the personally developed education from the state giving students

choices. We know there are things they should learn, it is how that is changing. Grading like it is today, is going away. Customized supports- Basically everyone has an IEP of one kind or another. Everyone needs support. Mr. Zentner says that we used to be teachers, and now we are facilitators of student learning. We want an educational system that is holistic and multi-pronged. We saw so many kids graduating from High School and not ready for college and couldn't get a good job. We as a school need to do certain things and we need parent's willing to do some things with us. How willing will parent's be? How much can we be a facilitator and not a teacher? Mr. Petit says that teachers still teach, it is the students taking responsibility for what direction it is going to go. The system says that the public system is where the student learns everything and that just doesn't work without the family support. We have never faced a society with the technology to disrespect and to substance abuse etc. Robin Derbridge gets the comment so often from her student's saying, "Why do we need to learn this? We aren't ever going to use this in our lives." Jon Eborn says that we just don't know what kind of learning is going to take place in the very near future. He thinks that kids are going to be wearing goggles most of the day. We can see answers to what we are thinking right away. What comes out of this is a student driven, student motivated education. Student's feel that so much time is spent on things that they can find out in far less time.

The things you want to do, you can go find out. It is the ability to regulate a student's desires and passions in a direction they really want to go. It has to be a partnership between all of us. Bob Zentner has a comment that we as schools are required to teach more and more and more. He sees administrators at meetings and not with their people and students. We are expected to teach all this stuff and when do we do it? There just isn't enough time. Is it 8 hours? More? His concern is that somewhere in your development and discussion, figure out a way that we can keep teachers teaching and not all of the other things. There is a lot of stuff. He wishes that we could have more teachers teaching and not doing other things. How teachers will teach is more effective than what we teach. Does it really matter what the capitals are in all of the countries or is it more important that they see why people move? What are we focusing on? Instead of knowledge, is how we use that knowledge. How do I apply this? When do I apply this? What does it look like? Jon Eborn says, Who decides what is an effective adult? They look different in all different communities.

The pendulum will swing. Mr. Zentner states that we can't be everything to everyone. But we can choose what we do and do it very very well. That is what we used to do. Now we are trying to teach so much that we don't really teach much of anything. The administration doesn't have all of the answers, but they do feel that they are going to have a North star chosen by everyone. They do think that they are at a good place to make this come together. We are going to come to a consensus. We want to make teachers' lives easier and better. We should do less stuff. Joel suggests changing the name completely yet still visionary. It is too close to what the state has done. There is a lot of back story they will have to deal with.

A Motion to adjourn Summit Academy and Summit Academy board Work session was given by Marcia Whitman

A second was given by Mr. Zentner

Vote Yes- Jon Eborn, Chelsea Welch, Robyn Derbridge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Adjourned at 8:58 p.m.



SUMMIT ACADEMY

Employee Recognition



**Tiana
McEwen**
Draper Campus



**Nina
Patterson**
Independence Campus



**Jenni
Wright**
Bluffdale Campus



**Kami
Merchant**
Summit Academy High School



**Kim
Welch**
LEA Staff Member



**Kristina
Davis**
Draper Campus



**Michelle
Shurtz**
Independence Campus



**Melodie
Sattree**
Bluffdale Campus



**Ben
Jacobs**
Summit Academy High School

Summit Strong

These Employee's have been nominated as Supportive Staff for their excellence.

S - Supportive
T - Talented
R - Respectful
O - Outgoing
N - Nourishing
G - Giving

SUMMIT ACADEMY SCHOOLS, INC

Draper

January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Brad Wilkinson, Business Administrator

SUBJECT: Monthly Financial Statements through December 31, 2022

BACKGROUND INFORMATION

Each month financial statements are prepared for both Summit Academy, Inc, and Summit Academy High School. The purpose of this report is to transparently state the current financial outlook of each LEA. This report will show the following:

Adopted Budget, Revised Budget, Year to Date Actuals, and % of forecasts.

CURRENT CONSIDERATIONS

To review the financial statement and ask any questions that are pertinent.

IMPACT ON STUDENT ACHIEVEMENT

Each year the LEA's will prepare fiscal year budgets. The goal of each budget is to develop educational and operational goals in order to achieve academic success and fund other operations of the LEA. The financial statements presented will assist readers in reviewing and comparing financial data in order to achieve financial budget goals.

FINANCIAL IMPLICATIONS

No current financial implications of this informational document.

RECOMMENDATIONS

To review and ask any financial related questions pertaining to the 2022-23 school year.

DIRECTOR'S RECOMMENDATION:

Informational

SUMMIT ACADEMY SCHOOLS, INC

Draper

January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Brad Wilkinson, Business Administrator

SUBJECT: Monthly Financial Statements/Budget Revisions through December 31, 2022

BACKGROUND INFORMATION

Each month financial statements are prepared for both Summit Academy, Inc, and Summit Academy High School. The purpose of this report is to transparently state the current financial outlook of each LEA. This report will show the following:

Adopted Budget, Revised Budget, Year to Date Actuals, and % of forecasts.

In addition to the Financial Statements, Summit Academy Inc has prepared several budget revisions for board approval. Many of the items include: New Grants, Allotment Memo adjustments due to membership changes, revisions per meetings with Principals, Preschool adjustments, and other budget adjustments.

CURRENT CONSIDERATIONS

To review the financial statement and Budget Revisions and ask any questions that are pertinent.

IMPACT ON STUDENT ACHIEVEMENT

Each year the LEA's will prepare fiscal year budgets. The goal of each budget is to develop educational and operational goals in order to achieve academic success and fund other operations of the LEA. The financial statements presented will assist readers in reviewing and comparing financial data in order to achieve financial budget goals.

FINANCIAL IMPLICATIONS

Due to all budget revisions the net effect to the Forecast is as follows:

Summit Academy- Previous Board Approval to this approval has a net difference of \$286,801 and Summit Academy is projecting a Net Increase of \$762,696 (3.2%).

Summit Academy High School- Previous Board Approval to this approval has a net difference of \$(41,180), and Summit Academy High School is projecting a Net Increase of \$354,246 (5%).

RECOMMENDATIONS

To review and ask any financial related questions pertaining to the 2022-23 school year.

Review and Approve Budget Revisions.

DIRECTOR'S RECOMMENDATION:

Approve Budget Revisions

December Financials- Informational



Draper -- Bluffdale -- Independence

Financial Summary

as of December 31, 2022

50.0% through the Year

BUDGET REPORT

EXPENSES

RATIOS

Actual Goal Nat S&P
Medians

Operating Margin 3.2% 4.0%

Debt Service Coverage 1.25 1.3 1.50

Days Cash on Hand 152 100 143

Building Payment % 12.7% < 20% 12%

Cash Reserve
\$0-\$300,000 5%
\$300,000-\$500,000 4%
\$500,000-and above 3%

CASH

RESERVES

ENROLLMENT

Ending Cash Balance \$ 9,594,900

Days Cash on Hand 152

Bank Account

Last Year Reserve Balance \$ 11,085,706 \$ 11,085,706

Reserves Added this Year \$ 2,629,620 \$ 762,736

Expenses from Reserves

West Side Project	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

New Reserve Balance \$ 13,715,326 \$ 11,848,442

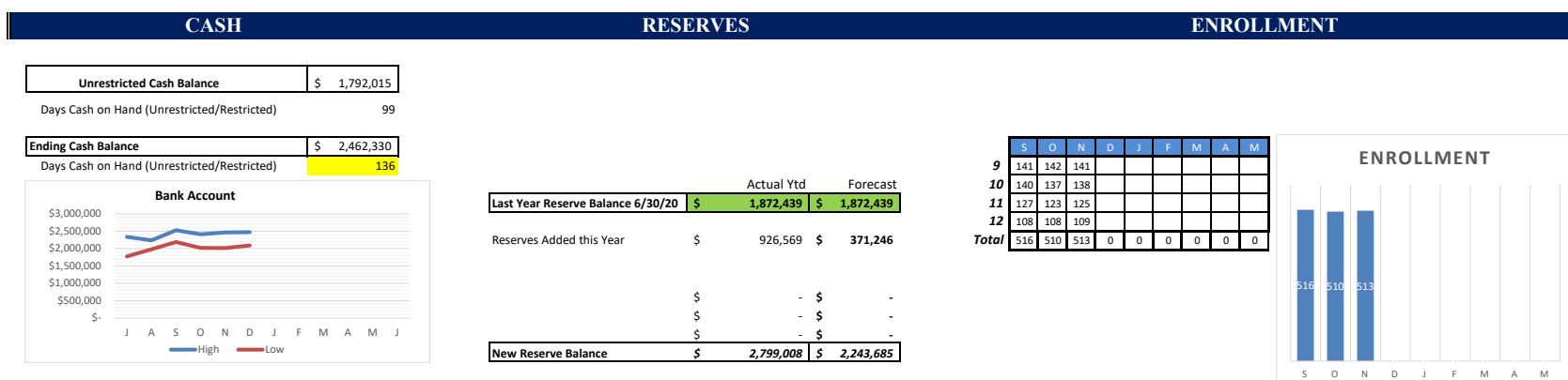
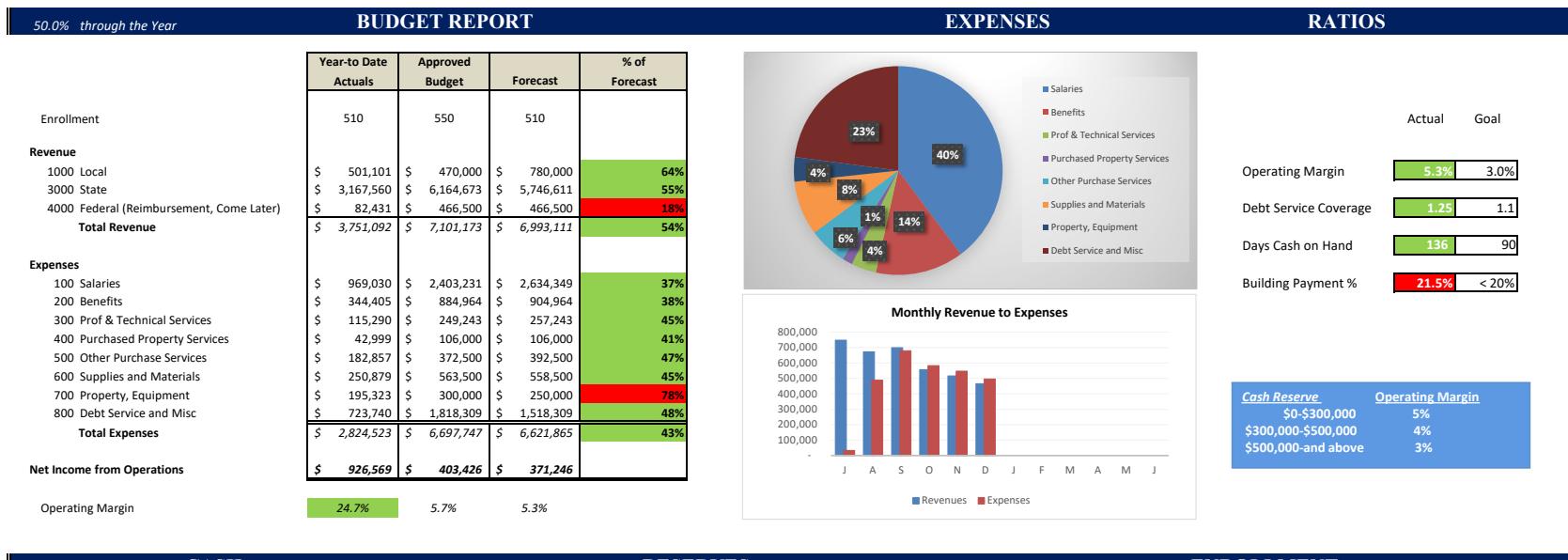
DEU \$ 1,132,856.10
Capital Projects \$ 4,500,000
Contingencies \$ 3,500,000
Construction \$ 1,016,000
Educational \$ 850,000
Special Revenue Funds \$ 850,000

K	260	255	256						
1	227	229	230						
2	245	245	247						
3	220	221	217						
4	245	244	244						
5	238	241	244						
6	207	206	210						
7	199	197	197						
8	182	180	180						
Total	2023	2018	2025	0	0	0	0	0	0



Financial Summary

as of December 31, 2022



DEU	\$ 334,887.35
Capital Projects	\$ 500,000
Contingencies	\$ 500,000
Construction	\$ 210,000
Educational	\$ 500,000
Special Revenue Funds	\$ 200,000
	\$ 2,244,887.35



Academies

Budget Detail Report

Revenue

1000 Local

	(2,062 Students)	Changes	(2,018 Students)	(2,065 Students)	
	FY22 Final Actuals	FY23 Forecast	FY 23 YTD	% of Forecast	
1420 Transfer from High School - Transportation	\$ 25,164		\$ 25,000	\$ 13,881	55.5%
1510 Interest on Investments	\$ 59,551		\$ 150,000	\$ 107,921	71.9%
1610 Sales to Students	\$ 11,195	\$ 25,000	\$ 400,000	\$ 225,266	56.3%
1710 Student Activities (Admissions, Store, Std Org Memb)	\$ 32,407		\$ 24,000	\$ 14,098	58.7%
1740 Fees	\$ 96,561		\$ 117,000	\$ 64,531	55.2%
1770 Fundraisers	\$ 150,540	\$ 6,000	\$ 82,000	\$ 63,444	77.4%
1910 Rentals	\$ 108,359	\$ 1,500	\$ 93,500	\$ 31,782	34.0%
1920 Contributions / Donations	\$ 24,878		\$ 23,000	\$ 6,845	29.8%
1930 Gain / Loss on Sale of Assets			\$ 2,000	\$ 1,985	99.3%
1950 Revenue from Other Schools (High School)	\$ 98,348		\$ 99,743	\$ 57,151	57.3%
1990 Miscellaneous	\$ 7,563		\$ 59,000	\$ (29,996)	-50.8%
1991 Preschool Income	\$ 933,979		\$ 954,464	\$ 439,804	46.1%
1992 ERC		\$ 575,000	\$ 575,000		0.0%
Informational					#DIV/0!
Refinancing of Loan					#DIV/0!
Total 1000:	\$ 1,548,545		\$ 607,500	\$ 2,604,707	\$ 996,712 38.3%

3000 State

3010 Regular School Prgm K-12	\$ 6,786,894	\$ 91,217	\$ 7,125,233	\$ 3,568,105	50.1%
3020 Professional Staff	\$ 451,426	\$ 49,527	\$ 521,492	\$ 260,746	50.0%
3000 Teacher Bonus	\$ 33,000		\$ 5,368	\$ 219,273	100.0%
3021 Educator PD Grant			\$ 238,229	\$ 238,006	99.9%
3023 Technology Grant			\$ 128,000	\$ 42,667	33.3%
3100 ADK Grant		\$ 2,501,749	\$ (75,310)	\$ 2,310,905	69.2%
3105 Special Education -- Add-On			\$ 53,504	\$ 26,752	50.0%
3110 Special Education -- Self-Contained	\$ 54,913		\$ 2,259	\$ 1,130	50.0%
3120 Special Education -- Extended Year	\$ 4,337		\$ 26,191	\$ 10,913	41.7%
3125 Special Education - State Programs	\$ 21,112		\$ 5,482		0.0%
3128 SpEd -- Extended Yr SpEd Stipends	\$ 6,076	\$ 1,882	\$ 40,000	\$ 24,456	61.1%
3129 CTE Comprehensive Counseling	\$ 35,543		\$ 12,000	\$ 5,895	49.1%
3129 CTE College & Career Awareness	\$ 13,223				#DIV/0!
3211 Gifted and Talented					#DIV/0!
3230 Class Size Reduction - K-8	\$ 713,697	\$ 6,167	\$ 756,581	\$ 378,291	50.0%
3336 Enhancement for At-risk students	\$ 106,310		\$ 135,330	\$ 67,565	49.9%
3400 EL Software	\$ 12,779		\$ 13,851	\$ 2,821	20.4%
3410 Flexible Allocation	\$ 232,507	\$ (35,985)	\$ 190,357	\$ 52,087	27.4%

Budget Detail Report

	(2,062 Students)	(2,018 Students)	(2,065 Students)		
	FY22 Final Actuals	Changes	FY23 Forecast	FY 23 YTD	% of Forecast
3500 SafeUT Superuse	\$ 2,876				#DIV/0!
3500 PL Grant		\$ 18,518	\$ 18,518	\$ 9,544	51.5%
3520 School Land Trust	\$ 279,901		\$ 273,192	\$ 273,714	100.2%
3540 Counseling Grant	\$ 100,000		\$ 100,000	\$ 100,000	100.0%
3542 Mental Health Grant	\$ 100,804		\$ 75,000		0.0%
3627 ISIP Grant	\$ 19,300		\$ 21,000		0.0%
3637 Dual Immersion Grant / Critical Languages Prgm	\$ 22,500				#DIV/0!
3644 JBS STEM Endorsement Center Grants	\$ 116,192			\$ 5,997	#DIV/0!
3655 Digital Teaching & Learning DTL	\$ 84,664	\$ (23,735)	\$ 121,265	\$ 8,942	7.4%
3674 Suicide Prevention	\$ 1,500		\$ 2,000	\$ 3,000	150.0%
3677 Computer Science	\$ 14,898		\$ 15,000	\$ 102	0.7%
3719 Charter School Local Replacement	\$ 5,474,927	\$ (42,067)	\$ 5,952,669	\$ 2,976,335	50.0%
3725 Charter School Admin Costs	\$ 67,258				#DIV/0!
3770 School Lunch (Liquor Tax)	\$ 223,750		\$ 155,000	\$ 79,679	51.4%
3800 Electronic Cigarette	\$ 6,999			\$ 14,986	#DIV/0!
3800 Period Products		\$ 2,775	\$ 2,775	\$ 2,774	100.0%
3801 Substance Abuse		\$ 12,374	\$ 12,374		0.0%
3803 LTRS		\$ 10,000	\$ 10,000	\$ 4,363	
3805 Early Literacy Program	\$ 134,305	\$ (44,974)	\$ 66,838	\$ 34,409	51.5%
3806 TSSA (Teacher and Student Success Act)	\$ 389,607	\$ (17,215)	\$ 445,651		0.0%
3807 TSSP (Tchr Sal Supplement Prgm)	\$ 17,853	\$ 16,209	\$ 23,209	\$ 23,209	100.0%
3810 Library Books & Electronic Res	\$ 2,476		\$ 2,351	\$ 1,176	50.0%
3868 Teacher Supplies & Materials	\$ 22,520	\$ 339	\$ 19,266	\$ 19,282	100.1%
3876 Educator Salary Adjustment	\$ 647,905	\$ 30,641	\$ 678,546	\$ 339,273	50.0%
3882 Beverly Taylor Sorenson Elem Arts	\$ 58,882		\$ 59,000		0.0%
Total 3000:	\$ 18,762,683	\$ 5,731	\$ 19,832,341	\$ 10,395,727	52.4%

4000 Federal (Reimbursement, Falls behind)

4522 IDEA Preschool			\$ 3,700	\$ -	0.0%
4524 IDEA Part-B	\$ 421,406		\$ 250,000	\$ 132,996	53.2%
4524 Special Ed State Level Activity	\$ 33,026		\$ 25,000		0.0%
4560 National School Lunch Prgm	\$ 1,263,620		\$ 500,000	\$ 131,015	26.2%
4700 CARES Act	\$ 196,328	\$ (7,404)	\$ 450,000	\$ 54,492	12.1%
4801 Title IA	\$ 24,466		\$ 37,596	\$ 6,192	16.5%
4860 Title IIA	\$ 34,081		\$ 25,500	\$ 7,232	
4860 MAAP	\$ 10,795		\$ 10,000	\$ 4,513	45.1%
4860 Title IVA	\$ 11,100		\$ (7,404)	\$ 1,301,796	25.8%
Total 4000:	\$ 1,994,822	\$ 605,827	\$ 23,738,844	\$ 11,728,879	49.4%
Total Revenue:	\$ 22,306,050				

Expenses

100 Salaries

112.00 District Administration	\$ 133,900	\$ (97,638)	40,275	\$ 40,275	100.0%
114.00 Business Administrator	\$ 101,296	\$ 25,000	\$ 132,464	\$ 49,255	37.2%

Budget Detail Report

	(2,062 Students)	(2,018 Students)	(2,065 Students)		
	FY22 Final Actuals	Changes	FY23 Forecast	FY 23 YTD	% of Forecast
115.00 Programs / Instructional Coaches	\$ 287,935		\$ 291,294	\$ 183,732	63.1%
121.00 Principals & Assistants	\$ 581,053	\$ 40,000	\$ 537,959	\$ 231,814	43.1%
131.00 Teachers	\$ 5,685,376		\$ 5,620,926	\$ 1,723,955	30.7%
133.00 Special Education Teachers	\$ 61,121		\$ 855,434	\$ 88,997	10.4%
132.00 Substitutes	\$ 189,365		\$ 220,000	\$ 54,051	24.6%
132.00 Other Support Services			\$ 75,000		0.0%
133.00 Attendance	\$ 75,236		\$ 46,568	\$ 25,061	53.8%
134.00 Coaching Stipends			\$ 12,500	\$ 9,650	77.2%
134.10 Educational Stipends	\$ 358,215	\$ 1,200	\$ 147,200	\$ 117,701	80.0%
142.00 Guidance Counselors	\$ 343,623		\$ 330,270	\$ 119,811	36.3%
143.00 Nurse	\$ 3,448		\$ 5,000		0.0%
145.00 Librarians	\$ 35,356		\$ 38,543	\$ 6,241	16.2%
152.00 Office Staff	\$ 287,542		\$ 357,911	\$ 145,472	40.6%
152.00 HR / Accounting / Mktg / Policy	\$ 159,033		\$ 135,000	\$ 89,019	65.9%
152.00 Special Education / CCGP Secretaries	\$ 39,792		\$ 7,321	\$ 25,291	345.5%
152.00 Board Secretary	\$ 5,188		\$ 3,000	\$ 3,354	111.8%
161.00 Testing Coordinator	\$ 60,100		\$ 61,903	\$ 22,204	35.9%
161.00 Classroom Paraprofessionals	\$ 1,264,592		\$ 1,005,856	\$ 351,606	35.0%
161.00 Special Education Paraprofessionals	\$ 28,277		\$ 455,407	\$ 152,103	33.4%
171.00 Transportation Supervisor		\$ 87,464	\$ 87,464	\$ 40,746	46.6%
172.00 Bus Driver	\$ 56,730		\$ 70,000	\$ 31,158	44.5%
181.00 Facility Supervisor	\$ 50,126		\$ 46,568	\$ 21,344	45.8%
182.00 Custodial / Maintenance Personnel	\$ 240,726		\$ 245,897	\$ 133,394	54.2%
184.00 Technology Support	\$ 113,766		\$ 120,973	\$ 55,446	45.8%
190 Incentives	\$ 11,000		\$ 50,000		
191.00 Food Services Personnel	\$ 437,683		\$ 544,118	\$ 227,939	41.9%
100.00 Preschool Salaries & Wages	\$ 394,005		\$ 614,283	\$ 282,935	46.1%
Total 100:	\$ 11,004,484	\$ 56,026	\$ 12,159,134	\$ 4,232,554	34.8%
200 Benefits					
210 URS Pension & 401k employer contributions	\$ 1,877,445		\$ 1,660,436	\$ 715,430	43.1%
220 Social Security & Medicare ER Match	\$ 804,592		\$ 797,885	\$ 289,834	36.3%
241 Health Insurance	\$ 961,768	\$ 50,000	\$ 1,018,109	\$ 348,931	34.3%
290 Health Savings Account (Employer)	\$ 77,720		\$ 80,000	\$ 40,308	50.4%
270 Worker's Compensation Fund	\$ 22,280	\$ 17,500	\$ 40,000	\$ 12,886	32.2%
280 Unemployment Insurance	\$ 2,476		\$ 10,000		0.0%
290 Pre School Benefits & Payroll Taxes			\$ 104,757	\$ 78,745	75.2%
Total 200:	\$ 3,746,281	\$ 67,500	\$ 3,711,187	\$ 1,486,134	40.0%
300 Prof & Technical Services					
310 Professional Educational Services	\$ 7,369	\$ 2,500	\$ 5,000	\$ 6,304	126.1%
310 Bus Services			\$ 1,440	\$ 1,314	91.3%
310 Substitutes Services	\$ 71,297		\$ 94,000	\$ 28,997	30.8%
321 Support Services (Orion) (SpEd)	\$ 595,357		\$ 674,437	\$ 235,224	34.9%
323 Support Services (Not Orion) (SpEd)	\$ 93,595		\$ 105,000	\$ 25,500	24.3%
330 Employee Training & Development	\$ 100,115	\$ 5,000	\$ 65,000	\$ 27,053	41.6%

Budget Detail Report

	(2,062 Students)	(2,018 Students)	(2,065 Students)		
	FY22 Final Actuals	Changes	FY23 Forecast	FY 23 YTD	% of Forecast
345 Business Manager Services	\$ 300		\$ 2,000		0.0%
349 Legal Services	\$ 5,960		\$ 5,000		0.0%
355 Technical Services (IT)	\$ 70		\$ 2,000		0.0%
352 Audit Services	\$ 27,500		\$ 28,000	\$ 27,909	99.7%
Total 300:	\$ 901,563	\$ 7,500	\$ 981,877	\$ 352,301	35.9%
400 Purchased Property Services					
410 Water / Sewage / Garbage	\$ 81,435		\$ 78,000	\$ 51,253	65.7%
420 Cleaning Services (Vanguard Cleaning)	\$ 114,657		\$ 112,000	\$ 70,043	62.5%
431 Repairs / Maintenance / Monitoring	\$ 176,198		\$ 155,000	\$ 97,212	62.7%
432 Bus Repairs & Maintenance	\$ 22,574		\$ 30,000	\$ 6,412	21.4%
433 Repairs & Maintenance - Lunch Program	\$ 16,266		\$ 18,000	\$ 6,002	33.3%
435 Lawn Care & Snow Removal	\$ 44,260		\$ 92,500	\$ 45,135	48.8%
443 Copier Lease & Servicing & Mail Machine Rental	\$ 51,574		\$ 71,000	\$ 22,030	31.0%
450 Construction			\$ 2,500	\$ 173	6.9%
Total 400:	\$ 506,964	\$ -	\$ 559,000	\$ 298,260	53.4%
500 Other Purchased Services					
520 Property/Liability/Non employee Insurances	\$ 79,552		\$ 75,000	\$ 25,839	34.5%
520 Bus Insurance	\$ 2,159		\$ 6,500	\$ 2,429	37.4%
530 Communication (phone, phone stipends, postage..)	\$ 36,984		\$ 43,500	\$ 19,159	44.0%
540 Marketing	\$ 49,345		\$ 73,000	\$ 36,721	50.3%
542 Board Expenses	\$ 1,260		\$ 3,000	\$ 1,040	34.7%
580 Travel (Staff)	\$ 23,306		\$ 8,300	\$ 7,832	94.4%
591 Activities / Student Council	\$ 19,472		\$ 6,500	\$ 2,910	44.8%
592 Athletics - Services & Stipends	\$ 3,650		\$ 6,800	\$ 8,037	118.2%
593 SPO Service Expenses	\$ 7,175		\$ 4,200	\$ 5,693	135.5%
599 Teacher Recruitment	\$ 3,867		\$ 6,500	\$ 3,089	47.5%
Total 500:	\$ 226,770	\$ -	\$ 233,300	\$ 112,749	48.3%
600 Supplies and Materials					
610 Educational / Classroom Supplies	\$ 219,645		\$ 137,000	\$ 82,362	60.1%
611 Extracurricular Supplies	\$ 25,714		\$ 10,000	\$ 7,162	71.6%
612 Copy Paper	\$ 21,261		\$ 21,000	\$ 13,406	63.8%
612 Office Supplies	\$ 32,826		\$ 43,000	\$ 15,647	36.4%
613 Drama	\$ 8,631		\$ 3,200	\$ 1,580	49.4%
618 Support Service Materials (SpEd)	\$ 12,245		\$ 31,500		0.0%
618 CCGP (Counseling) Materials	\$ 11,257		\$ 21,600	\$ 3,560	16.5%
619 Training & Appreciation Supplies	\$ 43,924	\$ 13,000	\$ 39,000	\$ 19,530	50.1%
619 Athletics and Other			\$ 4,000	\$ 6,223	155.6%
613 Pre School Supplies & Materials	\$ 75,564		\$ 100,000	\$ 34,889	34.9%
619 SPO Materials	\$ 92,435	\$ 10,000	\$ 57,000	\$ 14,421	25.3%
621 Natural Gas	\$ 51,385		\$ 45,500	\$ 7,425	16.3%
622 Electricity	\$ 173,638		\$ 175,000	\$ 110,386	63.1%
624 Fuel for the Buses	\$ 21,759		\$ 19,000	\$ 12,537	66.0%
631 Lunch Program Food	\$ 463,938		\$ 425,000	\$ 222,680	52.4%
641 Curriculum	\$ 171,744		\$ 143,000	\$ 118,108	82.6%

Budget Detail Report

	(2,062 Students)	(2,018 Students)	(2,065 Students)			
	FY22 Final Actuals	Changes	FY23 Forecast	FY 23 YTD	% of Forecast	
644 Library	\$ 2,757		\$ 3,000	\$ 1,910	63.7%	
650 Tech Supplies (Under \$500)	\$ 222,697		\$ 231,100	\$ 46,135	20.0%	
670 Educational Software	\$ 90,227	\$ 34,000	\$ 70,000	\$ 68,290	97.6%	
670 QuickB / Acuity / Blackboard / Time Cards	\$ 5,307		\$ 50,000	\$ 100	0.2%	
680 Maintenance & Cleaning Supplies	\$ 92,823		\$ 101,000	\$ 30,228	29.9%	
680 Bus Maintenance Supplies	\$ 2,021		\$ 6,500	\$ 1,730	26.6%	
<i>Total 600:</i>	<i>\$ 1,841,798</i>	<i>\$ 57,000</i>	<i>\$ 1,736,400</i>	<i>\$ 818,309</i>	<i>47.1%</i>	
700 Property, Equipment						
710 Land & Site Improvements		\$ 140,000	\$ 140,000	\$ 189,319	135.2%	
720 Buildings	\$ 12,224	\$ (115,000)	\$ -	\$ -	#DIV/0!	
732 School Buses	\$ 10,000	\$ 75,000	\$ 200,000	\$ 132,356	66.2%	
733 Furniture					#DIV/0!	
734 Technology-Related Hardware & Software			\$ 6,805		#DIV/0!	
738 Kitchen Equipment	\$ 12,357		\$ 100,000		0.0%	
740 Depreciation Expense			\$ 30,000		0.0%	
739 Facility Equipment			\$ 100,000	\$ 34,445	34.4%	
<i>Total 700:</i>	<i>\$ 34,581</i>	<i>\$ 100,000</i>	<i>\$ 570,000</i>	<i>\$ 362,925</i>	<i>63.7%</i>	
800 Debt Service and Misc						
810 Dues & Fees / Bank Fees	\$ 21,017		\$ 35,000	\$ 10,152	29.0%	
Informational						
830 Interest (Series 2019 Bonds)	\$ 1,892,105		\$ 1,870,750	\$ 935,375	50.0%	
840 Principal (Series 2019 Bonds)	\$ 919,167		\$ 975,000	\$ 487,500	50.0%	
850 Carry Over			\$ 74,500		0.0%	
844 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee	\$ 91,193		\$ 70,000	\$ 3,000	4.3%	
<i>Total 800:</i>	<i>\$ 2,923,482</i>	<i>\$ -</i>	<i>\$ 3,025,250</i>	<i>\$ 1,436,027</i>	<i>47.5%</i>	
<i>Total Expenses:</i>	<i>\$ 21,185,923</i>	<i>\$ 288,026</i>	<i>\$ 22,976,148</i>	<i>\$ 9,099,259</i>	<i>39.6%</i>	
Net Income:	\$ 1,120,127		\$ 317,801	\$ 762,696	\$ 2,629,620	344.8%
Bond transaction						
Bond Proceeds	\$ 48,000,499					
Land & Site Improvements	\$ (52,910)					
Buildings	\$ (31,517,441)					
Principal Payments	\$ (14,645,000)					
Debt Issuance Cost	\$ (1,469,002)					



Actuals as of: December 31, 2022
Percentage of Year: 50%

Draper

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Budget Detail Report

Revenue

	(876 Students)	FY22 Final Actuals	Changes	(718 Students)	FY23 Forecast	FY23 YTD	% of Forecast	(767 Students)	FY23 Adopted Budget
1000 Local									
1600 Food Sales	\$ 4,440	\$ 118,000	\$ 120,000	\$ 77,022	64.2%			\$ 118,000	\$ 2,000
1710 Student Activities (Admissions, Store, Std Org Memb)	\$ 6,312		\$ 8,000	\$ 1,323	16.5%			\$ 8,000	Lunch Update
1740 Fees (includes Spirit Packs)	\$ 39,654		\$ 75,000	\$ 30,279	40.4%			\$ 75,000	
1770 Fundraisers	\$ 33,741		\$ 20,000	\$ 11,417	57.1%			\$ 20,000	
1910 Rentals	\$ 11,347		\$ 20,000	\$ 4,948	24.7%			\$ 20,000	
1920 Contributions / Donations	\$ 1,135		\$ 5,000	\$ 2,028	40.6%			\$ 5,000	
1930 Gain / Loss on Sale of Assets			\$ 1,200		0.0%			\$ 1,200	
1950 Revenue from Other Schools (High School)					#DIV/0!				
1990 Miscellaneous	\$ 2,012		\$ 3,000	\$ 12,000	\$ 4,868	40.6%		\$ 3,000	Slight Adjustment
Total 1000:	\$ 98,641		\$ 121,000	\$ 261,200	\$ 131,885	50.5%		\$ 121,000	\$ 138,200
3000 State									
3010 Regular School Prgm K-12	\$ 2,881,207		\$ 32,000	\$ 2,648,654	\$ 1,324,327	50.0%		\$ 32,000	\$ 2,648,654
3010 ADK Grant				\$ 32,000	\$ 21,333	66.7%		\$ 32,000	Move to correct campus
3520 School Land Trust	\$ 102,076			\$ 101,814	\$ 101,814	100.0%		\$ 101,814	
3151 CCA	\$ 2,901			\$ 5,300		0.0%		\$ 5,300	
3100 CCGP	\$ 20,000			\$ 20,000	\$ 626	3.1%		\$ 20,000	
3500 Counseling	\$ 50,000			\$ 50,000	\$ 50,000	100.0%		\$ 50,000	
3655 DTL	\$ 83,000		\$ (67,655)	\$ 34,159		0.0%		\$ (67,655)	
3000 Share of SPED State/CEIS	\$ 454,182			\$ 626,154	\$ 313,077	50.0%		\$ 626,154	
3000 Share of state funding	\$ 3,390,626			\$ 3,480,771	\$ 1,740,386	50.0%		\$ 3,480,771	
Total 3000:	\$ 6,983,992		\$ (35,655)	\$ 6,998,852	\$ 3,551,563	50.7%		\$ (35,655)	\$ 7,034,507
4000 Federal- Comes in later in the year, Reimbursement									
4700 CARES Funding (GEERS, CARES)	\$ 107,183			\$ 135,780.00	\$ 18,163.00	13.4%			\$ 135,780.00
4801 Title I	\$ 11,600			\$ 11,600.00	\$ 2,064.00	17.8%			\$ 11,600.00
4000 Share of SPED IDEA	\$ 62,500			\$ 62,500.00					\$ 62,500.00
4522 Share of federal funding	\$ 10,014			\$ 23,882		0.0%			\$ 23,882
Total 4000:	\$ 191,297		\$ -	\$ 233,762	\$ 20,227	8.2%		\$ -	\$ 233,762
Total Revenue:	\$ 7,273,930		\$ 85,345	\$ 7,493,814	\$ 3,683,448	49.2%		\$ 85,345	\$ 7,406,469

Expenses

100 Salaries									
115 Supervisors/Instructional Coaches	\$ 23,451			\$ 159,959	\$ 63,491	39.7%			\$ 159,959
121 Principals & Assistants	\$ 160,198			\$ 2,065,300	\$ 663,379	32.1%			\$ 2,065,300
131 Teachers	\$ 2,189,685			\$ 250,689	\$ 31,940				\$ 250,689
131 SPED Teachers	\$ (37,683)			\$ 50,000	\$ 9,104	18.2%			\$ 50,000
132 Substitutes	\$ 56,955			\$ 25,000		0.0%			\$ 25,000
133 Support Services Salaries	\$ -			\$ 6,000	\$ 3,800	63.3%			\$ 6,000
134 Educational Stipends	\$ 105,935		\$ 10,000	\$ 65,000	\$ 40,240	61.9%			\$ 65,000
134 Coaching Stipends	\$ 5,500			\$ 115,360	\$ 55,501	48.1%			\$ 115,360
142 Guidance Counselors	\$ 129,714			\$ 17,000		0.0%			\$ 17,000
145 Librarians	\$ 11,755			\$ 105,303	\$ 59,066	56.1%			\$ 105,303
152 Office Staff	\$ 107,384			\$ 5,000	\$ 12,357	247.1%			\$ 5,000
152 Special Education / CCGP Secretaries	\$ 1,922			\$ 339,000	\$ 112,178	33.1%			\$ 339,000
161 Classroom Paraprofessionals	\$ 301,186			\$ 170,604	\$ 108,741	63.7%			\$ 170,604
161 Special Education Paraprofessionals	\$ 172,205			\$ 65,000	\$ 30,813	47.4%			\$ 65,000
182 Custodial / Maintenance Personnel	\$ 56,601								
Total 100:	\$ 3,284,808		\$ 14,000	\$ 3,439,215	\$ 1,190,610	34.6%		\$ 14,000	\$ 3,425,215
200 Benefits									
210 URS Pension & 401k employer contributions	\$ 525,914			\$ 522,612	\$ 263,462	50.4%			\$ 522,612
220 Social Security & Medicare ER Match	\$ 223,202			\$ 251,830	\$ 86,650	34.4%			\$ 251,830
241 Health Insurance	\$ 238,631			\$ 310,652	\$ 159,560	51.4%			\$ 310,652
290 Health Savings Account (Employer)	\$ 24,410			\$ 30,000	\$ 11,150	37.2%			\$ 30,000
270 Worker's Compensation Fund				\$ 12,875	\$ 1,362	10.6%			\$ 12,875
280 Unemployment Insurance				\$ 35		#DIV/0!			\$ 35
Total 200:	\$ 1,012,157		\$ 4,375	\$ 1,127,969	\$ 522,219	46.3%		\$ 4,375	\$ 1,123,594
300 Prof & Technical Services									
310 Professional Educational Services				\$ 2,000	\$ 250	12.5%			\$ 2,000
310 Substitutes (Sub Services)	\$ 22,824			\$ 32,000	\$ 8,961	28.0%			\$ 32,000
321 Support Services (Orion)	\$ 219,165			\$ 234,767	\$ 89,124	38.0%			\$ 234,767
323 Support Services (Not Orion)	\$ 29,224			\$ 30,000	\$ 4,750	15.8%			\$ 30,000
330 Employee Training & Development	\$ 11,652			\$ 18,000	\$ 6,004	33.4%			\$ 18,000
355 Technical Services (Blackboard/Acuity/etc)				\$ 1,500	\$ 126	8.4%			\$ 1,500
Total 300:	\$ 282,865		\$ -	\$ 318,267	\$ 109,215	34.3%		\$ -	\$ 318,267
400 Purchased Property Services									
410 Water / Sewage / Garbage	\$ 30,265			\$ 27,000	\$ 16,610	61.5%			\$ 27,000

420 Cleaning Services (Vanguard Cleaning Sys of Utah)	\$ 65,978		\$ 75,000	\$ 38,381	51.2%
431 Repairs / Maintenance / Monitoring	\$ 66,600		\$ 80,000	\$ 38,824	48.5%
435 Lawn Care & Snow Removal	\$ 22,138		\$ 40,000	\$ 17,599	44.0%
443 Lease of Copy Machines & Rental of mail machine	\$ 22,834		\$ 30,000	\$ 9,771	32.6%
Total 400:	\$ 207,815		\$ 252,000	\$ 121,185	48.1%

			\$ 75,000		
			\$ 80,000		
			\$ 40,000		
			\$ 30,000		
			\$ 252,000		

500 Other Purchased Services					
530 Communication	\$ 15,807		\$ 14,000	\$ 6,049	43.2%
540 Marketing	\$ 7,652		\$ 2,000	\$ 100	5.0%
580 Travel	\$ 3,939		\$ 3,000	\$ 3,449	115.0%
591 Activities / Student Council	\$ 4,461		\$ 3,000	\$ 175	5.8%
592 Athletics	\$ 2,611		\$ 4,000	\$ 4,037	100.9%
593 SPO Services purchased	\$ 2,611		\$ 3,000	\$ 3,317	#DIV/0!
Total 500:	\$ 34,470		\$ 26,000	\$ 17,127	65.9%

			\$ 14,000		
			\$ 2,000		
			\$ 3,000		
			\$ 3,000		
			\$ 1,000	Adjust	
			\$ 23,000		

600 Supplies and Materials					
610 General Educational Supplies	\$ 68,476		\$ 50,000	\$ 20,404	40.8%
613 Drama	\$ 1,410		\$ 1,200	\$ 445	37.1%
619 Athletics / Spirit Packs	\$ 14,272		\$ 5,000	\$ 3,450	69.0%
619 Student Council Materials	\$ 787		\$ 1,500	\$ 1,442	96.1%
612 Copy Paper	\$ 8,967		\$ 8,000	\$ 5,652	70.7%
612 Office Supplies / Postage	\$ 8,161		\$ 8,000	\$ 2,661	33.3%
618 Support Services Materials	\$ 4,045		\$ 8,000		0.0%
618 CCGP (Counseling)	\$ 7,184		\$ 12,000	\$ 3,560	29.7%
619 Training & Appreciation	\$ 3,820		\$ 3,500	\$ 1,837	52.5%
619 SPO Materials purchased	\$ 22,382		\$ 30,000	\$ 9,545	31.8%
621 Natural Gas	\$ 28,249		\$ 23,000	\$ 3,224	14.0%
622 Electricity	\$ 81,069		\$ 90,000	\$ 55,682	61.9%
641 Curriculum	\$ 93,040		\$ 80,000	\$ 81,589	102.0%
644 Library	\$ 1,863		\$ 1,000	\$ 995	99.5%
650 Tech Supplies (Under \$500)	\$ 67,963		\$ 45,000	\$ 24,546	54.5%
670 Software	\$ 32,102		\$ 20,000	\$ 26,665	133.3%
680 Maintenance & Cleaning Supplies	\$ 40,441		\$ 40,000	\$ 12,805	32.0%
Total 600:	\$ 484,231		\$ 426,200	\$ 254,502	59.7%

			\$ 50,000		
			\$ 1,200		
			\$ 5,000		
			\$ 1,500		
			\$ 8,000		
			\$ 8,000		
			\$ 12,000		
			\$ 3,500		
			\$ 30,000		
			\$ 23,000		
			\$ 90,000		
			\$ 80,000		
			\$ 1,000		
			\$ 45,000		
			\$ 5,000	\$ 15,000	
			\$ 40,000		
			\$ 421,200		

700 Property, Equipment					
710 Land & Site Improvements	\$ 135,566		\$ 100,000	\$ 116,910	116.9%
733 Furniture	\$ 31,836		\$ -		#DIV/0!
734 Technology-Related Hardware & Software			\$ -		#DIV/0!
739 Facility Equipment					
Total 700:	\$ 167,402		\$ 100,000	\$ 116,910	116.9%

			\$ 100,000		
			\$ -		From LEA- Carpets
			\$ -		
			\$ -		
			\$ -		
			\$ 100,000		

800 Debt Service and Misc					
810 Dues & Fees	\$ 4,512		\$ 6,000	\$ 319	5.3%
830 Interest (Series 2019 Bonds)	\$ 525,044		\$ 539,300	\$ 269,650	50.0%
840 Principal (Series 2019 Bonds)	\$ 340,985		\$ 475,000	\$ 237,500	50.0%
844 Series 2019 Bonds - Moral Oblig, rating, Trustee fee			\$ 20,000		0.0%
850 Carry Over			\$ 22,500		0.0%
899 Share of District Level costs	\$ 525,000		\$ 591,525	\$ 295,463	49.9%
Total 800:	\$ 1,395,541		\$ 1,654,325	\$ 802,932	48.5%
Total Expenses:	\$ 6,869,289		\$ 126,375	\$ 7,343,976	3,134,700
					42.7%

			\$ 6,000		
			\$ 539,300		
			\$ 475,000		
			\$ 20,000		
			\$ 22,500		
			\$ 591,525		
			\$ 1,654,325		
			\$ 126,375	\$ 7,217,601	

Net Income:	\$ 404,641		\$ (41,030)	\$ 149,838	\$ 548,748	143.8%
			Goal of 5%	\$ 374,691		
			Min Goal of 3%	\$ 224,814		

			\$ (41,030)	\$ 188,868	
			Goal of 5%	\$ 370,323	
			Min Goal of 3%	\$ 222,194	



Actuals as of: **December 31, 2022** Percentage of Year: 50%

Independence

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Budget Detail Report

Revenue

	(870 Students)		(830 Students)	(848 Students)		(848 Students)
	FY22 Final Actuals	Changes	FY23 Forecast	FY 23 YTD	% of Forecast	FY23 Adopted Budget
1000 Local						
1600 Food Sales	\$ 2,928	\$ 100,000	\$ 100,000	\$ 88,985	88.99%	\$ 100,000
1710 Student Activities (Admissions, Store, Std Org Memb)	\$ 19,820		\$ 16,000	\$ 8,152	50.95%	\$ 16,000
1740 Fees (Includes Spirit Packs)	\$ 44,825		\$ 42,000	\$ 33,981	80.91%	\$ 42,000
1770 Fundraisers	\$ 86,331		\$ 27,000	\$ 21,990	81.44%	\$ 27,000
1910 Rentals	\$ 29,413		\$ 26,000	\$ 5,969	22.96%	\$ 26,000
1920 Contributions / Donations	\$ 17,070		\$ 7,000	\$ 4,355	62.21%	\$ 7,000
1930 Gain / Loss on Sale of Assets					#DIV/0!	
1950 Revenue from Other Schools (High School)					#DIV/0!	
1990 Miscellaneous	\$ 5,030	\$ 2,000	\$ 2,000	\$ 705	35.25%	\$ 2,000
Total 1000:	\$ 202,489	\$ 102,000	\$ 220,000	\$ 164,137	74.6%	\$ 102,000
3000 State						
3010 Regular School Prgm K-12	\$ 3,052,686		\$ 2,954,981	\$ 1,477,491	50.0%	\$ 2,954,981
3010 ADK Grant	\$ 64,000		\$ 64,000			\$ 64,000
3200 COVID					#DIV/0!	
3520 School Land Trust	\$ 116,017	\$ (15,723)	\$ 108,709	\$ 108,709	100.0%	\$ (15,723)
3655 DTL	\$ 31,334	\$ (16,381)	\$ 67,719		0.0%	\$ (16,381)
3100 CCGP	\$ 20,000		\$ 20,000	\$ 3,830	19.2%	
3500 Counseling	\$ 50,000		\$ 50,000	\$ 50,000	100.0%	
3700 CCA	\$ 10,201		\$ 6,015		0.0%	
3637 Dual Immersion	\$ 10,000		\$ 5,000		0.0%	
3000 Share of SPED state	\$ 751,292		\$ 684,776	\$ 342,388	50.0%	
3000 Share of state funding	\$ 3,547,116		\$ 3,845,690	\$ 1,922,845	50.0%	
Total 3000:	\$ 7,588,646	\$ 31,896	\$ 7,806,890	\$ 3,905,263	50.0%	\$ 31,896
4000 Federal						
4700 CARES Funding (GEERS, CARES)			\$ 150,015.00	\$ 18,163.00	12.1%	
4801 Title I	\$ 4,395		\$ 20,400.00	\$ 2,064.00	10.1%	
4500 Share of IDEA	\$ 100,000		\$ 100,000.00			
4522 Share of federal funding	\$ 10,424		\$ 26,368		0.0%	
Total 4000:	\$ 10,424	\$ -	\$ 296,783	\$ 20,227	6.8%	\$ 296,783
Total Revenue:	\$ 7,801,559	\$ 133,896	\$ 8,323,673	\$ 4,069,400	48.9%	\$ 133,896

Expenses

	100 Salaries		120 Benefits		300 Prof & Technical Services	
100 Salaries						
115 Supervisors & Directors	\$ 171,017		\$ 165,205	\$ 76,404	46.2%	\$ 165,205
121 Principals & Assistants	\$ 2,387,423		\$ 2,280,978	\$ 755,924	33.1%	\$ 2,280,978
131 Teachers (Includes CCGS)	\$ (34,512)		\$ 208,968	\$ 140,074	67.0%	\$ 208,968
132 Substitutes	\$ 69,345		\$ 50,000	\$ 21,833	43.7%	\$ 50,000
133 Support Services Salaries	\$ -		\$ 25,000	\$ -	0.0%	\$ 25,000
134 Coaching Stipends	\$ 7,100		\$ 6,500	\$ 4,600	70.8%	\$ 6,500
134 Educational Stipends	\$ 106,948	\$ 1,200	\$ 67,200	\$ 43,478	64.7%	\$ 65,000
142 Guidance Counselor & Social Worker	\$ 209,064		\$ 182,382	\$ 71,908	39.4%	\$ 182,382
145 Librarians	\$ 14,286		\$ 13,543	\$ 6,241	46.1%	\$ 13,543
152 Office Staff	\$ 101,955		\$ 92,044	\$ 38,859	42.2%	\$ 92,044
152 Special Education / CCGP Secretaries	\$ 1,108		\$ 2,321	\$ 3,250	140.0%	\$ 2,321
161 Classroom Paraprofessionals	\$ 266,109		\$ 403,688	\$ 141,941	35.2%	\$ 403,688
161 Special Education Paraprofessionals	\$ 132,105		\$ 142,618	\$ 72,700	51.0%	\$ 142,618
182 Custodial / Maintenance Personnel	\$ 120,064		\$ 140,897	\$ 66,529	47.2%	\$ 140,897
Total 100:	\$ 3,552,012	\$ 1,200	\$ 3,781,344	\$ 1,443,741	38.2%	\$ 3,779,144
200 Benefits						
210 URS Pension & 401k employer contributions	\$ 556,761		\$ 584,038	\$ 318,116	54.5%	\$ 584,038
220 Social Security & Medicare ER Match	\$ 244,650		\$ 274,021	\$ 133,349	48.7%	\$ 274,021
241 Health Insurance	\$ 313,585		\$ 374,602	\$ 163,848	43.7%	\$ 374,602
290 Health Savings Account (Employer)	\$ 26,810		\$ 24,000	\$ 11,625	48.4%	\$ 24,000
270 Worker's Compensation Fund	\$ 108	\$ 4,375	\$ 11,375	\$ 1,254	11.0%	\$ 4,375
280 Unemployment Insurance			\$ 67		#DIV/0!	\$ 7,000
Total 200:	\$ 1,141,914	\$ 4,375	\$ 1,268,036	\$ 628,259	49.5%	\$ 1,263,661
300 Prof & Technical Services						
310 Professional Educational Services	\$ 250		\$ -		0.0%	\$ 30,000
310 Substitutes (Sub Services)	\$ 33,055		\$ 30,000	\$ 8,729	29.1%	\$ 260,863
321 Support Services (Orion)	\$ 177,055		\$ 260,863	\$ 88,469	33.9%	\$ 35,000
323 Support Services (Not Orion)	\$ 36,139		\$ 35,000	\$ 13,650	39.0%	\$ 5,000
330 Employee Training & Development	\$ 8,669	\$ (1,200)	\$ 3,800	\$ 8,540	224.7%	\$ (1,200)

	Total 300:	\$ 254,918	\$ (1,200)	\$ 329,913	\$ 119,388	36.2%	\$ (1,200)	\$ 330,863
400 Purchased Property Services								
410 Water / Sewage / Garbage	\$ 16,434		\$ 10,000	\$ 7,311	73.1%		\$ 10,000	
420 Cleaning Services (Vanguard Cleaning Sys of Utah)	\$ 840	\$ 3,185	\$ 3,185	\$ 3,185	100.0%		\$ 3,185	Carpets
431 Repairs / Maintenance / Monitoring	\$ 48,076		\$ 55,000	\$ 31,515	57.3%		\$ 55,000	
435 Lawn Care & Snow Removal	\$ 9,725		\$ 16,000	\$ 10,978	68.6%		\$ 16,000	
443 Lease of Copy Machines & rental of mail machine	\$ 15,201		\$ 22,000	\$ 7,627	34.7%		\$ 22,000	
Total 400:	\$ 90,276		\$ 3,185	\$ 106,185	\$ 60,616	57.1%		\$ 3,185
500 Other Purchased Services								
530 Communication	\$ 3,515		\$ 4,000	\$ 1,928	48.2%		\$ 4,000	
540 Marketing	\$ 9,146		\$ 4,000	\$ 516	12.9%		\$ 4,000	
580 Travel	\$ 10,418		\$ 800	\$ 1,783	22.9%		\$ 800	
591 Activities / Student Council	\$ 12,929		\$ 3,500	\$ 1,770	50.6%		\$ 3,500	
592 Athletics	\$ 3,650		\$ 5,800	\$ 4,000	69.0%		\$ 5,800	
593 SPO Services purchased	\$ 4,045		\$ 4,200	\$ 1,345	32.0%		\$ 4,200	
599 Teacher Recruitment	\$ 3,150		\$ 5,000		0.0%		\$ 5,000	
Total 500:	\$ 46,853		\$ -	\$ 27,300	\$ 11,342	41.5%		\$ -
600 Supplies and Materials								
610 General Educational Supplies	\$ 74,025		\$ 57,000	\$ 23,214	40.7%		\$ 57,000	
613 Drama	\$ 7,221		\$ 2,000	\$ 1,135	56.8%		\$ 2,000	
619 Athletics / Spirit Packs	\$ 8,684		\$ 4,000	\$ 3,239	81.0%		\$ 4,000	
612 Student Council Materials	\$ 2,408		\$ 3,500	\$ 2,092	59.8%		\$ 3,500	
612 Copy Paper	\$ 7,212		\$ 8,000	\$ 4,855	60.7%		\$ 8,000	
612 Office Supplies / Postage	\$ 7,194		\$ 10,000	\$ 4,319	43.2%		\$ 10,000	
618 Support Services Materials	\$ 4,272		\$ 10,000		0.0%		\$ 10,000	
618 CCGP (Counseling)	\$ 4,073		\$ 9,600		0.0%		\$ 9,600	
619 Training & Appreciation	\$ 2,518		\$ 6,500	\$ 114	1.8%		\$ 6,500	
619 SPO Materials purchased	\$ 50,294	\$ 13,000	\$ 13,000	\$ 2,214	17.0%		\$ 13,000	Add
621 Natural Gas	\$ 14,059		\$ 13,000	\$ 2,360	18.2%		\$ 13,000	
622 Electricity	\$ 59,516		\$ 55,000	\$ 32,962	59.9%		\$ 55,000	
641 Curriculum	\$ 35,466		\$ 33,000	\$ 20,730	62.8%		\$ 33,000	
644 Library	\$ 894		\$ 1,000	\$ 915	91.5%		\$ 1,000	
650 Tech Supplies (Under \$500)	\$ 69,446	\$ (8,000)	\$ 83,100	\$ 2,901	3.5%		\$ (8,000)	\$ 91,100
670 Software	\$ 27,762	\$ 5,000	\$ 16,000	\$ 20,378	127.4%		\$ 5,000	\$ 11,000
680 Maintenance & Cleaning Supplies	\$ 27,453		\$ 36,000	\$ 12,446	34.6%		\$ 36,000	
Total 600:	\$ 402,497		\$ 10,000	\$ 360,700	\$ 133,874	37.1%		\$ 10,000
700 Property, Equipment								
710 Land & Site Improvements	\$ 14,891	\$ 15,000	\$ 15,000	\$ 17,063	113.8%		\$ 15,000	
733 Furniture	\$ 8,527		\$ 50,000	\$ 29,148	58.3%		\$ 50,000	
734 Technology-Related Hardware & Software	\$ 7,264				#DIV/0!			
739 Facility Equipment		\$ 15,000	\$ 65,000	\$ 46,211	73.1%		\$ 15,000	\$ 50,000
800 Debt Service and Misc								
810 Dues & Fees	\$ 4,906		\$ 10,000	\$ 415	4.2%		\$ 10,000	
830 Interest (Series 2019 Bonds)	\$ 711,433		\$ 824,200	\$ 412,100	50.0%		\$ 824,200	
840 Principal (Series 2019 Bonds)	\$ 261,070		\$ 310,000	\$ 155,000	50.0%		\$ 310,000	
844 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee	\$ 77		\$ 30,000		0.0%		\$ 30,000	
850 Carry Over	\$ 700,000		\$ 40,000		0.0%		\$ 40,000	
899 Share of District Level costs			\$ 653,539	\$ 326,770	50.0%		\$ 653,539	
Total 800:	\$ 1,677,486		\$ -	\$ 1,867,739	\$ 894,285	47.9%		\$ -
Total Expenses:	\$ 7,196,638		\$ 25,000	\$ 7,806,217	\$ 3,291,505	42.2%		\$ 25,000
Net Income:	\$ 604,921		\$ 108,896	\$ 517,456	\$ 777,895		\$ 108,896	\$ 417,370
			Goal of 5%	\$ 416,184			Goal of 5%	\$ 409,489
			Min Goal of 3%	\$ 249,710			Min Goal of 3%	\$ 245,693



Actuals as of: December 31, 2022 Percentage of Year: 50%

Bluffdale

199 Oct 1 / .207 WPU

Budget Detail Report

Revenue

	(H12 Student/Unit)	FY22 Actuals			(470 Student/Unit) (470 Student)			% of Forecast
		Changes	FY23 Forecast	FY 23 YTD				
1000 Local								
1600 Food Sales	\$ 4,164	\$ 75,000	\$ 75,000	\$ 58,990	78.65%			
1710 Student Activities (Admissions, Store, Std Org Memb)	\$ 2,202			\$ 190	#DIV/0!			
1740 Fundraising (includes Spirit Packs)	\$ 30,468	\$ 6,000	\$ 35,000	\$ 30,637	90.8%			
1910 Rentals	\$ 2,584	\$ 1,500	\$ 2,500	\$ 1,796	71.8%			
1920 Contributions / Donations	\$ 3,428		\$ 2,000	\$ 207	10.4%			
1930 Gain / Loss on Sale of Assets								
1950 Revenue from Other Schools (High School)	\$ 15	\$ 1,000	\$ 1,000	\$ 640	64.0%			
1995 Miscellaneous								
Total 1000:	\$ 42,861	\$ 83,500	\$ 115,500	\$ 92,655	80.2%			

3000 State

3010 Regular School Prgm K-12	\$ 1,380,977	\$ 70,000	\$ 1,579,143	\$ 789,572	50.0%			
3010 ADK Grant	\$ 32,000	\$ 32,000	\$ 10,667	\$ 19,336	0.0%			
3400 School Immersion	\$ 11,875		\$ 10,000		0.0%			
3520 School Land Trust	\$ 61,807		\$ 63,191	\$ 63,191	100.0%			
3655 DTL	\$ 15,653	\$ (2,674)	\$ 19,376					
3000 Share of SPED State/CEIS	\$ 652,256		\$ 615,816	\$ 307,908	50.0%			
3000 Share of state funding	\$ 1,730,088		\$ 1,964,951	\$ 982,476	50.0%			
Total 3000:	\$ 3,852,656	\$ 99,326	\$ 4,284,477	\$ 2,153,814	50.3%			

4000 Federal

4801 Title I	\$ 3,483		\$ 14,100.00	\$ 2,064.00	14.8%			
4700 CARES	\$ 76,925		\$ 76,650.00	\$ 18,163.00	23.7%			
4500 Share of IDEA			\$ 87,500.00		0.0%			
4522 Share of federal funding	\$ 80,408		\$ 13,482		0.0%			
Total 4000:	\$ 3,975,925	\$ 182,826	\$ 4,591,708	\$ 2,246,469	48.9%			

Expenses

100 Salaries

111 Supervisors & Directors								
121 Principals & Assistants	\$ 167,407		\$ 172,795	\$ 70,418	40.8%			
131 Teachers	\$ 1,132,943		\$ 1,060,743	\$ 360,883	34.0%			
131 SPED Teachers	\$ (32,140)		\$ 223,521	\$ 92,593	41.4%			
132 Substitutes	\$ 43,259		\$ 20,000	\$ 8,288	41.4%			
133 Support Services Salaries			\$ 20,000		0.0%			
134 Coaching Stipends					#DIV/0!			
135 Educational Stipends	\$ 75,848	\$ 15,000	\$ 40,000	\$ 35,793	89.6%			
142 Guidance Counselors & Social Worker	\$ 50,617		\$ 32,528	\$ (4,846)	-14.9%			
143 Nurses	\$ 4,846				0.0%			
145 Other Persons	\$ 9,314		\$ 8,000		0.0%			
152 Office Staff	\$ 57,136		\$ 71,459	\$ 27,882	39.7%			
152 Special Education / CCGP Secretaries			\$ 4,000	\$ 7,744	191.6%			
161 Classroom Paraprofessionals	\$ 221,075		\$ 263,168	\$ 112,613	42.8%			
161 Special Education Paraprofessionals	\$ 136,024		\$ 142,185	\$ 61,215	43.1%			
182 Custodial / Maintenance Personnel	\$ 54,789		\$ 40,000	\$ 16,276	40.7%			
Total 100:	\$ 1,921,118	\$ 15,000	\$ 2,098,398	\$ 789,599	37.6%			

200 Benefits

210 URS Pension & 401k employer contributions	\$ 277,810		\$ 286,157	\$ 173,690	60.7%			
220 Social Security & Medicare ER Match	\$ 124,538		\$ 141,637	\$ 68,780	48.6%			
241 Health Insurance	\$ 140,195		\$ 152,258	\$ 81,434	59.5%			
291 Health Savings Account (Employer)	\$ 11,908		\$ 15,000	\$ 4,790	31.9%			
270 Worker's Compensation Fund			\$ 4,375	\$ 11,375	1.6%			
280 Unemployment Insurance	\$ 151			\$ (141)	#DIV/0!			
Total 200:	\$ 554,602	\$ 4,375	\$ 606,427	\$ 329,929	73.1%			

300 Prof & Technical Services

310 Professional Educational Services			\$ 500		0.0%			
310 Substitutes (Sub Services)	\$ 14,356		\$ 32,000	\$ 11,307	35.3%			
321 Support Services (Orion)	\$ 199,136		\$ 178,807	\$ 57,632	32.2%			
323 Support Services (Not Orion)	\$ 28,234		\$ 40,000	\$ 7,100	17.8%			
330 Employee Training & Development	\$ 9,705		\$ 12,000	\$ 4,737	39.5%			
Total 300:	\$ 251,431	\$ -	\$ 263,307	\$ 80,776	30.7%			

400 Purchased Property Services

410 Water / Sewage / Garbage	\$ 33,741		\$ 36,000	\$ 27,322	75.9%			
420 Cleaning Services / Janitorial Cleaning Sys of Utah)	\$ 47,030		\$ 37,000	\$ 28,276	76.4%			
431 Repair / Maintenance / Monitoring	\$ 38,763		\$ 20,000	\$ 19,420	70.4%			
435 Lawn Care & Snow Removal	\$ 9,938		\$ 21,500	\$ 14,358	66.6%			
443 Lease of Copy Machines & rental of mail machine	\$ 13,540		\$ 19,000	\$ 5,076	26.7%			
Total 400:	\$ 143,821	\$ -	\$ 133,500	\$ 94,512	70.8%			

500 Other Purchased Services

530 Communication	\$ 6,146		\$ 8,500	\$ 4,395	51.7%			
540 Marketing	\$ 7,755		\$ 2,000	\$ 39	2.0%			
580 Travel	\$ 208		\$ 1,000	\$ 53	5.3%			
591 Activities / Student Council	\$ 243			\$ 229	#DIV/0!			
592 Athletics					#DIV/0!			
593 SPO Services purchased	\$ 519			\$ 1,032	#DIV/0!			
Total 500:	\$ 14,871	\$ -	\$ 11,500	\$ 5,748	50.0%			

600 Supplies and Materials

610 General Educational Supplies	\$ 21,930		\$ 30,000	\$ 20,770	69.2%			
612 Copy Paper	\$ 5,082		\$ 5,000	\$ 2,898	58.0%			
612 Office Supplies / Postage	\$ 6,812		\$ 5,000	\$ 3,022	60.4%			
618 Support Services Materials	\$ 2,363		\$ 10,000		0.0%			
619 Training & Appreciation	\$ 5,617		\$ 4,000	\$ 53	1.3%			
619 SPO Materials purchased	\$ 19,760		\$ 17,000	\$ 2,371	13.9%			
622 Natural Gas	\$ 9,078		\$ 9,500	\$ 1,841	19.4%			
622 Electricity	\$ 33,053		\$ 30,000	\$ 21,742	72.5%			
641 Curriculum	\$ 42,186		\$ 30,000	\$ 12,400	41.3%			
644 Library			\$ 1,000		0.0%			
650 Tech Supplies (Under \$500)	\$ 51,663		\$ 20,000	\$ 13,950	69.8%			
670 Software	\$ 25,498		\$ 10,000	\$ 11,613	116.1%			
680 Maintenance & Cleaning Supplies	\$ 20,526		\$ 25,000	\$ 4,977	19.9%			
Total 600:	\$ 243,568	\$ -	\$ 196,500	\$ 95,637	48.7%			

700 Property, Equipment

710 Land & Site Improvements	\$ 4,549		\$ 15,000	\$ 15,000	100.0%			
733 Furniture					#DIV/0!			
734 Technology-Related Hardware & Software					#DIV/0!			
739 Facility Equipment					#DIV/0!			
Total 700:	\$ 4,549	\$ 15,000	\$ 15,000	\$ 15,232	100.0%			

800 Debt Service and Misc

810 Due & Fees	\$ 4,080		\$ 4,000	\$ 415	10.4%			
830 Interest (Series 2019 Bonds)	\$ 412,233		\$ 507,250	\$ 253,625	50.0%			
840 Principal (Series 2019 Bonds)	\$ 150,434		\$ 190,000	\$ 95,000	50.0%			
844 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee			\$ 20,000		0.0%			
850 Carry Over			\$ 12,000		0.0%			
899 Share of District Level costs			\$ 339,925	\$ 169,963	50.0%			
Total 800:	\$ 566,756	\$ -	\$ 1,073,175	\$ 519,003	48.4%			
Total Expenses:	\$ 3,700,716	\$ 34,375	\$ 4,397,807	\$ 1,930,776	43.9%			

Net Income:



Actuals as of: **December 31, 2022** Percentage of Year: 50%

High School

Budget Detail Report

Revenue

1000 Local						
1510 Interest on Investments	\$ 3,413	\$ 5,000	\$ 10,000	\$ 7,360	73.6%	
1610 Lunch Program	\$ 4,646	\$ 25,000	\$ 75,000	\$ 41,229	55.0%	
1710 Admissions	\$ 47,421	\$ 40,000	\$ 12,684	\$ 31,717	31.7%	
1730 Student Organization Member	\$ 455			\$ 2,755	#DIV/0!	
1740 Fees (including: Uniform rental, spirit, Travel/Camps)	\$ 262,669	\$ 180,000	\$ 153,704	85.4%		
1740 Uniform Rental	\$ 27,754	\$ 25,000	\$ 13,198	52.8%		
1750 School Vending & Store	\$ 9,434	\$ 8,000	\$ 4,582	57.3%		
1760 Fines	\$ 242		\$ 1,170	#DIV/0!		
1770 Fundraisers	\$ 74,254	\$ 65,000	\$ 15,066	23.2%		
1910 Rental (Youngblood)	\$ 38,241	\$ 30,000	\$ 16,928	56.4%		
1920 Contributions / Donations	\$ 42,704	\$ 30,000	\$ 22,756	75.9%		
1930 Gain / Loss on Sale Asset		\$ 1,000		0.0%		
1950 Rev From Other Schools (CTE Consortium Fee)	\$ 8,215	\$ 16,000	\$ 16,821	105.1%		
1992 ERC		\$ 100,000	\$ 100,000			
1990 Miscellaneous	\$ 156,779	\$ 180,000	\$ 200,000	\$ 192,848	96.4%	
Total 1000:	\$ 676,227	\$ 780,000	\$ 501,101	64.2%		
3000 State						
3010 Regular School Prgm K-12	\$ 2,339,118	\$ 2,482,185	\$ 1,310,889	52.8%		
3013 Foreign Exchange Students	\$ 11,427	\$ 12,114	\$ 6,057	50.0%		
3014 PD Grant	\$ 148,227	\$ 54,046	\$ 17,565	32.5%		
3015 Capital Technology		\$ 76,163	\$ 76,067	99.9%		
3020 Professional Staff		\$ 154,891	\$ 82,290	53.1%		
3105 Special Education -- Add-On	\$ 1,169	\$ 19,380	\$ 428,917	62.7%		
3110 Special Education - Self-Contained	\$ 373,486	\$ 22,090	\$ 268,928			
3120 Special Education - Extended Year	\$ 33,132	\$ 3,051	\$ 1,525	50.0%		
3125 Special Education - State Programs	\$ 2,259	\$ 2,259	\$ 1,130	50.0%		
3128 Special Education - Ext Yr Stipends	\$ 12,567	\$ 2,024	\$ 3,767	50.0%		
3200 CTE Admin	\$ 299,000	\$ 330,000	\$ 270,417	81.9%		
3200 CTE Comprehensive Counseling	\$ 36,782	\$ 25,000	\$ 13,053	52.2%		
3200 CTE Technical Student Orgs	\$ 1,915	\$ 2,677	\$ 5,006	187.0%		
3200 CTE Skill Certification Competency		\$ 9,000	\$ 19,411	215.7%		
3200 COVID Bonus				#DIV/0!		
3211 Gifted and Talented				#DIV/0!		
3212 Advanced Placement	\$ 6,798	\$ 5,000		0.0%		
3400 EL Software	\$ 2,511	\$ 1,437		0.0%		
33-5333 Concurrent Enrollment	\$ 11,556			\$ 9,979	#DIV/0!	
33-5336 Enhancement for At-risk students	\$ 39,771	\$ (5,316)	\$ 48,759	\$ 25,708	52.7%	
3410 Flexible Allocation	\$ 48,423		\$ 52,020	\$ 8,181	15.7%	
35-5420 School Land Trust	\$ 83,408		\$ 71,701	\$ 89,366	124.6%	
3500 PRIME	\$ 87,638			\$ 2,003		
3500 SafeUT Superuser						
3542 Mental Health Grant			\$ 25,000		0.0%	
3637 Dual Immersion		\$ 7,000	\$ 15,000	\$ 15,000	100.0%	
3643 STEM Center Pilot	\$ 10,527		\$ 9,200	\$ 700	7.6%	
35-5655 Digital Teaching & Learning	\$ 99,239	\$ 324	\$ 31,824		0.0%	
3674 Suicide Prevention	\$ 1,000		\$ 1,000	\$ 1,000	100.0%	
35-5677 Computer Science	\$ 7,660		\$ 15,000	\$ 3,513	23.4%	
32-5619 Charter School Local Replacement	\$ 1,436,932	\$ (235,350)	\$ 1,504,391	\$ 803,700	53.4%	
32-5625 Charter School Admin Costs	\$ 4,339			\$ 12,516	#DIV/0!	
38-8070 School Lunch (Liquor Tax)	\$ 37,154		\$ 37,200	\$ 10,439	28.1%	
35-5678 TSA (Teacher and Student Success Act)	\$ 124,641	\$ (5,944)	\$ 155,020		0.0%	
3807 TSP (Tchr Sal Supplement Prog)				\$ 10,711	#DIV/0!	
3800 E Cigarette	\$ 2,332		\$ 5,000	\$ 5,637		
35-5810 Library Books & Electronic Res	\$ 616		\$ 615	\$ 308	50.1%	
34-5868 Teacher Supplies & Materials	\$ 4,592		\$ 4,589	\$ 5,061	110.3%	
3800 Financial Literacy	\$ 675	\$ 3,751	\$ 3,751	\$ 3,751	100.0%	
3800 Bonus for Extra Assignment	\$ 7,000					
3800 CTE Student Organizations					#DIV/0!	
3876 Educator Salary Adjustment	\$ 148,594	\$ 19,169	\$ 167,763	\$ 83,882	50.0%	
3990 State Revenues from Non US			\$ 2,300		0.0%	
Total 3000:	\$ 5,424,488	\$ (418,062)	\$ 5,746,611	\$ 3,167,560	55.1%	
4000 Federal						
4524 IDEA Part-B	\$ 17,381		\$ 71,500	\$ 38,526	53.9%	
4524 Special Ed State Level Activity			\$ 25,000		0.0%	

		(\$50 Students)	FY23 Adopted Budget
Changes	Comments:		
\$ 5,000	\$ 5,000	Increase	
\$ 25,000	\$ 50,000	Increase	
\$ -	\$ 40,000		
\$ -	\$ 180,000		
\$ -	\$ 25,000		
\$ -	\$ 8,000		
\$ -	\$ 65,000		
\$ -	\$ 30,000		
\$ -	\$ 30,000		
\$ -	\$ 1,000		
\$ -	\$ 16,000		
\$ 100,000		ERC	
\$ 180,000	\$ 20,000		
\$ 310,000	\$ 470,000		
\$ (304,406)	\$ 2,786,591	Mid Year Update	
	\$ 12,114		
	\$ 54,046		
	\$ 76,163		
\$ (19,380)	\$ 174,271	Mid Year Update	
\$ 22,090	\$ 406,827	Mid Year Update	
	\$ 3,051		
	\$ 2,259		
\$ 100,000	\$ 230,000	Mid Year Update	
	\$ 7,534		
	\$ 2,204		
	\$ 25,000		
	\$ 2,677		
	\$ 9,000		
	\$ 5,000		
	\$ 1,437		
\$ (5,316)	\$ 54,075	Mid Year Update	
	\$ 52,020		
	\$ 71,701		
\$ 7,000	\$ 25,000		
	\$ 8,000	Update	
	\$ 9,200		
\$ 324	\$ 31,500		
	\$ 1,000		
	\$ 15,000		
\$ (235,350)	\$ 1,739,741	Mid Year Update	
	\$ 37,200		
\$ (5,944)	\$ 160,964	Adjustment	
	\$ 5,000		
	\$ 615		
\$ 3,751	\$ 4,589		
\$ 19,169	\$ 148,594	Mid Year Update	
\$ (418,062)	\$ 6,164,673		
	\$ 71,500		

4560 National School Lunch Programs	\$ 203,862		\$ 80,000	\$ 21,760	27.2%
4700 CARES Act	\$ 129,990		\$ 250,000	\$ 4,610	1.8%
4800 Title IVA	\$ 2,107		\$ 10,000	\$ 5,967	59.7%
4801 Title IA	\$ 2,713		\$ 25,000	\$ 5,601	22.4%
4860 Title IIA	\$ 6,041		\$ 5,000	\$ 5,967	119.3%
Total 4000:	\$ 362,094		\$ 466,500	\$ 82,431	17.7%
Total Revenue:	\$ 6,462,809		\$ (108,062)	\$ 6,993,111	53.6%

Expenses

100 Salaries

115 AD / CTE Con / Grant Prgm Specialists	\$ 97,077	\$ 65,000	\$ 177,500	\$ 36,011	20.3%
121 Principals & Assistants	\$ 182,692	\$ 30,500	\$ 201,789	\$ 74,992	37.2%
131 Teachers	\$ 1,452,603	\$ 122,618	\$ 1,534,699	\$ 560,343	36.5%
132 Substitutes	\$ 7,467		\$ 10,000	\$ 2,992	29.9%
133 Special Education Teachers			\$ 179,809	\$ 65,625	36.5%
134 Coaching Stipends	\$ 63,006		\$ 72,000	\$ 20,971	29.1%
134 Educational Stipends	\$ 23,297		\$ 15,000	\$ 11,419	76.1%
142 Guidance Counselor	\$ 177,139		\$ 117,322	\$ 18,483	15.8%
152 Secretary -- Counseling / Special Education	\$ 18,017	\$ 13,000	\$ 20,000	\$ 11,785	58.9%
152 Office Personnel	\$ 128,208		\$ 100,362	\$ 82,005	81.7%
161 Title I			\$ 104,538		#DIV/0!
162 SpEd Paraprofessionals	\$ 145,000		\$ 10,000		0.0%
180 Incentives			\$ 91,330	\$ 52,564	57.6%
182 Custodians	\$ 98,605				
Total 100:	\$ 2,393,111		\$ 231,118	\$ 2,634,349	36.8%

		\$ 80,000	
		\$ 250,000	
		\$ 10,000	
		\$ 25,000	
		\$ 5,000	
		\$ -	\$ 466,500
		\$ (108,062)	\$ 7,101,173

200 Benefits

210 URS Pension & 401k	\$ 484,978	\$ 20,000	\$ 430,259	\$ 171,251	39.8%
220 Social Security & Medicare Employer Match	\$ 172,357		\$ 180,242	\$ 72,414	40.2%
241 Health Insurance	\$ 216,951		\$ 253,463	\$ 90,707	35.8%
241 H.S.A. Employer Contributions	\$ 16,683		\$ 24,000	\$ 4,668	19.5%
270 Worker's Compensation Fund	\$ 1,784		\$ 12,000	\$ 4,067	33.9%
280 Unemployment Insurance	\$ 2,185		\$ 5,000	\$ 1,298	26.0%
Total 200:	\$ 894,938		\$ 20,000	\$ 904,964	38.1%

within %

300 Prof & Technical Services

310 Educational Services	\$ 6,360		\$ 8,000	\$ 13,955	174.4%
310 Substitutes (Sub Services)	\$ 19,193		\$ 8,000	\$ 6,562	82.0%
320 Support Services (Orion)	\$ 76,308		\$ 90,000	\$ 38,402	42.7%
321 Support Services (Not Orion)	\$ 1,562		\$ 2,000		0.0%
330 Employee Training & Development	\$ 15,969		\$ 20,000	\$ 3,740	18.7%
340 Audit Services	\$ 16,900		\$ 17,000	\$ 18,346	107.9%
340 Admin / Business Services / IT from Summit	\$ 98,348		\$ 99,743	\$ 28,781	28.9%
349 Legal Services	\$ 2,857		\$ 12,000	\$ 5,187	43.2%
355 Technical Services (IT) (Not Tanner)	\$ 120		\$ 500	\$ 317	63.4%
Total 300:	\$ 237,617		\$ -	\$ 257,243	44.8%

within %

400 Purchased Property Services

410 Water / Sewage / Garbage	\$ 9,100		\$ 18,000	\$ 3,739	20.8%
430 Repairs / Maintenance / Monitoring	\$ 36,225		\$ 45,000	\$ 27,327	60.7%
431 Kitchen Maintenance & Repairs	\$ 1,902		\$ 2,500	\$ 1,443	57.7%
435 Lawn Care & Snow Removal	\$ 25,774		\$ 24,000	\$ 8,204	34.2%
440 Lease of Copy Machines (Ricoh)	\$ 6,512		\$ 16,500	\$ 2,286	13.9%
Total 400:	\$ 79,513		\$ -	\$ 106,000	40.6%

within %

500 Other Purchased Services

511 Daily Busing to/from Campuses	\$ 25,000		\$ 25,000	\$ 12,500	50.0%
513 Travel-Field Trips	\$ 1,000		\$ 1,000	\$ 956	95.6%
517 Travel-Extracurricular (not athletics)	\$ 22,271		\$ 4,000	\$ 2,144	53.6%
518 Travel-Athletics	\$ 22,288	\$ 20,000	\$ 50,000	\$ 42,434	84.9%
520 Property / Liability / Non employee insurances	\$ 132,529		\$ 130,000	\$ 23,455	18.0%
530 Communication	\$ 15,300		\$ 11,000	\$ 2,926	26.6%
540 Marketing	\$ 6,277		\$ 3,000	\$ 1,339	44.6%
570 Food Services Management (Summit)			\$ 60,000	\$ 19,000	31.7%
580 Travel (Staff)	\$ 7,895		\$ 7,000	\$ 2,195	31.4%
591 Athletics - Services	\$ 97,685		\$ 88,000	\$ 69,047	78.5%
592 Online Courses (including Recovery)	\$ 413				#DIV/0!
593 Student Events / Council (Dances)	\$ 6,607		\$ 6,000	\$ 863	14.4%
594 Student Activities-General	\$ 4,723		\$ 5,000	\$ 2,196	43.9%
595 Debate / Drama / Music Services	\$ 5,055		\$ 2,500	\$ 3,802	152.1%
Total 500:	\$ 346,043		\$ 20,000	\$ 392,500	46.6%

within %

600 Supplies and Materials

611 General Supplies (Includes: Spirit packs, Uniforms)					#DIV/0!
611 Science	\$ 1,898		\$ 5,000	\$ 755	15.1%
611 General Supplies / Miscellaneous (Food)			\$ 30,000	\$ 20,005	66.7%
612 Copies			\$ 3,000		0.0%
612 Art	\$ 2,346		\$ 4,000	\$ 467	11.7%
613 Music	\$ 5,598	\$ 482	\$ 4,482	\$ 1,741	38.8%
616 CTE	\$ 10,689		\$ 20,000	\$ 10,892	54.5%
617 Math	\$ 168		\$ 2,000		0.0%
611 Physical Education	\$ 2,819		\$ 1,000		0.0%
610 Athletic Supplies / Uniforms	\$ 102,501		\$ 90,000	\$ 62,842	69.8%

within %

610 Spirit Packs	\$ 19,697		\$ 16,000	\$ 11,889	74.3%
610 Student Council	\$ 8,501		\$ 8,000	\$ 3,382	42.3%
611 Drama	\$ 1,625		\$ 2,500	\$ 296	11.8%
615 Dance			\$ 2,500		0.0%
616 Debate	\$ 685		\$ 1,500		0.0%
617 National Honor Society (NHS)	\$ 565		\$ 1,000	\$ 414	41.4%
610 Extracurricular / Athletics Supplies-General			\$ 1,500	\$ 1,269	84.6%
611 Support Service Materials (SpEd)	\$ 30				#DIV/0!
612 Office Supplies	\$ 5,519		\$ 5,000	\$ 374	7.5%
613 Yearbooks	\$ 4,168		\$ 13,000		0.0%
614 CCGP Counseling	\$ 6,184	\$ (5,000)	\$ -	\$ 211	#DIV/0!
614 Teacher Training & Appreciation	\$ 8,161		\$ 6,000	\$ 1,184	19.7%
621 Natural Gas	\$ 14,956		\$ 16,500	\$ 2,777	16.8%
622 Electricity	\$ 64,017		\$ 80,000	\$ 39,848	49.8%
632 Food Program	\$ 79,406		\$ 25,000	\$ 737	2.9%
641 Curriculum	\$ 101,038	\$ (482)	\$ 57,518	\$ 5,613	9.8%
644 Library	\$ 615		\$ 1,000		0.0%
650 Tech Supplies (Under \$500)	\$ 105,473		\$ 130,000	\$ 66,202	50.9%
670 Educational Software	\$ 14,807		\$ 4,000	\$ 4,290	107.3%
670 Central Services Software (Payroll, Firefly, Blackboard)	\$ 17,247		\$ 13,000	\$ 1,530	11.8%
680 Maintenance & Cleaning Supplies	\$ 18,610		\$ 15,000	\$ 14,161	94.4%
Total 600:	\$ 597,323		\$ (5,000)	\$ 558,500	\$ 250,879 44.9%

700 Property, Equipment					
731 Land Improvements	\$ 58,526	\$ (150,000)	\$ 150,000	\$ 84,018	56.0% #DIV/0!
732 School Buses		\$ 100,000	\$ 100,000	\$ 67,275	67.3% #DIV/0!
733 Furniture	\$ 29,731				
734 Technology-Related Hardware	\$ 16,365			\$ 44,030	#DIV/0!
738 Kitchen Equipment					
Total 700:	\$ 104,622		\$ (50,000)	\$ 250,000	\$ 195,323 78.1%
800 Debt Service and Misc					
810 Dues and Fees	\$ 3,520	\$ 7,000	\$ 20,000	\$ 2,655	13.3% #DIV/0!
812 Bank Fees	\$ 46		\$ 1,000	\$ 43	4.3% #DIV/0!
834 Interest	\$ 689,398		\$ 747,663	\$ 383,767	51.3% #DIV/0!
840 Principal	\$ 545,275		\$ 607,646	\$ 335,000	55.1% #DIV/0!
840 Loan Repayment to Summit Incorporated			\$ 66,000		0.0% #DIV/0!
850 Carry Over (Prior Year)			\$ 90,000		0.0% #DIV/0!
860 Economic Set Aside			\$ -		
890 Miscellaneous	\$ (16,638)		\$ 3,000	\$ 2,275	75.8% #DIV/0!
Total 800:	\$ 1,221,601		\$ (293,000)	\$ 1,535,309	\$ 723,740 47.1%
Total Expenses:	\$ 5,874,768			\$ 184,938	\$ 6,638,865 \$ 2,824,523 42.5%

Net Income:	\$ 588,041		\$ (184,944)	\$ 354,246	\$ 926,569
Goal of 5%	\$ 349,656				
Min Goal of 3%	\$ 209,793				

\$ 16,000				
\$ 8,000				
\$ 2,500				
\$ 2,500				
\$ 1,500				
\$ 1,000				
\$ 1,000				
\$ 1,500				
\$ 5,000				
\$ 13,000				
\$ 6,000				
\$ 16,500				
\$ 80,000				
\$ 25,000				
\$ 58,000	Per Request			
\$ 1,000				
\$ 130,000	Will be reimbursed from Company			
\$ 4,000				
\$ 13,000				
\$ 15,000				
\$ (5,000)	\$ 563,500			
\$ (150,000)	\$ 300,000	Move across other accounts		
\$ 100,000				
\$ (50,000)	\$ 300,000	Lunch Program		
\$ 7,000	\$ 3,000			
\$ 1,000				
\$ 747,663				
\$ 607,646				
\$ 66,000				
\$ 90,000				
\$ (300,000)	\$ 300,000	Used on Grades K-12		
\$ 3,000				
\$ (293,000)	\$ 1,818,309			
\$ 184,938	\$ 6,705,747			
	\$ 395,426			
Goal of 4%	\$ 284,047			
Min Goal of 3%	\$ 213,035			



Actuals as of: **December 31, 2022** Percentage of Year: 50%

LEA Level

Budget Detail Report

Revenue

1000 Local							
1420 Transportation Fees from High School/Preschool	\$ 25,164	\$ 5,000	\$ 30,000	\$ 13,881	46.39		
1510 Interest (PTIF & Bonds)	\$ 58,466	\$ 95,000	\$ 155,000	\$ 107,921	69.69		
1600 Lunch Program (Family payments)			\$ 2,000	\$ 268	13.4%		
1910 Rentals	\$ 65,016		\$ 45,000	\$ 19,069	42.4%		
1920 Contributions / Donations	\$ 3,245		\$ 1,000	\$ 156	15.6%		
1930 Gain / Loss on Sale of Assets	\$ 12,387			\$ 1,985	#DIV/0!		
1950 Revenue from Other Schools (High School)	\$ 98,348		\$ 99,743	\$ 57,051	57.2%		
1990 Miscellaneous	\$ 521		\$ 50,000	\$ (36,181)	-73.4%		
1991 PreSchool Income	\$ 933,979		\$ 954,464	\$ 440,313	46.1%		
1992 ERC		\$ 500,000	\$ 500,000		0.0%		
3000 State Revenue/Federal Programs							
Share of costs from sites							
Informational							
Repayment of Loan from High School		\$ 600,000		\$ -	#DIV/0!		
Total 1000:	\$ 1,196,926		\$ 600,000	\$ 4,441,119	\$ 1,905,584	42.9%	
Total Revenue:	\$ 1,196,926		\$ 600,000	\$ 4,441,119	\$ 1,905,584	42.9%	

Expenses

100 Salaries						
112 Executive Director	\$ 133,900		\$ (97,638)	\$ 40,275	\$ 40,275	100.0%
113 Principals and Admin Bonus	\$ 38,204		\$ (7,454)	\$ 100,000	\$ 21,500	21.5%
114 Business Administrator	\$ 101,296			\$ 172,256	\$ 49,255	28.6%
115 Director of Student Achievement	\$ 264,483			\$ 291,294	\$ 183,313	62.9%
115 Programs / Instructional Coaches				\$ 100,000		0.0%
132 Substitutes	\$ 19,805			\$ 66,283	\$ 13,903	2.1%
131 Instructional (Includes Preschool Staff)	\$ 681,129				\$ 62,540	#DIV/0!
141 Attendance / Social Worker / Behavior	\$ 16,495			\$ 46,568	\$ 17,463	37.5%
152 Support Services Secretary	\$ 36,762			\$ 89,106	\$ 19,565	22.0%
152 Board Secretary	\$ 5,188			\$ 3,000	\$ 3,354	111.8%
152 HR / Accounting / Marketing / Policy	\$ 146,845			\$ 135,000	\$ 89,019	65.5%
161 Support Services Paraprofessionals	\$ 60,100			\$ 20,000	\$ (93,691)	-468.5%
161 Testing Coordinator				\$ 61,903	\$ 22,205	35.9%
171 Transportation Supervisor			\$ 87,464	\$ 87,464	\$ 40,746	46.6%
172 Bus Drivers	\$ 56,730			\$ 70,000	\$ 31,158	44.5%
181 Facility Supervisor	\$ 46,841			\$ 46,568	\$ 21,343	45.8%
184 Technology Wages	\$ 113,765			\$ 120,973	\$ 55,446	45.8%
190 Incentives	\$ 11,000			\$ 40,000		0.0%
191 Food Program Supervisors and Personnel	\$ 433,692			\$ 544,118	\$ 227,939	41.9%
Total 100:		\$ 2,166,235	\$ 17,632	\$ 2,632,808	\$ 805,333	30.6%

	Total 200	\$ 2,100,000	\$ (27,000)	\$ 2,073,000	\$ 66,000	\$ 2,037,000
200 Benefits						
210 URS Pension & 401k employer contributions	\$ 516,701		\$ 267,628	\$ 10,838	4.0%	
220 Social Security & Medicare ER Match	\$ 211,232		\$ 120,397	\$ (1,239)	-1.0%	
241 Health Insurance	\$ 269,358	\$ 50,000	\$ 180,597	\$ (51,135)	-28.3%	
290 Health Savings Account (Employer)	\$ 14,592	\$ 6,000	\$ 17,000	\$ 13,425	79.0%	
270 Worker's Compensation Fund	\$ 22,172		\$ 4,375	\$ 8,907	203.6%	
280 Unemployment Insurance	\$ 2,325		\$ 10,000	\$ 37	0.4%	
290 PreSchool Benefits			\$ 104,757		0.0%	
Total 200:	\$ 1,026,380		\$ 66,000	\$ 204,756	\$ (10,167)	3.7%

	Total 200	\$ 1,050,580	\$ 36,000	\$ 704,733	\$ (15,087)	\$ 2,774
300 Prof & Technical Services						
330 Employee Training & Development	\$ 70,088		\$ 25,000	\$ 7,772		31.19
345 Business Manager Services	\$ 300		\$ 2,000			0.0%
349 Legal Services	\$ 4,278		\$ 5,000			0.0%
350 Technical Services	\$ 4,129		\$ 6,304			#DIV/0!
352 Audit	\$ 27,500		\$ 28,000	\$ 27,909		99.7%

	Total 300:	\$ 106,295	\$	-	\$ 60,000	\$ 41,985	70.0%
400 Purchased Property Services							
430 Repairs & Maintenance		\$ 22,760			\$ 30,000	\$ 13,814	46.9%
430 Repairs & Maintenance - Lunch Program		\$ 11,407			\$ 18,000	\$ 6,002	33.3%
450 Construction		\$ 22,574			\$ 2,500	\$ 2,200	88.0%
		-					

	Total 400:	\$ 56,741	\$	-	\$ 50,500	\$ 22,016	43.6%
500 Other Purchased Services							
520 General Liability, Property & D & O Insurances	\$ 79,552		\$ 75,000	\$ 25,924	\$ 34,69		
520 Bus Insurance			\$ 6,200	\$ 2,344	\$ 37.8%		
530 Communication	\$ 11,516		\$ 17,000	\$ 6,786	\$ 39.9%		
540 Marketing	\$ 24,630		\$ 65,000	\$ 36,065	\$ 55.5%		
542 Leadership Retreat and Board Expenses	\$ 1,260		\$ 13,000	\$ 3,689	\$ 28.4%		

		(0 Students)	
Changes	FY23 Adopted Budget	Comments	
\$ 5,000	\$ 25,000		
\$ 95,000	\$ 60,000	Include Preschool	
	\$ 2,000	Increase	
	\$ 45,000		
	\$ 1,000		
	\$ 99,743		
	\$ 50,000		
	\$ 954,464		
\$ 500,000	\$ -	ERC Credit	
	\$ 1,018,923		
	\$ 1,584,989		
\$ 600,000			
\$ 600,000	\$ 3,841,119		
\$ 600,000	\$ 3,841,119		
\$ (97,638)	\$ 137,913		
\$ (7,464)	\$ 107,464		
	\$ 172,256		
	\$ 291,294		
	\$ 100,000		
	\$ 664,283		
	\$ 46,568		
	\$ 89,106		
	\$ 3,000		
	\$ 135,000		
	\$ 20,000		
	\$ 61,903		
\$ 87,464		Move Categories	
	\$ 70,000		
	\$ 46,568		
	\$ 120,973		
	\$ 40,000		
	\$ 544,118		
\$ (17,638)	\$ 2,650,446		
	\$ 267,629		
	\$ 120,397	Due to Accrual. Will catch up in Sept	
\$ 50,000	\$ 130,597	Increases	
\$ 6,000	\$ 11,000		
	\$ 10,000		
	\$ 104,757		
\$ 56,000	\$ 644,380		
	\$ 25,000		
	\$ 2,000		
	\$ 5,000		
	\$ 28,000		
\$ -	\$ 60,000		
	\$ 30,000		
	\$ 18,000		
	\$ 2,500		
\$ -	\$ 50,500		
	\$ 75,000		
	\$ 6,200		
	\$ 17,000		
	\$ 65,000		
	\$ 13,000		
	\$ 3,500		
	\$ 1,500		

Total 500:		\$ 126,417	\$ 181,200	\$ 77,355	42.7%
600	Supplies and Materials				
611	General Supplies	\$ 15,000	\$ 15,000	\$ 12,810	85.4%
612	Office Supplies	\$ (5,000)	\$ 15,000	\$ 5,645	37.6%
618	Support Services Materials	\$ 1,565	\$ 3,500	\$ 0.00	
619	Employee Training & Appreciation	\$ 31,968	\$ 25,000	\$ 17,526	70.1%
613	PreSchool Supplies & Materials	\$ 75,564	\$ 128,241	\$ 38,875	30.3%
621	Utilities				#DIV/0!
624	Bus Fuel	\$ 21,759	\$ 19,000	\$ 12,537	66.0%
631	Food Program Supplies	\$ 463,609	\$ 350,000	\$ 222,604	63.6%
650	Tech Related Hardware	\$ 33,625	\$ 75,000	\$ 4,737	6.3%
670	Software: QBS / Acuity / Blacboard / Time Clock	\$ 10,171	\$ 50,000	\$ 9,733	19.5%
680	Bus Maintenance Supplies	\$ 2,021	\$ 5,000	\$ 1,730	34.6%
Total 600:		\$ 696,960	\$ 670,741	\$ 312,387	46.7%
700	Property, Equipment				
710	Land	\$ 25,000	\$ 25,000	\$ 0.00	
720	Buildings	\$ (75,000)	\$ -		#DIV/0!
732	Buses	\$ 125,000	\$ 250,000	\$ 132,356	52.9%
733	Furniture				#DIV/0!
734	Technology-Related Hardware & Software	\$ 40,000	\$ 40,000	\$ 0.00	
739	Kitchen Equipment	\$ 100,000	\$ 100,000	\$ 0.00	
739	Facility Equipment	\$ 30,000	\$ 80,000	\$ 52,216	65.3%
Total 700:		\$ -	\$ 105,000	\$ 470,000	184,572
800	Debt Service and Misc				
Informational					
810	Dues & Fees/Debt Service				
Total 800:		\$ -	\$ 15,000	\$ 9,002	60.0%
Total Expenses:		\$ 4,189,028	\$ 15,000	\$ 9,002	60.0%
Net Income:		\$ (2,992,102)	\$ (343,885)	\$ 471,101	
Goal of 5%		\$ 222,056			

Academies

Bank Account	High	Low
J	\$ 3,872,081	\$ 2,270,066
A	\$ 3,851,574	\$ 2,408,183
S	\$ 4,301,078	\$ 2,901,816
O	\$ 4,072,102	\$ 2,599,397
N	\$ 4,192,070	\$ 2,608,343
D	\$ 4,173,140	\$ 2,411,815
I		
F		
M		
A		
M		
J		

Monthly Revenue to Expenses

	J	A	S	O	N	D	J	F	M	A	M	J	Total
Revenues	1,732,217	2,082,824	1,774,135	1,857,009	1,914,185	1,891,371							11,251,741
Expenses	(360,963)	1,504,830	2,103,189	2,008,107	1,865,894	1,975,255							9,096,312

[Check Figure](#)
[Check Figure](#)

High School

Bank Account	High	Low
J	\$ 2,336,080	\$ 1,775,059
A	\$ 2,237,865	\$ 1,979,557
S	\$ 2,527,753	\$ 2,188,721
O	\$ 2,411,386	\$ 2,020,747
N	\$ 2,464,465	\$ 2,015,429
D	\$ 2,473,068	\$ 2,088,412
J		
F		
M		
A		
M		
J		

Monthly Revenue to Expenses

	J	A	S	O	N	D	J	F	M	A	M	J	Total
Revenues	747,399	672,160	699,190	556,644	515,840	465,022							3,656,255
Expenses	32,839	488,102	679,249	582,591	546,822	495,806							2,825,409

830,846

SUMMIT ACADEMY SCHOOLS, INC

Draper

Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Kelcie Vance

SUBJECT: #3106 College and Career Readiness Policy

BACKGROUND INFORMATION

Summit Academy and Summit Academy High School understands the importance of personal education planning for each of its students, encouraging course-taking patterns and programs of study to enable student to increase their academic capacity and further prepare for college and careers. Personal education planning is a cooperative effort involving students, parents/guardians, and educators. It focuses on the individual needs of the student and is essential at the elementary and secondary school levels.

CURRENT CONSIDERATIONS

This proposed policy has been written to ensure that Summit Academy complies with R277-462 and 53E-2-304(2)(b)

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the College and Career Readiness Policy.

DIRECTOR'S RECOMMENDATION: Recommended Approval.



College and Career Readiness Policy

Policy Number: 3106

I. Purpose

Summit Academy and Summit Academy High School understands the importance of personal education planning for each of its students, encouraging course-taking patterns and programs of study to enable student to increase their academic capacity and further prepare for college and careers. Personal education planning is a cooperative effort involving students, parents/guardians, and educators. It focuses on the individual needs of the student and is essential at the elementary and secondary school levels.

II. Definitions

Plan for College and Career Readiness: A “plan for college and career readiness” means a plan developed by a student and the student’s parent or legal guardian in consultation with school counselors, teachers, and administrators that:

1. is initiated at the beginning of grade 7;
2. identifies a student’s skills and objectives;
3. maps out a strategy to guide a student’s course selection; and
4. links a student to post-secondary options, including higher education and careers.

Utah Code §53E-2-304 (2)(b)

III. Policy

Summit Academy and Summit Academy High School shall implement a plan for college and career readiness (also known as a CCR) for its students in grades 7-12 in accordance with Utah law.

- a) Each student shall have a personalized plan for college and career readiness (CCR Plan):
 1. Each student shall complete four year plans during their 8th grade;
 2. Students and parents shall have access to the 4 year plan
- b) CCR plans shall include the following student conferences:
 1. In 7th and 8th grade a student shall have at a minimum one (1) individual and one (1) group conference during the two years;
 2. In 9th and 10th grades a student shall have at a minimum one (1) individual and one (1) group conference during the two years;
 3. In 11th and 12th grades shall have at a minimum one (1) individual and one (1) group conference during the two years; and
 4. Other meetings as needed.
- c) Time spent during the school day spent developing or conferencing regarding a CCR shall be considered part of the school day and instructional time.

The Executive Director shall establish administrative procedures to help the School implement plans for college and career readiness consistent with **Utah Code § 53E-2-304(2)(b)** and, if the School receives Comprehensive Counseling and Guidance Program funds, **Utah Administrative Code Rule R277-462**.

IV. References



Utah Code § 53E-2-304(2)(b)
Utah Administrative Code Rule R277-462.

V. Attachments

None Applicable

VI. Revision History and Approval Date

Version 1: January 19, 2023: Original Date of Approval



Textbook and Instructional Materials Policy

Policy Number: 3303

I. Purpose

The Summit Academy Board of Trustees recognizes the need and values of textbooks and instructional material that are in alignment with the Summit Academy Charter Schools, and the Utah State Standards Curriculum. These materials will be used as the principal source of study and provide comprehensive coverage of course content. The design and implementation of the instructional program will be consistent with the LEA's adopted mission and applicable goals, state laws, and State Board of Education rules.

II. Definitions

- A. Instructional Materials: Systematically arranged content in text, digital, Braille and large print, or audio format which may be used within the state curriculum framework for course of study by students in public schools. Instructional materials are the resources used by educators to promote student learning. These materials may be commercially available or LEA-created and include digital resources and print resources. Courses that do not have an instructional guide will have approved instructional materials listed in the course disclosure. Instructional materials include:
 - a. Textbooks:
 - i. Any printed book that is required for participation in a course of instruction: books used in classes for which textbooks are generally not adopted at the state level.
 - b. Workbooks:
 - c. Computer software:
 - d. CD's or DVD's: and
 - e. Multiple forms of communication media
- B. Disposal: The disposal of assets or securities through assignment, sale, or another transfer method.
- C. Curriculum Committee: the members of the Curriculum Committee will be selected from and in representation of principals, teachers, instructional support specialists, and other school and LEA personnel as appropriate according to assignment and subject matter expertise.
 - a. Curriculum Committee will seek out and consider parent input which may include, but not limited to, Summit Parent Organization meetings, stakeholder meetings, focus groups and surveys.

III. Policy

- A. LEA wide curriculum materials are selected by the Curriculum Committee in accordance with **Utah Admin Rule R277-469** and approved by the Summit Academy Board of Directors in compliance with ADA.
- B. Intervention materials are approved by the principal; or designee
- C. Supplemental materials are selected by individual teachers for use as part of a particular lesson or lessons. It is recommended that teachers have a colleague or administrator review materials to ensure appropriateness for student use in classroom.



- D. Purchases of instructional materials will follow LEA fiscal policy.
- E. School assemblies or events utilizing guest lectures or live presentations for the student-body or LEA community shall be reviewed and approved by the Principal or Executive Director.
- F. Sex Education Material are selected by the Sex Education Curriculum Committee and approved by the Summit Academy Board of Directors in accordance with **Utah Code 53G-10-402 and Utah Admin Rule R277-474**.
- G. Disposal of Textbooks: Summit Academy Schools will not dispose of any textbooks used without first notifying all other school districts in the state of its intent to dispose of the textbooks in accordance with **Utah Code R277-433**.

IV. References

Utah Code R277-433
Utah Code R277-469
Utah Code 53G-10-402
Utah Code R277-474

V. Attachments

N/A

VI. Revision History and Approval Date

Version 1: October 27, 2022: Original Date of Approval

SUMMIT ACADEMY SCHOOLS, INC
Draper
Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Jumana Beseiso

SUBJECT: #3305 Assessment Policy

BACKGROUND INFORMATION

The Summit Academy Board of Trustees has established general guidelines for school Assessment and in the event a home/private school student requests to participate in statewide assessments at the school.

CURRENT CONSIDERATIONS

This proposed policy has been written to ensure that Summit Academy complies with R277-604-4, R277-404-7-3b, R277-404-7, R277-404-7-9, 53A-2-201, and 53A11-102

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Assessment Policy

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Assessments Policy

(Home School/Private School student Assessments)

Policy Number: 3305

I. Purpose

The Summit Academy Board of Trustees has established general guidelines for school Assessment and in the event a home/private school student requests to participate in statewide assessments at the school.

II. Definitions

Home school: educate (one's child) at home instead of sending them to a school.

III. Policy

A home school student may participate in statewide assessments at the school if each of the following conditions are met:

1. The student is a Utah resident as defined in **Utah Code A53A-2-201** and proof of residency has been provided to the school;
2. The student has satisfied the home schooling requirements of **Utah Code 53A11-102** and a copy of the certificate from a local school board excusing the student from attendance at school during the applicable school year has been provided to the School; and
3. The request for the student to participate in statewide assessments at the school is provided to the school at least thirty (30) days prior to the opening of the applicable state assessment window.

At the discretion of the Director, the parent or guardian of the student, or a responsible adult designated by the student's parent or guardian, will remain at the school in a designated area while school personnel administer and proctor the test. The parent or guardian of the student agree that they will not participate in the monitoring or proctoring of the student's statewide assessments at the school.

The school will respond to a home school student's request to participate in statewide assessments at the school in a timely manner. If the request is approved, the school will notify the student's parent or guardian of the date(s) and time(s) of the applicable statewide assessments testing at the school in which the student may participate, and any other information deemed relevant by the school.

The school may not require a home school student to pay a fee for participating in statewide assessments at the school that is not charged to traditional students.

A home school student or the student's parent or guardian may request from the LEA an annual schedule of statewide assessments dates at the school, the location of the school campus(es) at which home school students may be tested, and a copy of the school's written policies for home school student participation in statewide assessments at the school. The school will provide such requested information in a timely fashion.



IV. During Testing

Summit Academy Schools will comply with **Utah Administrative Code R277-404** and the Standard Test Administration and Testing Ethics Policy described therein when administering statewide assessments to its students and home school students who participate in statewide assessments at the school in accordance with this policy and applicable law.

Summit Academy Schools ensure that during testing:

1. Parents are provided with information and procedures regarding student participation in state testing
 - a) Summit Academy Schools shall honor parents' requests to excuse a student from taking an assessment in accordance with the requirements of **Utah Code 53G-6-803** and **Utah State Board R277-404**
2. All statewide assessments are proctored under the supervision of a licensed educator.
3. An appropriate environment is set for testing to limit distractions
4. Students are not discouraged from participating in testing. All students who are eligible to test are tested or recorded as to why they did not participate. Students who have been exempt from statewide assessment will not be penalized in accordance to **Utah State Board R277-404-7-3b**
5. Students are provided an alternative learning activity if they are exempted by a parent from a statewide assessment **Utah State Board R277-404-7-9**. Students who have been exempted by a parent from a statewide assessment may be allowed to be physically present in the room during test administration **Board Rule R277-404-7** though testing policy, procedures, and security should still be followed.
6. A proctor is present, and active proctoring takes place throughout the test session.
7. Accommodations are provided to eligible students, as identified by the EL, IEP, and/or 504 teams, and are consistent with those provided during instruction.
8. Any electronic devices (e.g., smart watches, cell phones) shall be inaccessible by students.

V. After Testing

Educators will gather all products (scratch paper, notes, etc.) of students testing and handled according to testing guidelines.

Summit Academy Schools will provide students and parents with information on how to appropriately interpret scores and reports, within three weeks of receipt of test scores. Educators will be provided testing information to improve their instruction.

VI. References

- Utah Code 53A-2-201
- Utah Code 53A11-102
- Utah Administrative Code R277-604-4
- Utah State Board R277-404-7-3b
- Board Rule R277-404-7
- Utah State Board R277-404-7-9



VII. Attachments

None Applicable

VIII. Revision History and Approval Date

Version 1: January 19, 2023: Original Date of Approval

SUMMIT ACADEMY SCHOOLS, INC
Draper
Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Advisory Council

SUBJECT: Child Abuse-Neglect Reporting Policy #4002

BACKGROUND INFORMATION

Summit Academy Board is committed to the safety of children and students and has established general guidelines and standards for the reporting of child abuse-neglect against students of Summit Academy.

CURRENT CONSIDERATIONS

Please see the attachment for board approval. Required by USBE and DCFS

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Child Abuse-Neglect Reporting Policy

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Child Abuse-Neglect Reporting Policy

Policy Number:4002

I. **Board Policy Purpose**

The Summit Academy Board of Trustees are committed to the safety of children and students, SA/SAHS has established general guidelines and standards for the reporting of child abuse-neglect against students of Summit Academy.

II. **Purpose Policy**

The purpose of the Child Abuse-Neglect Reporting Policy is to follow Utah law requiring the reporting of child abuse and neglect by any person who has reason to believe that a child has been abused or neglected thus ensuring timely reporting of child abuse and child neglect to appropriate agencies. **Utah Code 62A-4a-403 and Utah Admin Rule 277-401**

Guideline

~~When an employee suspects child abuse or neglect the employee shall immediately inform the principal of the respective school and the principal shall report the incident to the Department of Child and Family Services.~~

III. **Definitions**

1. Child abuse is defined by the U.S. Department of Health and Human Services as any recent act or failure to act that results in a child's serious physical or emotional harm, sexual abuse, exploitation or death. An act that presents a risk of serious harm to a child is considered to be child abuse.
2. Each state provides its own definitions of child abuse within civil and criminal statutes, but they are informed by the following definitions of various forms of child abuse:
 - a. Physical. A non-accidental physical injury as a result of punching, beating, kicking, biting, shaking, throwing, stabbing, choking, hitting, burning or otherwise harming a child, that is inflicted by a parent, caregiver or other person who has responsibility for the child. Such injury is considered abuse regardless of whether the caregiver intended to hurt the child.
 - b. Sexual. A form of child abuse that includes any sexual act performed with a child by an adult or older child, with or without force or threat of force. It may start as seemingly innocent touching and progress to more serious acts, including verbal seduction or abuse, anal or vaginal intercourse, oral sex, sodomy, manual stimulation, direct threats, implied threats or other forms of abuse.
 - c. Emotional. A pattern of behavior that impairs a child's emotional development or sense of self-worth. This form of abuse is almost always present when other forms of abuse are identified. It may include constant criticism, threats or rejection, as well as withholding love, support or guidance. Emotional abuse is often difficult



to prove and, therefore, Child Protective services may not be able to intervene without clear evidence of harm to the child.

- d. Psychological. This is a pattern of behavior that affects a child's sense of worth by communicating to the child that he or she is not worthy, loved or important. Psychological abuse may include harsh demands, constant criticism, threats and yelling. Witnessing other violent incidents such as, domestic violence or school violence is also a form of psychological abuse due to the intense fear it produces and the indirect threat to a child's safety.
- e. Neglect. Child neglect is the leading form of child abuse in the United States and occurs when a caretaker fails to provide for a child's basic needs, which include adequate food, clothing, shelter, education, supervision, medical care or safekeeping. As a result of such treatment, the child's physical, mental, or emotional development can be impaired.

IV. Administrative Regulation

- 1. The Administration recognizes that in order to fully implement the law on reporting of child abuse and neglect, school personnel must be fully informed and made aware of their responsibilities in this area. Therefore, the Administration shall cause that any school employee who knows or reasonably suspects that a child's health or welfare has been or appears to have been harmed as a result of abuse and neglect shall report and cause reports to be made in accordance with the procedures in this policy.
- 2. The Administration shall provide to school employees annual training on the subject of identifying and reporting children suspected of being abused or neglected.
- 3. The Administration shall post the LEA procedures for reporting suspected child abuse or neglect and the LEA's Report of Child Abuse-Neglect form.
- 4. If a school employee knows or reasonably suspects that a child is being abused or neglected, the employee shall immediately make an oral report to the school principal or his/her designee. Together, the principal or his/her designee and the employee must make immediate contact with the nearest peace officer, local law enforcement agency, or Division of Family and Child Services (DCFS) to report the suspected abuse or neglect.
- 5. Within 24 hours after making the oral report to the school principal and reporting the suspected abuse or neglect to local law enforcement agency, the school employee initiating the report shall complete and give to the principal or his/her designee the LEA's Report of Child Abuse-Neglect form available from the principal.
- 6. Upon receiving the LEA's Report of Child Abuse-Neglect form, the principal or his/her designee shall:
- 7. Place one copy of the Report of Child Abuse-Neglect form in a confidential file to be maintained by the principal or his/her designee. The Report of Child Abuse-Neglect form shall not be placed in the child's personal file.



8. It is not the responsibility of the school employee to: (1) prove that the child has been abused or neglected, or (2) determine whether the child is in need of protection.
9. School employees shall not make contact with the child's family or other persons (relatives, friends, neighbors, etc.) for the purpose of determining the cause of the injury and/or possible neglect.
10. School employees are immune from any civil and/or criminal liability when reporting in good faith suspected child abuse or neglect. **Utah Admin Rule R277-401-3**
11. LEA policies shall ensure that the anonymity of those reporting or participating in the investigation of the alleged child abuse or neglect is preserved in a manner required by **Utah Code §62A-4a-412**.
12. Any school employee who willfully fails to report a case of suspected child abuse or neglect, may face legal and/or disciplinary action. **Utah Code §62A-4a-411** Annotated 1953, as enacted in 1978)

V. References

Utah Code 62A-4a-403
Utah Code §62A-4a-411
Utah Code §62A-4a-412.
Utah Admin Rule 277-401
Utah Admin Rule R277-401-3
Child Abuse-Neglect Reporting Form

VI. Attachments

VII. Revision History and Approval Dates

Version 1: July 2017: Original Date of Approval

Version 2: January 19, 2023: Update to LEA formatting, addition of state requirements and reporting requirements.

..SUMMIT ACADEMY SCHOOLS, INC

Draper

Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Advisory Council

SUBJECT: Safe School Policy #5201

BACKGROUND INFORMATION

Summit Academy recognizes that a safe, positive environment is essential to further the educational process. It is the intent of Summit Academy to provide every student with the opportunity to learn in an environment that is conducive to the learning process and free from unnecessary disruption or distraction.

CURRENT CONSIDERATIONS

Please see the attachment for board approval.

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Safe School Policy

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Safe School Policy

Policy Number: 5201

I. Policy

The Summit Academy Board of Trustees recognizes that a safe, positive environment is essential to further the educational process. It is the intent of the Board to provide every student with the opportunity to learn in an environment that is conducive to the learning process and free from unnecessary disruption or distraction. Student acts of criminal behavior that place any person in imminent danger are prohibited at the school, on school grounds, traveling to and from school, at school sanctioned activities or when students are being transported in school or private vehicles.

Disciplinary actions may be taken with students whose conduct, in locations other than those mentioned, threatens or does harm to the school, school property or persons associated with the school.

II. Definitions

- a. Aggravated Assault: Utah Code 76-5-103 Assault plus an act which:
 - i. intentionally causes serious bodily injury to another
 - ii. involves use of a dangerous weapon as defined in Utah Code 76-1-601 or other means of force likely to produce death or serious bodily injury
- b. Aggravated Burglary: Utah Code 76-6-203 If in attempting, committing, or fleeing from a burglary the actor/participant in the crime:
 - i. causes bodily injury to a person not involved in the crime
 - ii. threatens the immediate use of a dangerous weapon against another person
 - iii. possesses or attempts to use any explosive or dangerous weapons
- c. Arson: Utah Code 76-6-102 Unlawful and intentional damaging of any property by means of fire or explosives
- d. Assault: Utah Code 76-5-102
 - i. an attempt, with unlawful force or violence, to do bodily injury to another
 - ii. a threat, accompanied by show of immediate force or violence, to do bodily injury to another
 - iii. an act, committed with unlawful force or violence, that causes or creates substantial risk of bodily injury to another
- e. Bodily Injury: Utah Code 76-1-601(3) Physical pain, illness or any impairment of physical condition
- f. Burglary: Utah Code 76-6-106 Unlawful entry of a building or any portion of a building with intent to commit a felony or theft or commit an assault on any person
- g. Criminal Mischief: Utah Code 76-6-106 Action that intentionally damages, defaces, or destroys the property of another, including the use of graffiti
- h. Expulsion: Administrative exclusion from school attendance, without placement in an alternative setting for ten or more consecutive school days
- i. Gang Behavior—Behavior exhibited by an individual or a group of individuals who:
 - i. form an allegiance and engage in criminal, violent or antisocial behavior
 - ii. encourage or create an unreasonable and substantial disruption or risk or disruption of a class, activity or program, or other function of a school
 - iii. may have a name, turf, colors, symbols, distinct dress
 - iv. exhibit any combination of the preceding characteristics



- j. Graffiti: Utah Code 76-6-107 Unauthorized painting, writing, spraying, scratching, affixing, or inscribing on the property of another regardless of the content or nature of the material used
- k. Harassment: Utah Code 76-5-106 Intentionally frightening or harassing another person through a written or recorded threat to commit any violent felony
- l. Hazing: Utah Code 76-5-107.5
 - i. Any action or situation that intentionally, knowingly, or recklessly endangers the mental or physical health or safety of any person
 - ii. forced conduct that would result in extreme embarrassment or mental stress and affects the dignity of the individual
 - iii. involvement of any brutality of a physical nature
- m. Imminent Danger: (Black's Law Dictionary) Appearance of threatened and impending injury which would lead a reasonable person to attempt an instant defense
- n. Out-of-School Suspension: Administrative exclusion from school attendance for fewer than ten consecutive days
- o. Dangerous weapon or firearm: Utah Code 76-1-601, 76-10-505.5, US Code Title 18 Section 921 Includes, but is not limited to firearms, knives, explosives, fireworks, chemical devices, martial arts weapons
- p. Serious Bodily Injury: Utah Code 76-1-601(10):
 - i. creates or causes serious permanent disfigurement, protracted loss or impairment of the function of any bodily member or organ
 - ii. creates a substantial risk of death
- q. School Safety Violation: Behavior which includes, but is not limited to:
 - i. any action which creates imminent danger
 - ii. possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material
 - iii. possession or selling illegal substances
 - iv. acts of gang behavior
- r. Student: anyone who is currently enrolled in public or private school

Administrative Guidelines and Procedures

Behaviors and conduct engaged in by students that are in violation of the Summit Academy Safe School Policy vary in range of severity and danger. As such, many issues are best handled at the school level while more serious situations that pose imminent danger, and have been investigated by law enforcement, are referred to school administration as a School Safety Violation.

- a. Violation Screening---Administrators will:
 - i. adhere to School policy
 - ii. afford due process procedures (as per Section VI-e)
 - iii. provide thorough investigation and documentation of the details of the incident
 - iv. determine if the incident did or did not create imminent danger
 - v. determine if the incident displays frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior
- b. If imminent danger is a factor: a.
 - i. complete the Safe and Drug-Free Schools Incident and Offense Reporting Form
 - ii. include an appropriate law enforcement referral and case number
 - iii. suspend student as appropriate
 - iv. submit all required information to the Executive Director within one school day



- c. If imminent danger is not a factor:
 - i. provide appropriate consequences according to school disciplinary procedures
 - ii. implement interventions to assist the student in conforming to school expectations (examples include but are not limited to: in-school suspension, behavior contract, parent conference, detention or other interventions deemed appropriate by the school administrator.
- d. If acts of frequent or flagrant willful disobedience, defiance of proper authority, or disruptive behavior occur;
 - i. make good faith efforts to implement a remedial discipline plan that will allow a student to remain in school prior to sanctions being imposed on the student for repeated acts which are not deemed of imminent danger
 - ii. a variety of alternatives to out-of-school suspension should be included in the school disciplinary procedures

III. School Due Process

- a. Written Notice:
 - i. provide written notice of Summit Academy Safe School Policy in formats such as on the school website or handbooks
- b. On-going review:
 - i. review portions of the Safe School Policy throughout the year with students and parents/legal guardians through activities such as: classroom teacher presentations, newsletters, copies of the policy posted in prominent locations in the school, etc.
- c. New student enrollment: Provide school safety information to new students/parents/legal guardians upon enrollment in the school
- d. Understanding the policy:
 - i. review the policy with parents/legal guardians to facilitate understanding if requested
 - ii. provide an interpreter if language or hearing impairment is of concern
- e. Procedures following the alleged violation:
 - i. advise student of the allegations against him/her which may be the basis for suspension
 - ii. provide an opportunity for the student to respond to the accusation
 - iii. involve law enforcement if warranted
 - d. provide parents/legal guardians prompt verbal or written notice of the suspension and the reason for the action
 - iv. complete a Manifest of Determination for a student with a 504 plan if there is reason to believe the behavior may be related to a student's disability
 - v. provide special education students additional due process described in Section VII

IV. School Special Education Due Process Procedures

- a. Contact the Special Education Coordinator to facilitate the Special Education Safety process
- b. In addition to previous requirements listed under Due Process, if the student is receiving Special Education services or is suspected of having a disability:
 - i. provide a copy of Procedural Safeguards for Children with Disabilities and Their Parents Under the Individuals with Disabilities Education Act (July 2002)
 - ii. provide written Prior Notice to the parents informing them that the following actions are being considered: new IEP; new evaluation and/or a change of placement
 - iii. convene the student's IEP team for a Manifestation Determination to ascertain whether the student's behavior was related to his/her disability



- iv. document the findings
- v. include a copy of the documentation in the referral
- vi. submit required information to the Special Education Coordinator for processing

V. Special Education Procedures

- a. Special Education Incident Review Representative of Special Education will:

- i. facilitate an IEP meeting to discuss any school safety violation
- ii. review the Safe and Drug-Free Schools Incident & Offense Reporting Form
- iii. interview student accompanied by parent/legal guardian for the purpose of clarification
- iv. provide recommendations to the students IEP Team.

VI. Safe School Violation Consequences for a School Safety Violation may include, but are not limited to the following:

- a. Contract: a. student may be placed on a behavior contract
- b. Suspension:
 - i. student may be suspended for up to ten days
- c. Alternative Placement-Student may be removed from his/her home school and placed in an alternative school program.
 - i. length of this placement will be determined by the seriousness of the situation and circumstances (a few days up to and including one full school year)
 - ii. evaluation of student's progress will occur throughout the prescribed time period
 - iii. successful completion of student goals may result in the student returning to their home school
 - iv. failure to complete assigned goals may result in continued placement in the alternative program until objectives are met
- d. Expulsion may occur for:
 - i. violations that are intentional and life threatening
 - ii. possession of a firearm Note: If a student is expelled from school, the responsibility to enroll the student in an educational program falls on the parent/legal guardian. Utah Code 53A-11-907
- e. Involvement in School Activities: Students in violation of the Summit Academy Safe School Policy:
 - i. are suspended from all school services and activities
 - ii. are ineligible to participate or represent the school in any student held office, athletic program or extra-curricular activity while suspended or in an alternative program
 - iii. are not allowed on any school campus or school activity without permission of the school administration
 - iv. may be charged with trespassing if found on school property without express written permission of the administration
- f. School Safety Exit: Student and parent/legal guardian will attend and complete an exit interview with administration

VII. Special Education Consequences

Consequences beyond 10 days of suspension, will be tailored to the student's Individualized Education Plan in accordance with the Individuals with Disabilities Act (IDEA 97)



VIII. State and Federal Legal Provisions

a. Grounds for Suspension or Expulsion from a Public School

Utah Code 53A-11-904 provides guidance regarding suspension and expulsion of students from public school:

- i. A student MAY be suspended or expelled from a public school for any of the following reasons:
 - a. frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior including the use of foul, profane, vulgar, or abusive language
 - b. willful destruction or defacing of school property
 - c. behavior or threatened behavior which poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or the operation of the school
 - d. possession, use or control of an alcoholic beverage
 - e. behavior which threatens or does harm to the school or school property, to a person associated with the school or property associated with that person, regardless of where it occurs
- ii. A student SHALL be suspended or expelled from a public school for any serious violation occurring in a school building, in or on school property, or in conjunction with any school activity including:
 - a. possession, control, or actual or threatened use of a real weapon, explosive, noxious, or flammable material
 - b. the actual or threatened use of a look-alike weapon with the intent to intimidate another person or to disrupt normal school activities
 - c. **use and possession of commercial tobacco products including e-cigarettes and similar products**
 - d. **use and possession of vapes (nicotine or non-nicotine) and related devices**
 - e. sale, control or distribution of a drug or controlled substance, an imitation controlled substance, an imitation controlled substance, or drug paraphernalia
 - f. commission of any act involving the use of force or the threatened use of force which if committed by an adult would be a felony or Class A misdemeanor

b. Persistently Dangerous Schools

Each state receiving funds under the Every Student Succeeds Act (ESSA) program, Elementary and Secondary Education Act (ESEA), Section 8532 shall establish and implement a statewide policy requiring that a student attending a persistently dangerous public elementary school or secondary school, as determined by the State in Consultation with a representative sample of local educational agencies, or who become a victim of a violent criminal offense, as determined by State law, while in or on the grounds of a public elementary school or secondary school that the student attends, be allowed to attend a safe public elementary school or secondary school within the local education agency, including a public charter school.

IX. References

- a. Utah Code 76-5-103
- b. Utah Code 76-1-601



- c. Utah Code 76-6-203
- d. Utah Code 76-6-102
- e. Utah Code 76-5-102
- f. Utah Code 76-1-601(3) (10)
- g. Utah Code 76-6-106
- h. Utah Code 76-6-107
- i. Utah Code 76-5-106
- j. Utah Code 76-5-107.5
- k. Black's Law Dictionary
- l. Utah Code 76-10-505.5
- m. US Code Title 18 Section 921
- n. Utah Code 53A-11-907
- o. Individuals with Disabilities Act (IDEA 97)
- p. Every Student Succeeds Act (ESSA) program, Elementary and Secondary Education Act (ESEA), Section 8532

X. Attachments

None Applicable

XI. Revision History and Approval Date

Version 1: November 2011: Original Date of Approval

Version 2: November 2015

Version 3: July 16, 2020: Updated format and updated Persistently Dangerous Schools section.

Version 4: January 19, 2023: Added e-cigarettes and vapes to Section VIII-ii

SUMMIT ACADEMY SCHOOLS, INC

Draper

Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Advisory Council

SUBJECT: Search of Person or Property Policy #5202

BACKGROUND INFORMATION

Summit Academy has a responsibility to provide a safe environment for all students and staff. Summit Academy school officials have the authority to conduct reasonable searches of students and student property.

CURRENT CONSIDERATIONS

Please see the attachment for board approval.

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Search of Person or Property Policy.

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Search of Person or Property Policy

Policy Number: 5202

I. Purpose

Summit Academy has a responsibility to provide a safe environment for all students and staff. Summit Academy school officials have the authority to conduct reasonable searches of students and student property pursuant to **Utah Admin Code R277-615**.

II. Policy

School officials engaging in searches of students and property shall abide by the following guidelines:

- a. *Student Lockers:* Students possess the right of privacy of person as well as freedom from unreasonable search and seizure of property. The individual's right, however, is balanced by the schools' responsibility to protect the health, safety and welfare of its pupils and personnel in accordance with **Utah Code Section 53G-8-509**.

Student lockers are solely the property of the school, and as such students have no right or expectation of privacy in school lockers. Lockers may be searched without prior permission and at any time by school officials either with or without cause. Once a locker is opened for search, any search of student belongings contained within the locker must comply with the guidelines for searches of personal belongings of this policy.

It is strongly recommended that the student be present for the search of his/her locker. Except in an emergency, it is recommended that ~~two a~~ school officials ~~and another school official~~ be present during a locker search.

The school official or designee shall not be obligated, but may request the assistance of a law enforcement officer in the course of conducting a locker search. The school official or designee shall respect the privacy rights of the student regarding any items discovered that are not illegal or against school policy or rules.

- b. *Searches of Students and Student Property:* Searches of a student's person, personal property may be conducted; (a) whenever the student's conduct creates a reasonable suspicion that a particular school rule or law has been violated, and (b) if the search is related to reasonable suspicion, and (c) not excessively intrusive in light of the age and sex of the student and nature of the infraction. Circumstances warranting a search may include those circumstances in which school officials have suspicion that the student or student property is concealing items considered inappropriate at school. Except in an emergency, it is recommended that ~~two a~~ school officials ~~and another school official~~ be present during a student and student property search.
- c. *Searches of Personal Belongings:* All contraband discovered in a search by school officials shall be immediately confiscated and may be turned over to law enforcement officers if school officials have reason to believe the contraband is related to the commission of a criminal act.



d. *Searches of Person:* School officials shall make sure the search meets the following guidelines:

1. The search shall be conducted in a private area of the school by two school officials.
2. ~~The search shall be observed by an objective third party as the student being searched (i.e., administrator, teacher, police officer)~~
3. School officials may ask the student to remove his/her hat, coat, outerwear, shoes and socks, turn pockets inside out, and roll up sleeves to see if the student is hiding contraband.
4. Under no circumstances may school officials require students to remove any other items of clothing or touch students in any way during the search.

If this limited search does not turn up suspected contraband and school officials have reasonable suspicion that the student is concealing contraband in his/her inner clothing (i.e., hiding drugs, weapons or other contraband underneath shirts, pants or underwear), law enforcement officers shall be summoned immediately to conduct further search and investigation.

e. *Documentation of Searches:* School officials shall thoroughly document the details of any search conducted of a student's property or person. Documentation shall be made at the time of the search, or as soon as possible thereafter, and shall include the following:

1. The time, place and date of the search
2. The reasonable suspicion giving rise to the search (what did school officials suspect to find during the search)
3. The name and title of individuals conducting and observing the search
4. A statement about evidence that was found or not found as a result of the search
5. A statement about who took possession of contraband (i.e., police, school, etc.)
6. Information regarding the attempts of school officials to notify parents about the search.

III. References

- a. Utah Admin Code **R277-615**
- b. Utah Code Section **53G-8-509**

IV. Attachments

Documentation of Searches Form

V. Revision History and Approval Date

Version 1: January 16, 2020: Original date of approval

SUMMIT ACADEMY SCHOOLS, INC

Draper

Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Advisory Council

SUBJECT: Bullying, Cyber-Bullying, Hazing, and Retaliation Policy #5203

BACKGROUND INFORMATION

Bullying, cyber-bullying, hazing, and retaliation of students and employees are prohibited, are against federal, state, and local policy, and are not tolerated by Summit Academy.

CURRENT CONSIDERATIONS

Please see the attachment for board approval.

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Bullying, Cyber-Bullying, Hazing, and Retaliation Policy

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Bullying, Cyber-Bullying, Hazing, and Retaliation Policy

Policy Number: 5203

I. Purpose

Bullying, cyber-bullying, hazing, and retaliation of students and employees are prohibited, are against federal, state, and local policy, and are not tolerated by Summit Academy LEA.

Summit Academy ~~and Summit Academy High School~~ are **is** committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, Summit Academy has in place policies, procedures, and practices designed to reduce and eliminate bullying, cyber-bullying, hazing, and retaliation—including civil rights violations or actions based on a student's or employee's actual or perceived race, color, national origin, sex, disability, religion, religious clothing, gender identity, sexual orientation, or other physical or mental attributes—as well as processes and procedures to deal with such incidents. Bullying, cyber-bullying, hazing, and retaliation of students and/or employees by students and/or employees will not be tolerated at Summit Academy.

School officials have the authority to discipline students for off-campus speech and behavior that causes or threatens a substantial disruption on campus or during school activities, including violent altercations, or a significant interference with a student's educational performance and involvement in school activities. If after an investigation, a student is found to be in violation of this policy, the student shall be disciplined **according to the Summit Academy Discipline Policy** by appropriate measures up to, and including, suspension and expulsion, pursuant to **Utah Code Section 53G-8-205** and, loss of participation in extracurricular activities, and/or probation. If after an investigation, a school employee is found to have violated this policy, the employee shall be disciplined by appropriate measures up to, and including, termination.

II. Definitions

A. “Abusive conduct” means verbal, nonverbal, or physical conduct of a parent, student, or school employee directed toward a parent, or school employee, that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine:

- a) is intended to cause intimidation, humiliation, or unwarranted distress;
- b) results in substantial physical or psychological harm as a result of intimidation, humiliation, or unwarranted distress; or
- c) exploits an ~~employee's~~ **individual's** known physical or psychological disability.

A single act does not constitute abusive conduct, unless it is an especially severe and egregious act that meets the standard under Subsection (A)(1), (2), or (3).

B. **“Bullying” means a school employee or student intentionally committing a written, verbal, or physical act against a school employee or student. Forms of bullying include purposeful harm (emotional or physical), an imbalance of power (such as physical strength, access to embarrassing information, or popularity), damage of property, and repetition.**



~~Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Children who are bullied and who bully others may have serious, lasting problems. (Source: stopbullying.gov).~~

~~Mental and emotional abuse are most often associated with bullying and can be as traumatic as physical aggression and can lead to such disastrous outcomes as potential suicide (attempts) by alleged victims. Bullying can take place in all grades.~~

B. **“Bullying”** means a school employee or student intentionally committing a written, verbal, or physical act against a school employee or student that a reasonable person under the circumstances should know or reasonable foresee will have the effect of:

1. causing physical or emotional harm to the school employee or student;
2. causing damage to the school employee’s or student’s property;
3. placing the school employee or student in reasonable fear of:
 - i. harm to the school employee’s or student’s physical or emotional well-being; or
 - ii. damage to the school employee’s or student’s property;
4. creating a hostile, threatening, humiliating, or abusive educational environment due to:
 - a) the pervasiveness, persistence, or severity of the actions; or
 - b) a power differential between the bully and the target; or
5. substantially interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits.

Bullying includes relational aggression or indirect, covert, or social aggression, including rumor spreading, intimidation, enlisting a friend to assault another individual, and social isolation.

C. “Civil rights violation” means bullying, cyber-bullying, hazing, discrimination, and harassment that is targeted at a student or employee upon the students’ or employees’ identification as part of any group protected from discrimination under the following federal laws:

1. Title VI of the Civil Rights Act of 1964, including discrimination on the basis of race, color, or national origin;
2. Title IX of the Education Amendments of 1972, including discrimination on the bases of sex; or
3. Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, including discrimination on the basis of disability.

D. “Cyber-bullying” means using the internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or with reckless disregard, that the text video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.

E. “Disruptive student behavior” means the same as that term is defined in Utah Code Subsection 53G-8-210(1)(a).

1. Disruptive student behavior includes:
 - a) the grounds for suspension or expulsion described in Utah Code Section 53G-8-205, also referred to in the Summit Academy Discipline Policy); and



b) the following conduct described in Utah Code Subsection 53G-8-209(2)(b):

- Use of foul, abusive, or profane language while engaged in school related activities;
- illicit use, possession, or distribution of controlled substances or drug paraphernalia, and the use, possession, or distribution of an electronic cigarette as defined in Utah Code Section 76-10-101, tobacco, or alcoholic beverages contrary to law; and
- hazing, demeaning, or assaultive behavior, whether consensual or not, including behavior involving physical violence, restraint, improper touching, or inappropriate exposure of body parts not normally exposed in public settings, forced ingestion of any substance, or any act which would constitute a crime against a person or public order under Utah law.

F. "Hazing" means a school employee or student intentionally, knowingly, or recklessly committing an act or causing another individual to commit an act toward a school employee or student that:

1. endangers the mental or physical health or safety of a school employee or student;
 - a) **Involves any brutality of a physical nature, including whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;**
 - b) **involves consumption of any food, alcoholic product, drug, or other substance or other physical activity that endangers the mental or physical health and safety of a school employee or student; or**
 - c) **involves any activity that would subject a school employee or student to extreme mental stress, such as sleep deprivation, extended isolation from social contact, or conduct that subjects a school employee or student to extreme embarrassment, shame, or humiliation; and**
2. is committed for the purpose of initiation into, admission into, affiliation with, holding office in, or as a condition for in a school or school sponsored team, organization, program, club, or event; or
3. is directed toward a school employee or student whom the individual who commits the act knows, at the time the act is committed, is a member of, or candidate for membership in, a school or school sponsored team, organization, program, club, or event in which the individual who commits the act also participates.
4. the conduct described in this Subsection F constitutes hazing, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

G. "Parent" means a student's parent or guardian.

H. "Restorative justice practice" means a discipline practice designed to enhance school safety, reduce school suspensions, and limit referrals to court, and is designed to help minors take responsibility for and repair the harm of behavior that occurs in school.

I. "Retaliation" means an act of communication intended:

1. as retribution against a person for reporting bullying, cyber-bullying, or hazing; or
2. to improperly influence the investigation of, or the response to, a report of



bullying or hazing.

- J. "School" means a public elementary or secondary school, including a charter school.
- K. "School board" means:
 - 1. a local school board; or
 - 2. a charter school governing board.
- L. "School employee" means an individual working in the individual's official capacity as:
 - 1. a school teacher;
 - 2. a school staff member;
 - 3. an administrator; or
 - 4. an individual who is employed, directly or indirectly, by a school, school board, or school district.
- M. "Trauma-informed care" means a strengths-based service delivery approach grounded in an understanding of and responsiveness to the impact of trauma, emphasizing physical, psychological, and emotional safety for both offenders and victims, and creating opportunities for victims to rebuild a sense of control and empowerment.
- N. "Volunteer" means a person working under the direct supervision of a school employee.

III. Training

- A.** All students, school employees, coaches, and volunteers at Summit Academy will receive annual training from a qualified professional regarding bullying, cyber-bullying, hazing, and retaliation in accordance with USBE Administrative Rule Subsection R277-613-6. **This training will address:**
 - 1. overt aggression that may include physical fighting such as punching, shoving, kicking, and verbal threatening behavior, such as name calling, or both physical and verbal aggression or threatening behavior;
 - 2. relational aggression or indirect, covert, or social aggression, including rumor spreading, intimidation, enlisting a friend to assault a child, and social isolation;
 - 3. bullying, cyber-bullying, and hazing of a sexual nature or with sexual overtones;
 - 4. cyber-bullying, including use of email, web pages, text messaging, instant messaging, three-way calling or messaging, or any other electronic means for aggression inside or outside of school;
 - 5. bullying, cyber-bullying, hazing and retaliation based upon the students' or employees' identification as part of any group protected from discrimination as defined in this policy.
 - 6. training on civil rights violations will include compliance when civil rights violations are reported;
 - 7. bullying, cyber-bullying, hazing and retaliation including training and education specific to bullying based upon students' or employees' actual or perceived, characteristics, including race, color, national origin, sex, disability, religious clothing, gender identity, sexual orientation, or other physical or mental attributes or conformance or failure to conform to stereotypes; and
 - 8. awareness and intervention skills such as social skills training.
- B. A licensed educator or school employee shall supervise volunteers and is responsible for ensuring the volunteer is trained in the above areas. Volunteers shall report to their supervisor if the volunteer witnesses or is notified of a bullying, cyber-bullying, hazing, or retaliation incident among students or if the volunteer has reason to suspect such an incident. Volunteers shall not engage in bullying activities themselves and must follow policy requirements or may be asked to leave summit Academy if in violation of this policy.



- C. Summit Academy will implement a youth suicide prevention program for students as described in Utah Code Section 53E-9-702.
- D. All licensed educators must complete two hours of professional development in youth suicide prevention training once every license renewal cycle.
- E. In addition to training for all school employees, students, employees, and volunteer coaches involved in any extra-curricular activity shall:
 - 1. participate in initial bullying and hazing prevention training prior to participation in the extra-curricular activity;
 - 2. participate in initial bullying, cyber-bullying, and hazing prevention training to be completed by every employee ~~by January 30, 2019 and repeated~~ at least every three years thereafter;
 - 3. receive information annually of the prohibited activities list provided previously in this policy and the potential consequences for violation of this policy.

IV. Prohibitions

- A. A school employee or student shall not engage in bullying a school employee or student ~~at any time or in any location~~.
- B. A school employee or student shall not engage in hazing or cyber-bullying a school employee or student at any time or in any location.
- C. A school employee or student shall not engage in retaliation against a school employee or student.
- D. A school employee or student shall not make a false allegation of bullying, cyber-bullying, hazing, or retaliation against a school employee or student.
- E. Any bullying, cyber-bullying, hazing, or retaliation that is found to be targeted at a federally protected class is further prohibited under federal anti-discrimination laws and is subject to compliance regulations from the Office of Civil Rights.

V. Investigations

Summit Academy will promptly and reasonably investigate allegations of bullying, cyber-bullying, hazing, and/or retaliation. The ~~Summit Academy~~ campus principal, along with the assistant principal, counselor, and/or school designee will be responsible for handling all complaints by students and employees alleging bullying, cyber-bullying, hazing, or retaliation.

Students are to report bullying, cyber-bullying, hazing, or retaliation by filling out the Summit Academy Bullying/Harassment Reporting Form. Students may also visit the SafeUT online program for additional assistance.

It is Summit Academy's policy, in compliance with state and federal law, that students have a limited expectation of privacy on the school's ~~Internet system network~~, and routine monitoring or maintenance may lead to discovery that a user has violated ~~district~~ ~~this~~ policy or law. Also, individual targeted searches will be conducted if there is reasonable suspicion that a user has violated policy or law. Personal electronic devices of any student ~~or school employee~~ suspected of violation of the above policy will be confiscated for investigation and may be turned over to law enforcement.

- A. Summit Academy shall adopt an action plan in accordance with USBE Administrative Rule Subsection R277-613-4(1)(c), including a plan to:
 - 1. investigate allegation of incidents of bullying, cyber-bullying, hazing, and retaliation in accordance with this section; and
 - 2. provide an individual who investigates allegations of incidents of bullying,



cyber-bullying, hazing, and retaliation with adequate training on conducting an investigation.

- B. Summit Academy is required to investigate allegations of incidents described in Subsection (A)(1) by interviewing at least the alleged victim and the individual who is alleged to have engaged in prohibited conduct.
 - 1. **Summit Academy may also interview the following as part of an investigation:**
 - a) parents of the alleged victim and the individual who is alleged to have engaged in prohibited conduct;
 - b) any witnesses;
 - c) school staff; and
 - d) other individuals who may provide additional information.
 - 2. **An individual who investigates an allegation of an incident shall inform an individual being interviewed that:**
 - a) To the extent allowed by law, the individual is required to keep all details of the interview confidential; and
 - b) Further reports of bullying may become part of the investigation.
- C. The confidentiality requirement does not apply to:
 - 1. conversations with law enforcement professionals;
 - 2. requests for information pursuant to a warrant or subpoena;
 - 3. a state or federal reporting requirement; or
 - 4. other reporting required by this rule.
- D. In conducting an investigation under this section, Summit Academy may:
 - 1. review disciplinary reports of involved students **and school employees**; and
 - 2. review physical evidence, consistent with search and seizure law in schools.
- E. Summit Academy is required to adopt a policy, consistent with state law and state board rule, outlining under what circumstances **LEA Summit Academy** employees will report incidents of bullying, cyber-bullying, and retaliation to law enforcement.

VI. Actions Required if Prohibited Acts are Reported

- A. Each reported complaint will include:
 - 1. the name of complaining party;
 - 2. the name of accused offender (if known);
 - 3. the date and location of incident(s); and
 - 4. a statement describing the incident(s), including names of witnesses (if known).
- B. Each reported violation of the prohibitions noted previously will be promptly investigated by a school administrator or an individual designated by a school administrator. A report of bullying, cyber-bullying, hazing, and retaliation may be made anonymously, but Summit Academy will not take formal disciplinary action based solely on an anonymous report.
- C. Verified violations of the prohibitions noted previously shall result in consequences or penalties **following the Summit Academy Discipline Policy**.
- D. The school will notify a parent if the parent's student threatens suicide, or if the student is involved in an incident of bullying, cyber-bullying, hazing, or retaliation.
 - 1. **Summit Academy will produce and maintain a record that verifies that the parent was notified of the incident or threat.**
 - 2. **Summit Academy will not disclose this record to anyone unauthorized to receive it and will not use the record for the purposes not allowed under the law.**
- E. **Summit Academy will comply with the Office for Civil Rights reporting when a Civil Rights Violation occurs:**
 - 1. **The school is responsible for identifying bullying, cyber-bullying, and hazing**



incidents about which it knows or reasonably should have known when it involves a protected class. The school must take immediate and appropriate action to investigate or otherwise determine what occurred.

2. These duties are the school's responsibility to investigate regardless of whether a person makes a complaint, a person requests the school to take action, or a person identifies the bullying, cyber-bullying, or hazing as a form of discrimination.
3. If it is determined that the bullying, cyber-bullying, or hazing occurred as a result of the student-victim's membership in a protected class, the school shall take prompt and effective steps reasonably calculated to:
 - a) end the bullying, cyber-bullying, or hazing;
 - b) eliminate any hostile environment;
 - c) assess prevalence in school culture, physical facilities, and systematic practices to prevent its recurrence.

F. Actions must also include, as appropriate:

1. procedures for protecting the victim and other involved individuals from being subjected to:
 - a) further bullying, cyber-bullying, or hazing, and
 - b) retaliation for reporting the bullying, cyber-bullying, or hazing;
2. prompt reporting to law enforcement of all acts of bullying, cyber-bullying, hazing, or retaliation that constitute suspected criminal activity;
3. procedures for a fair and timely opportunity for the accused to explain the accusation and defend his/her actions prior to student or employee discipline; and;
4. procedures for providing due process rights under Utah Code Section 53G-11-501 (licensed staff) and local employee discipline policies prior to employee discipline or Utah Code Section 53G-8-202 and local policies (students) prior to long term (more than 10 day) student discipline.
- 5.

VII. Annual Reporting of Allegations of Bullying, Cyber-bullying, Hazing, and Retaliation

Summit Academy will comply with Utah Code Subsection 53E-3-401(3) and USBE Administrative Rule R277-613 to report annually, on or before June 30, to the Superintendent in accordance with the Superintendent's submission requirements.

VIII. Grievance Process for Incident or Abusive Conduct

Refer to Summit Academy's Grievance Policy.

IX. Additional Notes

- A. This policy does not prohibit expressive activity protected by the First Amendment of the United States Constitution. However, if off-campus speech that may constitute a bullying, cyber-bullying, hazing, or retaliation incident creates a substantial disruption to the school environment, under *Tinker v. Des Moines*, 393 U.S. 503 (1969), Summit Academy may take disciplinary action against the student who initiated the speech. Factors that Summit Academy may consider in determining whether a substantial disruption has occurred are:
 1. whether there is a verbal or physical confrontation over the incident at school;
 2. whether there is likely to be a verbal or physical confrontation based on evidence



of a prior relationship between the victim and the student who initiated the speech;

3. whether any part of the speech that gave rise to the incident was repeated at school
4. whether students are discussing the incident during class or if it otherwise is disrupting school work;
5. whether there is widespread whispering campaign or rumor sparked by the off-campus incident that disrupts the school environment and students' abilities to focus on school;
6. whether administrators who dealt with the incident were pulled from their ordinary tasks to address the incident and how much time it took out of an administrator's day to do so;
7. whether speech similar to the off-campus speech in this incident has occurred in the past and has resulted in violence or near violence at school;
8. whether there is negative effect on classroom activities as a result of the off-campus incident; or
9. whether the speech was violent or whether there is a history of violence from the student's who initiated the speech. True threats are not protected by the First Amendment if it advocates "imminent" violence or unlawful conduct. Thus, a message that threatens physical harm, even if it isn't meant to be serious, may not be protected by the First Amendment and the person who utters such a message may be disciplined by Summit Academy.

X. References

Utah Code Subsection 53E-3-401 (3)
Utah Code Section 53E-9-702
Utah Code Section 53G-8-205
Utah Code Subsection 53G-8-209 (2)(b)
Utah Code Subsection 53G-8-210(1)(a)
Utah Code Section 76-10-101
USBE Rule Subsection R277-613
USBE Rule Subsection R277-613-4(1)(c)
USBE Rule Subsection R277-613-6
Tinker v. Des Moines, 393 U.S. 503 (1969)
Title VI of the Civil Rights Act of 1964
Title IX of the Education Amendments of 1972
Section 504 of the Rehabilitation Act of 1973
Title II of the Americans with Disabilities Act of 1990

XI. Attachments

Summit Academy Bullying/Harassment Reporting Form (**Standardized Form Needed**)

XII. Revision History and Approval Date

Version 1: October 2010 – Effective
Version 2: November 2015 – Updated



Version 3: October 2018 – Updated design format

Version 4: November 17, 2020 – Added “Retaliation” and expanded “Abusive Conduct” and “Bullying” definitions

Version 5: January 19, 2023 – Updated definition of “Bullying” and “Hazing” based on USBE guidance, clarified training requirements, updated actions required, clarified First Amendment Protections.

SUMMIT ACADEMY SCHOOLS, INC
Draper
Special Meeting, November 18, 2021

TO: Summit Academy Schools, Inc Governing Board

FROM: Scott Pettit, Transportation and Safety

SUBJECT: Emergency Operations Plan Policy #5205

BACKGROUND INFORMATION

The USBE requires that every LEA has an Emergency Operations Plan, including a policy stating that the LEA will maintain this plan in accordance with state laws and policies.

CURRENT CONSIDERATIONS

This proposed policy has been written to ensure that Summit Academy complies with R277-400.

FINANCIAL IMPLICATIONS

There is no financial implication in this policy.

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Emergency Operations Plan Policy.

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Emergency Operations Plan Policy

Policy Number: 5205

I. Purpose

Summit Academy believes that the safety of all stakeholders is of utmost importance. Summit Academy needs to have a functional Emergency Operations Plan to direct the mitigation efforts, emergency response, and recovery efforts regarding emergencies.

II. Definitions

- A. “Emergency” means a natural or man-made disaster, accident, act of war, or other circumstance that could reasonably endanger the safety of school children or disrupt the operation of the school.
- B. “Emergency Operations Plan” means policies and procedures developed to promote the safety and welfare of students, protect school property, or regulate the operation of schools during an emergency.

III. Policy

In compliance with Utah Code §53G-4-402(18) and Utah Administrative Code R277-400, Summit Academy will work with local jurisdictions to develop and maintain an Emergency Operations Plan. This plan must meet or exceed the following parameters:

- A) By July 1st of each year, the Director of Summit Academy must certify that the Emergency Operations Plan has been:
 - a. practiced at the school level; and
 - b. presented to and reviewed by its teachers, administrators, students and guardians, local law enforcement, and public safety representatives consistent with Subsection 53G-4-402(18);
 - c. posted on the Summit Academy website; and
 - d. that written copies are located in the office of each campus.
- B) Under the direction of the Business Administrator, the Summit Academy Director of Safety will review and modify, as needed, the Emergency Operations Plan annually to ensure that the plan uses best practices and is in line with Utah State Board of Education policies and local emergency response plans.
- C) At the beginning of each year, Summit Academy shall provide a written notice to parents and staff of the sections of the Emergency Operations Plan that are applicable to them.
- D) The Emergency Operations Plan shall include procedures to notify students, to the extent practicable, who are off campus at the time of a school violence emergency consistent with Subsection 53G-4-402(18)(b)(v).
- E) The Emergency Operations Plan shall also include:
 - a. procedures to ensure reasonably adequate educational services and supervision are provided for during an emergency including an extended emergency situation; and
 - b. evacuation procedures that provide reasonable care and supervision of a



student until the student is released to a responsible party.

- F) The Emergency Operations Plan shall include a training schedule designed to meet the minimum requirements mandated in R277-400-1, including mandated functional drills to be conducted with students.
- G) The Emergency Operations Plan shall address procedures for recording the LEA's funds expected for:
 - a. emergencies;
 - b. assessing and repairing damage; and
 - c. seeking reimbursement for emergency expenditures.

Each campus shall designate an Emergency Preparedness Week each year before April 30 which shall have activities that may include:

- d. community, student and teacher awareness;
- e. emergency preparedness or response training; or
- f. other activities as outlined in Sections R277-400-7 and 8.

IV. References

Summit Academy Emergency Operations Plan

V. Attachments

Utah Code R277-400
Utah Code 53G-4-402

VI. Revision History and Approval Date

Version 1:

SUMMIT ACADEMY SCHOOLS, INC
Draper
Special Meeting, January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Brad Wilkinson

SUBJECT: #6101 Public Education Funds Policy

BACKGROUND INFORMATION

The Summit Academy Board of Trustees has established general guidelines of courseware and materials produced with public education funds and resources controlled by the board.

CURRENT CONSIDERATIONS

This proposed policy has been written to ensure that Summit Academy complies with R277-120 and R277-217

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Public Education Funds Policy.

DIRECTOR'S RECOMMENDATION: Recommended Approval.



Public Education Funds Policy

Policy Number: 6101

I. Purpose

The Summit Academy Board of Trustees has established general guidelines of courseware and materials produced with public education funds and resources controlled by the board. **Utah Code R277-120**

II. Definitions

1. CC-BY license: means a copyright license developed by Creative Commons, which allows other users to: copy and redistribute the material in any medium or format; and remis, transform, and build upon the material.
2. Public education materials: means courseware and materials in any medium or format developed with public education funds and includes; syllabi; instructional materials; modules; textbooks, including teacher's editions; student guides; supplemental materials; formative and summative assessment supports; laboratory activities; simulation; musical or dramatic compositions; audio, video or photographic material; manuals; codes; and software.

III. Policy

Summit Academy Administrators have the authority to select which public education materials, developed with funds controlled by the Board, may be shared under a CC-BY license or another approved license and which public education materials. Summit Academy reserves the right to charge third parties for the use of educational materials.

An individual or entity that adopts or shares public education materials identified as materials that can be shared with educators and the public shall:

1. Provide attribution to the Board
2. provide a link to the license; and
3. indicate if any changes were made to the original materials.

An employee of Summit Academy may not share, with an individual or entity outside of Summit Academy's, materials purchased with school funds that are specifically licensed for use by Summit Academy.

If an employee of Summit Academy develops public education materials as part of the employee's employment, the public education materials shall be the property of the School.

IV. Classroom Materials

An employee of Summit Academy may not sell public education materials developed in whole or in part with funds from the Utah State Board of Education. If an employee sells public education materials developed with public funds for personal gain, the employee may be subject to the **Utah Public Officers and Employee's Ethics Act**.

Summit Academy reserves the right to review and approve materials developed by employee's on contracted time.



Classroom Materials developed using personal time and resources must be approved by administrator and are not required to seek permission to share classroom materials.

Educators may share materials through a CC-BY license. Shared materials that are consistent with the Utah Educators Standards and LEA Reporting **R277-217**.

A licensed educator may not share materials that advocate illegal activities or materials that are inconsistent with the educator's with the educator's legal and role model responsibilities.

The Director may offer professional development programs that offer support, guidance, and instruction to educators who wish to create, use, or continuously improve public education materials shared.

V. References

Utah Code R277-120

Utah Code R277-217

Utah Public Officers and Employees Ethics Act

VI. Attachments

None Applicable

VII. Revision History and Approval Date

Version 1: January 19, 2023: Original Date of Approval

Proposed 2023-24 Data Sharing with Board

*Recommend to complete SY23 with schedule below

Date	Data Sharing
Aug.	
Sept.	ACT WIDA Access 2.0
Oct.	EOY Previous Year/BOY Current Year- Acadience (<i>Literacy/STEM Coordinators</i>) RISE, ASPIRE+
Nov.	BOY MAP AP (Previous Year)
Jan.	KEEP
Feb.	MOY Acadience PSAT
Mar.	MOY MAP
Apr.	AAPPL (DLI data)
May	
Jun.	EOY Acadience Data (When available)

SUMMIT ACADEMY SCHOOLS, INC

Draper

January 19, 2023

TO: Summit Academy Schools, Inc Governing Board

FROM: Brad Wilkinson, Business Administrator

SUBJECT: Fee Schedule addition for the FY23 School Year

BACKGROUND INFORMATION

The Summit Academy (SA) and Summit Academy High School (SAHS) governing board adopts policies and a fee schedule to provide for the orderly establishment and management of a system of reasonable fees; to provide adequate notice to families of fees and fee waiver requirements; to establish a fair and efficient process for granting fee waivers; and to prohibit practices that would exclude students unable to pay fees from participation in school-sponsored activities or create a burden on a student or family as to have a detrimental impact on participation.

CURRENT CONSIDERATIONS

Please see the attached fee schedule with the addition of adding Lacrosse for Summit Academy High School. Summit Academy High School was approved by UHSAA to add Lacrosse as a sanctioned Athletic team, therefore we need to add it to the Fee Schedule.

FINANCIAL IMPLICATIONS

See Fee Schedule under Lacrosse- Potential for financial implications to SAHS based on Fee Waivers.

RECOMMENDATIONS

We would request that the Governing Board approve the Fee Schedule with the sole adjustment of adding Lacrosse.

BUSINESS ADMINISTRATOR'S RECOMMENDATION:

Discuss item in November's meeting

Approve in January's meeting

SUMMIT ACADEMY HIGH SCHOOL

Fee Schedule for 2022-2023

The fees listed in this fee schedule are the MAXIMUM fees allowed for each activity. The actual cost may be less than the maximum listed in this fee schedule. The spend plan (intended use) for each fee is listed below the fee.

Maximum aggregate per year for each student is \$7,000

Fees for Fully or Partially Enrolled Students

Registration Fee	\$75.00
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Spend Plan: This fee goes to a variety of student events, activities, recognitions, programs and equipment

Curricular Fees

Attendance School	\$5.00
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Spend Plan: After Hour Teacher Wages

Graduation Regalia (3rd Party)	\$35.00 and up
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Spend Plan: Cap and Gown, Diploma

Honor Cords	\$5.00
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Lagoon Day	discount ticket price
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Schedule Change	\$5.00
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Transcript Fee (First 3 Free)	\$5.00
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Field Trips	\$10.00 - \$20.00
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Credit Recovery (.25 credit)	\$25.00
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Non Curricular Fees

Parking Permit	\$15.00
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Course Fees

AP/CE Textbook	\$20.00
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Art/Ceramics/Drawing/Sculpture	\$25.00
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Spend Plan: Clay, glaze, pottery wheels, paint, art paper, sketchbook, drawing supplies, charcoal pencils, brushes, markers

Broadcasting/Video Production	\$25.00
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Spend Plan: equipment, computers

Choir/Band/Intro to Pop	\$30.00
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Spend Plan: instrument repair and maintenance

Digital Design & Social Media Marketing	\$25.00
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Spend Plan: Lights, cameras, software, textbooks

Digital Graphic Arts Intro	\$25.00
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Spend Plan: Lights, cameras, software, textbooks

Digital Marketing	\$25.00
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Spend Plan: Lights, cameras, software, textbooks

Digital Media 1	\$25.00
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Spend Plan: Lights, cameras, software, textbooks

Graphic Design	\$25.00
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Spend Plan: vinyl printers and materials

Marketing	\$25.00
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Spend Plan: Lights, cameras, software, textbooks

Math Fee	\$25.00
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Spend Plan: Calculators replacement and upkeep, consumable workbook

Foods and Nutrition 1	\$25.00
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Spend Plan: Groceries and Equipment

PE

Spend Plan: Equipment upkeep, balls, jump ropes

Science Lab

Spend Plan: Dissections-brain, heart, kidney; lab supplies-gloves, agar, petri dishes

Spanish

Spend Plan: Online licensing, books

Sports Med

Spend Plan: Online resources, tape, wrap

Television Broadcast 1

Spend Plan: Lights, cameras, software, textbooks

Theatre Class

Spend Plan: Paint, building materials, brushes, makeup, scripts

Video Productions

Spend Plan: Lights, cameras, software, textbooks

Web Development

Spend Plan: Lights, cameras, software, textbooks

Organization Fees

HOSA

Participation \$30.00

Spend Plan: National and State fees and tshirt

**** Spring Leadership** \$200.00

Spend Plan: Conference fee, hotel 1 night

**** Fall Leadership** \$40.00

Spend Plan: Conference fee

**** International Leadership** \$1,225.00

Spend Plan: Conference fee, airfare, hotel- travel- several nights

National Honor Society

Spend Plan: Dues

Model UN

Spend Plan: Admission fee, travel

Clubs

**** Travel** \$25.00 - \$50.00

Spend Plan: hotel, transportation, food

Non-waivable Fees (not included in maximum)

Parking Violation

\$15.00

Yearbook

\$50.00

PSAT Test

\$30.00

Non-waivable Fees (not included in maximum)

AP Test/per class	\$94.00
Ap Capstone Test	\$144.00
ACT Prep Course	\$100.00

Extracurricular Activities

Dances	
Single	\$20.00
Double	\$30.00
Prom	\$50.00

*Extracurricular Fees

Baseball (participation)	\$150.00
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Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp	\$500.00
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Spend Plan: Admission, Instructor

Uniform	\$150.00
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Spend Plan: Pants, Jersey

** Travel	\$1,250.00
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Spend Plan: Hotel, transportation, food

Spirit Pack (3rd Party)	0 - \$300.00
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Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Basketball (participation)	\$150.00
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Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp	\$500.00
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Spend Plan: Admission, Instructor

Uniform	\$150.00
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Spend Plan: Practice shorts and jersey, Game shorts and jersey

** Travel	\$1,250.00
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Spend Plan: Hotel, transportation, food

Spirit Pack (3rd Party)	0 - \$300.00
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Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Cheer (participation)	\$150.00
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Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp	\$500.00
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Spend Plan: Admission, Instructor

Uniform	\$500.00
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Spend Plan: Skirt, top, shoes, bows, pom-poms, sweats

** Travel	\$1,250.00
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Spend Plan: Hotel, transportation, food

Spirit Pack (3rd Party)	\$0 - \$300.00
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Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Drill (participation)	\$150.00
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Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp	\$500.00
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Spend Plan: Admission, Instructor

Uniform	\$650.00
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Spend Plan: Tops, bottoms, shoes, tights, sweats x3 categories

** Travel	\$1,250.00
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Spend Plan: Hotel, transportation, food

Tennis (continued)	
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** Travel	\$1,250.00
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Drill (continued)

Spirit Pack (3rd Party)

0 - \$300.00

Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Football (participation)

Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp

\$500.00

Spend Plan: Admission, Instructor

Uniform

\$150.00

Spend Plan: Helmet, shoulder pads, knee pads, mouthpiece, jersey, pants

** Travel

\$1,250.00

Spend Plan: Hotel, transportation, food

Spirit Pack (3rd Party)

0 - \$300.00

Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Girls Softball (participation)

Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp

\$500.00

Spend Plan: Admission, Instructor

Uniform

\$150.00

Spend Plan: Helmet, bat, catchers gear, pants, jersey

** Travel

\$1,250.00

Spend Plan: Hotel, transportation, food

Spirit Pack (3rd Party)

0 - \$300.00

Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.

Golf (participation)

Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp

\$500.00

Spend Plan: Admission, Instructor

** Travel

\$1,250.00

Spend Plan: hotel, transportation, food

Spirit Pack (3rd Party)

0 - \$300.00

Spend Plan: hoodie, t-shirt, sweats, hats, visors, etc.

Swimming (participation) (3rd Party)

\$150.00

Tennis (participation)

Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp

\$500.00

Spend Plan: Admission, Instructor

Uniform

\$100.00

Spend Plan: Girls: Skirt, shirt; Boys: Shorts, shirt

Locrosse (participation)

\$150.00

Spend Plan: Coaches, Banquet, Upkeep of equipment

Tournament/Clinic/Camp

\$500.00

Spend Plan: Admission, Instructor

<i>Spend Plan: Hotel, transportation, food</i>		Uniform	\$150.00
Spirit Pack (3rd Party)	0 - \$300.00	<i>Spend Plan: Shorts, jersey</i>	
<i>Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.</i>		** Travel	\$1,250.00
Track & Field/Cross-Country (participation)	\$150.00	<i>Spend Plan: hotel, transportation, food</i>	
<i>Spend Plan: Coaches, Banquet, Upkeep of equipment</i>		Spirit Pack (3rd Party)	0 - \$300.00
Tournament/Clinic/Camp	\$500.00	<i>Spend Plan: hoodie, t-shirt, sweats, hats, visors, etc.</i>	
<i>Spend Plan: Admission, Instructor</i>			
Uniform	\$200.00	Co-Curricular Participation fees	
<i>Spend Plan: Shorts, jersey</i>		Broadcasting/Video Production	
** Travel	\$1,250.00	Team Fee	\$100.00
<i>Spend Plan: Hotel, transportation, food</i>		<i>Spend Plan: Advisor, Admission</i>	
Spirit Pack (3rd Party)	\$0 - \$300.00	Materials	\$50.00
<i>Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.</i>		<i>Spend Plan: Cameras, mics, cables computers, broadcast headsets</i>	
Volleyball (participation)	\$150.00	Travel	\$1,250.00
<i>Spend Plan: Coaches, Banquet, Upkeep of equipment</i>		<i>Spend Plan: Hotel, transportation, food</i>	
Tournament/Clinic/Camp	\$500.00	Choir and Band	
<i>Spend Plan: Admission, Instructor</i>		Music in the Park Festival	\$95.00
Uniform	\$150.00	<i>Spend Plan: One day park pass and food (Lagoon)</i>	
<i>Spend Plan: Shorts, jersey, knee pads</i>		Debate	
** Travel	\$1,250.00	Team Fee	\$150.00
<i>Spend Plan: Hotel, transportation, food</i>		<i>Spend Plan: Advisor, Admission</i>	
Spirit Pack (3rd Party)	\$0 - \$300.00	Uniform	\$75.00
<i>Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.</i>		** Travel - National Tournament	\$1,500.00
Wrestling (participation)	\$150.00	<i>Spend Plan: Hotel, transportation, food</i>	
<i>Spend Plan: Coaches, Banquet, Upkeep of equipment</i>		Student Council	
Tournament/Clinic/Camp	\$500.00	<i>Spend Plan: Council Sweater</i>	\$100.00 - \$200.00
<i>Spend Plan: Admission, Instructor</i>		<i>Spend Plan: Leadership Camp</i>	\$350.00
Uniform	\$100.00		
<i>Spend Plan: Singlet, shorts, shirt, knee pads</i>		Theatre	
** Travel	\$1,250.00	Club Fee	\$125.00
<i>Spend Plan: Hotel, transportation, food</i>		<i>Spend Plan: Club Sweater/Sweatshirt (member or presidency)</i>	
Spirit Pack (3rd Party)	\$0 - \$300.00	Thespian Association dues	
<i>Spend Plan: Hoodie, T-shirt, Sweats, Hats, Visors, etc.</i>		Play Productions	\$25.00
		<i>Spend Plan: props, costumes etc.</i>	
		<i>Utah Theatre Association Clinic</i>	\$100.00
		<i>Spend Plan: Clinic Fee</i>	
		** Travel	\$1,250.00
		<i>Spend Plan: Hotel, transportation, food</i>	

*** FUND RAISING CAN BE APPLIED TOWARDS EXTRA CURRICULAR FEES**

**** THESE FEES ARE NOT TYPICAL AND REPRESENT A MAXIMUM ALLOWED**

SUMMIT ACADEMY HIGH SCHOOL

Fee Schedule for SY2021-2022

The fees listed in this fee schedule are the MAXIMUM fees allowed for each student. Maximum aggregate per year for each student is \$7,000

General Fees for Enrolled Students

Activity Fee \$20.00

Spend Plan: *Student incentives, Locker upkeep, Assemblies and Dances*

Technology Fee \$70.00

Spend Plan: *Chrome books, iPads, laptops, Infrastructure - maintenance/replacement*