

## WALLSBURG TOWN COUNCIL

### WORK MEETING

November 17, 2022 - 7 pm

**1. Call to Order** Expected 7:00 pm

- a. Roll Call: Celeni Richins, Carrie Mecham, Lucille O’Driscoll, Terri Eisel, Scott Larsen, Paul Jacobsen

**2. Agenda Items:**

**a. D.D.W Loan Authorization Signature – Information and Discussion Only**

- i. Review and sign loan authorization form between  
Wallsburg Town and Department of Drinking Water

Completed by Mayor Celeni Richins and Clerk Alisha O’Driscoll. Notarized by Terri Eisel.

**b. Annexation Request – Information and Discussion Only**

- i. Paul Jacobsen will present more information on his annexation request to  
planning commission, as recommended by the Town Council

Paul Jacobsen has a piece of property by the church, proposing to annex into Town. 9 acres, annexation will bring part of church into the Town and provide access to Town water hookup. Paul has met with Town a few times, questions Town had was that the land is currently in a subdivision. Met with Austin, county planner. He said property can remain in subdivision if annexed, there are no county issues with it. One small change, originally talked about hooking into water at the church and taking it across the property. Not trying to re-subdivide or anything, talked to Clint about re-shouldering roads instead. If someone wants to further subdivide in the future then they can deal with moving the water again. Discussed if it would still help Marriott’s water situation if main line is not extended down. Terri Eisel asked if home would be on building pad that is already there, Paul clarified that it is not restricted to be there by the county, but that is probably where he will put the house because they did a good job preparing it. Talked about shares of North Ditch water to be turned in. Mentioned Bull River water shares, Terri Eisel talked to him about those not being valid shares. Carrie Mecham talked about right of way, easement needs for property and water company. Town and Planning Commission recommends getting water worked out and everything lined out before filing petition for annexation. Planning commission looked up steps for process of annexation and noted availability of Development Code online for any other questions that Paul may come across during the process.

Equalizer 12 12 12 12 6 10 9 12 12

**2 Hours 37 Minutes**

**c. Possible Development Code Violation – Information and Discussion Only**

- i. Review possible development code violation, discuss further action as needed

**d. Planning Commission – Information and Discussion Only**

- i. Brainstorm possible new members for planning commission openings,  
discuss advertising/social media  
ii. Put together committee to update development code  
iii. Review stamp to be ordered

**e. Fee Schedule – Information and Discussion Only**

- i. Discuss updates to existing fee schedule, to be adopted in January 2023

**f. Water Usage Rates – Information and Discussion Only**

- i. Discuss updates to water usage rates to go along with water rate increases

that were recently implemented

**g. Town Hall Cleanup and Winter Projects– Information and Discussion Only**

- i. Dumpster for choir seating, other items
- ii. Winter remodel/renovation projects

**h. 2023 Business Licenses – Information and Discussion Only**

- i. Review business license application, list of businesses to be contacted
- ii. Review stamp to be ordered

**i. Past Due Water Accounts – Information and Discussion Only**

- i. Review accounts, discuss letter to be sent for delinquent water accounts

**3. Department Reports**

- a. Buildings, Roads, Cemetery, Park, Water, Mayor, Clerk, Planning (to discuss continued agenda items, assignments)
- b. Call for Agenda items for December Town Council Meeting
- c. Call for Agenda items for December Work Meeting

**4. Adjourn Time:**