

WALLSBURG TOWN COUNCIL MEETING MINUTES

October 6, 2022 - 7 pm

1. Call to Order 7:00 pm

- a. Pledge of Allegiance - Completed
- b. Prayer by Scott Larsen
- c. Roll Call: Scott Larsen, Justin Carlile, Celeni Richins, Alisha O’Driscoll, Terri Eisel, Clint Allen, Joshua

Jewkes, Kent Payne, Susan Payne, McCall Jepperson, Paul Jacobsen, Brian Olsen, Steve Jaques, Amanda Carlile, Tammy Graham, Keasha Thompson, Troy Thompson, Lillian Thompson, Brenda Richins, Yvonne Thompson, Jill Ford, Lynda Thompson, Camille Sabey, Kraig Ford, Brenda Ford, Ray Birch, Lorie Birch, Blake Allen.

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the October 6, 2022 Town Council Meeting
- b. Minutes of the September 1, 2022 Town Council Meeting

Motion: Scott Larsen moves to approve the October agenda and September minutes

Second: Terri Eisel Vote: Unanimous

3. Approve Budget

- a. July, August, September Budget and check register

JULY: Motion: Clint Allen moves to approve July budget and check register Second: Justin Carlile Vote: Unanimous

AUGUST: Motion: Justin Carlile moves to approve August budget and check register Second: Terri Eisel Vote: Unanimous

SEPTEMBER: Motion: Justin Carlile moves to approve September budget and check register Second: Clint Allen Vote:

Unanimous

- b. July, August, September Budget and check register questions

-Justin Carlile moved to approve August budget and check register with changes (SKM Check 8/31). Clint Allen called on the check 10/7/2022 and verified it was a valid payment made to SKM and no changes are needed to the August check register.

4. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly.

-(Tammy Graham): Referencing a neighboring house currently under construction. Is there a height limit in Wallsburg Town for new homes being built? Called the county to inquire on height limit, hasn’t measured but believes it is over the limit.

-(Terri Eisel): Was on planning commission when plans for that home were submitted and approved and at that time they did meet the development code. Do not believe the house is being built to those plans, in the process of exploring what has happened there, and what the options are moving forward.

5. Agenda Items:

- a. **Resolution – Action Item**

- i. PTIF Accounts Authorization

-Mayor Celeni Richins read authorization resolution document to add clerk Alisha O’Driscoll to PTIF investment funds accounts (and remove prior clerk Rylee Allen). Terri Eisel notarized the signatures.

Motion: Scott Larsen moves to approve Second: Justin Carlile Vote: Unanimous

b. Cemetery Right-of-way Vacate vote – Action Item

- i. Refer to Public Hearing held September 1, 2022
- ii. Approve cemetery right-of-way vacate ordinance

-Justin Carlile asks Thompson family to present what information they have. Thompson family is not opposed to vacating the right of way, as long as it is done correctly. Referenced Utah State Code 72-5-105, raised possible concerns of process being done incorrectly. Joshua Jewkes (Wallsburg Town attorney) and Justin Carlile addressed concerns.

-Town Council discussed details, surveys, history, center line law, specifics with Thompson family. Justin Carlile will meet with involved land owners to discuss details and possible compensation further.

Motion: Justin Carlile moves to continue until further notice Second: Terri Eisel Vote: Unanimous

c. Water rate increase – Information and discussion only

- i. Water letter sent out September 16, 2022
- ii. Refer to Public Hearing held September 1, 2022

-Public comment/question: (Brenda Richins) How much does Town have to pay back per month? What is the current cost to maintain? Town Council looked at her figures raised and discussed, answered questions regarding income/depreciation. Once bids come in, water bill to pay back loan will be finalized.

-Seasonal water has been discontinued. Water can be turned off and drained for the winter time, but the meter will still need to be paid on.

d. Department of Drinking Water Funding Package – Action Item

- i. Discussion and vote to accept to accept DDW's funding package

-Loan Number 3F1889, agree to accept funding package and move forward with that.

-Approximately \$3,433,000 loan and \$3,500,000 forgiveness (grant).

Motion: Terri Eisel moves to accept funding package to facilitate water system improvements Second: Scott Larsen
Vote: Unanimous

- ii. Discuss letter

-Copies are available to anyone that needs one

e. Paul Jacobsen – Information and discussion only

- i. Property annexation

-Paul Jacobsen presented his 8.6 acres of land to be annexed into Wallsburg Town limits. Terri Eisel asked for reasons for request, pointed out zoning changes that will occur with change. Benefit to town: Paul will change water pipe from 6 inch to 8 inch and cap, this will clean up Marriott water meter.

-Town Council discussed details with Paul process to leave subdivision (amended plat), other properties that may be involved, trading water etc. Part of annexation approval would not guarantee future subdivision rights. If he (or anyone else) wanted to build other homes on the land, they will need to start the process over.

-Get clarification on amending subdivision plat, water, bring back plans and information to Planning Commission (possible November work meeting).

Public comment/questions:

(Kent Payne) What happened if he builds a house, lives there for a few years, sells it to someone who wants to subdivide?

(Paul Jacobsen) I can't speak to what may happen in the future, but confirmed he does not have plans to further subdivide his property or build more than his own home and outbuildings.

(Troy Thompson) What water shares do you have?

(Paul Jacobsen) isn't sure what water he has, will look into it.

f. Activities Committee– Information and discussion only**i. Townhall clean-up, October 8, 2022**

1. 8:00am bids, 9:00am-12:00pm cleanup, lunch following
2. Assignments

-Clint will have dumpster brought in, Events committee put together announcement and provide lunch to people that come to help, Town Council to attend as available.

ii. Trunk Or Treat

-McCall Jepperson: Trunk or Treat 5-6pm at the park on Halloween night. Open to everyone. Encouraging trick or treaters to go out afterwards and see the people that didn't participate. Drawing/vote for best display. Town booth may have chili for their treat.

g. Short Term Rentals– Information and discussion only

- i. Does Wallsburg Town have a short-term rental ordinance?
- ii. Refer to Planning Commission

-There is not currently an ordinance, requests will be reviewed and approved on a case by case basis. Planning commission called county to see how they currently do it, will refer to planning commission to be included in their development code updates.

-Update letter for building permit to match code (from 1 Year to 6 Months) to get building permit once letter is written. (development code reference 4.5.5)

h. Schedule upcoming October meetings – Information and discussion only

- i. Council Work meeting, expected October 21, 2022 (CORRECTION: October 20, 2022)

-Land owners (cemetery right of way), Paul Jacobsen (annexation request), Planning Commission

- ii. Planning Commission meeting, expected October 21, 2022 (CORRECTION: October 20, 2022)

i. Employee Raises – Action Item

- i. Maintenance, scheduler, clerk pay rate increases -Already completed
- ii. Council Members

-Everyone deserves a raise, no one is compensated fairly. They don't do it for the paycheck, they do it for the community. Future prospective council members and employees may look further at it if there is better compensation. Change tax rate/tweak budget to accommodate raises and to be accurate. Will look at budgets, make changes for January 1. Town Council base rate across the board, with extra for sexton, etc.

-Look into charging for marking, digging, closing, sodding graves.

-Look into independent inspector to check homes being built, get checks and balances lined out.

Motion: Justin Carlile moves to continue discussion indefinitely Second: Scott Larsen Vote: Unanimous

6. Department Reports**a. Buildings, Roads, Cemetery, Park, Water (to discuss continued agenda items, assignments)**

-Buildings (Scott Larsen): Gordy will blow sprinklers out at Town Hall, Park, Cemetery (drains naturally). Sprinklers running round the clock- problem with valve will be fixed shortly. Looking at bids for replacing windows. Check with Nancy O'Toole for grant opportunities to fix and upgrade the Town Hall.

-Roads (Scott Larsen): Advanced paving should be to Wallsburg by the end of next week to complete patches. \$1.2 million to finish Main Canyon Road is scheduled for 2025.

-Cemetery (Justin Carlile): Looking at tree trimming/removal as needed. Look into getting a small tractor for the Town. Will invite Maintenance Worker (Gordy) to work meeting to thank and discuss compensation.

- Park (Terri Eisel): Will talk with Eric Andersen about what needs to be done at the park (shutting off water for the season, etc). Possibly Sam Hicken (Frog Bottom Irrigation) to complete. Installing poles for lights in the arena. Looking for missing paint and supplies from the 24th. Watching the weather but the back of the pavilion needs to be scraped/painted.
- Water (Clint Allen): Possible land acquisition(s) to be discussed in closed meeting. Need to sign sunrise engineering agreement.
- Mayor (Celeni Richins): Discussed tutoring center leftover tables/chairs. Credit cards should be done and ready within the week. Move on things earlier, events (santa etc), business licenses, etc.
- Clerk (Alisha O'Driscoll): Look into: Where do council wages currently come out of? Where does cemetery revenue currently go? Stamp for planning commission? Fuel division: half to park, half to cemetery. Will schedule HEAT Program outreach event (financial assistance for elderly/fixed incomes)
 - b.** Call for Agenda items for November Town Council Meeting
- Sunrise Engineering agreement signature, Action Item
 - c.** Call for Agenda items for November Work Meeting
- See above (5,h)
 - 7.** CLOSED SESSION to discuss personnel and/or pending or reasonably imminent litigation.

- Motion: Terri Eisel moves to adjourn Second: Scott Larsen Vote: Unanimous
 - 8. Adjourn** Time: 9:56pm