

Sterling Town Council
Minutes Tuesday Dec 20, 2022
7PM

1. **Pledge of allegiance.** The City council and staff stand and recite the pledge of allegiance.
2. **Roll call:** Justin Alder, present, Yvonne Larsen, present; Heather Myers; present; Tami Privett, present; Mayor Pearson; present.

Staff Present: Kristina Winkel

Mayor Person shares that the road going up to the water tanks will remain a private road. There is one road that they are still in discussion over to ensure that the owners' will be able to access all of their land.

Yvonne and Tami discuss IRS payments and checks. Tami explains the importance in applying IRS checks correctly and making IRS payments online so that the payment to the IRS will be applied correctly. If the payment is mailed, they may apply it to something different. Tami brings up that by having Pelorus void IRS invoices from 2021 can alter the taxes and reports. Yvonne explains that when she reconciles she is using the bank statement and the check register only. Tami states that it is best practice to come to the council with concerns regarding a check and not to Pelorus.

Mayor Pearson states that he is working with Pelorus and setting up proper security protocol. There is concern that Pelorus does not practice proper verification when employees call and enquire about things or change things.

3. **Reading of Minutes from previous town council meetings: 10.18.22 and 11.15.2022:**

Yvonne and Tami discussed adding third quarter 2021 in regards to the IRS letter in the last minutes. Council noted a couple of misspelled names which have been corrected.

4. **Approval of Minutes**

Heather makes a motion to approve the minutes from Oct 18, 2022 presented. Tami seconds the motion. All those in favor. Justin, eye; Yvonne, eye; Heather, eye; Tami eye. Motion passes

Tami makes a motion to pass the 11,15, 2022 minutes as amended. Heather seconds the motion. All those in favor. Justin eye; Yvonne, eye; Heather, eye; Tami eye. Motion passes.

5. Discussion and vote on bulk water selling price

Mayor Pearson asks if we have a number. Justin suggested we set a rate. Something to keep in mind is there is a little service involved and take into consideration of additional costs. Currently we charge \$30-35 per 7,000 gallons. Justin suggests \$10-20 per 1000 gallons. We should retain the ability to say no within reason. Justin says \$40-45 per 1000 gallons and have something simple written up in regards to the water flow so we have the option to say no. Let's put it on the agenda for next time, a resolution.

Tami asks if we should put a cap on it. Tami states that it is 350 per 1000 gallons over 7001. Which is roughly \$3.30 a gallon. Tami states that Ephraim is around \$50-59 per tank. How do we know that they will take only what they said they will take? What if they forget to turn it off? Do we need to make this a resolution, do we need to have a public hearing before we vote

6. Present Annual Audit Report.

Tami makes a motion to table the presenting of the annual audit report until the next council meeting. Heather seconds the motions. All those in favor: Justin eye; Yvonne, eye; Tami, eye. Motion passes?

7. Discussion and vote on purchasing a utility truck.

Mayor states that Jim communicated to him that the truck is not in good shape. He is looking to get snow tires or chains for the tires for the snow plow.

8. Discussion and vote on purchasing fire jackets from the general fund.

Heather states that we had previously talked about this but it said the cost would come from the Fire Department budget in the minutes from that meeting. Heather feels that if it is a gift from the town to the fire department, then the cost should be incurred from the general budget and not the fire department budget.

Tami suggests increasing the budget or modifying the fire department budget to pay for the jackets. Tami explains that if we purchase the jackets for the fire department, then it's not the best way to track the expense. But if we modify their budget it will show that the money went for fire jackets. All the money for the fire department comes from the general budget anyway, this is a better way to track

how the money is spent. The choice of accounts from the general fund are not detained enough.

Heather agrees with this solution and reminds the council the agreed upon amount is \$1500.

9. Discussion of the annual Christmas Sterling Event.

Yvonne shares that she has all the Santas and drivers lined up but may be short one Santa and is working on it. She has Mark, Ron Johonson, Steven Kent, Gregory and possibly Kaden Hanks. Mayor shares that if we need another driver, Dale Jarvis can drive. Mayor Pearson is one of the drivers. Other than getting the Santas ready, we are ready to go. We will sack up the bags tonight. Mayor thanks Yvonne for being on top of this planning. Council thanks Yvonne for setting this up.

10. Report of Officers—Boards—Committees

Justin—Water. We have been able to repair Dave's leak. We have more overflow time everyday. We are in good shape.

Yvonne—Treasury/Building. Yvonne brings up that the cost of stamps will go up in January. If we buy the whole year's worth now, we can save money because they are forever stamps. Council agrees it's a great savings. Yvonne is working with a few people who are behind on their water bills. Yvonne and Justin agree that we keep an eye out for a good utility truck for our town.

Heather—Cemetery/Parks/Fire Dept. We got the Idaho fire grant money and we are looking at additional grants to put a retaining wall at the cemetery.

Mayor Pearson states that Nick wanted to be here tonight, but it's the Fire Department Christmas party. Nick reached out to the Mayor asking if there is anything the council wanted to communicate to Nick. Mayor states that Heather is great at communicating to the Fire Dept.

Mayor Pearson—talks about having 3 instead of 4 members at the Planning and zoning to look over and make changes to the Jones & Demille plan. We want to make sure we get it right. If anyone wants to look at the plan, it is on the website and you can add comments. We do look over the comments in the P&Z meetings.

Tami—Budget: We will review the audit report at the next meeting.

11. Approve Payment of Bills:

Badger Meter, \$73.87 November service
Jim Butcher, \$31,5.63 Travel reimbursement for Oct and Nov
CBR Lc Commercial Business Radio, for grant turnouts and Radios
Central Utah Health Department, \$20.00 Water sample
Dominion Energy, \$388.79 Utilities
Gunnison Implement, \$216.32 Oil & Lube and filter
Gunnison Market, \$1377.75 candy and supplies, Sterling Santa, 2022
Harmons, \$85.00 Leak detector use/rental
Hermanson's, \$122.94 Extension cord
IRS, Do Not Mail Payroll taxes \$211.01
Jim's Farm & Equipment, \$260.00 Repair snow plow
Kimball & Roberts, \$2,050.00 annual audit
Yvonne Larson, \$86.90, Reimbursement for Santa Supplies
Nick Lyon, \$55.29 Switch Rock–Winterization for Fire Truck
Main Auto, \$805.22 Multiple invoices for batteries, filters for Fire Trucks
Manti Telephone, \$111.24, Nov Services
McKay & Associates, \$75.00 Winterization of sprinklers
Dolan Miller, \$1546.20 Sterling 24th Celebration, food
Mission Communications, \$910.80 Annual service; lower and upper tank well
North Sanpete Disposal, \$89.18 October service
Otten Autoworks, \$137.48 Oil change on the fire truck
Otten autoworks, \$3424.38 Tires for fire truck
Rocky Mountain Power, \$259.43 Electricity for November
Rural Water Association, \$420.00 Annual membership, voting dues
Sanpete County Clerk, \$261.50 Second half of the Bookmobile
Sanpete Fire District #2, \$515.75 Fire district fees for November
Sterling Irrigation Co, \$182.00 Water assessment
Zions Bank Credit Card, \$1275.38 Shelving for shop and misc for parks & cemet
Glenn Justeson, \$20.00 Refund (Yvonne will take this and it may be voided later)

PAYROLL:

Jim Butcher, \$1479.04
Yvonne Larsen, \$188.39
Kris Winkel, \$304.75

Heather makes a motion to approve bills as read. Justin seconds the motions. All those in favor: Justin, eye; Yvonne, eye; Heather, eye; Tami, eye. Motion passes

12. Adjournment.

Tami makes a motion to adjourn. Heather seconds the motion. All those in favor: Justin, eye; Yvonne, eye; Heather eye; Tami eye. Motion passes.

Meeting is adjourned at 8.12 pm