
Governance Committee

November 20, 2013

Chair: Dave Cunningham

Present: David Patton, Gary Edwards, Dave Cunningham, Marc Babitz, Lewis Garrett, Robert Rolfs, Jennifer Brown, Cameron Mitchell, Angela Cristaudo, Deborah Turner.

Visitors: Jake Hennessy, Shari Watkins, Aryavash Aryazand, Athena Carolan

Minutes

1. Approve minutes from 10-21-2013.
 - a. **Motion:** Marc Babitz, 2nd: Lewis Garrett.
 - b. **Vote Yes:** David Patton, Gary Edwards, Dave Cunningham, Marc Babitz, Lewis Garrett, Robert Rolfs, Jennifer Brown, and Cameron Mitchell.

Teresa Garrett Replacement on Governance Committee

Jennifer Brown will be voting in place of Teresa Garrett.

Healthy Living through Environment, Policy and Improved Clinical Care Program (EPICC) – Athena Carolan

1. This is a new grant combining diabetes, heart disease, and stroke. Received notice of award, but have not received an official award notice on the revised budget.
2. One specific section of this grant was presented for approval: The Living Well with Chronic Conditions Program. This is the revised budget they are currently waiting on from the CDC.
3. Proposed allocating \$20,000 from the Healthy Living grant to Local Health Departments; specifically for The Living Well with Chronic Conditions Program.
 - a. The Living Well with Chronic Conditions Program entails a six week self-management program facilitated to establish chronic disease awareness and help out in the community.
 - b. It was proposed that these funds go to Local Health Departments who have not received funds in the past for the Living Well with Chronic Conditions Program.
 - c. Local Health Departments currently receiving funds include: Central, Davis, Utah County, Tooele, and Bear River.
 - d. The funding would grant funds to two or three Local Health Departments with the amount of funds to be dispersed between \$6,000 and \$10,000 each.
 - e. Interest has been expressed by Salt Lake County and Weber/Morgan.
 - f. Question from the Athena: How should it be decided who this grant should be proposed to? Should this be a competitive process? If it went to a competitive process, they would have to look at existing criteria. A fair process such as a lottery was discussed. All the Local Health Departments should be contacted to determine interest.
 - g. The program should send an email to the Local Health Association to survey which Local Health Departments would be interested in receiving funds.

Two motions made:

(1) The program will work with Cameron Mitchell to seek interest from the Local Health Departments and confirm who would like to participate in this program. – Marc Babitz.

(2) The program will develop criteria of need; if more than three Local Health Departments are interested in participating (only Local Health Departments who currently are not participating), the decision should be heavily focused on their specific needs. – Marc Babitz.

Motions: Marc Babitz, 2nd: Gary Edwards.

Vote yes on these two motions: David Patton, Gary Edwards, Dave Cunningham, Marc Babitz, Lewis Garrett, Robert Rolfs, Jennifer Brown, and Cameron Mitchell.

Review past years grant process

A spreadsheet was completed and presented by Angela Cristaudo entailing all of the grants that have been processed through Governance from January 1, 2013 to current, and information on the award status for each grant.

New items to be on agendas:

- a. If there is a grant that has previously been processed through Governance such as a continuation or multi-year grant, three items need to be noted:
 1. What the status was the previous year
 2. The amount from the previous year
 3. Whether or not it was awarded and award amount from the previous year
- b. If it is a multi-year grant, it needs to be noted what year the grant is in such as year 3 of 5.

Next Meeting – 12/02/2013

Other Items and Agenda for December 2, 2013

1. Policy discussions: During the slower months the Governance Committee will begin going through policies.
 - a. Current policies to discuss:
 - Gary Edwards - Meth policies - Environmental health resistance will need to be discussed.
 - David Patton - death certificate issue between state and county and access to records. Veterans want to make sure those who have no family or friends receive a proper burial. Bodies have been at the mortuary for a number of months due to delays.
2. Review and update the Bi-laws.

Move to adjourn:

Dave Cunningham made a motion to move out of the Governance meeting into the Governance retreat.

Motions: Gary Edwards, 2nd: Marc Babitz

Vote Yes: David Patton, Gary Edwards, Dave Cunningham, Marc Babitz, Lewis Garrett, Robert Rolfs, Jennifer Brown, and Cameron Mitchell.