

MINUTES
UTAH CHIROPRACTIC PHYSICIANS BOARD MEETING
NOVEMBER 17, 2022 | 9:00 A.M.
Room 475, 4th FLOOR
160 E 300 S SALT LAKE CITY UT
Hybrid Meeting- In Person and Electronic

DUE TO COVID 19, Electronic attendance was available.

CONVENED: 9:02 A.M.

ADJOURNED: 9:43 A.M.

DOPL STAFF PRESENT:

Bureau Manager: Lisa Martin

Board Secretary: Maree Christensen

Compliance Specialist: Bernice Palama

COMMITTEE MEMBERS PRESENT:

Chair: Kristina Stitcher, DC

Dan Monson, DC

Larry Vance, DC

Sharon Daurelle, Public Member

Jon Stucky, DC

COMMITTEE MEMBERS NOT PRESENT:

GUESTS ATTENDED ELECTRONICALLY:

Erin Axson

Note: Others may have attended, but were not identified.

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER

Dr. Stitcher called the meeting to order at 9:02 A.M.

APPROVE APRIL 28, 2022, MEETING MINUTES (00:02:00)

Dr. Monson made a motion to approve the minutes as written.

Dr. Vance seconded the motion.

The board motion passed unanimously.

SWEAR IN NEW BOARD MEMBERS: (Audio 00:02:53)

Sharon Daurelle was sworn in as a member of the Board.

Jon Stucky was sworn in as a member of the Board.

VOTE CHAIR (Audio 00:07:48)

Dr. Monson made the motion to nominate Dr. Stitcher as Chairperson.

Dr. Vance seconded the motion.

Dr. Stitcher accepted the nomination.

The board motion passed unanimously.

APPOINTMENTS:

COMPLIANCE REPORT—BERNICE PALAMA (00:08:53)

Ms. Palama presented the compliance report for November.

Dr. Pollock license is suspended pending a legal hearing scheduled for December 19, 2022.

Dr. Troy Graf reported no new sales, and on November 14, 2022, he submitted a new practice Dr. Gary Zetterberg is required to complete 20 hours of continuing education related to S.O.A.P. notes and record keeping by February 11, 2023.

GARY ZETTERBERG, PROBATIONARY INTERVIEW (Audio 00:09:58)

Dr. Stitcher conducted the interview asking Dr. Zetterberg what assistance he is requesting from the Board.

Dr. Zetterberg stated he is seeking direction on recommended continuing education courses, relating to record keeping.

Dr. Stitcher recommended Dr. Zetterberg focus on the topic of coding and billing.

Dr. Stitcher recommended Dr. Zetterberg look into continuing education resources provided by UPCA (Utah Chiropractic Physician's Association), KMC University and Online CE.

Dr. Zetterberg stated he will look into completing the education within the next two weeks.

Dr. Stitcher reminded Dr. Zetterberg to have the required 20-hour continuing education completed by February 11, 2023.

TROY GRAF, PROBATIONARY INTERVIEW (Audio 00:32:07)

Dr. Stitcher conducted the interview asking Dr. Graf for an update.

Dr. Graf informed the Board that his practice had moved at the beginning of November.

Dr. Stitcher asked Dr. Graf if everything was working well at the new location.

Dr. Graf stated the move was working out well. Dr. Graf commented that his practice was operating better.

Dr. Stitcher asked Dr. Graf if he had implemented any plans to sell products.

Dr. Graf stated he has no plans to sell any equipment in the future.

Dr. Stitcher found Dr. Graf in compliance with the stipulation and order.

DISCUSSION ITEMS:

RULE REVIEW (Audio 00:19:51)

Ms. Martin provided and reviewed proposed rule language change to Utah Admin Code R156-73.

Ms. Martin asked the Board for questions & concerns.

The Board had no questions or concerns.

Dr. Stucky made a motion to approve the draft rule as written.

Dr. Monson seconded the motion.

The Board motion passed unanimously.

OPEN MEETING ACT (Audio 00:28:30)

Ms. Martin reviewed the Open Meetings Act.

2023 MEETING DATES (Audio 00:36:03)

Dr. Stitcher reviewed proposed 2023 meeting dates.

The Board agreed to the meeting dates of January 12, April 27, July 20, and November 16.

ADJOURNED: Meeting adjourned at 9:43 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

NEXT SCHEDULED MEETING: Thursday January 12, 2022.

HEARING SCHEDULED: Monday & Tuesday January 30 & 31, 2023

2023 Board Meeting Scheduled:

April 27, July 20, and November 16.

(ss) *KStitcher*

Chairperson

01/17/2023

Date

(ss) *Lisa Martin*

Bureau Manager

01/17/2023

Date



SWORN STATEMENT SUPPORTING CLOSURE OF BOARD MEETING

DOPL-FM-010 05/02/2006

I, Kristina Stitzer as the presiding member of the Chiropractic Board,
which met on the 12 day of January, 2023.

Appropriate notice was given of the Board's meeting as required by Utah Code Annotated § 52-4-202.

A quorum of the Board was present at the meeting and voted by at least a two-thirds vote, as detailed in the minutes of the open meeting, to close a portion of the meeting to discuss the following:

- The character, professional competence, or physical or mental health of an individual (§ 52-4-205(1)(a))
- Strategy regarding pending or reasonably imminent litigation (§ 52-4-205(1)(c))
- Deployment of security personnel, devices, or systems (§ 52-4-205(1)(f))
- Investigative proceedings regarding allegations of criminal misconduct (§ 52-4-205(1)(g))

The content of the closed portion of the Board meeting was restricted to a discussion of the matter(s) for which the meeting was closed.

With regard to the closed meeting, the following was publically announced and recorded, and entered on the minutes of the open meeting at which the closed meeting was approved:

- (a) The reason or reasons for holding the closed meeting;
- (b) The location where the closed meeting will be held; and
- (c) The vote of each member of the public body either for or against the motion to hold the closed meeting.

If required, and/or kept or maintained, the recording and any minutes of the closed meeting will include:

- (a) The date, time, and place of the meeting;
- (b) The names of members present and absent; and
- (c) The names of all others present except where such disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

- Pursuant to § 52-4-206(5), a sworn statement is required to close a meeting under § 52-4-205 (1)(a) or § 52-4-205(1)(f), but a record by tape recording or detailed minutes is not required.
 - A record was not made
 - A record was made by: Tape Recording Detailed Written Minutes
- Pursuant to § 52-4-206(1), a record by tape recording is required for a meeting closed under § 52-4-205(1)(c) or § 52-4-205(1)(g), and was made.
 - Detailed written minutes of the content of a closed meeting although not required, are permitted and were kept of the meeting.

I hereby swear or affirm under penalty of perjury that the above information is true and correct to the best of my knowledge.

Board Chairman or other Presiding Member

1/12/2023

Date