

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Special Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
October 24, 2022

1 Chair Armstrong called the meeting to order at 5:34PM

2 **Board Members Present**

3 Chair Roger Armstrong

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Louise Willoughby

7 Chris Robinson - Excused

8 Ari Ioannides

9 Don Donaldson - Excused

10

11 **Public Present Electronic**

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15 **Item 2 Roll Call**

16 A quorum was present.

17 **Item 3 Pledge of Allegiance**

18 Chair Armstrong lead the board and public in the pledge of allegiance.

19 **Item 4 Consideration of Approval**

20

21 **a. Consideration and possible approval of the engagement of**  
22 **Alpine Cleaning and Restoration to perform repairs to the**  
23 **Henefer fire station.**

24 Chief Nielson went through the cost and insurance claim information.

25 Chair Armstrong explained the exceptions to the bid process, as Alpine  
26 is on state contract.

27 Board Member Willoughby motioned to approve up to \$39,516.02 to

28 Alpine Cleaning and Restoration company that is on state contract for

29 the services being performed to repair to the Henefer station and the

30 contract for such services to be approved the county attorney and final

31 approval by the chair, Treasurer Novak seconded the motion, a roll call

32 vote was called,

33 Board Member Willoughby Aye

34 Board Member Ioannides Aye

35 Treasurer Novak Aye

**Staff Present**

Ben Nielson, Fire Chief

Tyler Rowser, District Clerk

Ryan Stack. Deputy County Attorney

**Public Present**

36 Vice Chair Rees Aye  
37 Chair Armstrong Aye  
38 Motion Passed.

39

40 **Item 5 Board Comments.**

41 None

42 **Item 6 Adjourn.**

43 Board Member Ioannides motioned to adjourn, Vice Chair Rees  
44 seconded the motion, a vote was called, all ayes, motion passed  
45 adjourned at 5:46PM

DRAFT