Davis County Budget Committee

Meeting Minutes

October 7, 2022

The Budget Committee of Davis County met on October 7, 2022, at 8:00 a.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments to further clarify the content. Timestamps may be noted in the minutes to aid in locating discussion points in the audio record. The audio recording for this meeting is available based on the County's current retention schedule. All documents from this meeting are in the Davis County Clerk/Auditor's office.

The meeting commenced at 8:04 a.m.

Opening- Roll Call

Committee members present were: Commissioner Randy B. Elliott (virtually); Commissioner Lorene Miner Kamalu; Curtis Koch, Clerk/Auditor; Angie Nelson, Chief Deputy Clerk/Auditor; Chris Bone, Human Resources Director. Commissioner Bob J Stevenson and Mark Langston, Information Systems Director, were excused. Shairise Bills, Deputy Clerk/Auditor, recorded the minutes of the meeting.

8:00-9:00 a.m. Information Systems— *Presented by Mike Pace, Deputy Director of Information Systems*

Mike was here to present for Mark Langston. The budget initiatives for 2023 included moving ESRI to an enterprise platform, segmentation software for security on our Network, and Cloud DNS. He reviewed the line items for the department's budget and explained the requests. He also reviewed the security, telecom, and email services budgets. *(See Attachments A1-A12.)*

9:00- 11:00 a.m. Health, Senior Services— *Presented by Brian Hatch, Davis County Health Director*

Diana Reich, Deputy Director, was with Brian Hatch to present the Health Department's budget. He explained the budgeted revenues for 2023. The Health fund had a decrease in revenue of $2.6 million totaling $12,397,066, and Senior Services total revenue increased by $162,456 to $3,471,335. The total revenues between funds 15 and 46 were $21,784,050, and expenses were $23,121,907. Operating costs decreased by $1,209,359 due to the decreasing COVID response. Brian explained his budget proposal and outlined how he balanced his budget resulting in total savings of $1,354,976, coming in under budget by $17,119.
(See Attachments B1-B9.)

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11:00- 12:00 p.m. **Public Works**— *Presented by Adam Wright, Public Works Director*

Adam read the mission statement for the department. He presented the prior year's inputs and outputs and the office's core functions. The budget initiatives for 2023 included a rebuild of 800 W/1100 W in West Bountiful, a channel stabilization in North Canyon Creek, and some equipment and vehicles. Some future challenges were inflation and price fluctuation, permitting challenges, and labor and driver shortages. Their budget was reviewed in more detail.
(See Attachments C1-C3.)

12:00- 1:00 p.m. **Budget Committee's Review of Requests-Working Lunch**

Curtis said the Committee needs to work through several challenges before approvals can be made for capital projects, equipment, and personnel (the following two items are on the agenda.) The Committee discussed those challenges at length. These discussions will continue into next Monday when the Budget Committee reconvenes.

1:00-2:00 p.m. **Capital Project and Equipment Request Approvals**- *This was tabled*.

2:00-4:00 p.m. **Personnel Approvals-CLOSED SESSION—***This was tabled.*

Adjournment The meeting adjourned at 2:40 p.m.

The audio recording for this meeting is available based on the County's current retention schedule. All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are identified as follows:

A1-A12	Information Systems Budget Presentation
B1-B9	Health Department Budget Presentation
C1-C3	Public Works Budget Presentation

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 11/28/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor— Budget Officer

APPROVED