Facilities Management

Mission Statement

Our mission is to provide professional quality, dependable services and highly effective Facilities Management that will benefit employees and citizens of Davis County.

We strive for long term solutions and promote implementations of trustful and wise stewardship of Davis County's sustainable assets in support of Davis County Government's mission.

Prior Year Inputs/Outputs

FTE Statistical Data 2022:

- 21.675

Facilities Management

- 22 Buildings

Work Orders (12 month period)

- 1647 Work Orders
- 1465 Completed
- 41 In Progress

Fleet Vehicles

- 14 Vans/Trucks
- 3 Utility Trailers
- Scissor Lift
- 2 Forklifts
- 4 ATV's
- Mini Excavator

Core Functions & Services

Provide Facility Maintenance for County Facilities:

- Provide corrective and preventative maintenance for all buildings and campuses at 22 locations throughout the County. Maintain buildings and campuses for employees to work in a safe, secure and productive environment.

Oversee Custodial Service for County Facilities:

- Oversee custodial contract for 22 locations. Provide carpet cleaning, furniture cleaning and miscellaneous deep cleaning throughout the County. Continuous communication with departments on chemical usage.

Provide Mail Services for County Facilities:

- Deliver and pick-up mail for majority of the County and County Facilities including the Justice Complex.

The core function of Facilities Management with regards to citizens of the County is to establish an environment where they are able to conduct their business in safe, secure and well maintained campuses throughout Davis County.

Current Year Projected Outcomes

Multiple projects have been started and finished in 2022 Budget Year with one project in particular that crossed several years.

- Memorial Courthouse was substantially completed and occupied June 1st. The punch list is wrapping up for 100% completion of the building.
- The Administration Building conference room's closet was renovated to create a wellness room for staff. Facilities Maintenance has started remodeling the Auditor and Clerk's offices for expansion.

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- Legacy Events Center (Events Center) redevelopment is in the design phase, a contractor has been selected with construction starting mid-year 2023.
- Valley View has had another successful remodel this year. The meeting space and the women's restroom on the lower level was reconfigured and updated.
- At the Health Building, the WIC Department benefited with a remodel of the classroom and added cabinetry.
- Another notable project for the Health Building is the conceptual design of the parking lot expansion project.
- Facilities has been involved in the new Agriculture Heritage Center Project with USU and CED. It is under contract with JMCS. The building may be roughed in by December 2022.
- Library HQ went through a renovation to add additional office space and enclosed a conference room by taking out a glass wall and installing a solid wall with a door.
- Public Works precast fence will be installed this year.
- In the Memorial Courthouse, office space is under construction to house Tourism.
- Davis Park Driving Range renovation project.

Next Year Budget Initiatives

- ✓ Carry over project from 2022 - Façade for Administration Building and Library Headquarters.
- ✓ Continuation of construction at the Legacy Events Center.
- ✓ Continuation of construction at the USU AG Heritage Center.
- ✓ Davis Park Driving Range project continuation from 2022.
- ✓ Replacing the boiler at Layton Library.
- ✓ Parking lot maintenance for Library HQ.
- ✓ Window replacement for Centerville Library.
- ✓ Replace all the Library drinking fountains.
- ✓ HVAC repair/replacement in 131B for Library HQ.
- ✓ Lighting remodel at Syracuse Library.
- ✓ Renovate fireplace at Kaysville Library.
- ✓ New postage machine.
- ✓ Carry over from 2022 - Health Dept. Parking Lot Expansion Project.
- ✓ Animal Control Design Project.