Treasurer

Mission Statement

The mission of the Davis County Treasurer is to collect and distribute property taxes in an efficient and cost-effective manner and to act as the Investment Office for Davis County Government in order to supplement revenues in accordance with the Utah Money Management Act.

Prior Year Inputs/Outputs

FTE (2022): 5.85 FTEs currently

- The Treasurer has four part-time employees and 4 full-time employees since hiring the Accountant II position in May 2022. For the purpose of the 2023 budget the Treasurer is recommending eliminating one part-time position for one full-time position if the Treasurer takes over the responsibility to collect the Assessor Personal Business property tax. The Treasurer would be willing to take on this responsibility on the following conditions. 1) The BusiTax computer system is functioning without errors, and 2) this full-time position is approved.

Core Functions & Services

- Function 1. Collect and distribute property taxes and report to the Utah State Tax Commission and the taxing entities in Davis County
- Function 2. Invest Davis County funds
- Function 3. Receipt Davis County revenues, including all fund received by all offices and departments of Davis County

Treasurer

Current Year Projected Outcomes

- Security for the Treasurer's office has been improved by installing three video cameras in the office. There is one in the lobby (with audio), one in the office work area, and one in the vault.

- Daily reconciliation of the Collector bank account has been implemented for the Treasurer's depositing transactions and checks drawn on the Collector account. This process has accelerated the handling of returned ACH and check transactions and identifies uncommon transactions, such as fees from online vendors.

- The Treasurer staff continues to test and work with I.S. staff to implement the new CoreTax system for collection and distribution of property taxes. We anticipate going live with this new system after continued testing sometime between the second and third quarter of 2023.

- We have discontinued the armored car service for the Treasurer's office and we've implemented a depository service and the local branch of our bank. This will potentially save thousands of dollars on the armored car service contract. Note: the Sheriff, Health department and Animal Services department will continue with the armored car service contract.

- Cindy Sorensen has moved on to another department with Davis County. We lost a great employee. We have been able to hire a new employee in this position just recently and we're optimistic that Karen will be able to help our department once she is trained and becomes familiar with our processes.

Next Year Budget Initiatives

One item that is pending from the 2022 budget was the Treasurer was approved for a colored copier/scanner/printer in the 2022 budget. However, we never received it. This has been included in the 2023 budget requests so we'd like to get this for the Treasurer's office.

The primary focus on 2023 will be implementation of the new CoreTax collection and distribution computer system, as early as the second quarter in 2023 or sometime in the third quarter in 2023.

The Treasurer may need to start collecting the Business Personal property tax that has heretofore been collected by the Assessor. The Treasurer has agreed to process the Business Personal property tax payments

on condition that the BusiTax computer system is working properly and the Treasurer gets approval to change one of the office part-time employees to a full-time position with benefits.