

DRAFT Library Board Meeting Minutes November 3, 2022

In attendance: Dona Gay, Amy Pitcher, Ann Humphreys, Linda Carter, Emily Edman, Jennifer Hinton, Debra Kelley, Brittany Johnson

Call to order at 7:07 pm

No previous minutes to approve.

Brittany: Friends of the Library:

Book sales made just over 3,000 dollars. It was a very successful sale. \$100 over last year; still more than last year.

The Silent Auction does better every year. Candace's idea to put a brilliant book cover to identify a book. The cover, which wraps around the book, looks very professional.

The new bags did well. We probably sold half. We offered a bag full of books for \$15.00. We purchased those bags online and had a local printer print them. He did a great job. We will continue to use them.

Book sorting: We have had good volunteers for sorting books and we had good volunteers sign up for the sale. The two sign-ups (cash box and general sign ups were a good idea) so there is someone always with the cash box.

Sorting book schedule is the 2nd Saturday of the month in the morning and the 4th Wednesday in the evening and we could use more volunteers.

We can really use a person to help with our social media presence. Our previous one has moved away.

Friends of the Library meetings are on 1st Wednesdays at 10:30. No meetings in November or December. We also skip a month in the summer.

Linda: City Council

Dave Tuckett and the Mayor had nothing new to report but did say that the library is very much on their minds and things will happen moving forward.

The city will work on the back parking lot in the spring before they work on anything else. It was decided to do parallel parking with some angled parking spaces. They really appreciate the library and the work we do.

Donna: Library Director

New position for a lead library clerk is posted. A new office has been made for her.

We have three full-time people now. Will this new lead clerk lead to another full-time position in the future?

Study rooms: People can use the upstairs room to schedule as a quiet study area.

It was announced at the City Council meeting that our library received the quality award. It is important to stay certified. It is a group effort to get the award. The award speaks highly of the Friends of the Library and of the Library Board. It is the second time the library has received this award.

Halloween program: 380 attended. Molly managed this event really well. There were fathers with children in costumes. This program keeps growing and the participants were very happy. Dinovember is our next event.

Library programs are doing well. The Spanish program is all run on a volunteer basis. Molly helps out a lot with creating the craftivity and finding books and songs for it.

Ann H. Library Board Director

Donna went to a meeting and brought back some ideas. The digital divide is huge and a problem that needs to be addressed and the Moab librarian that presented on this issue provided some key insights.

In Utah, half a million is being allotted to help break down the digital divide. The disadvantage of that becomes greater and greater; it is generational as well. Addressing the digital divide changes opportunities for children and parents. Utah has a goal to make digital access like a utility.

Our goal is to help patrons use computers to get jobs. Maybe we can check out Chromebooks. When the funding arrives, we will need to work with the city. We need to be part of that conversation about how to spend the funds. The library needs to be an access point or to help "Get rid of the fence".

Amy loves the idea of Chromebooks checked out at the library. We have Chromebooks already. Those are not used as often. Schools provide Chromebooks for students. We have hotspots and Chromebook available for ages 18 and above to check out. Amy suggested we promote that better. Kayaks and pickleball sets check out really well during the summer; they are popular. Ann suggested getting large banners for events to advertise our services/items available for loan. Getting the word is key. We need to have Information Specialists here to help with digital access. Perhaps we have an open time to help sit with patrons for digital learning and guidance.

Increasing access to special populations is needed. Making a drive up window is an idea.

Fines: We will work with people and fines when they bring back books. We can work on people on fines because it is never okay to have a patron hate the library. Fee increase is needed. Non-resident fee to \$60; same as Santaquin. It has been \$40 for a long time. We will take this issue to the City Council. Amy motioned to increase non-resident fees to \$60.00. Debra seconded it. All voted in favor.

Brittany, Debra, and Kelly have terms that expire in 2023.

Our Spanish speaking collection is not very good. Will the Spanish story times bring Spanish-speaking patrons into the library? What can we do?

Library on the Go is happening. It is a mobile cart to check out books or to get cards at events.

Budget: Brittany posed a question on the budget.

Column on the left is the most recent. It went up by 128. That is how much it has increased. Looking at some of the main changes, on page 27 Grants. We got funds to increase our ILS and a little more funding to get books and also for Molly's full-time position.

Page 28 of the budget: Ballpark on fines received from patrons - eighteen thousand dollars/18k. Page 39: library budget is broken down on this page. Donna has no control of gas and utilities. Everything we budget for shown: Fifty three thousand dollars goes to IT, facilities, etc. is taken out of our budget. Donna does not see what that is spent on to an exact breakdown.

Donna has been allowed a line item for YA, Audio, and Programming. The city has been generous and very responsive!

No other questions or concerns with the budget.

Last item: Our Payson City Library letters above our main front doors are not intact and it was brought up with the city. It has been three years that there are missing letters. Can they be taken down? Donna will check in with Steve.

That is all on the agenda. The fee increase will be on the city agenda.
Meeting adjourned at 8:19.