



MINUTES OF THE CITY OF WEST JORDAN COMMITTEE OF THE WHOLE

Wednesday, June 1, 2022 - 5:30 pm
Approved January 11, 2023

West Jordan City Council Chambers • 8040 S Redwood Road • West Jordan, UT 84088

COUNCIL: Chair Kayleen Whitelock, Vice-Chair Kelvin Green, Pamela Bloom, and Zach Jacob
Christopher McConnehey (absent), David Pack (absent), and Melissa Worthen (absent)

STAFF: Council Office Director Alan R. Anderson, Public Services Director Isaac Astill, Community Engagement & Government Affairs Director Tauni Barker, Mayor Dirk Burton, Public Works Director Brian Clegg, Budget and Management Analyst Rebecca Condie, City Planner/Zoning Administrator Larry Gardner, Sr PC Specialist Rodney Glore, Policy Analyst & Public Liaison Cassidy Hansen, Community Development Director Scott Langford, City Administrator Korban Lee, IT Administrative Assistant Rachel MacKay, Fire Chief Derek Maxfield, Economic Development Director Chris Pengra, Council Office Clerk Cindy Quick, Administrative Services Director Danyce Steck, and City Attorney Robert Wall

COMMITTEE OF THE WHOLE 5:30 PM

1. CALL TO ORDER

Chair Whitelock called the meeting to order at 5:30 pm

2. DISCUSSION ITEMS

a. Proposed plan and ordinances for the Southwest Quadrant

City Planner/Zoning Administrator Larry Gardner outlined objectives for the Southwest Quadrant:

- Responsibly plan the acreage to accommodate growth from commercial users without negatively impacting existing framework
- Create and market the quadrant a distinct submarket for industrial and high-tech manufacturing that will bring a range of jobs and economic development to the City
- Create opportunity for people to live and work in West Jordan
- Create a cohesive masterplan with open space and trail network
- Efficiently buffer existing residential neighborhoods and help commercial users feel comfortable next to residential
- Find solutions to infrastructure constraints

As aerials of the area were shown infrastructure constraints and existing land use was pointed out. Mr. Gardner noted one of the main goals was to preserve as much commercial industrial office space as possible. To buffer the commercial against existing residential a park was being proposed between Echo Ridge, the “for rent” product, and the industrial areas. Several commercial development, retail, and maker space examples were shown. A site plan and front elevations were shown to illustrate the suggested buffer product.

Council Member Jacob noted liking the majority of the proposal but felt current homeowners may be opposed. Chair Kayleen Whitelock reiterated that the goal was to protect existing housing and noted that there was no single family allowed in a commercial zone. Vice Chair Kelvin Green felt it was a good buffer plan.

b. Proposed Tentative Budget for the City of West Jordan for Fiscal Year 2023

Vice Chair Green with consensus of the Council requested that changes to the City Council budget be as follows: Professional and Tech \$6,000, Training \$9,000, Travel \$8,000, and Department Supplies \$2,000.

Council Member Pamela Bloom requested a reduction to the budget for the State of City Annual Report. Administrative Services Director Danyce Steck responded that the item noted was for the Annual Report that Council had asked for last year. Chair Whitelock asked that the budget be moved into Administrative Services. Vice Chair Green wanted the report to be sent electronically. Communication Director Tauni Barker noted the budget was strictly for printing and mailing costs. She agreed that the city needed to move to digital distribution. Council did not reach a consensus and asked that the item be brought back to the next meeting for further discussion.

Chair Whitelock referencing page 74, asked that the notations “N/A” in the Goals and Performance Workload section be completed.

Vice Chair Green questioned the \$10,000 travel budget on pg. 75 in Economic Development. Council Member Bloom preferred not to cut the budget being that travel expenses were increasing. Council Member Jacob agreed. Chair Whitelock requested it be cut to \$5,000 or maybe \$7,000. No consensus was reached.

Vice Chair Green requested the supply budget be reduced. Chair Whitelock suggested it be reduced to \$1,000 and all Council members agreed.

Council Member Bloom questioned the change in budget from \$225,000 to \$75,000 on line 212. Communication Director Tauni Barker responded that it was simply in a change to reposition expenses to the appropriate departments.

Referencing page 77 Chair Whitelock asked for a timeline regarding the Annual Resident Budget Report. She noted that she believed the purpose of the report was to educate the public regarding budgetary needs and wanted assurance it would go out before making any budget decisions. She also voiced a desire to stop the West Jordan Journal. Communications Director Barker believed they could phase the Journal out by increasing email however whether they stopped the Journal or took it through the end of the contract period would not change the cost. Council Member Bloom was okay to eliminate the Journal once the contract was complete. Vice Chair Green was okay to eliminate the Journal. Council asked that Communications Director Barker bring back a proposal to phase out the Journal and reduce the budget to \$20,000.

Vice Chair Green asked for clarification regarding the budget expense for Facebook. Communications Director Barker noted they were moving away from advertisements on the radio and learned that Facebook and Instagram ranked higher than other methods.

Staff responded to questions on page 80-115 regarding supplies, noticing, educational assistance, recruitment, legal services, and employment cost increases.

Referencing page 136 Council asked for more information regarding the Annual Events Guidebook. Council requested staff proposed new ways to make the guidebook a more valuable resource. Suggestions were made to reach out to the Chamber, local businesses, and Salt Lake County to include coupons for local activities.

Council consensus regarding the Cemetery budget was to increase the cost of nonresident plots.

Regarding the Arts Council \$60,000 budget, Chair Whitelock, speaking for Council Member Worthen suggested that they start with \$30,000 and provide a matching grant. Council Member Bloom agreed. Vice Chair Green was fine to work towards that but did not want to require it this year. City Administrator Korban Lee requested that they do not tie the budget to their contract and change the name to Community Arts. Chair Whitelock requested they leave the budget at \$60,000. City Attorney Rob Wall suggested that they require a report from the committee with a plan for the upcoming year and based on the report the Council would then choose how to appropriate the money.

Regarding the Historical Committee both Vice Chair Green and Chair Whitelock wanted the committee to provide a report prior to any money being distributed and update the contract to reflect that requirement.

Vice Chair Green offered kudos to City Recorder Tangee Sloan for the request to automate election financial reports with an online system.

Chair Whitelock and Vice Chair Green questioned the request for a lobbying budget. Communications Director Barker responded that she felt the request was a great start and noted that the City had missed out on federal funding in the past. She reported that they would not see a return on the investment in the first year, she believed it would take 3-5 years but hoped to see a return in the next year. Chair Whitelock requested data on what other cities had spent and their return on investment.

Although Vice Chair Green was not comfortable with the request of \$35,000 for a city-wide survey, after Communications Director and City Administrator explained the hope was to find out perceptions from the residents of how the city could improve. The consensus was to leave it in the budget.

At 7:26 pm Council took a five-minute recess and reconvened at 7:30 pm

Council Member Bloom asked for future consideration, to include octagons in busy intersections allowing all lights to go red for emergency vehicles. Additionally, she asked that staff work with legislators to fast track the 7800 South project. Public Works Director Brian Clegg reported that the project was moving forward. Responding to a question regarding striping changes from Council Member Jacob, Mr. Clegg reported that he would bring back a proposal.

Regarding the Fee Schedule Council Members asked to create an ADHOC Committee for reviewing those fees. The example of a chicken permit coming out of animal services should be placed in business licensing. Council Members asked that fees for nonresident rentals of Pioneer Hall be increased, and City Administrator Lee asked that Isaac and Danyce bring back a proposal.

3. ADJOURN 8:00 PM

Council Member Jacob moved to adjourn the meeting. Council Member Green seconded the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 8:00 pm

I, Cindy Quick, hereby certify that the foregoing minutes represent an accurate summary of what occurred at the meeting held on June 1, 2022. This document constitutes the official minutes for the Committee of the Whole meeting.

Cindy M. Quick, MMC
Council Office Clerk

Approved this 11th day of January 2023