



# Municipal Building Authority / City Council Meeting

## Minutes

**Tuesday, December 13, 2022 at 7:00 pm**

Attendees: Mayor Bayley Hedglin, Councilmember Kim Henderson, Councilmember Ron Skinner (Arrived 7:12 pm), Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Kaeden Kulow, City Recorder Melissa Gill, Deputy Recorder Megan Gallegos

**Meeting Location: Hideout Community Center 648 S Main**

## Monticello City Council Meeting

### 1. Call to Order

#### Minutes:

Mayor Hedglin called to order the Monticello City Council meeting at 7:00 p.m. There were no visitors present.

### 2. Invocation / Opening Remarks

#### Minutes:

Mayor Hedglin invited anyone in the audience or governing body to offer invocation or opening remarks. An invocation was given by Councilmember Rice.

### 3. Consider Minutes Review / Approval (action)

Recommendation: Motion to approve the minutes, as presented

#### Minutes:

MOTION was made by Councilmember Chamberlain to approve the minutes, as presented. The motion was seconded by Councilmember Dunn and passed unanimously.

#### Vote results:

Ayes: 4 / Nays: 0

### 4. Consider Payment of Bills (action)

Recommendation: Motion to approve the bills as paid

#### Minutes:

MOTION was made by Councilmember Chamberlain to approve the bills as paid. The motion was seconded by Councilmember Rice and passed unanimously.

#### Vote results:

Ayes: 5 / Nays: 0

### 5. Public Comment (discussion)

#### Minutes:

There was no public comment.

### 6. Review Letters of Interest for Rec Advisory Committee and Appoint Two New Members (discussion/action)

#### Minutes:

MOTION to appoint Marci Bothwell and Thomas Wigginton as members of the

Monticello City Rec Advisory Committee was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

**7. Monticello City Asset List (discussion)**

**Minutes:**

City Manager Kulow presented the Council with a working document of items that needed to be purchased/fixed throughout the City. He listed an urgency level for each one and requested the Council add items as they see fit. Councilmember Rice would like to discuss alternatives for the landfill. Councilmember Skinner suggested the Council move the purchase of a new garbage truck to an urgency level of 1. City Manager Kulow presented the option of purchasing a new truck that is available at this time. He is going to look into funds and get back to the Council this week regarding the possibility.

**Vote results:**

Ayes: 5 / Nays: 0

**8. Strategic Plan for Monticello City (discussion)**

**Minutes:**

This agenda item was included with the former one.

**9. Follow Up Items**

**Minutes:**

Councilmember Henderson inquired into the status of Assistant City Manager applications. City Recorder Gill will email the ones received to Mayor Hedglin. The posting closes on Monday, December 19th, with projected interviews on December 21st.

**10. Governing Body / Administrative Communications**

**Minutes:**

Councilmember Chamberlain reported that the pro shop did well at the Christmas sale. Community Development Director Gallegos reported that the City Christmas festivities went well. They auctioned all but three of the gingerbread houses off, the vendor fair was beneficial to all who attended, and the horse carriage rides were volunteered by Wyatt Holyoak and Brad Bunker. The Christmas tree lighting had a large showing with over one hundred attendees. The only problem that was noticed was the lack of parking. This was discussed by the Council and a solution will be at the forefront of the Council's mind.

Mayor Hedglin reported that the Presentation of Citizen of the Year to Kate Goble was a success.

**11. Upcoming Agenda Items**

**Minutes:**

Discussion with Planning and Zoning - 2022-2023 Revised Budget - Review Capital Assets/General Maintenance List

**12. Adjournment (action)**

**Minutes:**

MOTION was made by Councilmember Henderson to adjourn the meeting at 7:50 p.m. and seconded by Councilmember Rice. The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

## Municipal Building Authority Meeting

### 13. Call to Order

**Minutes:**

Mayor Hedglin called to order the MBA meeting at 7:50 p.m. There were no visitors present.

### 14. Consider MBA Minutes Review / Approval

Recommendation: Motion to approve the MBA minutes, as presented, and seconded. Consensus

**Minutes:**

MOTION to approve the MBA minutes, as presented was made by Councilmember Rice. The motion was seconded by Councilmember Henderson and passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

### 15. Consider Payment of MBA Bills (action)

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

**Minutes:**

MOTION was made by Councilmember Chamberlain to approve the MBA bills as paid. The motion was seconded by Councilmember Henderson and passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

### 16. Approve Right of Way Easement for East Boundary of Airport (action)

Roll Call Vote

**Minutes:**

MOTION to approve the Right of Way Easement for the East Boundary of Airport was made by Councilmember Dunn and seconded by Councilmember Henderson. Roll Call Vote: Councilmember Nathan Chamberlain - Aye Councilmember Kevin Dunn - Aye Councilmember Kim Henderson - Aye Councilmember George Rice - Aye Councilmember Ron Skinner - Aye The motion passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

### 17. Adjourn (action)

Motion to adjourn the meeting at \_\_\_\_ p.m. and seconded. Consensus

**Minutes:**

MOTION was made by Councilmember Henderson to adjourn the meeting at 7:57 p.m. The motion was seconded by Councilmember Skinner and passed unanimously.

**Vote results:**

Ayes: 5 / Nays: 0

## Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

## Audio File

[https://soundcloud.com/user-250815044/2022-12-13-city-council?](https://soundcloud.com/user-250815044/2022-12-13-city-council?si=0585912c1e7d4b06b90f2a037ee828e6&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

[si=0585912c1e7d4b06b90f2a037ee828e6&utm\\_source=clipboard&utm\\_medium=text&utm\\_campaign=social\\_sharing](https://soundcloud.com/user-250815044/2022-12-13-city-council?si=0585912c1e7d4b06b90f2a037ee828e6&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Minutes published on  
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